



The European Law Students' Association

LXXXVIII INTERNATIONAL COUNCIL MEETING WORKING MATERIALS

12th-16th November 2025



General Legal Partners of ELSA



Human Rights Partner of ELSA



Technical Supporters



General Education Partners of ELSA



Main Partner of ELSA



FOREWORD

GENERAL INFORMATION**FOREWORD**

Dear Network,

The time has finally come to meet in person for the 88th International Council in the beautiful (and chilly!) city of Helsinki. Autumn ICMs are always special, and especially for the International Board: we will finally have the chance to discuss things face-to-face, meet everyone, and share what we have been working on during the first four months of our term.

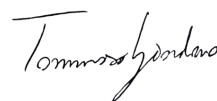
ICMs are our best opportunity to make our association grow. From changes in the Financial Regulations to the finalisation of the Flagship applications, many important discussions await us. It will also be a chance to collaborate on our projects, adding one more brick to the ELSA Wall of a Just World, where respect for human dignity and cultural diversity thrives. (Although, with winter approaching, the IB might be tempted to add this brick to the walls of the ELSA House instead, which is becoming a bit colder!)

But what makes ICMs truly special is not only our work. They are rare opportunities to reconnect with friends from across Europe or to forge new friendships. We hope that this ICM will be a success in that regard too, leaving lasting memories and bringing our network closer together.

Finally, we would like to highlight that this ICM will be a little different in terms of organisation. Some usual expectations might not be fully met, but we can assure you that the OC has prepared the logistics and programme meticulously to make you feel at home and to ensure the smoothest ICM possible. We hope you enjoy the experience and join us in showing gratitude to the OC for their hard work and for hosting us in Finland.

We look forward to sharing this unique experience with you.

ELSAfully yours,



Gabriel, Lucie, Tommaso, Kat, Tasos, Inês, Hedin & Rodrigo

International Board of ELSA 2025/2026

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THE INTERNATIONAL COUNCIL MEETING GUIDE

THE INTERNATIONAL COUNCIL MEETING GUIDE

What is an International Council Meeting?

The International Council Meeting is a statutory meeting and one of the International Internal Meetings of ELSA.

It brings together officers of all Areas from the whole ELSA Network. It consists of both plenary and workshop sessions. The main aims of this meeting are:

- a. to provide an opportunity for Officers to meet, to get informed about the latest updates in their respective areas and to exchange ideas, and
- b. to summon the International Council, which discusses issues concerning the administration and the further development of the Association.

The International Council represents the Members of ELSA and is the supreme decision-making body of the Association, whose decisions are binding upon the International Board, the Members and the Observers of ELSA. A Council decision can only be overturned by a subsequent International Council decision.

The International Council Meeting is held on a biannual basis, once in spring and once in autumn.

What is a Workshop?

Workshops provide an introduction to or a review of topics of interest. They offer space for interaction, discussion, and exchange of information, while the participants explore different subjects and develop their soft skills.

In each International Council Meeting, there are seven Workshops; one for each area of activity. Each workshop is conducted by the respective International Board member(s) and chaired by an experienced delegate.

The following workshops will be held during the International Council Meeting:

Board Management, External Relations and Expansion (BEE): conducted by the President of the International Board and attended by National Presidents of the ELSA Network.

Internal Management (IM): conducted by the Secretary General of the International Board and attended by National Secretaries General of the ELSA Network.

Financial Management (FM): conducted by the Treasurer of the International Board and attended by National Treasurers of the ELSA Network.

Marketing (MKT): conducted by the Vice President in charge of Marketing of the International Board and attended by National Vice Presidents in charge of Marketing of the ELSA Network.

THE INTERNATIONAL COUNCIL MEETING GUIDE

Academic Activities (AA): conducted by the Vice President in charge of Academic Activities of the International Board and attended by National Vice Presidents in charge of Academic Activities of the ELSA Network.

Competitions (C): conducted by the Vice President in charge of Competitions of the International Board and attended by National Vice Presidents in charge of Competitions of the ELSA Network.

Professional Development (PD): conducted by the Vice President in charge of Professional Development of the International Board and attended by National Vice Presidents in charge of Professional Development of the ELSA Network.

Seminars and Conferences (S&C): conducted by the Vice President in charge of Seminars and Conferences of the International Board and attended by National Vice Presidents for Seminars and Conferences of the ELSA Network.

What is a Joint Workshop?

A Joint Workshop sets on the table a topic that is worth being discussed by the officers of more than one area.

Who is a Workshop Officer?

There are at least four Workshop Officers in the ICM: the *Chair*, the *Vice Chair* and two *Secretaries*. If necessary, more Secretaries can be appointed.

The task of the Chair is to conduct the Workshop in good order, to lead it together with the respective member of the International Board of ELSA.

The role of the Vice Chair is to assist the Chair and stand in for them in the event of their absence.

The Secretaries are in charge of keeping the minutes of the Workshop and of the preparation of all the documents that have to be submitted to the Council.

During the Opening Workshop of each respective area, which will be held on Wednesday, the Officers of the Workshop will be elected, and they will attend a workshop provided by ELSA International right after the end of the opening session in order to receive the detailed guidelines of their tasks. If you are interested in becoming a Workshop Officer, please contact the respective member of the International Board as soon as possible in order to volunteer.

What is an International Council Meeting Officer?

There are nine to fifteen International Council Meeting Officers supporting the International Council proceedings during each ICM: the *Chair*, the *Vice Chair*, two to four *Secretaries*, two to six *Tellers*, and three members of the *Nominations Committee*. The International Council Meeting Officers ensure that some of the most important tasks regarding the plenary sessions of an International Council Meeting are carried out properly.

THE INTERNATIONAL COUNCIL MEETING GUIDE

The role of the Chair of the Plenary is to ensure that the International Council Meeting agenda is respected and adhered to, to supervise and assist the other International Council Meeting Officers, to invite people to address the International Council, to decide when to put proposals to a vote, to supervise the voting procedure, to announce the result of the voting procedure, to supervise the election procedure, to bring the meeting to order and to resolve any question concerning the International Council Meeting proceedings.

The role of the Vice Chair is to assist the Chair and stand in for them in the event of their absence.

The role of each Secretary is to keep the minutes of the plenary sessions. The Secretaries are responsible to the Secretary General of the International Board and should always refer to them in case of difficulty.

The role of each Teller is to count the votes, compare the results of the counting procedure, and inform the Chair about the result. The Tellers shall not be voting delegates.

The role of each member of the Nominations Committee is to receive nominations for all the elections and to announce them to the International Council. Therefore, it is recommended that the Nominations Committee be comprised of well-known individuals in the ELSA Network so that it is easier for people to find and approach them.

 THE INTERNATIONAL COUNCIL MEETING GUIDE

Finger rules for workshops and plenaries

The “finger rules” are intended to make the job of the Chair easier and to ensure that the discussions are as effective and smooth as possible. The theory behind the finger rules is simple; you indicate what you want to state by using one of the following gestures:

One finger:	New topic or idea
Two fingers:	Direct comment or response
Three fingers:	End the discussion, as it is not useful
Pinkie finger:	Technical remark (e.g. “Open the window.”, “The font is too small.”)
C-shaped hand:	Asking for clarification on a previous statement
Scissors:	Remove yourself from the speakers’ list
Thumb up:	Show immediate feedback to the conversation (“I like this idea.”)
Thumb down:	Show immediate feedback to the conversation (“I do not like this idea.”)

The **priority** amongst the different hand gestures goes in the following order: technical, clarification, three fingers, two fingers, one finger. This way, the Chair can more easily moderate the discussions. Scissors and thumbs up/down do not require a direct reaction by the Chair, and that is why the priority rule is not applied to them.



OBLIGATIONS OF THE NATIONAL GROUPS

OBLIGATIONS OF THE NATIONAL GROUPS

Important information!

In accordance with article 7.3 of the Statutes of ELSA, the voting rights of a Member National Group are suspended during an ICM if the National Group:

- a. has not fulfilled its **financial obligations** towards ELSA, or
- b. has not submitted the **State of the Network Inquiry** (SotN Inquiry) to the International Board;
- c. has not submitted the **Letter of Authorisation** to the Secretary General of the International Board; and
- d. has not submitted the **National Group Report** to the International Board.

For this purpose, please address all financial enquiries concerning debts towards ELSA to the Treasurer of the International Board in due time **until the 12th of November 2025, 23:59 CET** at treasurer@elsa.org.

Moreover, the SotN Inquiry must be thoroughly filled out and submitted electronically to the International Board **until the 29th of October 2025, 23:59 CET**, 14 days before the opening of the International Council Meeting, as stated in the International Council Meeting Decision Book. The 39th State of the Network Inquiry has already been sent out, and you may find it [here](#). If you need any clarifications regarding the SotN Inquiry, please contact the Secretary General of the International Board at secgen@elsa.org.

Additionally, the National Group Report had to be submitted to the Secretary General of the International Board **until the 31st of August 2025, 23:59 CEST**. Please note that if you have not submitted the National Group on time, the voting rights of your National Group will be suspended for the duration of the International Council Meeting. The National Group Report has already been sent out, and you may find it [here](#).

According to article 5.5 of the Standing Orders of ELSA, for the delegates representing a Member National Group to be allowed to participate in the International Council, they must be duly authorised to vote in the International Council on behalf of their National Group and must, therefore, send to the Secretary General of the International Board the **Letter of Authorisation** signed by two elected National Board members of the respective National Group **before the Opening Plenary on the 12th of November 2025**. Each Letter of Authorisation shall be accompanied by a list of Local Groups that are currently Members and Observers of the respective National Group. A template of the Letter of Authorisation can be found in [Annex 8](#) of these Working Materials.

In order for the International Council to reach the necessary quorum, as stated in article 7.4 of the Statutes of ELSA and be fully competent, it is highly recommended that the Member National Groups, which are not going to be represented in the International Council by their own delegates, give a **proxy** to another Member National Group following the rules of article 5.6 of the Standing Orders of ELSA. A template of a proxy can be found in [Annex 9](#) of these Working Materials. The deadline to submit a proxy to secgen@elsa.org is before **the Opening Plenary on the 12th of November 2025**.

REMINDERS

REMINDERS

General Reminder

If you really want to enjoy this ICM,

DO NOT FORGET THE FOLLOWING:

“Be prepared to speak and to speak, be prepared!”

To be prepared for the Workshops:

- Read carefully from cover to cover and bring with you a copy of these Working Materials;
- Read the minutes of at least the two previous ICMs [here](#);
- Read the [Statutes and Standing Orders of ELSA](#);
- Read the [71st edition of the International Council Meeting Decision Book](#);
- Read the [One Year Operational Plan](#) of the International Board for the term 2025/2026.

To be celebrated as a true legend:

- Consider being a Workshop Secretary;
- Consider being a Plenary Secretary;
- Consider being a member of the Nominations Committee.

To be prepared for the time of your life...

- Bring your good mood and happy smiles!
- Bring all of your ELSA Spirit!

REMINDERS

Deadline for Nominations

The deadline for nominations for:

TREASURER OF THE INTERNATIONAL BOARD OF ELSA 2025/2026;

TEMPORARY ADMINISTRATOR OF ELSA 2025/2026;

is on Thursday, 13th of November 2025, at 23:59 CET.

REMINDERS

Call for the Treasurer of the International Board of ELSA 2025/2026

The European Law Students' Association

Do you want to take part in the development
of the ELSA Network?

Would you like to devote your knowledge and
skills to our Association?

Ever dreamt of living in the ELSA House?

This is your opportunity:

Join the International Board!

MAKE A DIFFERENCE FOR ELSA!

RUN FOR

**TREASURER OF THE INTERNATIONAL BOARD OF ELSA
2025/2026!**

REMINDERS

What is the role of the International Board of ELSA?

The International Board is the supreme executive body of ELSA. The tasks of the International Board are to represent ELSA, to carry out and be responsible for the day-to-day running and management of ELSA's fields of activity, to advance the aims and efficiency, as well as to execute and implement Council decisions.

Treasurer

The Treasurer is in charge of the financial management of ELSA and is responsible for the accounts, the property, and the payments of ELSA International, as well as the arrangement of internal financial control. These tasks include budget control, budget making, accounting, bookkeeping and preparation of both interim and final accounts of ELSA International. The Treasurer is the Chairman of the Board of Directors of the ELSA Development Foundation, and they are also working actively in the field of grants.

REMINDERS

Electoral Procedure for the International Board

A person running for a position in the International Board must be nominated by a Member National Group and seconded by another Member National Group. National Groups with Observer status cannot nominate or second nominations. It is possible for a candidate to be nominated by his or her own National Group.

The nominations must be sent to the Nominations Committee by the deadline set for nominations in order for the candidates to be able to run for the International Board. This **deadline is set at 23:59 CET on the second day of the International Council Meeting**, unless the International Council decides to prolong the deadline. The necessary documents, Nomination, Seconding and Confirmation sheets can be found in [Annex 10](#) of these Working Materials.

The nominee shall prepare a personal presentation in writing and distribute it to the National Groups **before 23:59 CET on the day before the Final Plenary session**. The presentation shall include a personal CV, an ELSA CV and an Action Plan for the term in office as a member of the International Board. It is also recommended that the presentation includes a Letter of Motivation.

During the Candidacy Workshop, all the candidates will first present themselves and their candidacy, and after that, they will be granted some time to answer questions from the Workshop participants. If there are several people running for the same board position, the nominees have to leave the Workshop during the presentation of the other nominees.

During the Final Plenary session, the nominees are all given five minutes to present themselves and their candidacy and ten minutes to answer questions from the International Council. If there are several people running for the same board position, the nominees have to leave the room during the presentation of the other nominees.

REMINDERS

Call for the Temporary Administrator of ELSA



The European Law Students' Association

Do you want to support the ELSA Network?

Would you like to devote your knowledge and
skills to our Association?

RUN FOR

TEMPORARY ADMINISTRATOR OF ELSA

REMINDERS

What is the role of the Temporary Administrator of ELSA?

According to the Standing Orders of ELSA article 9.4., the International Council needs to elect an Emergency Temporary Administrator at the first International Council Meeting of the term. The Temporary Administrator shall administer the Association in case of the absence or inability to act of all members of the International Board.

REMINDERS

Electoral Procedure for the Emergency Temporary Administration of ELSA

Any person running for the position of Temporary Administrator of ELSA shall be nominated by either a Member of ELSA or the International Board. To be taken into account for the election, nominations must be received by the Nominations Committee by **23:59 CET on the second day of the International Council Meeting**, where the election takes place. The nomination sheet can be found in [Annex 10](#) of these Working Materials. Any person participating in the election may not be a member of the International Board of ELSA, an Internal Auditor of ELSA, or a part of the Board of a Member of ELSA. If there is no candidate nominated by the above deadline, the International Council can with a two-thirds majority of the present Members reopen the nominations for this position.

The nominee shall prepare a personal presentation in writing and distribute it to the National Groups **before 23:59 CET on the day before the Final Plenary session**. The presentation shall include a personal CV and an ELSA CV. During the Final Plenary session, the nominees are all given five minutes to present themselves and their candidacy and ten minutes to answer questions from the International Council. If there are several people running for the position, the nominees have to leave the room during the presentation of the other nominees.

REMINDERS

Memento**Voting Rights in the Plenary**

Each Member National Group has three votes and may split them during any voting procedure according to the will of its voting delegates. Your National Group is **NOT** eligible to vote in the Plenary unless:

1. the National Board has filled in and submitted the **State of the Network Inquiry** to the International Board at least 14 days before the opening of the International Council Meeting;

Please make sure that the Secretary General of the International Board has received the responses of your National Group to the State of the Network Inquiry.

2. the National Board has **fulfilled all financial obligations** towards ELSA;

Please confirm the debt situation of your National Group with the Treasurer of the International Board prior to the International Council Meeting.

3. the National Board has submitted the National Group Report to the International Board in due time

Please make sure that the Secretary General of the International Board has received the National Group Report of your National Group.

4. its delegates in the ICM have sent the **Letter of Authorisation** to the Secretary General of the International Board.

You may find the template for the Letter of Authorisation in [Annex 8](#).

Letter of Authorisation

The Letter of Authorisation must include:

- the contact details of your National Group;
- the names of the delegates of your National Group who are allowed to vote during the voting process;
- the names of all other delegates representing your National Group;
- the **signatures of two elected National Board members** authenticating the letter.

The Letter of Authorisation should be filled in and sent **before the Opening Plenary** if you wish to receive your voting rights. Please make sure that the Letter of Authorisation is submitted to the Secretary General of the International Board in due time.

REMINDERS

Proxy

If your National Group is a Member of ELSA and will not be represented by its own delegates at the International Council Meeting, the National Board can give a proxy to another Member who will speak and vote on behalf of the proxy-giver.

The Proxy must include:

- the names of the National Group which gives a proxy and of the National Group that receives the proxy;
- the dates during which the proxy will be valid;
- the **signatures of two elected National Board members of the proxy-giver** authenticating the letter; and
- the contact details of a person responsible for the proxy-giver National Group.

The Proxy should be filled in and sent to the Secretary General of the International Board **before the Opening Plenary**, at secgen@elsa.org, so that your voting rights can be given to the National Group acting as a proxy. You can find a draft Proxy in [Annex 9](#).

Reporting Time

This is the moment when the delegation meets and discusses important matters brought up in the workshops and in the plenary sessions.

Voting Rights in the Workshops

In the Workshops, each Member National Group has only one vote, no matter how many people from the same National Group are present. Make sure you prepare and coordinate your delegation and appoint one person to be your voting delegate in the Workshops.

Plenary Presentations

During the plenary sessions, the National Groups may present their events and activities if they wish to inform the ELSA Network about them and attract participants. In order to ensure the best possible efficiency for the International Council proceedings, we hereby set some rules for the National Groups interested in making a presentation during the plenary sessions:

- The demonstration of any presentations during the plenary sessions will be up to the discretion of the Chair and/or Vice Chair.
- No presentations will be allowed if they do not match the following criteria:
 1. have an appropriate length (between three and five minutes);
 2. be in accordance with the principles of ELSA;
 3. be sent to the Vice President in charge of Marketing of the International Board until the **11th of November 2025, 23:59 CET**.
- The priority of acceptance will be as follows:
 1. International Internal Meetings;
 2. Training Events;
 3. ELSA Core Activities events;
 4. Social Events;
 5. Other events or activities.

REMINDERS

Head of Delegation Meeting

Please be advised that the **Head of Delegation meeting will take place online**, ahead of the LXXXVIII International Council Meeting itself. The same meeting will be held at two different occasions, to accommodate for participants' other commitments. All Heads of Delegation are obliged to participate in the meeting either on **Saturday 8th of November 2025 at 19:00 CET** or **Monday 10th of November 2025 at 19:00 CET**. You can join the meetings from [here](#).

