

ELSA DELEGATIONS EXAMPLES OF MOTIVATION LETTERS

SEMINARS & CONFERENCES
2021/2022



elsa

The European Law Students' Association

ELSA Delegations

Examples of motivation letters

Foreword

In order to explain what the motivation letter for an ELSA Delegation should consist of, the ELSA Delegations Team created the examples of “good” and “bad” motivation letters. The document shows how the respective part of the [ELSA Delegation Selection Criteria](#) could be applied into the motivation letter of an applicant. Please note that the given examples present **imaginary** ELSA Delegation, thus **should not be copy pasted into the motivation letters created by the applicants.**

Best of luck with your applications!
ELSA Delegations Team 2019/2020

Table of contents

Example of good motivation letter	3
Example of good motivation letter with comments	4
Example of bad motivation letter	5
Example of bad motivation letter with comments	6

Structure of good motivation letter

- Know to whom you address the letter! (ELSA International)
- In the first paragraph of the letter:
 - briefly introduce yourself,
 - show interest in the project and the specific ELSA Delegation you are applying to,
 - demonstrate that you know well the committee/institution where you're applying to;
- Use the second paragraph to:
 - explain your interest to the specific ELSA Delegation and in the topic of the respective Delegation,
 - point out your specific academic background relevant to the topic of the session;
- In the third paragraph:
 - explain how you would like to benefit from the participation,
 - elaborate on the qualifications that you possess that will make you an exceptional ELSA Delegate,
 - show your awareness on the seriousness of holding the title of ELSA Delegate;
- In the final paragraph:
 - focus on your strongest qualities and be creative in your delivery: add your personal touch while stating your motivation,
 - Always end with a positive note by reaffirming your motivation, enthusiasm, and suitability to the position of ELSA delegate.

Example of good motivation letter

Dear European Quidditch Federation,

With this letter I would like to express my interest in participating in the Quidditch World Cup 2020 as a regional delegate.

I was delighted to discover that this event is to be held in Dublin, in March 2020. My passion for the Quidditch have been, since the beginning of my studies, at the core of my interests. I wish to seize this opportunity and deepen my knowledge about the world of Quidditch, as well as meet the global actors of this worldwide, magic sport.

In order to understand the current trends and complete my class of International Quidditch Relations, for two years now, I have been closely following the results of the Quidditch League in more than five countries. In addition to that, my role as captain of the Junior Quidditch Team of Hogwarts gave me the opportunity to embody the role of a Quidditch leader and thus to understand better the internal functioning of a Quidditch Team. Moreover, I had the chance to hold a position of the head of the organising committee of the Triwizard Winter ball, held in Hogwarts, last December. This latter commitment enabled me to develop my skills as an organiser of the high level meeting, as well as endorse a role full of responsibilities.

Above all that, as a great fan of this wizard's sport, I believe to be fitted for the position of the regional delegate for the Quidditch World Cup 2020. All my past experience, not only in the field of Quidditch, but also in organisation of events, are a key background to fulfil the tasks required as the regional delegate.

To conclude, I would like to emphasise the fact, that not only would I be honoured to represent the European Quidditch Federation, but attending this event would also be an occasion for me to strengthen my curriculum, as I am writing an academic article in the field of Quidditch . The theoretical and practical knowledge, I would have a chance to gain whilst attending the event, would be a great asset to improve the quality and credibility of it. Furthermore, next year, I intend to apply for a full membership of the Hogwarts Quidditch Board. Thus, representing the European Quidditch Federation would be the perfect prelude to a career in the world of Quidditch.

I hope that my experience, motivation and passion, convinced you that I am the right choice for the position,

I remain at your disposal should you need any further information.

Best regards,

Example of good motivation letter with comments

Dear European Quidditch Federation,

Commented [1]: applicant knows to whom address the letter

With this letter I would like to express my interest in participating in the Quidditch World Cup 2020 as a regional delegate.

Commented [2]: applicant shows interest in the project and specific Delegation

Commented [3]: applicant applies for the specific Delegation

I was delighted to discover that this event is to be held in Dublin, in March 2020. My passion for Quidditch have been, since the beginning of my studies, at the core of my interests. I wish to seize this opportunity and deepen my knowledge about the world of Quidditch, as well as meet the global actors of this worldwide, magic sport.

