

EDF FOR INTERNATIONAL INTERNAL MEETINGS

78th International Council Meeting

13.11.2020

10h00 - 11h00

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What are the main needs when organise this events?

- Accomodation and Meals Costs - Hotel or Hotel + Plenaries Space.



- How much should be paid in advance (10%; 20%; 30% or 50%)?



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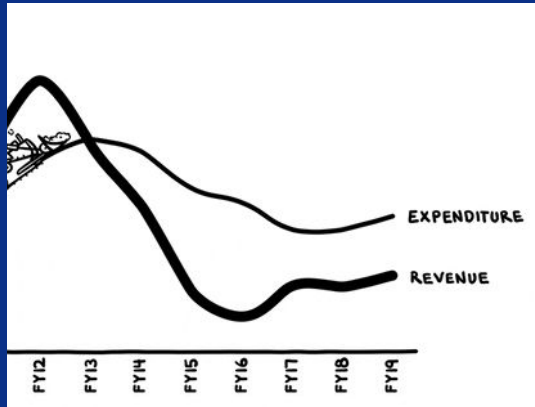
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What are the main needs when organise this event?

- Expenses Costs - Gala Ball, Socials, Sightseeing, Transport.



- How much should be paid in advance (10%; 20%; 30% or 50%)?





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By:



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Incomes

Budget is the cornerstone of everything:

- Be conservative
- expect less in income
- expect more in expenses

- Participants' fees
- Favoured and Non favoured
- Extra fees (gala ball, pre/post party, transport)
- Alumni
- Merch - t-shirt, hoodies etc.

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Main Expenses

- **Hotel** – accommodation, conference room and food - 78% (good terms of cancelation)
- **Gala ball** – separate form of fee
- **Transport** – depends on location and planning
- **Marketing** – if you decide to make any commemoratives
- **Others** – Coffee breaks, logistic, insurance and damages



Cash Flow

- ICM is the biggest event, which will be hosted by our local group.
- Necessity for having money on account (Paying hotel in advance).
- Open call for delegation ASAP.
- **Calendar** – pay attention for all contract and paying in advance.

Other Sources of Income for OC's

- Grants – anything which you can find - City, Region, Government, Private...
- Partnerships
- Programs of your national group – partnership benefits and Czech Development Fund
- EDF

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Development
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Modes of Support

- Project Support (A1; A2)
- Training Support (B1; B2; B3)
- Structural Support (C1; C2; C3)
- General Support (D1; D2)

What can EDF do right now?

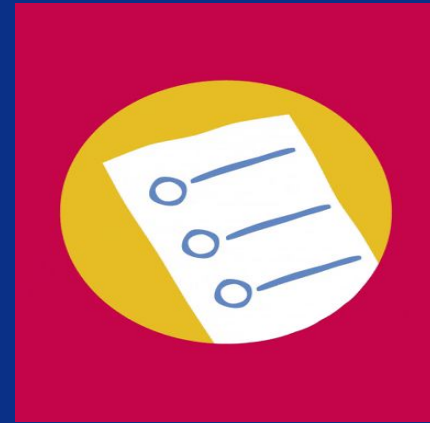
- **Structural Support (C1)** - Financial assistance for organising International Council Meetings, for the previous International Presidents Meeting, Key Area Meeting or Supporting Area Meeting .

- Up to 1000€.

Information Required

The application for structural support shall include the following information:

- a) **General information** about the applicant.
- b) **Detailed financial information** about the applicant.
- c) **The available final or interim accounts** approved for the previous financial year and **the approved budget** for the term.
- d) **Impact of the financial support** on the National Group and on the Network.
- e) **Detailed description of the activity.**
- f) **Detailed budget of the activity.**



- **Exceptional Procedure:**

It is possible for the applicant to officially request the payment of up to 75% of the granted amount in advance.

The request shall include supporting documents to justify the need.

The Request will only be accepted if:

- Receiving the grant beforehand is essential for the existence of the project;
- The financial situation of the Group justifies such demand.

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Current Restriction

The amount awarded for **Structural Support** cannot exceed 25% of the annual income of the Foundation.



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What EDF can do in the future?

- Plan

- Improving sources of income for EDF -> Alumni Network + Sponsors



- Continuing to Capitalise 6% and Distribute 94%



- Improving the amount available for the organising committees.

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Possible solutions

- ❑ Creating a solution that will help the Groups to answer to first losses regarding to the amounts paid in advance;
- ❑ Ensuring a fix payment in % and not in a specific defined amount;
- ❑ Defining for C1 a proper Mode of Support separated from C2 and C3 (with their own deadlines), that doesn't require Application Procedure.

Roundtable.

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