REMINDERS

International Council Meeting Whatsapp Community

We kindly request that all Delegates join the Official Whatsapp Community of the LXXXVIII International Council Meeting in Helsinki. Please scan the QR code below to join:



E-VOTING

Please indicate which Delegate from your National Group shall receive the Nemovote credentials **until the 5th of November 2025, 23:59 CET**, through this [form](#).

ICM TIMETABLE

DRAFT TIMETABLES AND AGENDAS

ICM TIMETABLE

General Timetable

	12th November Wednesday	13th November Thursday	14th November Friday	15th November Saturday	16th November Sunday
8:00-8:30	Arrivals	Breakfast	Breakfast		
8:30-9:00		Freshers' & Officers' Workshop			
9:00-9:30		Workshops	Mid Plenary	Workshops	Final Plenary
9:30-10:00					
10:00-10:30					
10:30-11:00					
11:00-11:30					
11:30-12:00					
12:00-12:30					
12:30-13:00		Lunch			
13:00-13:30					
13:30-14:00					
14:00-14:30					
14:30-15:00	Letter of Authorisation	Sightseeing	Mid Plenary	Workshops	Final Plenary
15:00-15:30	Opening Plenary				
15:30-16:00					
16:00-16:30					
16:30-17:00					
17:00-17:30		Reporting Time			
17:30-18:00	Opening Workshop	Dinner	Dinner	Preparation	Departures
18:00-18:30					
18:30-19:00		Transportation	Reporting Time	Gala Ball	
19:00-19:30					
19:30-20:00		Socials	Socials		
20:00-20:30					
20:30-21:00					
21:00-21:30	Socials	Socials	Gala Ball		
21:30-22:00					
22:00-22:30					

DRAFT PLENARY AGENDA

DRAFT PLENARY AGENDA

Opening Plenary: Wednesday, 12th of November 2025

- 15:00 **Opening of the LXXXVIII International Council Meeting**
Gabriel Marti, President of the International Board of ELSA
- 15:10 **Presentation of the Chair and the Vice Chair of the Plenary**
Lucie Nováková, Secretary General of the International Board of ELSA
- 15:20 **Announcement of the list of votes**
Lucie Nováková, Secretary General of the International Board of ELSA
- 15:40 **Election of the International Council Meeting Officers**
Chair|Vice Chair
- 16:00 **Approval of the International Council Meeting Agenda and presentation of
the International Council Meeting structure**
Chair|Vice Chair
- 16:20 **Approval of the Minutes of the LXXXVII International Council Meeting
Malta, Spring 2025**
Chair|Vice Chair
- 16:30 **Partner Presentation**
Worcester College, University of Oxford
- 16:45 **Presentation of the ELSA International Team 2025/2026**
The International Board of ELSA
- 17:15 **Questions and Answers with the International Board of ELSA**
The International Board of ELSA
- 17:50 **Information regarding Freshers' & Officers' Workshops**
Lucie Nováková, Secretary General of the International Board of ELSA
- 18:00 **End of the Opening Plenary**
Chair|Vice Chair

DRAFT PLENARY AGENDA

Mid Plenary: Friday, 14th of November 2025

09:00	Opening of the Mid Plenary Chair Vice Chair
09:10	Revision of the list of votes Lucie Nováková, Secretary General of the International Board of ELSA
09:20	Announcement of the Nominations Nominations Committee
09:30	Presentation and approval of the IM workshop-related Proposals Chair Vice Chair and Workshop Chair
10:00	Presentation and approval of the FM workshop related Proposals Chair Vice Chair and Workshop Chair
10:30	Presentation and approval of the MKT workshop related Proposals Chair Vice Chair and Workshop Chair
11:00	Partner Presentation Council of Europe
11:45	Presentation and approval of the AA workshop related Proposals Chair Vice Chair and Workshop Chair
12:20	Presentation and approval of the PD workshop related Proposals Chair Vice Chair and Workshop Chair
12:40	Presentation and approval of the S&C workshop related Proposals Chair Vice Chair and Workshop Chair
13:00	Lunch Break
14:30	Reconvening of the Mid Plenary Chair Vice Chair
14:40	Revision of the list of votes Lucie Nováková, Secretary General of the International Board of ELSA
14:50	Presentation and approval of the EDF Standing Orders related Proposals Chair Vice Chair and Workshop Chair
15:30	Partner Presentation Católica Global School of Law

DRAFT PLENARY AGENDA

- 16:00 **Presentation and approval of the proposed revision of the Budget of ELSA 2025/2026**
Chair|Vice Chair and Workshop Chair
- 16:30 **Presentation and approval of the proposed revision of the Budget of ELSA Development Foundation 2025/2026**
Chair|Vice Chair and Workshop Chair
- 17:00 **Presentation of the XCI ICM Host Candidate, Spring 2027 – ELSA Prague**
Chair|Vice Chair and ELSA Prague
- 17:10 **Q&A with the XCI ICM Host Candidate, Spring 2027 – ELSA Prague**
Chair|Vice Chair and ELSA Prague
- 17:20 **Vote on the XCI ICM Host Candidate, Spring 2027 – ELSA Prague**
Chair|Vice Chair and ELSA Prague
- 17:30 **Presentations of the Network**
Chair|Vice Chair and Network
- 18:00 **End of the Mid Plenary**
Chair|Vice Chair

DRAFT PLENARY AGENDA

Final Plenary: Sunday, 16th of November 2025

- 09:00 **Opening of the Final Plenary**
Chair|Vice Chair
- 09:10 **Revision of the list of votes**
Lucie Nováková, Secretary General of the International Board of ELSA
- 09:20 **Presentation of the Host of the VI International Strategy Meeting - ELSA Georgia**
Chair|Vice Chair and ELSA Georgia
- 09:50 **Presentation of the Annual Report of the International Board of ELSA 2024/2025**
Nathalie Labar, President of the International Board of ELSA 2024/2025
- 11:00 **Presentation of the Final Accounts of ELSA 2024/2025**
Nathalie Labar, President of the International Board of ELSA 2024/2025
- 11:20 **Internal Auditors' Report of ELSA 2024/2025**
Fabian Eigner and Dario Schönbächler, Internal Auditors of ELSA International 2024/2025
- 11:40 **Presentation of the Final Accounts of the ELSA Development Foundation 2024/2025**
Nathalie Labar, President of the International Board of ELSA 2024/2025
- 12:00 **Internal Auditors' Report of the ELSA Development Foundation 2024/2025**
Fabian Eigner and Dario Schönbächler, Internal Auditors of ELSA International 2024/2025
- 12:20 **Relief of Responsibility for the International Board 2024/2025**
Chair|Vice Chair
- 13:00 **Lunch Break**
- 14:30 **Reconvening of the Mid Plenary**
Chair|Vice Chair
- 14:40 **Revision of the list of votes**
Lucie Nováková, Secretary General of the International Board of ELSA
- 14:50 **Human Resources Strategy Progress Report**
Lucie Nováková, Secretary General of the International Board of ELSA

DRAFT PLENARY AGENDA

- 15:30 **Presentation and Q&A for the Candidate(s) for Temporary Administrator of ELSA**
Chair|Vice Chair and Candidate(s)
- 15:50 **Presentation and Q&A for the Candidate(s) for the position of Treasurer of the International Board of ELSA 2025/2026**
Chair|Vice Chair and Candidate(s)
- 16:10 **Presentation of the voting procedure**
Chair|Vice Chair
- 16:40 **Announcement of the results**
Chair|Vice Chair
- 16:50 **Closing of the LXXXVIII International Council Meeting**
Gabriel Marti, President of the International Board of ELSA
- 17:00 **End of the Final Plenary**
Chair|Vice Chair

BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP**Preparation and Reminders**

In order to actively participate and contribute to the Workshops, please do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA;
- Read relevant parts of the [International Council Meeting Decision Book, 71th Edition](#);
- Read the [One Year Operational Plan \(OYOP\) of the International Board of ELSA 2025/2026](#);
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXVIII International Council Meeting!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down, and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the President of the International Board at president@elsa.org.

To access most of the documents above, you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is my pleasure to welcome you to the BEE Workshops!



Gabriel Marti

President

International Board of ELSA 2025/2026

BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

Draft Timetable

	12th November Wednesday	13th November Thursday	14th November Friday	15th November Saturday	16th November Sunday					
8:00-8:30	Arrivals	Breakfast	Breakfast							
8:30-9:00		Freshers' & Officers' Workshop								
9:00-9:30		Ground Control Update	Mid Plenary	BEE Academy: Mission Manual	Final Plenary					
9:30-10:00		The Shepherd's Star (Joint with AA)		PRi PRi Sauce (Joint with MKT)						
10:00-10:30		Spacewalk Simulation								
10:30-11:00		Strategic Planet								
11:00-11:30				Auditors Assemble! (Joint with FM)						
11:30-12:00										
12:00-12:30				Lunch						
12:30-13:00										
13:00-13:30										
13:30-14:00										
14:00-14:30										
14:30-15:00	Letter of Authorisation	Sightseeing	Mid Plenary	Houston, We Have External Relations	Final Plenary					
15:00-15:30	Opening Plenary			Starship Audit (Joint with FM)						
15:30-16:00										
16:00-16:30				Landing Sequence						
16:30-17:00	Reporting Time									
17:00-17:30	Ignition: Mission Start		Dinner	Dinner		Preparation				
17:30-18:00										
18:00-18:30	Dinner	Transportation	Reporting Time	Gala Ball						
18:30-19:00										
19:00-19:30		Socials	Socials							
19:30-20:00										
20:00-20:30		Socials	Socials							
20:30-21:00										
21:00-21:30	Socials									
21:30-22:00										
22:00-22:30										

BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

Draft Agenda

Dear Presidents,

It is my pleasure to invite you aboard the **BEE Spaceship** to explore the **ELSA Universe** during two days of workshops.

As in ELSA, we aim to reach for the stars, as you know, steering your **Board-ship** can be tricky with all those meteors along the way. I hope these workshops will equip you with more tools to navigate the challenges of your year ahead.

Wednesday, 12th of November 2025

18:00 – 18:30

IGNITION: MISSION START**Description**

Let's enter the Spaceship and prepare for our journey. During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries, aka our pilots for the week. We will also present and approve the agenda, as well as set the rules for our workshops. Our Internal Meetings have been strongly connected to icebreakers and games with the hope of ensuring that we have the chance to get to know each other better. Be aware: this first mission must be completed in a very short time!

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

Thursday, 13th of November 2025*08:30 – 09:00***OFFICERS' AND FRESHERS' WORKSHOPS****Description**

Before the launch of our Spaceship, we need to ensure that everyone understands their role and is well-trained. During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time, people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their tasks. Presenting to new members the content of the meeting.

Preparation

None.

*09:00 – 09:30***GROUND CONTROL UPDATE****Description**

Finally, the big moment has come. While our Spaceship is being launched, we will need a last update on everything going on. We will go over the work done by ELSA International from August to the ICM and review the relevant parts of the State of the Network together. It will also be the perfect occasion for you to share your own progress since the beginning of this term.

Outcome

Participants will be aware of the work done by the President of the IB and his team so far, including important insights from the State of the Network Inquiry. They will also share their own progress to the other participants.

Preparation

None.

*09:30 – 10:30***THE SHEPHERD'S STAR (JOINT WITH AA)****Description**

Our first adventure will be a joint venture with the AA-Spaceship, where we will discover how Advocacy can be our guiding star. Advocacy allows ELSA to make its voice heard, but to be

BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

effective, it needs structure, not just passion. This workshop focuses on how ELSA International plans and manages advocacy strategically. Participants will learn how to create sustainable advocacy frameworks in their Groups, define priorities, and coordinate actions to achieve measurable impact.

Outcome

Participants will better understand the need to approach advocacy as a cross-functional project/support system rather than merely an ideal or opportunity to strive for. They will have ideas on how to establish continuous advocacy in their Groups.

Preparation

Read the [Advocacy Guidelines](#) and reflect on how your Group has engaged in advocacy so far, what worked, what didn't, and what could come next.

10:30 – 12:00

SPACEWALK SIMULATION**Description**

It's time for our first spacewalk! During this session, we will take a moment to step outside the Starship for some well-deserved BEE Therapy. This will be a safe and supportive space where participants can share their doubts, struggles, and challenges, and exchange experiences on how to overcome them. In the second part of the workshop, we will split into smaller groups and work through a series of prepared scenarios. Together, we will discuss different ways to approach and solve them.

Outcome

Participants will feel more confident and better equipped to face challenges and unexpected situations. They will share their insights and strategies, learning practical ways to stay calm, adaptable, and solution-oriented.

Preparation

Think about challenges or difficult situations you have faced this year or during your ELSA career, and how you managed to overcome them. Remember: this is a safe space, feel free to share openly and supportively.

12:00 – 13:00

AUDITORS ASSEMBLE! (JOINT WITH FM)**Description**

Some people might say that we will be coming back down to earth, but let me tell you that joining the FMalaxy is probably the furthest we will travel this week! For this first incursion into the FMalaxy, we will focus on the proposal concerning the role of the Vice Auditor of ELSA and

BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

the procedure for electing both Auditors. Participants will review and discuss the proposed clarifications and improvements.

Outcome

Participants will understand the proposed changes to the role of the Vice Auditor and the Auditors' election procedure. The workshop will discuss and vote on a recommendation to the Council.

Preparation

Read carefully Proposal [No. 3](#), and if you have specific amendments in mind, please prepare them. If feasible, consider discussing these amendments with the Workshop Chairs or the International Board before the Workshop. This will facilitate a smoother and more expedient progression of the Workshop.

BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

Saturday, 15th November 2025*09:00 – 09:30***BEE ACADEMY: MISSION MANUAL****Description**

In this workshop, we will go through a practical guide on how to organise a National BEE Academy to support your Local Officers. We will explore the key steps to setting it up, from planning and structure to content and engagement. Those who have already implemented a BEE Academy will also have the chance to share their experiences: what worked, what did not, and what could be improved; so we can all learn from each other's journeys.

Outcome

Participants will gain the tools and understanding needed to implement their own National BEE Academy. They will also have the opportunity to exchange insights and best practices with others who have experience running similar initiatives.

Preparation

Take a moment to assess whether a BEE Academy would be valuable for your National Group. Consider its feasibility, potential structure, and any ideas you might already have for how it could work in your network.

*09:30 – 11:30***PRi PRi SAUCE (JOINT WITH MKT)****Description**

For two hours, we will take a trip to the Marketing Sandwich, a very special planet where everyone lives eternally thanks to a secret elixir: the legendary PRi PRi Sauce. Whether for a sandwich or a spaceship, the rule is always the same: make it look great, and you will even be able to sell ELSA Delegations to S&Cers. During this workshop, we will explore the importance of collaboration between Marketeers and Presidents at every stage of partnership management: from creating Partners' Packages to designing Promotion Strategies. Together, we will mix creativity and strategy to make your partnerships as irresistible as the sauce itself.

Outcome

Participants will understand the importance of close cooperation between areas and learn about the different tools available for managing partnerships. They will also discover how to use Public Relations effectively to enhance their partnership outreach.

Preparation

Reflect on your National Group's current PR practices within partnerships, both for reaching out to potential partners and for promoting existing ones.

BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

11:30 – 13:00

STRATEGIC PLANET**Description**

We will now travel to one of the most important destinations in the ELSAuniverse: the Strategic Planet. During this workshop, we will explore why having a strategic plan is essential for guiding your Group's mission and ensuring long-term success. Together, we will visit all the major cities of the planet: Creation, Implementation, Redrafting, and Evaluation, to understand each stage of the process. Participants will also share their national traditions and best practices to see how strategy can be adapted across different contexts.

Outcome

Participants will gain the tools and understanding needed to create, implement, and evaluate an effective strategic plan within their Group.

Preparation

Bring your current Strategic Plan and National Regulations, and think about how strategic planning is used in your National Group, for example what works well, and what could be improved. You can also skim through the [Strategic Planning Regulations](#), the [Strategic Plan of ELSA](#) and its [Implementation Handbook](#).

14:30 – 15:30

HOUSTON, WE HAVE EXTERNAL RELATIONS**Description**

Let's now tackle one of the biggest challenges faced by the BEE Spaceship: External Relations. After already encountering it during the ITM, Open Call, or BEE Academy, it is now time to assess your skills. This workshop will evaluate participants' knowledge of External Relations regulations, identify gaps in the support provided by ELSA International, and address any remaining questions.

Outcome

Participants will test their knowledge and assess their capabilities in this area. They will also be able to guide ELSA International regarding supporting materials and future workshops or calls on the topic, and get answers to their questions on the matter.

Preparation

Review the [External Relations Regulations](#) and revisit the sessions you have attended, including the PowerPoints, to refresh your memory. Consider what might be missing or unclear, and prepare your questions. Finally, go through the [External Relations Toolkit](#) and the CAF form and Q&A on the Officers' Portal and identify any materials or resources you would like to see added, as well as any other potential improvements.

BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

15:30 – 17:30

STARSHIP AUDIT (ANNUAL REPORT, FINAL ACCOUNTS AND RELIEF OF RESPONSIBILITY – JOINT WITH FM)**Description**

For this second episode on the FMalaxy, we will focus on two main aspects: a review of the achievements from the previous term and the preparations for the vote on the relief of responsibility. Former members of the International Board of ELSA will deliver presentations regarding the content of the Annual Report, the Final Accounts of ELSA and the ELSA Development Foundation for the 2024/2025 term. The auditors will provide reports for ELSA and the ELSA Development Foundation for the 2024/2025 term. This will be followed by a Q&A session where participants can seek clarification.

Outcome

Analyse the Final Accounts for the 2024/2025 term and the EDF Final Accounts for the 2024/2025 term, and formulate a recommendation to be presented at the plenary of the International Council Meeting.

Preparation

Read the [Final Accounts of ELSA International 2024/2025](#), the [Final Accounts of ELSA Development Foundation 2024/2025](#), as well as the [Internal Auditor's Report on the Final Accounts of ELSA 2024/2025](#) and the [Internal Auditor's Report on the Final Accounts of ELSA Development Foundation 2024/2025](#).

17:30 – 18:00

LANDING SEQUENCE**Description**

As the Spaceship prepares to land back on Earth, we will take a moment to share the key takeaways from the week, address any remaining questions, and evaluate our journey together. This final session will help us reflect on what we've learned and how to apply it in the months ahead.

Outcome

Conclude the week with a shared understanding of key insights, priorities, and next steps.

Preparation

Reflect on the week's experiences and identify key projects and topics we should prioritise for the remainder of our term.

INTERNAL MANAGEMENT WORKSHOP

INTERNAL MANAGEMENT WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA;
- Read relevant parts of the [International Council Meeting Decision Book, 71st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board for the term 2025/2026;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch at the LXXXVIII International Council Meeting Helsinki.

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down, and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Secretary General of the International Board at secgen@elsa.org.

To access some of the documents above, you require a username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the IM Workshop!



