

The Meaning of FM

X Online Supporting Area Meeting

10.09.2020

10:00-12:30

elsa

The European Law Students' Association

What are the main tasks of the Treasurer?



elsa

The European Law Students' Association

Role

- **Financial Management**

Refers to the strategic planning, organising, directing, and controlling of financial undertakings.

- **Responsible for:**

- ✓ Financial Planning
- ✓ Management of ELSA's assets
- ✓ Accounting
- ✓ Arrangement of financial control
- ✓ Billing and collecting any other amounts due to ELSA from the Members, Observers or third parties
- ✓ Presenting the interim and final accounts

The logo for the European Law Students' Association (ELSA) features the word "elsa" in a white, lowercase, serif font. The letters are stylized, with the 'e' and 's' having a classic, slightly ornate appearance.

The European Law Students' Association

Responsibilities



elsa

The European Law Students' Association

BASIS FOR COMPARISON	TREASURY MANAGEMENT	FINANCIAL MANAGEMENT
Meaning	Treasury Management is a part of financial management, which is concerned with the management of firm's cash and funds.	Financial Management refers to the managerial activity, that stresses on the management of firm's financial resources, to achieve the overall aim of the enterprise.
Plan	Implementation of financial plan.	Formulates, coordinate and administers financial plan, for controlling operations.
Focus on	Periodic examination of income and expense budgets.	Preparation and presentation of financial statements.
Strategy	Short term	Long term

What could that mean in practice?

- Budgeting
- Bookkeeping
- Grant applications
- Invoicing
- Final accounts & relief of responsibility
- Communicating with auditors
- Day-to-day routines



elsa

The European Law Students' Association

Goal of the Treasurer

- Ensuring financial **stability** and **credibility** of the association.
 - ✓ Planning the use of and obtaining financial resources for the association
 - ✓ Overseeing the fulfilment of financial obligations
 - ✓ Following and recording all transactions

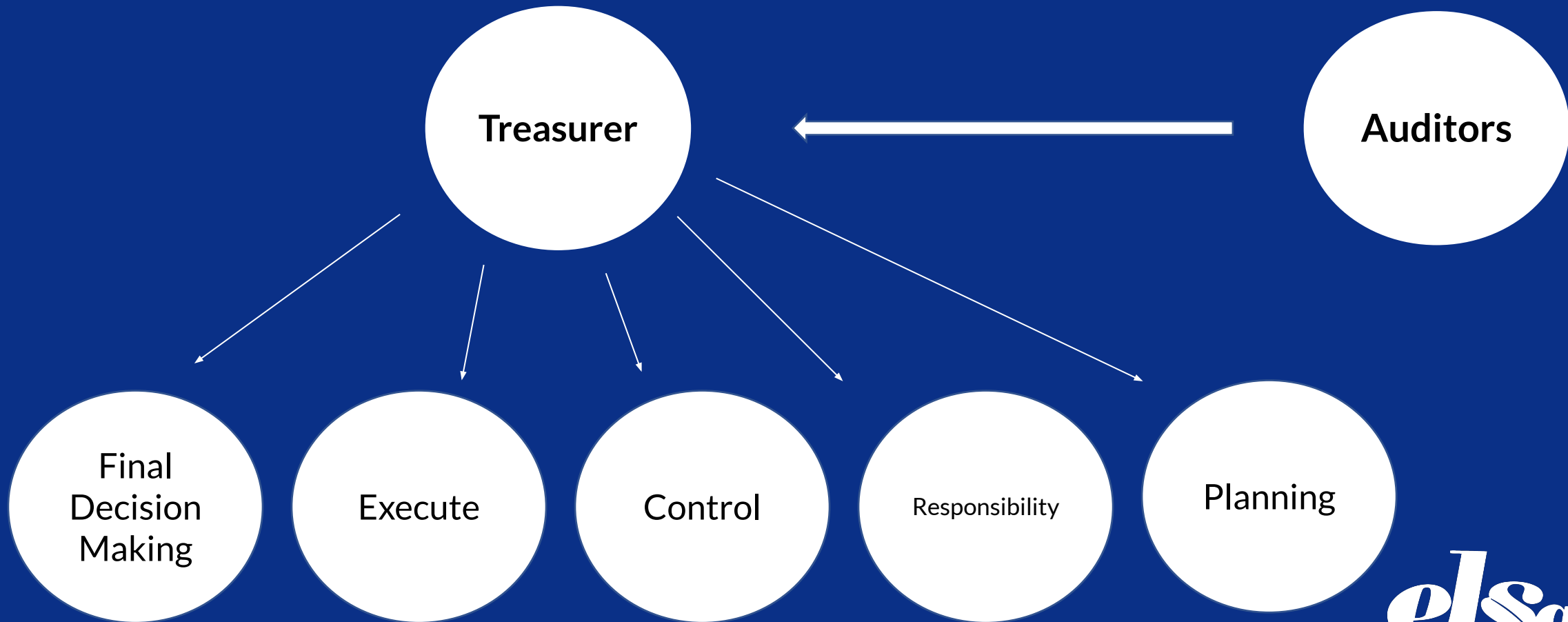
elsa

The European Law Students' Association

Corporative Environments



ELSA Environment



Financial Decision Making

- Executive power on **how to spend** the money
- Power to **use the money** without board authorisation
- Allocate **budget**
- **Assets** management
- Relation with the **Bank**
- Payment **Agreements**
- **EDF** Chairman
- **FM proposals** and regulations



Execute

- Paying bills
- Invoicing
- Money Transfer
- Debt recovery
- Collecting Membership Fee
- Drafting documents
- Make sure the regulations are respected
- EDF application check up



Control

- Accountability
- Interim accounts
- Final accounts
- Updating the board on the current financial situation
- Monitoring cash flow



Responsibility

- Responsible in front of the **Council**
- **Legally** responsible
- **Need release** of responsibility



Planning

- Strategic Goal
- Financial Strategy
- Grant Strategy
- EDF Strategy



Why FM Area is so special?



elsa

The European Law Students' Association

What makes Treasurer's work special?

- Typical Supporting Area without own projects dependent on others
- Regulated by **external rules**
- **Specialized field** in which many law students lack understanding
- Usually continues after the official end of the term



Also

- An area where successes and failures are easily measurable and obvious
- Often depended on external factors outside their control
- Has direct connection to continuity of the association
- Is being regulated by formal rules, which might change
- Board members often do not understand the work or support it properly

The logo for the European Law Students' Association (elsa) is displayed in a white, lowercase, serif font.

The European Law Students' Association

7 QUALITIES POSSESSED BY ALL GREAT NONPROFIT TREASURERS:

1. Critical Thinking
2. Aptitude for Organization
3. Strategic Planning
4. Creativity
5. Clear Communication
6. Basic Accounting Skills
7. Knowledge of Your NonProfit Organization's Bylaws



DON'T MAKE THESE MISTAKES!

- Neglect Separation of Duties and Access Control
- Shirk Your Financial Reporting Duties
- Make Undocumented, Unapproved Decisions



elsa

The European Law Students' Association

Auditors

- Election
- Control of the accounts
- Security against fraud and mistakes
- Protection against authorities
- Mandatory
- Not a moral authority



Auditors



Karol Szakiel

25 years old

Local Group – ELSA Gdansk

National Group – ELSA Poland

Aug. 2020 – Jul 2021 Internal Auditor of ELSA International

Aug. 2018 – Oct. 2019 Internal Auditor of ELSA International

August 2017 – July 2018 – Treasurer of ELSA Poland

August 2016 – July 2017 – Treasurer of ELSA Gdansk



The European Law Students' Association