

Professional Projects



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Agenda for the Workshop:

- Career & Job Fairs
- Professional Development Workshops
- Lawyers@Work Events
- Legal Tandem
- Legal Clinic
- National Traineeship Programme





Career Fairs

Legal Tandem

**PD
Workshops**

What can PD pdo?

Lawyers@work

Legal Clinics

MAP

Academic Activities:

1. Legal Writing
2. Social Responsibility
3. Advocacy

Competitions:

1. Negotiation Competitions
2. Moot Court Competitions
3. Etc.

Professional Development:

1. ELSA Traineeships
2. Professional Development Events
3. Anything **career focused**

Seminars & Conferences

1. International Events
2. Cultural understanding
3. Legal education and diversity

Career & Job Fairs



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What are Career & Job Fairs?

The International Council Meeting Decision Book, Part 8 Professional Development, Chapter 4 Other Professional Development Events, Article 3.3 defines a Career Fair as a “**project where participants can discover different career paths and fields of work after the conclusion of their studies.**”

The International Council Meeting Decision Book, Part 8 Professional Development, Chapter 4 Other Professional Development Events, Article 3.4 defines a Job Fair as a “**project where participants can explore career opportunities and share their recruitment documents with stakeholders, who participate to present their companies.**”



Questions?

Timeline & Checklist Career & Job Fairs

Timeline for organising a Career & Job Fair

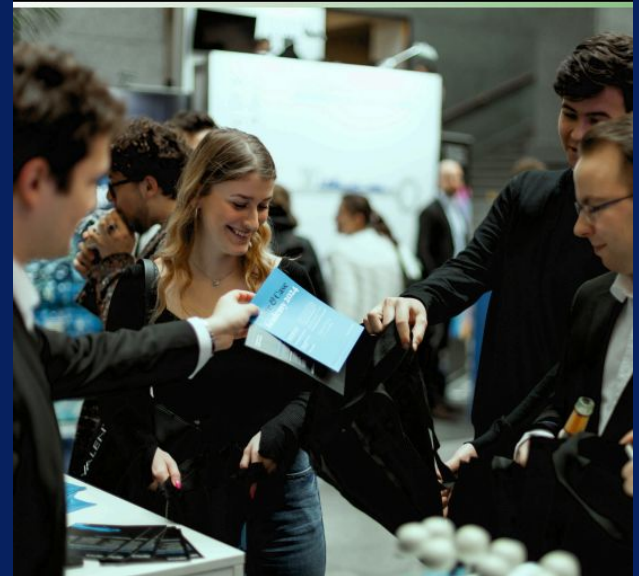
The following timeline is intended as a **general guide for organizing a Fair**. All timeframes are approximate and have been intentionally set with extra buffer time to ensure a smoother and more relaxed planning process.

Depending on the scale, complexity, and format of your Fair you may be able to start later or adjust deadlines accordingly. The most important thing is to ensure that all key steps are completed in time for a successful event. Feel free to tailor this guide to best fit your specific needs.

Timeframe	Actions required
Six months before	- Define the event concept - Decide on format (physical/digital) - Submit necessary Contact Approval Forms (CAFS) - Prepare the draft budget - Research venue/platform - Start reaching out to partners
Three months before	- Reach out to partner's - Secure the venue/platform - Start the marketing plan - Draft Programme Overview
One months before	- Confirm all partners - Launch Social Media Campaign - Recruit necessary volunteers - Decide on responsibilities in the board
One week before	- Final confirmations - Send practical info to participants - Technical run-through

FAIRS HANDBOOK PROFESSIONAL DEVELOPMENT

2025/2026



Professional Development Workshops



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What are Professional Development Workshops?

The Professional Development Workshops (PD Workshops) are workshops that allow law students and young legal professionals to acquire skills that are beneficial for entering the job market or for succeeding in their legal careers.

One of the broadest projects done by Professional Development

Lots of room for creativity

Can be done as standalone, series of workshops or part of a bigger event



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Workshops Examples

- How to write a CV and cover letters (practical activities/simulations)
- How to deal with job interviews (mock interviews)
- Soft Skills (theory and practice)
- Professional careers paths
- Future of the legal market
- Legal English
- Etc...

Further questions?

Handbook pending...

Some information in the [Professional Development Handbook](#)



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Lawyers@Work Events



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What are Lawyers@Work Events?

L@W Events are projects that allow ELSA members to **experience working in the legal profession first-hand**, and to **discover the working culture** and the **different legal paths** in the same company/firm.

L@W Events are designed to involve **practical insights** into the legal profession and as such shall involve **interactive learning opportunities** between professionals and students.



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Further Questions?