Lucie Nováková

Secretary General

International Board of ELSA 2025/2026

INTERNAL MANAGEMENT WORKSHOP

Draft Timetable

	12th November Wednesday	13th November Thursday	14th November Friday	15th November Saturday	16th November Sunday
8:00-8:30	Arrivals	Breakfast	Breakfast		
8:30-9:00		Freshers' & OfficeRs' Workshop			
9:00-9:30		Last SeAson...	Mid Plenary	Leaf No Data Unattended	Final Plenary
9:30-10:00		Council CaMpfire Stories			
10:00-10:30		I Smell Snow...and ProposalS		PSL: PersOnal Skills Latte	
10:30-11:00		Fall Apart, Fall Together		Hr-OA, Hr-OA, Hr-OA	
11:00-11:30					
11:30-12:00					
12:00-12:30					
12:30-13:00					
13:00-13:30					
13:30-14:00					
14:00-14:30					
14:30-15:00	Letter of Authorisation	Sightseeing	Mid Plenary	ManaGing Masha with Mara (Joint with MKT)	Final Plenary
15:00-15:30	Opening Plenary			Where You LeAd, I Will Follow	
15:30-16:00				In OmNia Inclusion	
16:00-16:30				Next Season...	
16:30-17:00		Reporting Time			
17:00-17:30	SweaTer Weather	Dinner	Dinner	Preparation	Departures
17:30-18:00					
18:00-18:30		Socials	Reporting Time	Gala Ball	
18:30-19:00					
19:00-19:30			Socials		
19:30-20:00			Socials		
20:00-20:30					
20:30-21:00					
21:00-21:30					
21:30-22:00					
22:00-22:30					

INTERNAL MANAGEMENT WORKSHOP

Draft Agenda

Wednesday, 12th of November 2025

18:00 – 18:30

SWEA^TER WEATHER**Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our Workshops.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules.

Preparation

None.

INTERNAL MANAGEMENT WORKSHOP

Thursday, 13th of November 2025

08:30 – 09:00

OFFICERS' AND FRESHERS' WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time, people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

09:00 – 09:30

LAST SEASON...

Description

Participants will start the LXXXVIII Council Meeting by receiving an update on what has been going on at the international level. Following this, they will have a chance to ask questions regarding the update and present their own National Group's perspective on specific issues.

Outcome

Participants are familiar with the developments at the international level since the beginning of the 2025/2026 term.

Preparation

Read through the Internal Management Parts of the Monthly Reports for [August](#), [September](#) and October (latter to be released on the 31st of October 2025), as well as the [Autumn Activity Report of ELSA International 2025/2026](#). Prepare any questions you may have with regards to the developments at the international level.

INTERNAL MANAGEMENT WORKSHOP

09:30 – 10:30

COUNCIL CAMPFIRE STORIES**Description**

Organising an International Internal Meeting is a demanding and rewarding task that requires clarity, structure, and a strong understanding of what hosting truly involves. During this Workshop, Participants will hear directly from previous, current, and potential IIM organisers, who will share their experiences, insights, and honest advice about the hosting process. They will discuss what to expect, what to prioritise, and how to navigate the most challenging moments, so that future organisers feel more confident, informed, and prepared to take on this role.

Outcome

Participants learn more about organising an International Internal Meeting of ELSA directly from the source of previous, current and potential organisers.

Preparation

Read the [IIM Hosting Handbook](#) and prepare all your burning questions about what it is like to organise an International Internal Meeting.

10:30 – 11:30

I SMELL SNOW...AND PROPOSALS**Description**

During this Workshop, we will discuss the IM related Proposals brought forward by the International Board of ELSA.

Outcome

The Workshop provides a recommendation to the International Council regarding the General and IM related Standing Orders and International Council Meeting Decision Book Proposals brought forward by the International Board of ELSA.

Preparation

Read Proposals [No. 1](#), [No. 2](#), [No. 5](#), [No. 6](#) and [No. 7](#).

11:30 – 13:00

FALL APART, FALL TOGETHER**Description**

This Workshop will serve as a safe and open space for IM Officers to reflect on their term so far, both the challenges faced and the progress made. Together, we will share experiences, discuss obstacles, exchange good practices and support one another. We will re-evaluate our goals,

INTERNAL MANAGEMENT WORKSHOP

priorities, and time management, ensuring that the work we carry out in the coming months is purposeful, realistic and aligned with the impact we want to achieve.

Outcome

Creating space for honest reflection, peer support and shared solutions, while revisiting and re-adjusting our goals for the remainder of the term to maximise our effectiveness and strengthen our work as IM Officers.

Preparation

Reflect on your term so far and review the goals you set at the beginning of the year. Consider what has worked well, what has not, where you may feel stuck, and which goals are still meaningful moving forward.

INTERNAL MANAGEMENT WORKSHOP

Saturday, 15th of November 2025

09:00 – 10:30

LEAF No DATA UNATTENDED

Description

Join our concise, hands-on workshop to master two cornerstones of EU GDPR compliance: the Record of Processing Activities (ROPA) and the Privacy Policy. You will gain a foundational understanding of the legal requirements, but the focus is on practical application. Through ELSA-framed exercises, you will learn how to draft, manage, and maintain an accurate ROPA and a transparent, compliant Privacy Policy for your ELSA Event. Whether you are a seasoned professional or new to the field, you will leave with actionable insights to strengthen your data protection practices and build trust with stakeholders. This is the first step in becoming a privacy-friendly ELSA Group!

Outcome

Participants will leave the workshop equipped with the knowledge and practical templates to significantly improve your organization's data protection posture.

Preparation

Please make yourself familiar with the basics of Privacy Policies through the [3rd IM Open Call Presentation](#) about Privacy Policies. Additionally, you can take a look through the [Data Protection Handbook](#) at the sections about ROPA and Privacy Policies.

10:30 – 11:30

PSL: PERSONAL SKILLS LATTE

Description

This Workshop will explore how ELSA Training contributes to the development of Officers and supports long-term knowledge retention within the Network. Participants will reflect on how it can be made more visible and accessible, ensuring that training opportunities are understood and utilised across all levels of ELSA.

Outcome

Participants will exchange their experiences with ELSA Training, identify its core strengths, and work together on concrete approaches to improve its promotion and reach throughout the Network.

Preparation

Look through the [ELSA Training Website](#), and search for posts on social media, promoting ELSA Training. Think about its main selling points and benefits and how can it be promoted better. If your National Group has a National Trainers' Pool, be prepared to present how it is currently promoted.

INTERNAL MANAGEMENT WORKSHOP

11:30 – 13:00

HR-OA, HR-OA, HR-OA

Description

In this Workshop we will explore how to implement the ELSA Awards in your Networks and set up an awards ceremony at your National Council Meetings, as a tool for Officer development and recognition. We will brainstorm awards categories, and share tips and tricks to facilitate a smooth implementation process.

Outcome

For participants to be inspired and have a starting point as to how to implement the ELSA Awards in their National Networks.

Preparation

None.

14:30 – 15:30

MANAGING MASHA WITH MARA (JOINT WITH MKT)

Description

For many ELSA Groups, Website management is a shared competence between IM and MKT. In this workshop, we will discuss best website management practices and tips for using common website software

Outcome

Officers are better equipped to handle and manage their ELSA Group's website.

Preparation

Familiarise yourself with the website software your ELSA Group uses.

15:30 – 16:30

WHERE YOU LEAD, I WILL FOLLOW

Description

Ensuring a sustainable pool of motivated candidates for (not only) the International Board remains one of ELSA's ongoing challenges. Although these positions are of great importance, many members still hesitate to take on this responsibility. This workshop will provide an overview of Human Resources in ELSA, with a focus on the IB context, and will address the

INTERNAL MANAGEMENT WORKSHOP

factors that discourage members from running. Together, we will examine these obstacles and work toward identifying ways to overcome them.

Outcome

Developing practical solutions that both the International Board and the Officers from the Network can apply. By creating actionable strategies to better support and prepare future International Boards, working toward ensuring the long-term success and sustainability of ELSA.

Preparation

Please read through the Minutes of the Human Resources in the IB workshop of the [V International Strategy Meeting Malmö](#). Assess the resources currently offered to potential IB candidates and reflect on how they can be strengthened. Be ready to present practical ideas that could improve clarity, increase support, and lower entry barriers for future candidates.

16:30 – 17:30

IN OMNIA INCLUSION**Description**

This Workshop will focus on Diversity & Inclusion in ELSA, examining how we can ensure that our Association is accessible, welcoming and supportive for all members. Participants will reflect on the mechanisms currently in place, evaluate how they function in practice, and exchange ideas on how to strengthen inclusion and accessibility within their Groups and across the Network.

Outcome

Identifying current challenges and gaps in Diversity & Inclusion, assessing the effectiveness of existing mechanisms, and developing practical improvements that Officers can implement to foster a more inclusive, accessible and supportive environment.

Preparation

Reflect on the practices, tools and mechanisms used in your National or Local Group in the context of Diversity & Inclusion, including accessibility measures. Consider examples, obstacles and good practices you may wish to share.

17:30 – 18:00

NEXT SEASON...**Description**

This workshop will officially close the 88th International Council Meeting. We will share feedback and say our goodbyes. There is also an additional opportunity to raise any matters which have previously not been addressed or which have introduced additional questions over the week.

INTERNAL MANAGEMENT WORKSHOP

Outcome

Participants share constructive feedback regarding the International Council Meeting and say their goodbyes.

Preparation

None.

FINANCIAL MANAGEMENT WORKSHOP

FINANCIAL MANAGEMENT WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA;
- Read relevant parts of the [International Council Meeting Decision Book, 71st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board for the term 2025/2026;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch at the LXXXVIII International Council Meeting Helsinki.

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down, and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Treasurer of the International Board at treasurer@elsa.org.

To access some of the documents above, you require a username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the FM Workshop!



Tommaso Giordano

Treasurer

International Board of ELSA 2025/2026

FINANCIAL MANAGEMENT WORKSHOP

Draft Timetable

	12th November Wednesday	13th November Thursday	14th November Friday	15th November Saturday	16th November Sunday
8:00-8:30	Arrivals	Breakfast	Breakfast		
8:30-9:00		Freshers' & Officers' Workshop			
9:00-9:30		International Update	Mid Plenary	Grant Yourself a Chance, Let's Get Practical	Final Plenary
9:30-10:00		Funding the Future: The EDF Way		Candidacy Workshop	
10:00-10:30					
10:30-11:00		Building Budgets, Building Dreams! (Budget Workshop)		Mootbusters: Who You Gonna Call? The Treasurer! (Joint with C)	
11:00-11:30					
11:30-12:00		Auditors Assemble! (Joint with BEE)			
12:00-12:30					
12:30-13:00					
13:00-13:30		Lunch			
13:30-14:00					
14:00-14:30					
14:30-15:00	Letter of Authorisation	Sightseeing	Mid Plenary	Investment Statute: From Malta to the Next ICM	Final Plenary
15:00-15:30	Opening Plenary			Starship Audit (Joint with BEE)	
15:30-16:00					
16:00-16:30					
16:30-17:00					
17:00-17:30	Reporting Time	Closing Workshop & Miscellaneous	Departures		
17:30-18:00					
18:00-18:30	Opening Workshop	Dinner		Preparation	
18:30-19:00	Dinner	Dinner			
19:00-19:30				Transportation	
19:30-20:00		Socials		Reporting Time	Gala Ball
20:00-20:30					
20:30-21:00					
21:00-21:30					
21:30-22:00	Socials			Socials	
22:00-22:30					

FINANCIAL MANAGEMENT WORKSHOP

Draft Agenda

Wednesday, 12th of November 2025

18:00 – 18:30

OPENING WORKSHOP**Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

FINANCIAL MANAGEMENT WORKSHOP

Thursday, 13th of November 2025

08:30 – 09:00

OFFICERS' AND FRESHERS' WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time, people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

9:00 – 9:30

INTERNATIONAL UPDATE

Description

Ever wondered what's buzzing behind those blue doors? This session will open a window into what's happening in ELSA, with a special focus on the work of the FM Team. You'll get an overview of the latest international updates and discover what daily life looks like for an FM Officer at the ELSA House. It's also your moment to share highlights from your term, discuss ongoing projects, and exchange best practices with your fellow Officers. Bring your questions, insights, and feedback, this is your space to connect and grow together.

Outcome

Officers will have the opportunity to get informed about international updates, as well as share their projects and ideas.

Preparation

None.

9:30 – 11:00

FUNDING THE FUTURE: THE EDF WAY

FINANCIAL MANAGEMENT WORKSHOP

Description

The ELSA Development Foundation continues to evolve, introducing updates designed to make its operations more effective and transparent, while further strengthening its support to the Network. This workshop will focus on the proposed amendments to the EDF Statutes and Standing Orders, as well as the related changes to the EDF budget. Together, we will explore the reasoning behind these proposals, discuss their potential impact, and gain insight into how EDF aims to better serve the Network in the coming terms.

Outcome

Participants will gain a comprehensive understanding of the proposed changes. The workshop will discuss and vote on a recommendation to the Council regarding the non-binding advice to the EDF Board of Directors.

Preparation

Read carefully Proposals [No. 17](#), [No. 18](#), [No. 19](#) and [No. 20](#) for the ELSA Development Foundation Statutes and Standing Orders, and if you have specific amendments in mind, please prepare them. If feasible, consider discussing these amendments with the Workshop Chairs or the International Board prior to the Workshop. This will facilitate a smoother and more expedient progression of the Workshop. Familiarise yourself with the current text of the EDF [Guidelines](#), [Statutes](#) and [Standing Orders](#).

11:00 – 12:00

BUILDING BUDGETS, BUILDING DREAMS! (BUDGET WORKSHOP)**Description**

Ensuring a reliable and well-structured budget is key to supporting the financial growth of the Association. This workshop will centre on the implementation of the ELSA International Budget and the ELSA Development Foundation Budget for the 2025/2026 term, both approved during the 87th International Council Meeting held in Malta. Participants will also review proposed budget amendments, engage in discussion and contribute their insights and suggestions to the International Council Meeting.

Outcome

Recommendation to the Council concerning the revised budget proposal of ELSA International and the ELSA Development Foundation.

Preparation

Read the proposed [budget of ELSA International 2025/2026](#) and [the ELSA Development Foundation 2025/2026](#) in the Working Materials and the [Minutes from the 87th International Council Meeting Malta](#) concerning the provisional budget of ELSA International 2025/2026 and the ELSA Development Foundation 2025/2026.

FINANCIAL MANAGEMENT WORKSHOP

12:00 – 13:00

AUDITORS ASSEMBLE! (JOINT WITH BEE)

Description

This workshop will focus on the proposal concerning the role of the Vice Auditor of ELSA and the procedure for electing both Auditors. Participants will review and discuss the proposed clarifications and improvements.

Outcome

Participants will understand the proposed changes to the role of the Vice Auditor and the Auditors' election procedure. The workshop will discuss and vote on a recommendation to the Council.

Preparation

Read carefully Proposal [No. 3](#), and if you have specific amendments in mind, please prepare them. If feasible, consider discussing these amendments with the Workshop Chairs or the International Board before the Workshop. This will facilitate a smoother and more expedient progression of the Workshop.

FINANCIAL MANAGEMENT WORKSHOP

Saturday, 15th of November 2025

09:00 – 10:00

GRANT YOURSELF A CHANCE, LET'S GET PRACTICAL

Description

For the past couple of years, Grants have become one of the main sources of funding for ELSA International. The network has successfully obtained funding for both specific projects, such as the ROLE initiative, and for the organisation as a whole through the EYF Structural Grant. However, there is still a need to ensure that all members of the network truly understand what a Grant is, how it works, and how accessible it can be for both National and Local Groups. This Workshop will provide participants with a comprehensive overview of the nature and purpose of Grants, their application procedures, and their strategic importance for ELSA. Participants will engage in interactive discussions to identify potential project ideas within their own Groups that could be eligible for grant funding in their respective countries.

Outcome

Understand the concept, structure, and relevance of Grants within ELSA. Recognise the opportunities available for both National and Local Groups to apply for funding. Identify potential project ideas suitable for grant applications. Gain the confidence and knowledge needed to prepare and submit a successful Grant proposal.

Preparation

Reflect on your past and upcoming projects that could align with funding priorities such as human rights, legal education, or civil society development.

10:00 – 11:00

CANDIDACY WORKSHOP

Description

This Workshop aims to give the candidate(s) running for the position of Treasurer of the International Board of ELSA 2025/2026 the opportunity to present themselves. You will have the chance to ask questions and/or require some clarifications. This will give you the opportunity to hear the plans of the potential future Treasurer.

Outcome

The FM Officers are familiar with the candidate(s) running for the position of Treasurer of the International Board of ELSA 2025/2026, along with their proposed action plans. Therefore, they can provide an informed recommendation to their National Groups.

FINANCIAL MANAGEMENT WORKSHOP

Preparation

Read the Candidacy Materials.

11:00 – 13:00

MOOTBUSTERS: WHO YOU GONNA CALL? THE TREASURER! (JOINT WITH C)**Description**

Every great Competition starts with a dream, but even the best ideas need a solid budget to become a reality. In this joint workshop with Competitions, we'll explore how project management and finance go hand-in-hand in turning ambitious visions into successful, sustainable initiatives. Participants will discuss how financial planning is about understanding what's possible, where to invest, and how to plan for the unexpected. From drafting budgets and identifying funding sources to setting contingency plans and managing financial risks, this session will give you the tools to make your dream projects not only inspiring but achievable. Through practical exercises and real-life examples, we'll look at how collaboration between Cers and Treasurers ensures long-term success!

Outcome

By the end of the workshop, participants will understand the crucial link between project management and financial planning. They will gain practical knowledge on how to create realistic budgets, plan for contingencies, and communicate effectively across roles. Participants will leave with a clearer idea of how to align their ambitions with financial realities, ensuring that their competitions are both impactful and sustainable.

Preparation

Before the workshop, reflect with your Cer on one project or competition idea you have for your term, e.g. something you'd love to make happen if resources allowed. Think about what you would need to realise it: funding, partnerships, logistics, or creative solutions.

14:30 – 15:30

INVESTMENT STATUTE: FROM MALTA TO THE NEXT ICM**Description**

In this session, we will revisit the discussions held in Malta to ensure continuity and shared understanding. Together, we will develop a clear and structured work plan to guide us towards the next ICM and ensure that the Investment Statute will be ready, with the goal of achieving a well-coordinated and collaborative outcome.

FINANCIAL MANAGEMENT WORKSHOP

Outcome

Define a concrete plan to proceed with the development of the Investment Statute.

Preparation

None.

15:30 – 17:30

STARSHIP AUDIT (ANNUAL REPORT, FINAL ACCOUNTS AND RELIEF OF RESPONSIBILITY – JOINT WITH BEE)**Description**

This Workshop will focus on two main aspects: a review of the achievements from the previous term and the preparations for the vote on the relief of responsibility. Former members of the International Board of ELSA will deliver presentations regarding the content of the Annual Report, the Final Accounts of ELSA and the ELSA Development Foundation for the 2024/2025 term. The auditors will provide reports for ELSA and the ELSA Development Foundation for the 2024/2025 term. This will be followed by a Q&A session where participants can seek clarification.

