

15th PD Open Call

Transition



The European Law Students' Association

Agenda for the Meeting:

- International Update
- Network Update
- How to: Transition
- Reminders

ELSA International



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Update from ELSA International

ELSA Traineeships

- Working on the Annual Report
- Developing the Traineeships Platform
- Selection and Reception

Knowledge management

- Preparing the IB Transition
- Working on a PD Officers' Book

Board Support

- Supporting Competitions at HPMCC
- Soon to support at JHJMCC also



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The Network



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Update from the Network

What have you been up to the past month?

Are you planning or have you conducted Transition?

Have you planned the Reception?

Any other ELSA Activities/last work before end of term?

Transition



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Why do we do Transition?

What is the purpose of Transition?

The purpose of Transition in ELSA is the smooth *transfer of knowledge and operations* from one Board to its succeeding board.

This requires Transition of:

1. The Association
2. The specific Area
3. The Board Cooperation
4. The Tools and Knowledge necessary

What does your **Transition** look like?

- How did it look for you personally?
- What was positive/negative about your Transition?

Elements of a good Transition - Our Suggestions

Transition checklists

General knowledge / area knowledge

Analysis of situation of National Group and Local Groups

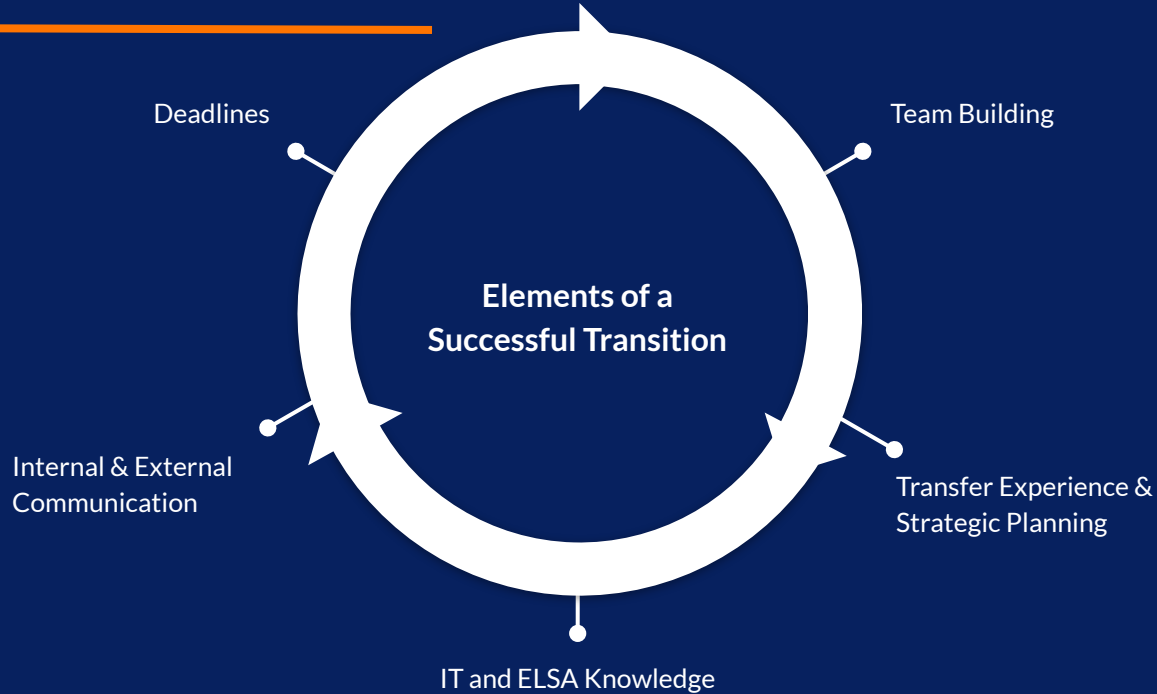
Transition of materials

Don't forget the social aspect

Trainings, trainings, trainings

LETTING GO – share experience, not instructions

Transition Elements



Insight into IB Transition

1. Month Long;
2. Various Joint Transition WS;
3. Evaluation Meetings with Partners;
4. Independent Work and Tasks;
5. Social Programme;
6. Discovering the City;

**What is specific to Professional
Development?**

Important aspects of PD Transition

1. TNP Evaluation & Presentation;
2. IT Systems;
3. PD Brands;
4. Association Knowledge;
5. Collaboration Knowledge;
6. ELSA Traineeships Calendar Presentation;
 - a. Deadlines;
 - b. Procedures.
 - c. Obligations
7. Specific PD Projects in your group;

Do you have any **Best Practices** in
your ELSA Group?

General Tips & Advice

1. The transition process should be not be *underestimated*;
2. Recognise and prepare your successor on your past mistakes and challenges;
3. Make a plan and a list of the basic things you want to focus on;
4. Successor should know about the importance and understanding of the Transition;
5. General → Specific Information;
6. Transition before the end of your own term (June-July);
7. Present the ideas/goals, which you did not have plenty of time to achieve;
8. Transition continues throughout the following term;

Important Transition Material & Tools

1. Officers' Portal
 - a. PD Handbook
 - b. Project Handbooks
 - c. Manuals
 - d. Other necessary materials (Brand Book, Regulations, etc.)
2. Previous Officers & Alumni;
3. Minutes from Past meetings;
4. Previous Board;

Some reminders for you

Reminders:

1. Reception begins on the 1st July
2. Transition Barbecue the 18th July
3. Complete Transition by the 1st of August
4. Update the emails for your account and the local accounts

Questions to Transition?

Thank you for attending!

Good luck with Transition and Reception!



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