Currently no Handbook in works - hopefully will be throughout the term

Some information in the Professional Development Handbook

Legal Clinics



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What are Legal Clinics?

The Legal Clinic (also known as Law Clinic) is an activity inspired by a learning method adopted in many American Law Schools based on learning programs providing hands-on legal experiences.

Students are asked to offer **pro bono** legal services to real clients. Their services consist in researching materials, drafting legal arguments and meeting clients. All the activities are carried out, in different fields of law, under the direction of one or more professors. The main goal is to complete the theoretical qualification of students through practical activities.



LEGAL CLINICS IN ELSA

It is very important that the Law Firm is giving pro bono assistance to the clients.

Usually, the case involved disadvantaged categories of people or important human rights.

Further questions?

Materials pending...

Plan for both Handbook and Standardised Liability Contract

Legal Tandem



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What is Legal Tandem?

Legal Tandem is a new PD project during which two Local Groups from different ELSA countries organise a joint session for their members to discuss and compare their respective

1. Legal systems
2. Study paths to becoming a legal professional
3. National working culture in the legal profession

The project is organised by Local Groups when it fits their schedule and National Groups and EIT/IB have only a supporting role.



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All starts with National Knowledge Banks

National Knowledge Banks (NKBs) are an essential tool for successful Legal Tandem. They are assembled by ELSA's National Groups, preferably in cooperation with their Local Groups, by answering the National Knowledge Bank Survey by PD EIT.

NKBs ensure that all Local Groups under the same National Group have the same base level from which to start making Legal Tandem sessions and helps partnering Local Groups decide the content to their Legal Tandem session.

<https://docs.google.com/document/d/1-t5rk1ki8HvtlpoM707-AOsAXUS4zsFH/>



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ELSA countries with NKBs

- | | |
|------------------------|--------------------------|
| 1. ELSA Austria | 10. ELSA Italy |
| 2. ELSA Belgium | 11. ELSA Lithuania |
| 3. ELSA Bulgaria | 12. ELSA The Netherlands |
| 4. ELSA Czech Republic | 13. ELSA Portugal |
| 5. ELSA Denmark | 14. ELSA Romania |
| 6. ELSA Finland | 15. ELSA Switzerland |
| 7. ELSA Georgia | 16. ELSA Ukraine |
| 8. ELSA Greece | 17. ELSA United Kingdom |
| 9. ELSA Hungary | |

If your country is not on the list, but should be, please text me



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How to organize one?

First step: Initiation

Second Step: Choosing the format

Third Step: Planning the session

Fifth Step: Participant presentations

30 mins	15 mins	10 mins	30 mins	15 mins	10 mins
Presentation about country A	Participant presentation of country A	Questions	Presentation about country B	Participant presentation of country B	Questions

Why participant presentations?

Participant engagement is critical for the success of the Legal Tandem session. When topics of country A are being presented, the participants from country A should not lose focus. This can be achieved by asking the participants to produce short team works on their study system.

The VP PD should divide the participants from its Local Group into around three groups and give each one an assignment to answer with 1-2 presentation slides. The answer should take a maximum of 5 minutes. The VP PDs need to coordinate that the questions are the same for participants from both countries.

National Traineeship Programme



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Need to know about National Traineeship

Programmes:

ELSA Traineeships **must** be prioritised before National Traineeships Programmes.

There are guidelines provided by ELSA International on the conduct of National Traineeship Programmes.

Different solutions throughout the network - growing importance



Multi-Areas Project (MAP)

- Collaborative project with **more of the Key Areas** (AA, C, PD and S&C)
 - One subject
 - Passive knowledge learning with S&C
 - Active knowledge learning with AA
 - Testing your knowledge through Competitions
 - Soft skills learning with PD events
 - Putting into practice with ELSA Traineeships
- Good way for cross-area **collaboration**

JOINT PROJECTS WITH OTHER KEY AREAS

- Traineeships as part of other activities : A traineeships can be the prize for the best orator in a moot court or a negotiation competition or for the best essay writer in an essay competition!
- PD Workshop as part of other activities : It can be organised for the participants of an academic competition or S&C Projects!
- Career Fair as part of other activities : A (small) Career Fair can be organised for the participants of an academic competition or S&C Projects with the collaboration of the Partners involved in the projects!
- International Focus Programme (IFP) : Professional Development Events can be organised with a focus in those topics!

**What is *your* favourite PD Project and
why?**

But: Freedom of Project Creation

elsa

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Exercise: Creating your very own PD Event!

- What would the event be?
- How does it contribute to Professional Development?
- What would the timeline be?
- How can you include other areas?

Questions?



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End of Workshop

Thank you for your attention and participation!



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