Outcome

Analyse the Final Accounts for the 2024/2025 term and the EDF Final Accounts for the 2024/2025 term, and formulate a recommendation to be presented at the plenary of the International Council Meeting.

Preparation

Read the [Final Accounts of ELSA International 2024/2025](#), the [Final Accounts of ELSA Development Foundation 2024/2025](#), as well as the [Internal Auditor's Report on the Final Accounts of ELSA 2024/2025](#) and the [Internal Auditor's Report on the Final Accounts of ELSA Development Foundation 2024/2025](#).

17:30 – 18:00

CLOSING WORKSHOP & MISCELLANEOUS**Description**

This workshop will serve as an opportunity to discuss anything that we pushed off during the ICM. The Workshop will offer opportunities for feedback, pictures, and sweet goodbyes.

Outcome

Reflect on the challenges, successes and moments of this ICM and the present term overall.

FINANCIAL MANAGEMENT WORKSHOP

Preparation

None.

MARKETING WORKSHOP

MARKETING WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please do not forget to:

- Read these Working Materials cover to cover;
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- Read relevant parts of the [International Council Meeting Decision Book, 71st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board for the term 2025/2026;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch at the LXXXVIII International Council Meeting Helsinki.

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Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down, and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Vice President in charge of Marketing of the International Board at marketing@elsa.org.

To access some of the documents above, you require a username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the MKT Workshop!



Kat Bonello

Vice-President in charge of Marketing
International Board of ELSA 2025/2026

MARKETING WORKSHOP

Draft Timetable

	12th November Wednesday	13th November Thursday	14th November Friday	15th November Saturday	16th November Sunday
8:00-8:30	Arrivals	Breakfast	Breakfast		
8:30-9:00		Freshers' & Officers' Workshop			
9:00-9:30		MarKATing (International Update)	Mid Plenary	Free	Final Plenary
9:30-10:00				PRi PRi Sauce (Joint with BEE)	
10:00-10:30		Pitch the Baby (Joint with AA)			
10:30-11:00				BLT: Black Logo Time (Proposal Workshop)	
11:00-11:30		Kat's Worst Nightmare (Joint with S&C)			
11:30-12:00			Lunch		
12:00-12:30					
12:30-13:00					
13:00-13:30					
13:30-14:00					
14:00-14:30					
14:30-15:00	Letter of Authorisation	Sightseeing	Mid Plenary	Managing Masha with Mara (Joint with IM)	Final Plenary
15:00-15:30	Opening Plenary			Cold Cuts (Audiovisual Workshop)	
15:30-16:00					
16:00-16:30		Reporting Time			
16:30-17:00				Dinner	Preparation
17:00-17:30	Dinner	Gala Ball			
17:30-18:00			Dinner	Gala Ball	
18:00-18:30	Dinner	Gala Ball			
18:30-19:00			Transportation	Gala Ball	
19:00-19:30	Socials	Socials			
19:30-20:00			Socials	Socials	
20:00-20:30	Socials	Socials			
20:30-21:00			Socials	Socials	
21:00-21:30	Socials	Socials			
21:30-22:00			Socials	Socials	
22:00-22:30	Socials	Socials			

MARKETING WORKSHOP

Draft Agenda

Wednesday, 12th of November 2025

18:00 – 18:30

SLICE OF BREAD (OPENING WORKSHOP)**Description**

During the Opening Workshop, we will elect the Workshop Officers, including the Chair, Vice Chair, and Secretaries. We will also present and approve the agenda, as well as establish the rules that will guide our Workshops. Our Internal Meetings are closely tied to icebreakers and interactive games, designed to give everyone the opportunity to connect and get to know one another better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other Officers.

Preparation

None.

MARKETING WORKSHOP

Thursday, 13th of November 2025

08:30 – 09:00

OFFICERS' AND FRESHERS' WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time, people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

09:00 – 10:30

MARKETING (INTERNATIONAL UPDATE)

Description

Marketing within ELSA has been crazy; it's time to see what's been happening behind the scenes! This workshop is the opportunity for us to debrief all that we've been working on this term!

Outcome

Officers will have the opportunity to get informed about international updates, as well as share their projects and ideas with each other.

Preparation

None.

10:30 – 12:00

BLT: BLACK LOGO TIME (PROPOSAL WORKSHOP)

Description

This workshop will dive into a proposal aimed at enhancing the visual cohesion of ELSA's core brand identity while ensuring alignment with other brands outlined in the ELSA Brand Book. Just as certain color combinations can clash in fashion, visual harmony is equally important in branding. Black, already defined as one of ELSA's core colours (page 14 of the Brand Book), can be leveraged to foster creativity in marketing national and local projects while staying true to ELSA's corporate identity.

MARKETING WORKSHOP

Several ELSA initiatives, including ELSA Legal Research Groups, ELSA Law Review, the Rule of Law Education campaign, the Annual Human Rights Campaign, Helga Pedersen Moot Court Competition, ELSA Traineeships, SELS, WELS, ELSA Webinars Academy, and more, already use dark shades that diverge from the standard #0A3087 ELSA Blue. Allowing the use of the black logo across these platforms will create a visually cohesive and harmonious brand presence.

During the workshop, we will:

- Present the rationale behind permitting black logos.
- Discuss the benefits for creativity and consistency in marketing.
- Review examples of how black logos complement existing brand elements.

Outcome

Discussion about permitting the use of the ELSA Logo in Black.

Preparation

Read proposal [No. 16](#) carefully.

12:00 – 13:00

KAT'S WORST NIGHTMARE (JOINT WITH S&C)**Description**

International Conferences of ELSA are often described as “mini ELSA Law Schools”. Well, this is not true. Even though both projects have similarities, especially when it comes to the academic part, there is still a lot of differences in its core. In this workshop, we will explore the key distinctions between the two projects and discuss practical ways to enhance your International Conference of ELSA - not only from an organisational standpoint, but also from a project promotion perspective.

Outcome

Participants will discuss the differences between International Conferences of ELSA and ELSA Law Schools, how to highlight ICEs as a different project than ELS, and how to further develop the promotion.

Preparation

Think about ideas to improve how we sell International Conferences of ELSA to our audience.

 MARKETING WORKSHOP

Saturday, 15th of November 2025

09:30 – 11:30

PRi PRi SAUCE (JOINT WITH BEE)

Description

The BEE Spaceship will land for two hours, on our Marketing Sandwich, and discover why everyone lives eternally thanks to our secret elixir: the legendary PRi PRi Sauce. Whether for a sandwich or a spaceship, the rule is always the same: make it look great, and you will even be able to sell ELSA Delegations to S&Cers. During this workshop, we will explore the importance of collaboration between Marketeers and Presidents at every stage of partnership management: from creating Partners' Packages to designing Promotion Strategies. Together, we will mix creativity and strategy to make your partnerships as irresistible as the sauce itself.

Outcome

Participants will understand the importance of close cooperation between areas and learn about the different tools available for managing partnerships. They will also discover how to use Public Relations effectively to enhance their partnership outreach.

Preparation

Reflect on your National Group's current PR practices within partnerships, both for reaching out to potential partners and for promoting existing ones.

11:30-13:00

PITCH THE BABY (JOINT WITH AA)

Description

Projects cannot succeed without proper visibility and effective marketing strategies. Every project has its brand, its rules, and its unique selling points. In this workshop, we will explore how to use the marketing kits for AA projects effectively and discuss the strategies we use to "sell" each project. The way we present ROLE to schools is different from how we promote AHRC to partners, and different again from how we showcase legal writing activities to academic partners. Participants will learn how to adapt marketing approaches to fit each audience.

Outcome

Participants will understand how to use AA marketing kits and how to adapt marketing approaches to fit each audience.

Preparation

Review the AA Brands.

14:30-15:30

MARKETING WORKSHOP

MANAGING MASHA WITH MARA (JOINT WITH IM)**Description**

For many ELSA Groups, Website management is a shared competence between IM and MKT. In this workshop, we will discuss best website management practices and tips for using common website software

Outcome

Officers are better equipped to handle and manage their Group's website.

Preparation

Familiarise yourself with the website software your ELSA Group uses.

15:30 – 17:30

COLD CUTS (AUDIOVISUAL WORKSHOP)**Description**

Discover how to create compelling video content that elevates your brand and drives engagement. This workshop explores the essentials of producing high-impact reels and promotional visuals: from concept and storytelling to filming, editing, and how videos can supplement promotional strategies.

Outcome

Participants will learn how to film high-quality videos, even with limited resources, and create audiovisual content that will serve their promotional efforts the best way possible.

Preparation

Bring your charged phone and laptop, and have access to Canva.

17:00-17:30

SLICE OF BREAD (CLOSING WORKSHOP)**Description**

Sadly, all good things must come to an end :) Here, we will debrief the ICM, discuss any questions you might have and raise a *toast* to the rest of the term!

Preparation

Bring your national drinks and any stickers/merch to exchange!

ACADEMIC ACTIVITIES WORKSHOP

ACADEMIC ACTIVITIES WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA;
- Read relevant parts of the [International Council Meeting Decision Book, 71st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board for the term 2025/2026;
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Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down, and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Vice President in charge of Academic Activities of the International Board at academicactivities@elsa.org.

To access some of the documents above, you require a username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the AA Workshop!



Anastasios Vavvas

Vice President in charge of Academic Activities
International Board of ELSA 2025/2026

ACADEMIC ACTIVITIES WORKSHOP

Draft Timetable

	12th November Wednesday	13th November Thursday	14th November Friday	15th November Saturday	16th November Sunday
8:00-8:30	Arrivals	Breakfast	Breakfast		
8:30-9:00		Freshers' & Officers' Workshop			
9:00-9:30		Straight from Jail	Mid Plenary	Group Therapy	Final Plenary
9:30-10:00		The Shepherd's Star (Joint with BEE)		The Impostor	
10:00-10:30		Mourinho and Zidane Enter the Locker Room (Joint with S&C)			
10:30-11:00		Make Me Immortal (Proposal Workshop)		Pitch the Baby (Joint with MKT)	
11:00-11:30					
11:30-12:00					
12:00-12:30		Lunch			
12:30-13:00					
13:00-13:30					
13:30-14:00					
14:00-14:30					
14:30-15:00	Letter of Authorisation	Sightseeing	Mid Plenary	The Weird Cousin (Joint with S&C)	Final Plenary
15:00-15:30	Opening Plenary			Let Me Entertain You	
15:30-16:00					
16:00-16:30				Reporting Time	This Is Not a Goodbye
16:30-17:00					
17:00-17:30				Departures	
17:30-18:00	Bombshells Enter the VillAA	Dinner	Preparation		
18:00-18:30	Dinner	Transportation			Gala Ball
18:30-19:00					
19:00-19:30		Socials	Reporting Time		
19:30-20:00					
20:00-20:30	Socials	Socials			
20:30-21:00					
21:00-21:30					
21:30-22:00					
22:00-22:30					

ACADEMIC ACTIVITIES WORKSHOP

Draft Agenda

Wednesday, 12th of November 2025

18:00 – 18:30

BOMBSHELLS ENTER THE VILLAA**Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope of ensuring that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

ACADEMIC ACTIVITIES WORKSHOP

Thursday, 13th of November 2025

08:30 – 09:00

OFFICERS' AND FRESHERS' WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time, people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

9:00 – 9:30

STRAIGHT FROM JAIL

Description

So, what is really going on in the...ELSA House? During this workshop, we will have the chance to share with you what we have been up to on the International level and answer any questions you potentially have regarding our work until now. You will also have the chance to share the projects you have organised, your achievements and your goals for the remainder of the term! Additionally, we will provide some insights into the life of the VP AA of the International Board of ELSA!

Outcome

Officers will have the opportunity to get informed about international updates, as well as share their projects and ideas with each other.

Preparation

None.

9:30 – 10:30

THE SHEPHERD'S STAR (JOINT WITH BEE)

Description

This workshop aims to show how Advocacy can be our guiding star. Advocacy allows ELSA to make its voice heard, but to be effective, it needs structure, not just passion. This workshop focuses on how ELSA International plans and manages advocacy strategically. Participants will

ACADEMIC ACTIVITIES WORKSHOP

learn how to create sustainable advocacy frameworks in their Groups, define priorities, and coordinate actions to achieve measurable impact.

Outcome

Participants will better understand the need to approach advocacy as a cross-functional project/support system rather than merely an ideal or opportunity to strive for. They will have ideas on how to establish continuous advocacy in their Groups.

Preparation

Read the [Advocacy Guidelines](#) and reflect on how your Group has engaged in advocacy so far, what worked, what didn't, and what could come next.

10:30 – 11:30

MOURINHO AND ZIDANE ENTER THE LOCKER ROOM (JOINT WITH S&C)**Description**

S&C and AA have more in common than they seem. From ELSA Law Schools to ROLE and AHRC, those Europe-wide projects rely on strong centralised coordination, and the key to this is an effective coaching system. In this workshop, we will explore how different coaching systems work, why they matter, and how they support organisers. Participants will share experiences, swap practical tips, and discuss what works best and where improvements can be made.

Outcome

Participants will understand the purpose and importance of our coaching systems and how to make the most of them. They will also provide feedback to the International Board on how coaching can be further strengthened.

Preparation

None.

11:30 – 13:00

MAKE ME IMMORTAL (PROPOSALS WORKSHOP)**Description**

Let's dive into ideas and development! Time to discuss the proposals of the Area and consider the status of our beloved projects, ROLE and AHRC. ROLE has taken the Network by storm, becoming perhaps the biggest rule of law education project in Europe, with smooth delivery, superb accessibility, and unmatched strategic importance. At the same time, AHRC continues to grow as our main human rights forum, stronger than ever with recent improvements. In this workshop, we will discuss all the proposals of the Area and finally decide the rightful place of ROLE and AHRC among ELSA's projects.

ACADEMIC ACTIVITIES WORKSHOP

Outcome

Officers will discuss and vote on the recommendation to the Council regarding the area proposals.

Preparation

Read thoroughly the proposals [No. 4](#), [No. 8](#), [No. 9](#), [No. 10](#) and [No. 11](#), along with the [ROLE](#) and [AHRC](#) Flagship Reports.

 ACADEMIC ACTIVITIES WORKSHOP

Saturday, 15th of November 2025

9:00 – 10:00

GROUP THERAPY

Description

Welcome to Group Therapy, a space to share, reflect, and learn from the collective experience of Officers before you. A successful Officer doesn't need to have all the answers, but they must know where to find them. In this workshop, we will discuss your responses from the State of the Network and practice some of the most impactful methods for transferring and managing useful knowledge. Creative expression in project management works best when grounded in and supported by the wealth of information and advice available.

Outcome

Participants will be able to identify key knowledge tools within the Network, apply practical methods for transferring and managing knowledge, and provide input on which methods ELSA International should focus on developing.

Preparation

Review your transition as an Officer and note any gaps in the knowledge you received.

10:00 – 11:30

THE IMPOSTOR

Description

Among the AA regulations, there is an impostor. Let's find them! In this workshop, we will discuss what is happening with Social Responsibility Initiatives across the Network. Participants will exchange ideas and explore the future of this part of the AA portfolio in the Area.

Outcome

Participants will share their plans for social responsibility initiatives and express their opinions on the future of this "project."

Preparation

Read Part 6, Chapter 5 of the [International Council Meeting Decision Book](#).

11:30 – 13:00

SELL ME THOSE BABIES (JOINT WITH MKT)

Description

Projects cannot succeed without proper visibility and effective marketing strategies. Every

ACADEMIC ACTIVITIES WORKSHOP

project has its brand, its rules, and its unique selling points. In this workshop, we will explore how to use the marketing kits for AA projects effectively and discuss the strategies we use to “sell” each project. The way we present ROLE to schools is different from how we promote AHRC to partners, and different again from how we showcase legal writing activities to academic partners. Participants will learn how to adapt marketing approaches to fit each audience.

Outcome

Participants will understand how to use AA marketing kits and how to adapt marketing approaches to fit each audience.

Preparation

Review the AA Brands.

14:30 – 15:30

THE WEIRD COUSIN (JOINT WITH S&C)**Description**

The International Focus Programme has been the topic of discussion for **years** now. From each area it belongs to, its potential deregulation, IFP has gone through a lot. Besides understanding what the project is, ELSA Officers should know how to implement it. In this workshop, we will go over the new IFP Outline and explore possible ways of implementing it in your National Groups.

Outcome

Participants will discuss different ways of implementing the new IFP topic in their National Groups.

Preparation

Read the [IFP Outline 2022-2025](#) to get familiar with the project. The new Outline will be out soon.

15:30 – 17:00

LET ME ENTERTAIN YOU**Description**

From a local AAer to the AAer of the International Board, facilitation connects us all. But what is facilitation, what is the ROLE Curriculum, and how does ELSA International bring the two together? In this workshop, participants will “entertain” each other by delivering parts of the ROLE Curriculum to their colleagues, while the IB will entertain everyone with insights into the upcoming ROLE Training Conference.

ACADEMIC ACTIVITIES WORKSHOP

Outcome

Participants will become familiar with the ROLE Curriculum and gain a clear understanding of the ROLE Training Conference and its objectives.

Preparation

Be ready to recall your high school years.

17:00 – 18:00

THIS IS NOT A GOODBYE**Description**

After a week full of productive discussions and insights, it's time to wrap up. Debriefing is not optional – it's a necessary part of the process. In this workshop, we will close the week from the perspective of the best Area. Together, we will reflect on what we learned during this ICM, outline upcoming developments and challenges, and, of course, take some pictures. After all, if there's no picture, were you even there?

Outcome

Participants will share feedback on the first part of the term and discuss upcoming challenges and priorities.

Preparation

Bring a smile and your national drinks :).

COMPETITIONS WORKSHOP

COMPETITIONS WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please do not forget to:

- Read these Working Materials cover to cover;
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- Read relevant parts of the [International Council Meeting Decision Book, 71st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board for the term 2025/2026;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch at the LXXXVIII International Council Meeting Helsinki.

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down, and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Vice President in charge of Competitions of the International Board at competitions@elsa.org.

To access some of the documents above, you require a username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the C Workshop!