Commented [4]: applicant shows how would like to benefit from the Delegation

In order to understand the current trends and complete my class of International Quidditch Relations, since two years now, I have been closely following the results of the Quidditch League in more than five countries. In addition to that, my role as captain of the Junior Quidditch Team of Hogwarts gave me the opportunity to embody the role of a Quidditch leader and thus to understand better the internal functioning of a Quidditch Team. Moreover, I had the chance to hold a position of the head of the organising committee of the Triwizard Winter ball, held in Hogwarts, last December. This latter commitment enabled me to develop my skills as an organiser of the high level meeting, as well as endorse a role full of responsibilities.

Commented [5]: applicant shows the interest in the topic of the respective Delegation

Above all that, as a great fan of this wizard's sport, I believe to be fitted for the position of the regional delegate for the Quidditch World Cup 2020. All my past experience, not only in the field of Quidditch, but also in organisation of events, are a key background to fulfill the tasks required as the regional delegate.

Commented [6]: applicant shows that has some educational/professional background, which can make him/her good Delegate

To conclude, I would like to emphasise the fact, that not only would I be honoured to represent the European Quidditch Federation, but attending this event would also be an occasion for me to strengthen my curriculum, as I am writing an academic article in the field of Quidditch. The theoretical and practical knowledge, I would have a chance to gain whilst attending the event, would be a great asset to improve the quality and credibility of it. Furthermore, next year, I intend to apply for a full membership of the Hogwarts Quidditch Board. Thus, representing the European Quidditch Federation would be the perfect prelude to a career in the world of Quidditch.

Commented [7]: applicant shows how already gained experience can result in being a right person for holding the position of the Delegate

Commented [8]: applicant understands the seriousness of holding the title of the delegate

I hope that my experience, motivation and passion, convinced you that I am the right choice for the position,

Commented [9]: applicant shows how would like to benefit from the Delegations

I remain at your disposal should you need any further information.

Best regards,

Words: 418

Commented [10]: motivation letter exceeds 300 words, but is within the limit of 500 words

Example of bad motivation letter

Dear United World Quidditch Federation,

I saw that you sent people to Quidditch meeting. I could not believe when I notice this delegation. I would really like to have a chance of going for this delegation, because the meeting is held by the international institution, in which I believe. Besides, I love travelling, I am interested in going to Dublin and visiting the city - I heard a lot about and seems to be beautiful. Moreover, it would be also a good possibility to visit my friends who live there.

I don't know a lot about Quidditch, but I think that participation in the delegation would help me to get some knowledge.

I can guarantee a lot of enthusiasm as I am very sociable and responsible person. I have always been eager and I can promise to be good delegate.

I would like to assist United World Quidditch Federation to see how this organisation works.

As you can see I am very interested in participating in this delegation, I hope you choose me to be the delegate.

Example of bad motivation letter with comments

Dear United World Quidditch Federation,

Commented [11]: applicant does not know to whom should address the letter

I saw that you sent people to Quidditch meeting. I could not believe when I notice this delegation. I would really like to have a chance of going for this delegation, because the meeting is held by the international institution, in which I believe. Besides, I love travelling, I am interested in going to Dublin and visiting the city - I heard a lot about it and it seems to be beautiful. Moreover, it would be also a good possibility to visit my friends who live there.

Commented [12]: applicant does not show interest in the topic of the delegation

I don't know a lot about Quidditch, but I think that participation in the delegation would help me to get some knowledge.

Commented [13]: applicant does not show interest in real participation in the delegation

I can guarantee a lot of enthusiasm as I am very sociable and responsible person. I have always been eager, and I can promise to be good delegate.

Commented [14]: applicant does not show how can benefit from participating in the delegation

Commented [15]: applicant does not show the educational/professional experience, which would make him/her good delegate

I would like to assist United World Quidditch Federation to see how this organisation works.

Commented [16]: applicant does not know who the delegate is and what are the responsibilities

As you can see, I am very interested in participating in this delegation, I hope you choose me to be the delegate.

Words: 178

Commented [17]: motivation letter does not exceed 200 words