**GUIDELINES FOR JUDGES**

* INSTRUCTION – STRUCTURE OF THE COMPETITION AND GENERAL BACKGROUND (Description of ELSA, aims of the MCC, etc., use the introduction of the MCC manual)
  + *Handbook and ANNEX 1*
* ROLE OF THE JUDGE OF THE MCC
  + *Handbook and ANNEX 1*
  + *Prepare a case*
  + *Scoring written submissions – Annex 8 – Score sheets*
  + *Scoring oral arguments – Annex 8 – Score sheets*
  + You should find a judge and jury; one person from your law firm should act as the judge
  + Awards ceremony - the partner should give prizes
* TIMELINE
  + *ANNEX 5 TIMETABLE – part 2 and part 3*
* RULES
  + Send them rules – *Annex 2 – rules.*
  + Each judge will be provided with X written submissions. The submissions will be made on behalf of either the complainant or the respondent and submitted by different teams.
  + The Timekeepers are responsible for keeping the time of the Oral Pleading.
  + The Jury may ask questions from the teams at any time of the pleading.
  + One team shall present their oral arguments for the complainant and the second team shall present their oral arguments for the Respondent party by presenting oral submissions in front of a Jury.
  + The complainant will present its arguments – X minutes time
  + The respondent will present its arguments – X minutes time
  + A discussion will then take place – X minutes time
  + The Jury may ask questions during discussion at any time
  + After the respondent has finished, the complainant will have time to present a rebuttal based on the respondent's arguments. Then, the respondent will have time to present a sur-rebuttal addressing the complainant's rebuttal
  + Then both parties will present their final speeches – X minutes time (each team)