Inês Ribeiro

Inês Ribeiro

Vice President in charge of Competitions

International Board of ELSA 2025/2026

COMPETITIONS WORKSHOP

Draft Timetable

	12th November Wednesday	13th November Thursday	14th November Friday	15th November Saturday	16th November Sunday
8:00-8:30	Arrivals	Breakfast	Breakfast		
8:30-9:00		Freshers' & Officers' Workshop			
9:00-9:30		Previously, on International Update...	Mid Plenary	Raiders of the Lost Funds	Final Plenary
9:30-10:00		From Vision to Version: Strategic Planning for Cers			
10:00-10:30					
10:30-11:00					
11:00-11:30		The Mootrix		Mootbusters: Who You Gonna Call? The Treasurer! (Joint with FM)	
11:30-12:00					
12:00-12:30					
12:30-13:00		Lunch			
13:00-13:30					
13:30-14:00					
14:00-14:30					
14:30-15:00		Letter of Authorisation	Sightseeing	Mid Plenary	Overruled! - Conflict & Misconduct
15:00-15:30	Opening Plenary	Tell Me More! - The Client Interviewing Competition			
15:30-16:00					
16:00-16:30					
16:30-17:00					
17:00-17:30	Reporting Time	May The Moot Be With You	Departures		
17:30-18:00					
18:00-18:30	Enter the Compi-verse	Dinner		Preparation	
18:30-19:00	Dinner				Dinner
19:00-19:30		Transportation			
19:30-20:00		Socials		Reporting Time	Gala Ball
20:00-20:30					
20:30-21:00					
21:00-21:30	Socials			Socials	
21:30-22:00					
22:00-22:30					

COMPETITIONS WORKSHOP

Draft Agenda

Wednesday, 12th of November 2025

18:00 – 18:30

ENTER THE COMP-IVERSE

Description

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our Workshops. Our Internal Meetings have been strongly connected to icebreakers and games with the hope of ensuring that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other Officers.

Preparation

None.

 COMPETITIONS WORKSHOP

Thursday, 13th of November 2025

08:30 – 09:00

OFFICERS' AND FRESHERS' WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time, people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

09:00 – 09:30

PREVIOUSLY, ON INTERNATIONAL UPDATE...

Description

The Competitions world within ELSA has been full of twists and turns and now it's time to catch up on the latest episode. What has the International Board been working on this season? And what new plotlines are about to unfold? In this workshop, we'll give you the full recap: progress so far, behind-the-scenes insights, and sneak previews of what's coming next. But the story doesn't stop there: this is also your chance to ask questions, share feedback, and step into the spotlight with your own local and national achievements. So, grab your front-row seat: the International Update is back on air, and you're part of the cast.

Outcome

Officers will have the opportunity to get informed about international updates, as well as share their projects and ideas with each other.

Preparation

None.

09:30 – 11:00

FROM VISION TO VERSION: STRATEGIC PLANNING FOR CERS

Description

COMPETITIONS WORKSHOP

Strategic planning is where ideas turn into impact. In this session, we'll bridge the gap between ELSA's overarching strategic vision and the practical realities of managing competitions at the local and national level. Together, we'll explore how to translate long-term goals into concrete actions, design sustainable growth strategies, and ensure your competitions contribute meaningfully to ELSA's mission. Through guided exercises and discussion, participants will learn how to create or refine their own Competition Strategy Plans by shaping clear objectives and identifying measurable outcomes.

Outcome

By the end of the workshop, participants will have a clear understanding of how ELSA's strategic vision connects to the development and sustainability of competitions. They will gain practical tools to set long-term objectives, measure impact, and design strategies that enhance continuity, visibility, and quality. Each participant will leave with initial ideas or outlines for their own Strategy Plans, tailored to their local or national context.

Preparation

Before the workshop, participants are encouraged to review the [ELSA Strategic Plan Implementation Handbook 2023–2028](#), as well as the [HPMCC](#) and [JHJMCC](#) Development Strategy Documents. Reflect on your own competitions' current goals, challenges, and potential for long-term growth.

11:30 – 13:00

THE MOOTRIX

Description

Step into *The Mootrix*: a hands-on exploration of how Artificial Intelligence can actively shape Moot Courts and Academic Competitions. The ground was set during the ICM Malta where discussions on AI's impact were held but, this time, participants will experiment with ChatGPT and other AI tools to generate competition elements such as cases, rules, structures, evaluation criterias and promotional strategies. This workshop emphasizes practical use-cases, collaboration, and critical reflection on AI's strengths and limitations. By the end, participants will not only understand how AI can support competition design but also where human judgment remains indispensable.

Outcome

By the end of the workshop, participants will have experienced the practical use of AI in creating competition materials and reflected on the quality, fairness, and accessibility of the outputs. They will be able to recognize both the opportunities AI offers such as efficiency, creativity, and support in drafting and the challenges it presents, including bias, inconsistency, and questions of integrity. The session will encourage participants to think critically about when and how AI should be integrated into our projects.

Preparation

Before attending the workshop, participants are invited to reflect on which aspects of competitions they find most resource-intensive, whether that is drafting cases, developing rules,

COMPETITIONS WORKSHOP

preparing scoring criteria, or creating outreach materials. They should consider how AI might help with these tasks, but also how it might complicate them or introduce new risks. Each participant should come prepared with at least one area in which they would personally be curious to experiment with AI during the session.

COMPETITIONS WORKSHOP

Saturday, 15th of November 2025

09:00 – 11:00

RAIDERS OF THE LOST FUNDS

Description

Are you up for the ultimate quest for sponsorship treasures? In this interactive workshop you will get to know what fundraising is all about, what the five steps to a successful fundraising story are and even dive into the hot topic of external relations. After a short presentation, you will work in groups and go through the process of fundraising on a specific case. The workshop ends with a mock meeting with a potential partner, where you can put your newly acquired skills to the test!

Outcome

After this workshop, participants will know how to approach and prepare fundraising, how to source and contact partners and what to keep in mind when doing the follow-up work of fundraising. Participants will be able to confidently manage meetings with potential partners and know how to locate key selling points in their project.

Preparation

Talk to your fellow BEEs on how they approach fundraising and think of expectations or wishes you might have for the workshop.

11:00 – 13:00

MOOTBUSTERS: WHO YOU GONNA CALL? THE TREASURER! (JOINT WITH FM)

Description

Every great Competition starts with a dream but even the best ideas need a solid budget to become reality. In this joint workshop with Financial Management, we'll explore how project management and finance go hand-in-hand in turning ambitious visions into successful, sustainable initiatives. Participants will discuss how financial planning is about understanding what's possible, where to invest, and how to plan for the unexpected. From drafting budgets and identifying funding sources to setting contingency plans and managing financial risks, this session will give you the tools to make your dream projects not only inspiring, but achievable. Through practical exercises and real-life examples, we'll look at how collaboration between Cers and Treasurers ensures long-term success!

Outcome

By the end of the workshop, participants will understand the crucial link between project management and financial planning. They will gain practical knowledge on how to create realistic budgets, plan for contingencies, and communicate effectively across roles. Participants will leave with a clearer idea of how to align their ambitions with financial realities, ensuring that their competitions are both impactful and sustainable.

COMPETITIONS WORKSHOP

Preparation

Before the workshop, reflect on one project or competition idea you have for your term e.g. something you'd love to make happen if resources allowed. Think about what you would need to realize it: funding, partnerships, logistics, or creative solutions.

14:30 – 15:30

OVERRULED! - CONFLICT & MISCONDUCT**Description**

Fair play and integrity are the cornerstones of any Competition. But what happens when rules are broken, conflicts arise, or procedural fairness is challenged? This workshop will explore how to design and enforce misconduct penalties, resolve disputes fairly, and maintain transparency in procedures. Participants will discuss conflict resolution strategies and best practices for handling appeals and sanctions.

Outcome

By the end of the workshop, participants will understand how to draft and implement clear misconduct penalties, apply conflict resolution techniques, and ensure procedural fairness in all stages of Competitions. Officers will also gain tools for handling disputes and maintaining the integrity of their competitions while fostering a positive learning environment.

Preparation

Give a thought on situations that happened to you, or that may happen, in the context of participants appealing their evaluations, judges not following the rules and creating bias, disputes between teams, etc.

15:30 – 17:00

TELL ME MORE! - THE CLIENT INTERVIEWING COMPETITION**Description**

Step into the world of interviewing with this interactive workshop, designed to give Officers a first-hand experience of the Client Interviewing Competition (CIC) format. Moving beyond theory, participants will explore the structure and flow of a CIC, practice stepping into the roles of both interviewers and clients, and gain insights into the skills required to run or participate in a successful competition. Through simulation exercises, participants will experience the challenges of conducting professional interviews, develop strategies for effective communication and how to reach a deal!

Outcome

By the end of the workshop, participants will have a solid understanding of the CIC format. They will have practiced client interviewing in a safe, hands-on environment and reflected on techniques for effective interviewing, note-taking, and feedback. Participants will also gain

COMPETITIONS WORKSHOP

insights into organizing and running a CIC, understanding what makes a successful, professional, and engaging competition.

Preparation

Participants should come ready to engage in practical exercises, step into different roles, and actively participate in a simulated CIC.

17:00 – 18:00

MAY THE MOOT BE WITH YOU - MISCELLANEOUS & CLOSING**Description**

As we reach the conclusion of our magiCal journey this week, it's time to celebrate the victories and share the memorable moments that made this adventure truly out of this world. In this reflective workshop, participants will revisit highlights, exchange insights, and fill in any gaps left untouched during previous sessions. Together, we'll honor the growth, achievements, and "force" of teamwork that powered our Competitions galaxy. But remember: this is not a farewell. Think of it as a pause in hyperspace, a joyful *C you soon!*

Outcome

By the end of the workshop, participants will have reflected on the challenges, successes, and memorable experiences of this ICM and the current term overall. They will leave with a renewed sense of fellowship, appreciation for their collective achievements, and inspiration for the next chapter of their Moot Court journey.

Preparation

None required. Just bring your lightsabers...

PROFESSIONAL DEVELOPMENT WORKSHOP

PROFESSIONAL DEVELOPMENT WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please do not forget to:

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Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down, and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Vice President in charge of Professional Development of the International Board at professionaldevelopment@elsa.org.

To access some of the documents above, you require a username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the PD Workshop!

Hedin R. Indregård

Hedin Ragnfred Indregård

Vice President in charge of Professional Development
International Board of ELSA 2025/2026

PROFESSIONAL DEVELOPMENT WORKSHOP

Draft Timetable

	12th November Wednesday	13th November Thursday	14th November Friday	15th November Saturday	16th November Sunday
8:00-8:30	Arrivals	Breakfast	Breakfast		
8:30-9:00		Freshers' & Officers' Workshop			
9:00-9:30		Setting Sail	Mid Plenary	Many Collaborations, Great Success (Joint with S&C)	Final Plenary
9:30-10:00		Terra Incognita			
10:00-10:30		Fair Not! We Are Here		Capture The Flag (Joint with S&C)	
10:30-11:00		SOS Send Help			
11:00-11:30		Charting the DB Course (Proposal Workshop)		Explorer's Toolkit	
11:30-12:00					
12:00-12:30					
12:30-13:00					
13:00-13:30					
13:30-14:00					
14:00-14:30					
14:30-15:00	Letter of Authorisation	Sightseeing	Mid Plenary	The Frontier	Final Plenary
15:00-15:30	Opening Plenary			Newfoundland	
15:30-16:00					
16:00-16:30				Reporting Time	
16:30-17:00		Dinner			
17:00-17:30			Preparation		
17:30-18:00	Brave New World	Transportation		Gala Ball	
18:00-18:30			Dinner		Reporting Time
18:30-19:00	Socials	Socials		Socials	
19:00-19:30			Socials		Socials
19:30-20:00	Socials	Socials		Socials	
20:00-20:30			Socials		Socials
20:30-21:00	Socials	Socials		Socials	
21:00-21:30			Socials		Socials
21:30-22:00	Socials	Socials		Socials	
22:00-22:30			Socials		Socials

PROFESSIONAL DEVELOPMENT WORKSHOP

Draft Agenda

Wednesday, 12th of November 2025

18:00 – 18:30

BRAVE NEW WORLD (OPENING WORKSHOP)**Description**

Welcome to the first ICM of the term! During this Opening Workshop, we will go through procedural matters, such as electing the Workshop Chair, Vice Chair, Secretaries and Spirit. We will also approve the Agenda for the ICM and go through the Workshop rules, and in addition try to get to know each other a bit better.

Outcome

Electing the Workshop Officers, approval of the Agenda and the Workshop rules. Breaking the ice and getting to know each other.

Preparation

None.

PROFESSIONAL DEVELOPMENT WORKSHOP

Thursday, 13th of November 2025

08:30 – 09:00

OFFICERS' AND FRESHERS' WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time, people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

09:00 – 09:30

SETTING SAIL (INTERNATIONAL UPDATE)

Description

During this Workshop, we will go through the work done on ELSA International's side in Professional Development, as well as discuss the current state of the network. This workshop will be a reflective and open discussion of current progression within the PD area.

Outcome

Get a better understanding of the work done on the international level the first months of office, as well as the direction for the area going forward.

Preparation

Skim through the Professional Development section of ELSA International's Monthly Reports (found on email) and ELSA International's [One Year Operational Plan](#) for 2025/2026.

09:30 – 10:30

TERRA INCOGNITA (PD PROJECTS WORKSHOP)

Description

Terra Incognita is a workshop about Professional Development Projects. We will be working interactively to further develop the projects we are currently working on, as well as discuss potential future projects and ideas within Professional Development.

 PROFESSIONAL DEVELOPMENT WORKSHOP

Outcome

Through this workshop, we will gather ideas and motivation for the future work with PD. We should all be able to return home after this workshop with renewed ideas on how to improve the already ongoing projects, and new ideas for your National or Local Group.

Preparation

Reflect on the PD Projects you are doing this year within your National or Local Group, as well as any new projects we could introduce into the PD category.

10:30 – 11:30

FAIR NOT! WE ARE HERE (FAIRS WORKSHOP)**Description**

This workshop will have two parts, firstly introducing the Career Launch event of ELSA International and the changes being made to it, and secondly discussing the development of Fairs in the ELSA Network.

Outcome

Get a better understanding of ELSA International's second Professional Development Project, as well as discussing Fairs in general.

Preparation

Read the Professional Development [Fairs Handbook](#) and [Checklist and Timeline](#), as well as read up on the Career Launch event hosted by ELSA International.

11:30 – 12:30

SOS SEND HELP (ELSA TRAINEESHIPS PLATFORM WORKSHOP)**Description**

It is time that we say goodbye to our old friend the SOS Portal, and introduce a new system for ELSA Traineeships. During this workshop, we will discuss different options for a new platform and system for ELSA Traineeships and decide on how to move forward as an area.

Outcome

Decide on which direction to pursue for the ELSA Traineeships Platform.

Preparation

None.

12:30 – 13:00

PROFESSIONAL DEVELOPMENT WORKSHOP

CHARTING THE DB COURSE (PROPOSALS WORKSHOP)**Description**

This workshop will cover the proposals for changes to the International Council Meeting Decision Book. We will discuss the proposed changes and vote upon the recommendations of the Professional Development Workshop.

Outcome

Discussing eventual proposals and voting upon the recommendation of the PD Workshop to the International Council.

Preparation

Read through the Professional Development Proposal [No. 12](#) for the 88th International Council Meeting, and discuss it with your board.

PROFESSIONAL DEVELOPMENT WORKSHOP

Saturday, 15th of November 2025

09:00 – 11:00

MANY COLLABORATIONS, GREAT SUCCESS (JOINT WITH S&C)

Description

Study Visits are one of the most famous projects amongst S&C, especially between Local Groups. The S&Cers have been organising for many years, making it one of the most stable projects of the Network. On the other hand, Legal Tandem are one of the recent additions to the PD area. In this workshop, we will brainstorm on how these projects can collaborate.

Outcome

Participants will understand how to combine Study Visits and Legal Tandem effectively.

Preparation

Skim through the [Study Visits Handbook](#) and the [Legal Tandem Handbook](#).

11:00 – 12:30

CAPTURE THE FLAG (JOINT WITH S&C)

Description

ELSA Delegations and ELSA Traineeship have, in its own way, a particular application process. Because of this, there are a lot of misconceptions about what ELSA International expects from applicants for these projects. In this workshop, we will explore ways of improving how can you help applicants from your National Group perceive the application process for both Flagship Projects.

Outcome

Participants will understand how the application process of ELSA Delegations and ELSA Traineeship function, and how can they help the applications of their National Groups improving their submissions.

Preparation

Read the [ELSA Delegations Selection Criteria](#) and the [ELSA Traineeships Selection Criteria](#).

12:30 – 13:00

EXPLORER'S TOOLKIT (BEST PRACTICES WORKSHOP)

Description

This workshop will focus on best practices when organising and structuring your work as PD Officers, with a focus on Google Workspace. Through open discussion and sharing our

PROFESSIONAL DEVELOPMENT WORKSHOP

practices, we can make our work more efficient and also professionally develop ourselves in the process.

Outcome

Develop our practices when working as Professional Development Officers.

Preparation

None.

14:30 – 16:00

THE FRONTIER (ELSA TRAINEESHIPS WORKSHOP)

Description

The biggest project within PD is ELSA Traineeships. The 1st Cycle is in full swing, and you have successfully completed JH for the 1st Cycle. In this workshop, we will first go through common JH challenges and provide you with a toolkit to help you promote your project even more effectively for the 2nd Cycle. The second half will focus on the ongoing SH, offering tips and tricks from the EIT on how to diversify your hunting kit.

Outcome

Gain a better understanding of the different phases of ELSA Traineeships and build your toolkit for the future. You will also have the opportunity to share experiences and lessons learned from the JH and SH of the 1st Cycle so far.

Preparations

Reflect on your work during Job Hunting and Student Hunting for Cycle 1, and which lessons you will take with you for the second cycle of the term. Read the [ICM Decision Book](#) Part 8 Professional Development, Chapter 2 ELSA Traineeships

16:00 – 17:30

NEWFOUNDLAND (RECEPTION & VISA WORKSHOP)

Description

A side of ELSA Traineeships we haven't touched upon yet is the Reception & Visa processes! During this Workshop we will go through the expectations of National and Local Groups hosting ELSA Trainees, and working on the reception and visa procedures for accepting Trainees.

Outcome

Be better prepared for the upcoming reception of ELSA Trainees and understand what is expected and what you can do when hosting ELSA Trainees in your National and Local Group.

PROFESSIONAL DEVELOPMENT WORKSHOP

Preparations

Read the [ICM Decision Book](#) Part 8 Professional Development Chapter 2 ELSA Traineeships Article 3 Responsibilities. Reflect on common practices regarding Reception in your group, as well as your knowledge of and experience with visa procedures.

17:30 – 18:00

PLUS ULTRA (CLOSING WORKSHOP)**Description**

Welcome to the last Workshop of the 88th International Council Meeting Helsinki! For this Workshop we will recap everything we have gone through during the ICM, go over the intention behind it, as well as open for general questions and discussion in the end. Then, we will part ways on a positive note.

Outcome

Summarise the ICM, go over the different topics we have covered, and close the Professional Development Workshops on a good note.

Preparations

Reflect on the ICM and your experience, gather up any general questions you might have for Professional Development in ELSA International or in the network in general.

SEMINARS AND CONFERENCES WORKSHOP

SEMINARS AND CONFERENCES WORKSHOP

Preparation and Reminders

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To access some of the documents above, you require a username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the S&C Workshops!



Rodrigo Prelhaz

Vice President in charge of Seminars & Conferences
International Board of ELSA 2025/2026

SEMINARS AND CONFERENCES WORKSHOP

Draft Timetable

	12th November Wednesday	13th November Thursday	14th November Friday	15th November Saturday	16th November Sunday
8:00-8:30	Arrivals	Breakfast	Breakfast		
8:30-9:00		Freshers' & Officers' Workshop			
9:00-9:30		Prochain Arrêt: Etterbeek Gare	Mid Plenary	Many Collaborations, Great Success (Joint with PD)	Final Plenary
9:30-10:00		(Not) First-World Problems			
10:00-10:30					
10:30-11:00		Mourinho and Zidane Enter the Locker Room (Joint with AA)		Capture The Flag (Joint with PD)	
11:00-11:30		The Discussions That You Will Have At Lunch (Proposals Workshops)			
11:30-12:00		Kat's Worst Nightmare (Joint with MKT)			
12:00-12:30			Free Time		
12:30-13:00					
13:00-13:30		Lunch			
13:30-14:00					
14:00-14:30					
14:30-15:00	Letter of Authorisation	Sightseeing	Mid Plenary	The Weird Cousin (Joint with AA)	Final Plenary
15:00-15:30	Opening Plenary			A Letter from the Past	
15:30-16:00					
16:00-16:30			WAIT? WhAT????? Already?		
16:30-17:00					
17:00-17:30	Reporting Time			Departures	
17:30-18:00					
18:00-18:30	FR9328	Dinner			
18:30-19:00	Dinner	Dinner	Preparation		
19:00-19:30			Transportation		
19:30-20:00					
20:00-20:30		Socials	Reporting Time		Gala Ball
20:30-21:00					
21:00-21:30	Socials	Socials			
21:30-22:00					
22:00-22:30					

SEMINARS AND CONFERENCES WORKSHOP

Draft Agenda

Wednesday, 12th of November 2025

18:00 – 18:30

FR9328**Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope of ensuring that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

 SEMINARS AND CONFERENCES WORKSHOP

Thursday, 13th of November 2025

08:30 – 09:00

OFFICERS' AND FRESHERS' WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time, people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

09:00 – 09:30

PROCHAIN ARRÊT: ETTERBEEK GARE

Description

Your biggest question is: what Rodrigo has been up to in the ELSA House? Do not worry, fellow S&Cers, this question will be answered in this workshop. We will go over the work done on our projects by ELSA International until the ICM, analyse the results of the State of the Network, and also share our term's progress so far!

Outcome

Participants will be aware done by the VP S&C and his team so far, including important insights from the State of the Network Inquiry.

Preparation

None

09:30 – 10:30

(NOT) FIRST-WORLD PROBLEMS

Description

The ELSA Law Schools Quality Standards has been a topic of discussion in the recent years. They impact every stakeholder of the project - participants, organisers and ELSA International. This is clear by the feedback of both participants and organisers. In this workshop, we will

SEMINARS AND CONFERENCES WORKSHOP

analyse the current Quality Standards, raise the main problems and brainstorm whether we should change them.

Outcome

The workshop will discuss the current ELSA Law Schools Quality Standards and brainstorm better solutions for the most discussed ones.

Preparation

Read the updated [ELSA Law Schools Quality Standards](#) and the [Workshop Minutes of the workshop “Moving Forward”](#) at the LXXXVII International Council Meeting Malta.

10:30 – 11:30

LOURINHO AND ZIDANE ENTER THE LOCKER ROOM (JOINT WITH AA)

Description

S&C and AA have more in common than they seem. From ELSA Law Schools to ROLE and AHRC, those Europe-wide projects rely on strong centralised coordination, and the key to this is an effective coaching system. In this workshop, we will explore how different coaching systems work, why they matter, and how they support organisers. Participants will share experiences, swap practical tips, and discuss what works best and where improvements can be made.

Outcome

Participants will understand the purpose and importance of our coaching systems and how to make the most of them. They will also provide feedback to the International Board on how coaching can be further strengthened.

Preparation

None.

11:30 – 12:00

THE DISCUSSIONS THAT YOU WILL HAVE AT LUNCH (PROPOSALS WORKSHOP)

Description

This Workshop is dedicated to discussing and voting on the recommendation of all the Proposals for the Area of Seminars & Conferences.

Outcome

Workshop recommendations regarding S&C Proposals.

Preparation

Read through proposals [No. 13](#), [No. 14](#) and [No. 15](#) related to S&C carefully prior to the Workshop. If you have any amendments, please discuss them with the International Board first. This will allow the Workshop to go much faster and more efficiently.

SEMINARS AND CONFERENCES WORKSHOP

12:00 – 13:00

KAT'S WORST NIGHTMARE (JOINT WITH MKT)

Description

International Conferences of ELSA are often described as “mini ELSA Law Schools”. Well, this is not true. Even though both projects have similarities, especially when it comes to the academic part, there is still a lot of differences in its core. In this workshop, we will explore the key distinctions between the two projects and discuss practical ways to enhance your International Conference of ELSA - not only from an organisational standpoint, but also from a project promotion perspective.

Outcome

Participants will discuss the differences between International Conferences of ELSA and ELSA Law Schools, how to highlight ICEs as a different project than ELS, and how to further develop the promotion.

Preparation

Think about ideas to improve how we sell International Conferences of ELSA to our audience.

SEMINARS AND CONFERENCES WORKSHOP

Saturday, 15th of November 2025

09:00 – 11:00

MANY COLLABORATIONS, GREAT SUCCESS (JOINT WITH PD)

Description

Study Visits are one of the most famous projects amongst S&C, especially between Local Groups. The S&Cers have been organising for many years, making it one of the most stable projects of the Network. On the other hand, Legal Tandem are one of the recent additions to the PD area. In this workshop, we will brainstorm on how these projects can collaborate.

Outcome

Participants will understand how to combine Study Visits and Legal Tandem effectively.

Preparation

Skim through the [Study Visits Handbook](#) and the [Legal Tandem Handbook](#).

11:00 – 12:30

CAPTURE THE FLAG (JOINT WITH PD)

Description

ELSA Delegations and ELSA Traineeship have, in its own way, a particular application process. Because of this, there are a lot of misconceptions about what ELSA International expects from applicants for these projects. In this workshop, we will explore ways of improving how can you help applicants from your National Group perceive the application process for both Flagship Projects.

Outcome

Participants will understand how the application process of ELSA Delegations and ELSA Traineeship function, and how can they help the applications of their National Groups improving their submissions.

Preparation

Read the [ELSA Delegations Selection Criteria](#) and the [ELSA Traineeships Selection Criteria](#).

14:00 – 15:00

THE WEIRD COUSIN (JOINT WITH AA)

Description

The International Focus Programme has been topic of discussion for **years** now. From to each area it belongs, to its potential deregulation, IFP has gone through a lot. Besides understanding

SEMINARS AND CONFERENCES WORKSHOP

what the project is, ELSA Officers should know how to implement it. In this workshop, we will go over the new IFP Outline, and explore possible ways of implementing it in your National Groups.

Outcome

Participants will discuss different ways of implementing the new IFP topic in their National Groups.

Preparation

Read the [IFP Outline 2022-2025](#) to get familiar with the project. The new Outline will be out soon.

15:00 – 16:30

A LETTER FROM THE PAST

Description

Planning is also as important as doing. On the other hand, knowing the past helps you deal with the present and prepare for the future. In this workshop, we will look into what was envisioned by the past S&C Officers, and brainstorm about the future of our area.

Outcome

Participants will brainstorm about the next steps to take in the Seminars and Conferences area for the next years.

Preparation

Read the [S&C Development Goals 2019-2021](#) and think how would you like to see our Area in 2030!

16:30 – 17:30

WAIT? WHAT???? ALREADY?

Description

Yes, it is true, the ICM is almost over. In this workshop, Participants will share their takeaways from the week, what they will take back to their countries, and their general feedback on this International Internal Meeting.

Outcome

Concluding the week, fostering the sense of (S&C) community.

Preparation

Reflect on the week's experiences and identify key projects and topics we should prioritise for the remainder of our term.

PROPOSALS

THE INTERNATIONAL BOARD

No. 1. Standing Orders amendment concerning the International Board section

The International Board is proposing the following to the International Council:

The International Board

Article 9 – Composition

[...]

9.4 Emergency Temporary Administration

The following rules shall apply in relation to the election of a temporary administrator, who shall administer the Association in case of the absence or inability to act of all members of the International Board, as outlined in Article 8.4. (c) of the Statutes of ELSA:

[...]

b. Any person participating in the election, outlined in Article 9.4. (a), shall be nominated by either a Member of ELSA or the International Board. To be taken into account for the election, nominations must be received by the Nominations Committee ~~before midnight~~at the latest on the second day of the International Council Meeting, where the election takes place. If there is no candidate nominated by the above deadline, the International Council can with a two-thirds majority of the present Members reopen the nominations for this position.

Comment

We are introducing this change to make it clearer when materials must be sent, as there has been confusion in the past. This will help prevent similar incidents in the future.

No. 2. Standing Orders amendment concerning the International Board section

The International Board is proposing the following to the International Council:

The International Board

Article 11 – Nominations, Confirmations and Elections

11.1 Nominations

The following rules shall apply in regards to the nominations for the election and confirmation of members of the International Board:

- a. To be eligible for an election to the International Board, a person must be nominated by a Member and seconded by another Member. A member of the International Board that needs to be confirmed, also needs to be nominated by a Member and seconded by another Member, to be eligible for the confirmation vote.
- b. The nomination must specify who is nominated and for which post, and contain the names and signatures of the nominator, the seconder and the nominee.
- c. To be taken into account for the elections or the confirmation, nominations must be received by the Nominations Committee ~~before midnight~~ at the latest on the second day of the International Council Meeting.
- d. If there is no candidate for one or more positions for the International Board, the International Council can with a two-thirds majority of the present Members reopen the nominations for these positions.

11.2 Candidacy Materials

The nominees must prepare candidacy materials to be distributed electronically to the Members ~~before midnight on the~~ at the latest on the day ~~before~~ of the ~~final~~ mid plenary session. These materials must include a statement of motivation, the nominee's personal curriculum vitae, an ELSA curriculum vitae and an action plan.

Comment

We are introducing this change to make it clearer when materials must be sent, as there has been confusion in the past. This will help prevent similar incidents in the future.

No. 3. Standing Orders amendment concerning the Finances section

The International Board is proposing the following to the International Council:

Finances

Article 15 – Internal and External Auditors

15.1 ~~Internal Auditors' elections and requirements~~ Election and Requirements

The International Council shall elect two Internal Auditors of ELSA and one Internal Vice Auditor of ELSA (~~hereinafter jointly referred to as Internal Auditors~~) from independent persons with necessary experience in accounting and finance, according to the electoral procedure of the International Board, however, without the need to provide an action plan. ~~The Internal Vice Auditor shall act as the substitute of any of the Internal Auditors if they are unable or unwilling to perform their duties. In such a situation, the Internal Auditors shall inform the International Board of ELSA.~~

15.2 Role of the Internal Vice Auditor

The Internal Vice Auditor shall act as the substitute of any of the Internal Auditors if they are unable or unwilling to perform their duties. In such a situation, the Internal Auditors shall inform the International Board of ELSA. In view of this function, the Internal Vice Auditor shall be involved throughout the financial year in remote activities supporting the audit work and, if necessary, in person, at their own expense, unless otherwise authorised by the International Board of ELSA.

15.3 Independence and Minimum Competence

a. Internal Auditors

Candidates shall be independent from the International Board's financial operations, free from conflicts of interest, and shall have had, at any time in the past, at least one year of experience either as a member of the International Board of ELSA, a Vice Internal Auditor of ELSA, a member of the ELSA International Team or a part of the Board of a Member of ELSA.

b. Vice Internal Auditor

Candidates shall be independent from the International Board's financial operations and free from conflicts of interest.

c. In addition, candidates shall meet at least one of the following criteria:

- i. studies in accounting, finance, economics or auditing;
- ii. experience in a financial role within ELSA or a comparable organisation;
- iii. relevant training or certification in bookkeeping or auditing.

15.4 Candidacy Materials

The nominees must prepare candidacy materials to be distributed electronically to the Members at the latest on the day of the mid plenary session. These materials must include a statement of motivation, the nominee's personal curriculum vitae, including evidence of compliance with the minimum requirements and an ELSA curriculum vitae.

15.25 Internal Auditors' Report

The Internal Auditors shall ~~focus~~conduct their work ~~on~~with a focus on governance, risk management and internal control, ~~and will~~. They shall summarise their factual findings and recommendations for improvements in a written Report, largely factual in nature. The Internal Auditors' Report ~~is~~shall be presented to the International Council ~~along together~~ with the ~~respective~~relevant Interim Accounts or Final Accounts.

15.3 Certification of accounts' reliability

~~The Internal Auditors shall, upon reviewing the physical financial archive, provide a Certification of the reliability of the accounts, and the legality and regularity of the underlying transactions, within their Report.~~

15.4 Attestation on the Reliability of the Accounts

Upon review of the physical financial archive and supporting documentation, the Internal Auditors shall issue, within the Internal Auditors' Report, an attestation on the reliability of the accounts and the legality and regularity of the underlying transactions.

15.45 Reasoned Opinion on ~~the~~ Relief of ~~r~~Responsibility

In addition to the Internal Auditors' Report and Certification of accounts' ~~the~~ Attestation on the ~~r~~Reliability of the Accounts, ~~the Internal Auditors shall provide the International Council with a reasoned opinion on the relief of responsibilities of the International Board after conducting the audit of the Final accounts of the financial year in question.~~ following the audit of the Final Accounts for the relevant financial year, the Internal Auditors shall provide the International Council with a reasoned opinion on the relief of responsibility of the International Board of ELSA.

15.57 ~~Personal restrictions~~ Incompatibilities

The Internal Auditors and the Internal Vice Auditor shall not hold any other elected or appointed position ~~in~~within ELSA ~~on the International or National level~~ while in office. ~~Elected or appointed positions on the local level and a~~ Auditors on all levels are not subjected to this rule.

15.68 External Auditors

The External Auditors of ELSA ~~shall~~may be appointed by the International Board ~~of ELSA~~ from external professionals ~~specialising~~specialised in statutory auditing, in order to carry out an audit of the Final Accounts in accordance with the applicable auditing standards. The appointment of new External Auditors shall be ~~announced~~communicated to the Network.

Comment:

Article 15 has been revised from several perspectives. First, the role of the Vice-Auditor has been more clearly defined to ensure a better understanding of responsibilities and hierarchy. Second, a specific election procedure for Auditors has been introduced to reflect the sensitivity of the position, ensuring both independence and the verification of essential competencies, while also introducing clear minimum requirements. Finally, specific aspects and wording have been clarified to ensure coherence with other relevant provisions and to align the Article with its intended purpose.

No. 4. International Council Meeting Decision Book amendment concerning Part 1. General, Chapter 7. Flagship Projects

The International Board of ELSA is proposing the following to the International Council:

PART 1. GENERAL

CHAPTER 7. FLAGSHIP PROJECTS

Article 1. Definition

[...]

1.5 The Flagship Projects of ELSA are:

- a. the ELSA Law Review;
- b. Rule of Law Education;
- c. Annual Human Rights Campaign;
- ~~bd.~~ the John H. Jackson Moot Court Competition;
- ~~ce.~~ the Helga Pedersen Moot Court Competition;
- ~~df.~~ ELSA Traineeships;
- eg. ELSA Law Schools;
- ~~fh.~~ ELSA Delegations.

[...]

Comments:

This proposal is the result of many AAs who dedicated their time and passion to those projects, driven by the belief that the area should be recognised as what it is, a powerhouse of potential for social responsibility, advocacy, and human rights. ROLE has taken the Network by storm, becoming perhaps the biggest rule of law education project in Europe, with smooth delivery, superb accessibility, and unmatched strategic importance. At the same time, AHRC continues to grow as our main human rights forum, stronger than ever with recent improvements. This proposal is not merely an idea to improve the projects; it reflects their strategic development, transforming AA from uncertainty and fluidity into a clearly defined Area with strong, well-structured, and centrally organised projects. The required Flagship Reports for ROLE and AHRC can be found [here](#) and [here](#), respectively, as well as [here](#) and [here](#) in these Working Materials.

No. 5. International Council Meeting Decision Book amendment concerning Part 3. Internal Management, Chapter 3. Internal Affairs

The International Board is proposing the following to the International Council:

PART 6. INTERNAL MANAGEMENT (IM)**CHAPTER 3. INTERNAL AFFAIRS**

Article 3. One Year Operational Plan

[...]

3.4 A summary of the One Year Operational Plan of each National Board shall be submitted in English to the International Board of ELSA ~~before the opening of the first International Council Meeting since the term in office of the National Board started~~ upon request.

[...]

Comment:

This proposal aims to eradicate overregulating as this provision is not enforced. The International Board usually requests each National Board to send them an English version of the One Year Operational Plan, but there are no consequences if the National Group doesn't.

No. 6. International Council Meeting Decision Book amendment concerning Part 3. Internal Management, Chapter 4. International Council Meetings

The International Board is proposing the following to the International Council:

PART 3. INTERNAL MANAGEMENT (IM)**CHAPTER 4. INTERNATIONAL COUNCIL MEETINGS**

Article 5. Candidacy Workshop Procedure

5.1 A Candidacy Workshop shall be organised for all vacant positions of the International Board during the International Council Meeting, within each respective area, between the mid and final plenary sessions.

5.2 The Chair or the Vice Chair of the Workshop may recuse themselves and allow the other to preside if they have a significant connection to any of the candidates.

5.3 The Chair and Vice Chair may refuse any question that is not relevant or respectful.

5.4 Each candidate shall be granted 10 minutes for presentation and 10 minutes for answering questions. The workshop may request an additional 5 minutes for questions if accepted by the candidate.

a. If a candidate's presentation ends before the allocated time, the remaining time shall be added to the time available for questions.

b. Any unused time for questions shall remain unused.

5.5 During the presentation and question session, no person shall leave the room.

5.6 Candidates standing for the same position must leave the room during the presentation and question session of their fellow candidates.

Article 56. Rights of Workshop Participants

56.1 [...]

56.2 [...]

56.3 [...]

56.4 [...]

Article 67. Annual Report and the Relief of Responsibility

67.1 [...]

67.2 [...]

67.3 [...]

Comment: This proposal aims to codify a procedure that has already been applied in practice for several years but has never been formally documented. The Candidacy Workshop is a crucial moment for each Candidates, and it can be stressful, especially if the procedure seems unclear, arbitrary or inconsistent. By establishing it in writing, we seek to eliminate uncertainties and ensure consistency, particularly to prevent future disparities between candidates and across different areas.

No. 7. International Council Meeting Decision Book amendment concerning Part 3. Internal Management, Chapter 7. ELSA Training

The International Board is proposing the following to the International Council:

PART 3. INTERNAL MANAGEMENT (IM)

CHAPTER 7. ELSA TRAINING

Article 2. International Trainers' Pool

[...]

~~2.3 In case of an ELSA Training taking place fully online or in a hybrid format, t~~The organising ELSA Group may derogate from the regulation set in Article 2.2.~~a. in consultation with their appointed International Trainers' Pool Trainer.~~

~~2.4 The Secretary General of the International Board of ELSA may allow organising ELSA Group of an ELSA Training to derogate from the regulation set in Article 2.2 upon presentation of an individual case.~~

~~2.54~~ In order to request an International Trainers' Pool Trainer, the organising ELSA Group shall fill in the ITP Training Request at least three (3) weeks prior to the proposed date of the training. It is at the discretion of ~~the Secretary General of the International Board or their substitute~~ELSA International to accept requests received on a shorter notice.

~~2.65 The Secretary General of the International Board of ELSA or their substitute~~ELSA International shall appoint an International Trainers' Pool Trainer for the requested event.

[...]

Article 3. Responsibilities

~~3.1 The International Board of ELSA shall organise the Refreshment Weekend and the Train the Trainers once every three years. The hosts for these events shall be appointed by the International Board of ELSA at least three months prior to the events. In case no host is appointed, the International Board of ELSA shall be responsible for the organisation of the Refreshment Weekend and the Train the Trainers. In the absence of hosts, the events may be held online.~~

~~3.21~~ The Train the Trainers is aiming to recruit new trainers to the International Trainers' Pool. Based on the results and the feedback of the hosting trainer(s) of the event, the International Board of ELSA shall appoint new trainers to the International Trainers' Pool.

~~3.32~~ The Refreshment Weekend is meant to conserve and enhance the quality of the International Trainers' Pool Trainers. ~~The sessions of the event are hosted by the experienced~~

~~International Trainers' Pool Trainer or the training providers who are partners of ELSA. The academic programme for the event is developed by ELSA International and the International Trainers' Pool itself.~~

3.3 The International Board of ELSA shall:

- a. organise the Train the Trainers and the Refreshment Weekend once every three years;
- b. open the call for hosts at least four months prior to the events;
- c. appoint the hosts at least three months prior to the events;
- d. be responsible for the organisation of the Train the Trainers and the Refreshment Weekend in case no host is appointed.

3.4 The academic programme for the Train the Trainers and the Refreshment Weekend shall:

- a. be developed by ELSA International and the International Trainers' Pool itself;
- b. last a minimum of 40 hours;
- c. be hosted by experienced International Trainers' Pool Trainers or external training providers;
- d. take place in person or in a hybrid format at the discretion of ELSA International and in case no host is appointed the events may be held online.

Comment:

This proposal aims at making ELSA Training more accessible for participants by removing some of the limitations while keeping the standards of the project. It also regulates the Train the Trainers and Refreshment Weekend, so the events are standardised and all new Trainers have the same conditions of joining the International Trainers' Pool.

No. 8. International Council Meeting Decision Book amendment concerning Part 6. Academic Activities, Chapter 4. Rule of Law Education

The International Board of ELSA is proposing the following to the International Council:

PART 6. ACADEMIC ACTIVITIES (AA)**CHAPTER 4. RULE OF LAW EDUCATION**

Article 1. Definition

1.1 Rule of Law Education is a Flagship Project of ELSA, consisting of:

[...]

Comments:

This proposal is the result of many AAers who dedicated their time and passion to ROLE, driven by the belief that the area should be recognised as what it is, powerhouse of potential for social responsibility, advocacy, and rule of law. ROLE has taken the Network by storm, becoming perhaps the biggest rule of law education project in Europe, with smooth delivery, superb accessibility, and unmatched strategic importance. This proposal is not merely an idea to improve the project; it reflects its strategic development, transforming AA from uncertainty and fluidity into a clearly defined Area with strong, well-structured, and centrally organised projects. The required Flagship Report can be found [here](#), as well as in an annex to these Working Materials.

No. 9. International Council Meeting Decision Book amendment concerning Part 6. Academic Activities, Chapter 4. Rule of Law Education

The International Board of ELSA is proposing the following to the International Council:

PART 6. ACADEMIC ACTIVITIES (AA)**CHAPTER 6. ANNUAL HUMAN RIGHTS CAMPAIGN**

Article 1. Definition

1.1 The Annual Human Rights Campaign is a Flagship Project of ELSA. It shall be a European-wide campaign dedicated to legal education on a yearly specified topic on Human Rights. It aims to unite the Network in raising awareness on the importance of human rights. Through the Annual Human Rights Campaign, National and Local Groups shall organise coordinated events on national and international standards of protection and implementation of human rights and the specified topic.

[...]

Comments:

This proposal is the result of many AAers who dedicated their time and passion to AHRC, driven by the belief that the area should be recognised as what it is, powerhouse of potential for social responsibility, advocacy, and human rights. AHRC continues to grow as our main human rights forum, stronger than ever with recent improvements. This proposal is not merely an idea to improve the project; it reflects its strategic development, transforming AA from uncertainty and fluidity into a clearly defined Area with strong, well-structured, and centrally organised projects. The required Flagship Report can be found [here](#), as well as in an annex to these Working Materials.

No. 10. International Council Meeting Decision Book amendment concerning Part 6. Academic Activities, Chapter 4. Rule of Law Education

The International Board of ELSA is proposing the following to the International Council:

PART 6. ACADEMIC ACTIVITIES (AA)

CHAPTER 4. RULE OF LAW EDUCATION

Article 1. Definition

- 1.1 Rule of Law Education is an international project of ELSA, consisting of
- the ROLE Training Conference, organised by ELSA International and
 - National ROLE Projects, organised by National Groups and coordinated by ELSA International, which fulfil the requirements regulated in this Chapter.
- 1.2 Rule of Law Education shall contribute to the education of Europe's youth ~~education and empowerment and~~ by emphasising the importance of legal literacy fundamental values of the Rule of Law and fostering social responsibility.
- 1.3 The project shall be delivered by law students and young lawyers, and based on non-formal education and the ~~ROLE~~ Rule of Law Education Curriculum or its Derivatives, as created by:
- ELSA International, or
 - National Groups under the supervision of ELSA International.

Article 2. Requirements

- 2.1 A National ROLE Project ~~Rule of Law Education project~~ shall:
- follow the sessions laid out in the ROLE Curriculum according to the circumstances in the respective country. The sessions will be facilitated in English or a language of the respective country the project is organised in;
 - have a group of Facilitators that facilitate the ROLE Curriculum amongst youth;
 - provide training to its group of Facilitators prior to providing ROLE sessions. This training shall focus on rule of law knowledge, facilitation skills and the use of the ROLE Curriculum.
- 2.2 The Rule of Law Education ~~Programme~~ shall be organised in collaboration with ELSA Alumni.
- 2.3 ELSA International shall:
- coordinate the implementation of the Rule of Law Education Programme and support National Groups in implementing Rule of Law Education projects;
 - create, annually revise, and update tools facilitating the organisational process of the Rule of Law Education Programme;
 - appoint National Coordinators for the implementation of the Rule of Law Education Programme in organising National Groups;

- d. share the ROLE Specification Form, no later than the 1st of October;
- e. share the ROLE Evaluation Form, no later than the 31st of June and publish the information submitted into this Form in the ROLE Final Report;
- f. provide support and necessary information to the National Groups through a coaching system.
- ~~d. provide necessary information and other assistance to organising National Groups.~~

2.4 National Groups, ~~if legally permitted,~~ shall:

- a. appoint an Officer that is in charge of the implementation of the Rule of Law Education ~~Programme~~ in the National Group and its Local Groups;
- b. forward all relevant information regarding the Rule of Law Education ~~Programme~~ received from ELSA International to Local Groups;
- c. submit the ROLE Specification and Evaluation Forms within the deadline specified by ELSA International;
- d. Request approval of the Curriculum Derivative to be used within the National ROLE Project, and refrain from using it until approval is acquired;
- ~~ce.~~ support and promote the Rule of Law Education ~~Programme~~ by using promotional materials provided by ELSA International.

Article 3. Compliance and Quality Control of National ROLE Projects

3.1 ELSA International shall have the power to:

- a. check the qualification of the trainers of a National ROLE Project;
- b. check academic and/or institutional partner involvement in a National ROLE Project;
- c. check the Curriculum Derivatives used for a National ROLE Project;
- d. check any additional aspects of a National ROLE Project that ELSA International seems necessary to guarantee the quality of the Rule of Law Education as a whole;
- e. request any further information and/or clarifications from the organisers of the National ROLE Project.

3.2 In case the breach is drawn to the attention of ELSA International during or after a National ROLE Project has taken place, it shall try to solve the issue by means of dialogue. Should this dialogue be unsuccessful, the International Board of ELSA may:

- a. inform the respective National Group about the attitude of the Organising Committee in order for it to take the appropriate internal measures;
- b. remove the respective National Group from the current Rule of Law Education edition, and prevent it from using the “Rule of Law Education” label after delivering three official notifications regarding its Breach and giving it an appropriate time to solve the aforementioned issues each time;

3.3 The International Board of ELSA may allow an Organising National Group to deviate from the regulations concerning National ROLE Projects upon presentation of a concrete and justified reason.

3.4 During an International Council Meeting, the Vice President in charge of Academic Activities of the International Board of ELSA shall report in an area workshop about the use of the power listed under Article 3.2.b.

Comments:

The proposed changes significantly improve the structure of Rule of Law Education, providing a clearer and more centralised framework for the project. First, the term “Programme” has been removed wherever it appeared to create a clear distinction between Rule of Law Education as a whole and the National ROLE Projects. The National ROLE Projects, together with the ROLE Training Conference, constitute the Rule of Law Education initiative in its entirety. In Articles 2.3 and 2.4, obligations for ELSA International and National Groups have been added to reflect the current operational situation, providing structure and clarity to the project. Additionally, the phrase “if legally permitted” has been removed as it is unnecessary and potentially harmful. Including this restriction before setting the requirements for National Groups could create the misunderstanding that implementing ROLE might be illegal, which is inaccurate. In any case, the International Council Meeting Decision Book cannot override the legal framework of a country. Article 3 is a completely new addition inspired by ELS Regulations. It was introduced because ROLE has a specific audience: school students. When National Groups approach schools, they present ROLE as an ELSA International project. Given the sensitivity of this audience and the fact that National ROLE Projects are part of ELSA International, it is necessary to grant ELSA International the right to supervise the quality of the National ROLE Projects to ensure consistency, safeguard standards, and maintain the integrity of the educational experience.

No. 11. International Council Meeting Decision Book amendment concerning Part 6. Academic Activities, Chapter 4. Rule of Law Education

The International Board of ELSA is proposing the following to the International Council:

PART 6. ACADEMIC ACTIVITIES (AA)**CHAPTER 6. ANNUAL HUMAN RIGHTS CAMPAIGN**

[...]

3.2 National Groups shall:

- a. appoint an Officer dedicated to the coordination of the Annual Human Rights Campaign within the National Group;
- b. ensure that Local Groups organise events within the Annual Human Rights Campaign;
- c. submit the Specification Form ~~before an event takes place~~ and the Evaluation Form ~~after an event has been organised by the National Group, or any of its Local Groups, to~~within the deadline specified by ELSA International;

[...]

Comments:

The proposed change more accurately reflects the current process for submitting the Specification and Evaluation Forms.

No. 12. International Council Meeting Decision Book amendment concerning Part 8. Professional Development, Chapter 4. Other Professional Development Projects

The International Board is proposing the following to the International Council:

PART 8. PROFESSIONAL DEVELOPMENT (PD)**CHAPTER 4. OTHER PROFESSIONAL DEVELOPMENT EVENTS**

Article 1. Career & Job Fairs

1.1 Both Fairs aim to inform participants about job opportunities, whether focused on a specific legal field or profession, or covering multiple areas of law.

1.2 Both Fairs may be carried out online or in-person over one to several days.

1.3 A Career Fair is a project where participants can discover different career paths and fields of work after the conclusion of their studies.

1.4 A Job Fair is a project where participants can explore career opportunities and share their recruitment documents with stakeholders, who participate to present their companies.

1.5 Both Fairs may be organised as a joint event, combining the above characteristics.

1.6 The projects can include, but are not limited to, the following aspects:

- a. promotional presentations from organisations participating in the fair;
- b. mock interviews or interviews;
- c. social activities, such as networking events.

Article 2. Lawyers at Work

2.1 A Lawyers at Work event is a project which allows law students and young lawyers to experience the working culture and environment of the legal profession first-hand.

2.2 Lawyers at Work events are meant to provide practical insights into the legal profession and, as such, shall involve interactive learning opportunities.

2.3 Lawyers at Work events can be organised in different ways, such as:

- a. as a single session;
- b. as part of a series;
- c. as an open day;
- d. including a job fair; and
- e. including a case study.

Article 3. Legal Clinic

3.1 Legal Clinic is a project during which participants provide pro bono case-solving under the guidance and supervision of a legal professional.

3.2 Legal Clinics are meant to provide practical insights into the legal profession by allowing participants to apply knowledge and skills obtained during law studies, such as legal research, case-solving, and client management. The responsibilities of participants in a Legal Clinic are determined by the applicable laws of the country where it takes place.

3.3 A contract shall be made between the ELSA group and the legal professional that addresses liability and responsibilities.

Article 4. Legal Tandem

4.1 Legal Tandem is a project during which two or more ELSA Groups from different countries organise a joint session for their members with the purpose of:

- a. discussing their legal systems;
- b. exploring the differences in their paths to becoming a legal professional;
- c. comparing the practices of their legal work culture or;
- d. engaging with other topics aimed at enhancing the skills needed for entering the job market.

4.2 The session may be carried out online or in person.

Article 5. Professional Development Workshops

5.1 A Professional Development Workshop is a project which allows law students and young lawyers to learn about and adapt skills which are beneficial for entering the job market.

5.2 In order to enhance the practical skills of the participants, the Professional Development Workshops should consist of lectures and other interactive learning opportunities.

5.3 Professional Development Workshops should cover a range of topics, including but not limited to: soft and hard skills (e.g. CV and motivation letter, public speaking), mock interviews or legal English courses.

Comments:

At the 86th International Council Meeting in Malta, the projects Professional Development Workshops, Career and Job Fair, Legal Tandem and Legal Clinic were all accepted and codified into the Decision Book by the Professional Development Workshop as well as the plenary. However, the current order in the Decision Book under Chapter 4 is arbitrary. With this proposal, we propose to order the projects listed in the chapter alphabetically, recognising their equal importance, and the networks' different priorities and preferences for the projects on the international, national and local levels.

At the 86th International Council Meeting in Malta, Chapter 4 of the Professional Development Section, which regulates other Professional Development events, was expanded in both scope and detail. Previously, the only codified event in this section was Lawyers at Work. With the recent updates providing definitions, descriptions, and organisational examples for other

projects, the section on Lawyers at Work should now be aligned with this model by including the same elements.

No. 13. International Council Meeting Decision Book amendment concerning Part 9. Seminars and Conferences, Chapter 3. ELSA Law Schools

The International Board is proposing the following to the International Council:

PART 9. SEMINARS AND CONFERENCES (S&C)**CHAPTER 3. ELSA LAW SCHOOLS**

Article 4. Responsibilities

4.1. ELSA International shall:

[...]

d. during the preparation period:

- i. sign an ELSA Law School Hosting Agreement setting out the responsibilities of the Organising Committee, quality standards, and the privacy policy with the Organising Committees;
- ii. sign an ELSA Law School Joint Controllership Agreement, jointly setting out the purposes and means of processing personal data and allocating their data protection responsibilities with the Organising Committees;
- iii. provide support to the Organising Committees of ELSA Law Schools through a coaching system;
- iv. provide joint promotion of ELSA Law Schools;
- v. provide the Organising Committees of ELSA Law Schools with the ELSA Law Schools Marketing Kit in due time specified in the ELSA Law Schools Calendar;
- vi. organise the Winter ELSA Law Schools Training Weekend and the Summer ELSA Law Schools Training Weekend.

Comments:

ELSA Law Schools is an S&C project in which sensitive personal data of Participants is collected and processed. Organising Committees have access to information such as home addresses, health data, allergies, and dietary restrictions. Given the sensitive nature of this information, it is of the utmost importance that ELSA International ensures the protection of participants' data. This can be achieved by entering into a Joint Controllership Agreement, which clearly defines the responsibilities of each party and establishes proper procedures for the lawful and secure processing of personal data. Implementing such safeguards is essential to maintain trust, uphold data protection standards, and demonstrate ELSA International's commitment to the privacy and safety of all Participants.

No. 14. International Council Meeting Decision Book amendment concerning Part 9. Seminars and Conferences, Chapter 5. International Conferences of ELSA

The International Board is proposing the following to the International Council:

PART 9. SEMINARS AND CONFERENCES (S&C)**CHAPTER 3. INTERNATIONAL CONFERENCES OF ELSA**

Article 4. Compliance and Quality Control

[...]

4.3 In case of a breach, the International Board of ELSA shall try to solve the issue by means of dialogue. Should this dialogue be unsuccessful, the International Board of ELSA may:

- a. [...]
- b. remove the respective International Conference of ELSA from the International Conferences of ELSA website, and prevent it from using the “International Conference of ELSA” label, in the event of a serious breach of regulations, or after delivering three official notifications to its Organising Committee regarding breaches of regulations. Between the notifications, ELSA International shall give the Organising Committee appropriate time to resolve the respective breach of regulations;

Comments:

It is essential for ELSA International to guarantee the proper organisation and smooth functioning of this important project. To safeguard its quality and credibility, a serious breach of regulations should constitute sufficient grounds for ELSA International to intervene and take the necessary corrective measures. Such measures are crucial not only to protect the good reputation of the project itself but also to uphold the integrity and professional standards of ELSA as a whole. Moreover, this approach is consistent with existing practice. A comparable provision is already established in the framework of another S&C Project, namely the ELSA Law Schools.

No. 15. International Council Meeting Decision Book amendment concerning Part 9. Seminars and Conferences, Chapter 7. Other Seminars and Conferences Events

The International Board is proposing the following to the International Council:

PART 9. SEMINARS AND CONFERENCES (S&C)**CHAPTER 7. OTHER SEMINARS AND CONFERENCES EVENTS**

Article 5. Study Visits

[...]

5.6 Twice per year, National Groups shall:

- a. distribute information to the Local Groups about the opening of the Study Visits Specification Form as received by ELSA International;
- ~~b. provide ELSA International with the necessary information for the Study Visits Portal by filling out the Study Visits Specification Form on behalf of their Local Groups.~~

Comments:

It is common practice in every S&C Project that requires specification for the Organising Group to handle it independently. Therefore, there is no need to impose additional workload on National Officers. This promotes efficiency while maintaining consistency across all S&C Projects.

No. 16. International Council Meeting Decision Book amendment concerning Annex 4. Brand Book

The International Board of ELSA is proposing the following to the International Council:

LOGO COLOURS

The ELSA logo shall under no circumstances be used in any other colours.



The European Law Students' Association



The European Law Students' Association



The European Law Students' Association

ELSA Blue
The logo in ELSA blue is the standard logo and should be used as much as possible.

Black
The black logo is only to be used for black & white material.

White
The white version of the logo is used when the logo is to be placed against dark backgrounds.

Never use any other colours for the logo!

9

LOGO COLOURS

The ELSA logo shall under no circumstances be used in any other colours.



The European Law Students' Association



The European Law Students' Association



The European Law Students' Association

ELSA Blue
The logo in ELSA blue is the standard logo and should be used as much as possible.

Black
The black logo is to be used for black & white material and where it complements the project's overall branding.

White
The white version of the logo is used when the logo is to be placed against dark backgrounds.

Never use any other colours for the logo!

9

Comment:

This proposal aims to improve the visual cohesion of ELSA's core brand identity and ensure consistency with other brands in the ELSA Brand Book. Much like pairing blue and black is often considered a fashion faux pas, the same idea applies to maintaining visual harmony in our branding. Black is also defined as one of ELSA's core colours on page 14 of the Brand Book. Allowing the use of the black logo will encourage creativity in marketing national and local projects while remaining consistent with ELSA's corporate identity.

The International Board of ELSA is therefore encouraging the International Council to permit the use of the black logo to promote stronger and more cohesive design. In cases of uncertainty, the Vice President for Marketing of the International Board of ELSA should be consulted.

ELSA DEVELOPMENT FOUNDATION

No. 17. ELSA Development Foundation Standing Orders non-binding advice request concerning Article 3. Eligible Applicants

The Board of Directors of the ELSA Development Foundation requests the non-binding advice of the International Council concerning a proposed amendment to the ELSA Development Foundation Standing Orders.

The ELSA Development Foundation Standing Orders

3. Eligible Applicants

3.1. The following Groups are eligible to apply to EDF:

- a. Local Groups;
- b. National Groups;
- c. cooperation of Local or National Groups – ~~in such cases, the applicable regulations are determined based on the majority of the members of the cooperation.~~

Comments:

It is currently not common practice for an applicant to be a cooperation between Local or National Groups. The Board of Directors does not wish to limit the pool of potential applicants by removing this option. However, the ELSA Development Foundation Standing Orders, in their current form, are not fully equipped to accommodate this possibility, and the provision proposed for deletion could create complications in the future should multiple Local or National Groups cooperate on an event. Such complications could result in an applicant becoming ineligible as a consequence of the use of the provision proposed for deletion. For the time being, it is therefore preferable to leave this matter open, until a case arises in which an applicant is a cooperation between Local or National Groups. At that point, specific regulations can be developed based on practical experience to ensure clarity and consistency in future applications.

No. 18. ELSA Development Foundation Standing Orders non-binding advice request concerning Article 6. Application Procedure

The Board of Directors of the ELSA Development Foundation requests the non-binding advice of the International Council concerning a proposed amendment to the ELSA Development Foundation Standing Orders.

The ELSA Development Foundation Standing Orders

6. Application Procedure

6.1 ~~EDF~~ Application ~~Form~~

6.1.1 Every EDF applicant shall submit the application ~~form~~ in due time and complete all the information required.

6.1.2 The use of EDF templates, to be found on the Officers² Portal of ELSA, is mandatory.

6.1.3 ~~The An~~ application for Internal and External support as in Article 2.1.A.2(a), (c)–(e) and in Article 2.1.B.2 shall include the following information:

- a. general and financial information about the applicant group;
- b. estimation of the impact of the grant on the situation of the applicant group;
- ~~bc. description general report of the project event;~~
- ~~c. estimation of the impact of the grant on the situation of the applicant group;~~
- d. detailed budget of the ~~project event~~;
- e. detailed financial report ~~and activity report~~ of the ~~project event~~.

6.1.4. ~~The An~~ application for financial assistance for the National Board members' participation in International Council Meetings of ELSA as in Article 2.1.A.2(b), shall include the following information:

a. In the first phase of the Exceptional Cycle:

- i. general and financial information about the applicant group;
- ~~bii.~~ ELSA CVs of the attending board members;
- iii. activity description and planned budget for the attendance at the International Council Meeting of ELSA, including information on participation fees paid by the attending board members.

b. In the second phase of the Exceptional Cycle:

- i. activity report of the attendance at the International Council Meeting of ELSA;
- ii. final budget for attendance at the International Council Meeting of ELSA.

6.1.5 ~~The~~ An application for internal support ~~under points 2 f and 2 g, as in Article 2.1.A.2(f) and (g), shall in accordance with the guidelines,~~ include the following information:

- a. general information about the applicant;
- b. detailed financial information about the applicant;
- c. the available final or interim accounts approved for the previous financial year ~~and the approved budget for the term;~~
- d. the approved budget for the term;
- ~~e.~~ description of the debts of the applicant group; and
- f. action plan on improving the financial situation of the applicant group.

6.1.6 The application shall clearly determine, supported by the budget and the receipts, the profit and loss statement of the event or activity.

6.1.7 The receipts submitted shall contain clearly legible dates, details of transactions and amounts, and shall be issued by entities with the legal capacity to issue such a receipt. In case the receipts are not in English, a brief translation of the content shall be provided. Payments not made in Euro shall be supported with a conversion into Euro, with the exchange rate at the date of the payment, as proved by the relevant receipt.

6.1.8 The Board of Directors may ask the applicant to rewrite the application, including more information, stating the areas which are lacking or that need to be improved. The rewritten application will be evaluated as if it were an original application. In this case, a new timeline appropriate to the situation shall be set for the applicant by the Board of Directors.

6.1.9 The specifics of the requirements may be further regulated in the ELSA Development Foundation Guidelines.

6.2 Granting ~~Timeline for~~ Internal and External support, as in Article 2.1.A.2(a), (c)–(g) and Article 2.1.B.2

[...]

6.2.3 The Board of Directors may exceptionally accept an application submitted after the end of the cycle, to be evaluated along with other applications submitted for the respective cycle. This exception may not be granted if the application was submitted later than two days after the end of the cycle.

6.2.34 Within two weeks after the end of a cycle, the Board of Directors shall review the applications and decide on the funding. The result of any application shall be communicated to the applicants within two weeks after the decision has been made.

~~6.2.5 The Board of Directors may ask the applicant to re-write the application form, including more information, stating the areas which are lacking or which need to be improved. The re-written application will be evaluated as if it were an original application. In this case, a new timeline shall be set for the applicant by the Board of Directors.~~

6.3 Granting ~~Timeline for~~ Internal support, as in Article 2.1.A.2(b)

6.3.1 The application period for financial assistance for the National Board Members'

participation in the International Council Meetings of ELSA is determined by the Exceptional cycle.

6.3.2 Each Exceptional cycle shall be divided into two phases:

a. First Phase

- i. The first phase of an Exceptional cycle shall last at least one week and be closed no later than two weeks before the application period of the International Council Meeting of ELSA closes.
- ii. The application period for the first phase of an Exceptional cycle shall be announced to the Network by the Board of Directors of EDF one week prior to its opening.
- iii. The Board of Directors shall review the applications, decide on the funding and communicate the results to the applicants no later than three days before the application period of the International Council Meeting of ELSA closes.

b. Second Phase

- i. The second phase of an Exceptional cycle shall be open no later than two weeks after the International Council Meeting of ELSA and shall last at least one week.
- ii. Within two weeks after the end of the second phase of an Exceptional cycle, the Board of Directors shall review the applications and ~~decide~~confirm the decision on the funding. The final ~~result of any application~~decision shall be communicated to the applicants within two weeks after the decision has been made.

6.3.3 ~~However, the Board of Directors may deviate from the timeline in exceptional circumstances. The application timeline for other Internal support complies with the application cycles of the EDF.~~

6.3.4 ~~The Board of Directors may ask the applicant to re-write the application form, including more information, stating the areas which are lacking or which need to be improved. The re-written application will be evaluated as if it were an original application. In this case, a new timeline shall be set for the applicant by the Board of Directors.~~

6.4 Exceptional Procedure

~~The Board of Directors may exceptionally accept a submission received after the end of the cycle, to be evaluated along other applications received for the respective cycle. This exception may not be granted, if the application was received later than two days after the end of the cycle.~~

6.5 Annexes to the application

6.5.1 ~~The applicant shall submit the Activity Report, the Financial Report, the budget and the receipts relating to the event or activity along with the application.~~

6.5.2 ~~The Activity Report shall include information regarding the event or activity itself, and the experiences of the persons present, from the organisation or attendance of such activity or event.~~

~~6.5.3 The Activity Report shall include information regarding the measures that were taken concerning the search for sponsors and partners for the respective event. The Board of Directors may ask for proof, if there are doubts about the information given.~~

~~6.5.4 The Financial Report shall clearly determine, supported by the budget and the receipts, the profit and loss statement of the event or activity.~~

~~6.5.5 The receipts submitted shall contain clearly legible dates, details of transactions and amounts, and shall be issued by entities with the legal capacity to issue such a receipt. In case the receipts are not in English, a brief translation of the content shall be provided. Payments not made in Euro shall be supported with a conversion into Euro, with the exchange rate at the date of the payment, as proved by the relevant receipt.~~

~~6.5.6 The Board of Directors reserves the right to unilaterally reject an Activity Report, a Financial Report or not to take a receipt into account, if it fails to fulfil the requirements of this article. In such cases, the Board of Directors may ask the applicant to re-write specific parts of the Activity Report or Financial Report or to provide a correct receipt. The deadline shall be at the earliest seven days after the Board of Directors has informed the applicant of its decision to reject the Activity Report, Financial Report, or receipt. Upon timely submission, the newly amended Activity Report, Financial Report or receipt shall be taken into account, to the exclusion of the one originally submitted.~~

~~6.5.7 The Board of Directors may provide an applicant with a reporting template to be filled, in which case the template shall be used.~~

Comments:

Article 6 has been reviewed in order to improve its overall structure, coherence, and clarity. The provisions have been reorganized to ensure more logical sequencing and internal consistency, with several paragraphs revised to make the requirements for applications clearer and easier to follow for applicants. The adjustments also aim to align the Article more closely with the practical realities of the procedures and to better distinguish between the Ordinary and Exceptional Cycles. The introduction of a new paragraph clarifying the purpose of the EDF Guidelines contributes to greater transparency and understanding.

No. 19. ELSA Development Foundation Standing Orders non-binding advice request concerning Article 7. Evaluation

The Board of Directors of the ELSA Development Foundation requests the non-binding advice of the International Council concerning a proposed amendment to the ELSA Development Foundation Standing Orders.

The ELSA Development Foundation Standing Orders

7. Evaluation

7.1 The evaluation is conducted in two phases:

7.1.1 Preliminary Evaluation, which is mainly focused on the fulfilment of the eligibility criteria.

7.1.2 Content Evaluation.

a. In case of applications concerning the Internal Support, as in art. 2 (a), (c), (d) and (e) as in Article 2.1.A.2(a), (c)–(e), and the External Support, as in Article 2.1.B.2, the Board of Directors shall, in deciding whether or not to grant an applicant, and how much of the amount requested may be financed, take into account the following criteria:

- ai. overall quality of the submitted application and documents provided;
- bii. quality of the event or activity;
- c. quality of the budget;
- diii. reasoning for the loss; and
- eiv. impact of the support on the applicant group;
- f. quality of the Activity and Financial Reports.

b. In case of applications concerning the Internal Support, as in Article 2.1.A.2(b) the Board of Directors shall, in deciding whether or not to grant an applicant, and how much of the amount requested may be financed, take into account the following criteria:

- i. overall quality of the submitted application and documents provided;
- ii. impact of the support on the applicant group; and
- iii. level of active participation of the applicant group in ELSA.

c. In case of applications concerning the Internal Support, as in Article 2.1.A.2(f) and (g), the Board of Directors shall, in deciding whether or not to grant an applicant, and how much of the amount requested may be financed, take into account the following criteria:

- i. overall quality of the submitted application and documents provided;
- ii. nature of the debt;
- iii. quality of the plan to improve the financial situation of the applicant

group

iv. level of active participation of the applicant group in ELSA; and

v. level of compliance and implementation of the international regulations of ELSA.

~~7.1.3 With regards to the financial assistance for the National Board members' as in art. 2~~

~~(b) participation in International Council Meetings of ELSA, these criteria apply:~~

~~a. quality of the submitted application;~~

~~b. quality of the budget;~~

~~c. impact of the support on the applicant group;~~

~~d. level of active participation in ELSA of the applicant group;~~

~~e. quality of the Activity and Financial Reports.~~

~~7.1.4 With regards to the Internal Support as in art. 2 (f) and (g), these criteria apply:~~

~~a. quality of the submitted application;~~

~~b. quality of the budget;~~

~~c. impact of the support on the applicant group;~~

~~d. quality of the final and interim accounts;~~

~~e. level of active international participation in ELSA of the applicant group;~~

~~f. level of compliance and implementation of the international regulations of ELSA;~~

~~g. nature of the debt;~~

~~h. quality of the plan to improve the financial situation of the applicant group.~~

[...]

Comments:

Article 7 has been revised to enhance coherence, transparency and practicality throughout the evaluation process. The preliminary evaluation stage has been clarified to allow a broader and more flexible assessment of applications, which improves efficiency for both applicants and the Board of Directors. The consolidation and simplification of several paragraphs have resulted in a clearer and more coherent structure, ensuring that the process is easier to follow and more transparent for applicants.

No. 20. ELSA Development Foundation Standing Orders non-binding advice request concerning Article 8. Payment Procedure and amount credited

The Board of Directors of the ELSA Development Foundation requests the non-binding advice of the International Council concerning a proposed amendment to the ELSA Development Foundation Standing Orders.

The ELSA Development Foundation Standing Orders

8. Payment Procedure and ~~a~~Amount ~~e~~Credited

8.1 Board of Directors shall directly credit the relevant amount to the bank account of the ~~applicant~~ Group that incurred the loss within four weeks of acceptance of the application.

8.2. Maximum Amount Grantable

8.2.1 The maximum amount which shall be paid out from the awarded grant shall be limited to the loss incurred by the applicant. An event or activity shall not become profitable as a result of the payment of the awarded grant. ~~Internal Support as in art. 2 (f) and (g) shall only add up to~~ For the Modes of Support set out in Article 2.1.A.2(f) and (g), the maximum amount which shall be paid out from the awarded grant shall be limited by the total amount of debt of the applicant.

8.2.2 The maximum amount awarded for any Mode of Support shall not exceed EUR 2,000 per application.

8.2.3 Despite Article 8.2.2, for the Mode of Support referred to in Article 2.1.A.2(a), exclusively for the organisation International Council Meetings of ELSA, the Board of Directors may grant an additional amount of up to EUR 1,000. This amount shall not be included in the calculation of the maximum limits established under Article 8.4.

[...]

8.4 A National ~~g~~Group of ELSA may only be granted a base amount of EUR 2,500 per financial year, plus an additional EUR 100 per Local Group of ELSA within that National Group of ELSA, up to an absolute Maximum of EUR 4,000.

Comments:

Article 8 has been revised to improve clarity and consistency. The amendments clarify the procedure for transferring funds when support is granted for losses incurred by a Local Group. Recent experience shows that securing hosts for International Council Meetings is becoming increasingly difficult. One contributing factor may be that the financial responsibility of organising such meetings has grown more challenging for the Network. Both of these trends underscore the importance of establishing contingency measures to ensure greater stability in the

event of unforeseen circumstances. Given that the International Council Meeting is the supreme decision-making body of ELSA, it is essential to ensure the organisation of these meetings under all circumstances. Paragraph 8.2.3 is included precisely to address this need, by allowing the Board of Directors to grant additional financial support for the organisation of International Council Meetings, thereby strengthening the feasibility and stability of such events.

OTHER MATERIALS

ACTIVITY REPORT OF ELSA INTERNATIONAL 2025/2026

The Activity Report of the International Board of ELSA and the ELSA International Team 2025/2026 can be accessed [here](#).

XCI INTERNATIONAL COUNCIL MEETING APPLICATION OF ELSA PRAGUE

The XCI International Council Meeting Application of ELSA Prague can be accessed [here](#).

HUMAN RESOURCES STRATEGY 2024-2026 PROGRESS REPORT

The Human Resources Strategy 2024-2026 Progress Report can be accessed [here](#).

RULE OF LAW EDUCATION REPORT

The Rule of Law Education Report can be accessed [here](#).

ANNUAL HUMAN RIGHTS CAMPAIGN REPORT

The Annual Human Rights Campaign Report can be accessed [here](#).

ANNEXES**ANNEX 1 – ANNUAL REPORT OF THE INTERNATIONAL BOARD OF
ELSA 2024/2025**

The Annual Report of the International Board of ELSA 2024/2025 can be accessed [here](#).

ANNEX 2 – FINAL ACCOUNTS OF ELSA 2024/2025

The Final Accounts of ELSA 2024/2025 can be accessed [here](#).

ANNEX 3 – FINAL ACCOUNTS OF THE ELSA DEVELOPMENT FOUNDATION 2024/2025

The Final Accounts of the ELSA Development Foundation 2024/2025 can be accessed [here](#).

ANNEX 4 – INTERNAL AUDITORS’ REPORT ON THE FINAL ACCOUNTS OF ELSA 2024/2025

The Internal Auditors’ Report on the Final Accounts of ELSA 2024/2025 can be accessed [here](#).

ANNEX 5 – INTERNAL AUDITORS’ REPORT ON THE FINAL ACCOUNTS OF THE ELSA DEVELOPMENT FOUNDATION 2024/2025

The Internal Auditors’ Report on the Final Accounts of the ELSA Development Foundation 2024/2025 can be accessed [here](#).

ANNEX 6 – PROPOSED REVISION OF THE BUDGET OF ELSA 2025/2026 AND OF THE ELSA DEVELOPMENT FOUNDATION 2025/2026

The proposed revision of the Budget of ELSA 2025/2026 can be found [here](#).

The proposed revision of the Budget of the ELSA Development Foundation 2025/2026 can be found [here](#).

ANNEX 7 – DEBTORS OF ELSA AND THE ELSA DEVELOPMENT FOUNDATION AS OF THE 22ND OF OCTOBER 2025

The List of Debtors of ELSA and the ELSA Development Foundation as of the 22nd of October 2025 can be found [here](#).

ANNEX 8 – LETTER OF AUTHORISATION

The template for the Letter of Authorisation can be found [here](#).

ANNEX 9 – PROXY

The template for the Proxy can be found [here](#).

ANNEX 10 – NOMINATION MATERIALS

The template for the Nomination, Seconding and Confirmation Sheets can be found [here](#).



The European Law Students' Association