

# LXXIX INTERNATIONAL COUNCIL MEETING WORKING MATERIALS



11<sup>TH</sup> - 18<sup>TH</sup> APRIL 2021



Human Rights Partner of ELSA



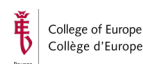
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**elsa**

The European Law Students' Association

## FOREWORD

## GENERAL INFORMATION

## FOREWORD

Dear Network,

Once again it is time to meet, to discuss, to strategise and to make decisions. We are excited to welcome you to the second International Council Meeting of the term 2020/2021 once more held online.

It has been a busy few months for all of us since we last met at the very first International Strategy Meeting held in February. This year allowed us to work on many substantial changes which will affect the whole Association. All of us have committed to tasks and goals that stretch beyond this term with the aim to create a more stable network and a sustainable future. Together, we took on challenging topics that might make us feel uncomfortable or uncertain, yet our shared passion for this Association allows us to tackle these topics in a quest to grow and continuously improve ELSA.

This ICM is proof that no matter the external situation, when we come together and exchange best practices and ideas, we can achieve great things. No matter the outcome of votings and elections, we can celebrate the fact that this year, we have gone above and beyond thinking about what ELSA stands for and what we want to achieve as a network.

Finally, we are excited to reach this next milestone in the term with you. Your continued enthusiasm, your hard work and your tireless participation in long discussions indicate how strong this Association is. It does not matter that we cannot see each other physically, our ideas and creativity are shared nevertheless. We are certain that after the ICM, we can finish the term on a high and leave valuable knowledge and skills to those that come after us.

Let's all come together one more time and do what we can't.

ELSAfully yours,



**Weronika, Sina, Carlos, Nikos, Maja, Louis, Ilke and Francesco**  
International Board of ELSA 2020/2021

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## OBLIGATIONS OF THE NATIONAL GROUPS

## OBLIGATIONS OF THE NATIONAL GROUPS

**Important information!**

In accordance with article 7.3 of the Statutes of ELSA, the voting rights of a Member National Group are suspended during an ICM, if the National Group:

- a. has not fulfilled its **financial obligations** towards ELSA, or
- b. has not submitted the **State of the Network Inquiry** (SotN Inquiry) to the International Board;
- c. has not submitted the **Letter of Authorisation** to the Secretary General of the International Board; and
- d. has not submitted the **Local Group Report** to the International Board.

For this purpose, please address all financial enquiries concerning debts towards ELSA to the Treasurer of the International Board in due time **until the 9<sup>th</sup> of April 2021, 23:59 CEST** at [treasurer@elsa.org](mailto:treasurer@elsa.org).

Moreover, the SotN Inquiry must be thoroughly filled out and submitted electronically to the International Board **until the 28<sup>th</sup> of March 2021, 23:59 CEST**, 14 days before the opening of the International Council Meeting as stated in the International Council Meeting Decision Book. The 30<sup>th</sup> State of the Network Inquiry has already been sent out and you may find it [here](#). If you need any clarifications regarding the SotN Inquiry, please contact the Secretary General of the International Board at [secgen@elsa.org](mailto:secgen@elsa.org).

Additionally, the Local Group Report had to be submitted to the Secretary General of the International Board **by the 28<sup>th</sup> of February 2021, 23:59 CET**. Please note that if you have not submitted the Local Group during either of the two calls, the voting rights of your National Group will be suspended for the duration of the International Council Meeting. It is in the discretion of the Secretary General of the International Board to accept a late submission of the properly filled in Local Group Report before the opening of the International Council Meeting to ensure quorum. The Local Group Report has already been sent out and you may find it [here](#).

According to article 5.5 of the Standing Orders of ELSA, for the delegates representing a Member National Group to be allowed to participate in the International Council, they must be duly authorised to vote in the International Council on behalf of their National Group and must, therefore, send to the Secretary General of the International Board the **Letter of Authorisation** signed by two elected National Board members of the respective National Group **by the 9<sup>th</sup> of April 2021, 23:59 CEST**. Each Letter of Authorisation shall be accompanied with a list of Local Groups that are currently Members and Observers of the respective National Group. A template of the Letter of Authorisation can be found [here](#).

In order for the International Council to reach the necessary quorum, as stated in article 7.4 of the Statutes of ELSA and be fully competent, it is highly recommended that the Member National Groups, which are not going to be represented in the International Council by their own delegates, give a **proxy** to another Member National Group following the rules of article 5.6 of the Standing Orders of ELSA. A template of proxy can be found [here](#). Proxies should be submitted to [secgen@elsa.org](mailto:secgen@elsa.org) as soon as possible **before the ICM/respective Plenary session is opened**.



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REMINDERS

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## REMINDERS

### General Reminder

If you really want to enjoy this ICM,

DO NOT FORGET THE FOLLOWING:

*“Be prepared to speak and to speak be prepared!”*

To be prepared for the Workshops:

- Read carefully from cover to cover and bring with you a copy of these Working Materials;
- Read the minutes of at least two previous ICMs: [77th ICM Online](#) and [78<sup>th</sup> ICM Online](#);
- Read the [Statutes and Standing Orders of ELSA](#);
- Read the [53rd edition of the International Council Meeting Decision Book](#)
- Read the [One Year Operational Plan](#) of the International Board for the term 2020/2021.

To be prepared for being celebrated as a true legend:

- Consider being a Workshop Secretary;
- Consider being a Plenary Secretary;
- Consider being a member of the Nominations Committee;
- Consider running for a position on the International Board of ELSA 2021/2022;
- Consider running for the position of Internal Auditor or Internal Vice Auditor of ELSA 2021/2022.

To be prepared for the time of your life...

- Bring your good mood and happy smiles!
- Bring all of your ELSA Spirit!

Call for the International Board 2021/2022

# RUN FOR THE INTERNATIONAL BOARD 2021/2022

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Have you ever wanted to be  
a head of an international  
NGO ?

Sometimes later becomes never.

**DO IT NOW!**



**elsa**  
The European Law Students' Association

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REMINDERS

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**What is the role of the International Board of ELSA?**

The International Board is the supreme executive body of ELSA. The tasks of the International Board are to represent ELSA, to carry out and be responsible for the day-to-day running and management of ELSA's fields of activity, to advance the aims and efficiency as well as to execute and implement Council decisions.

**President**

The President is in charge of the overall coordination of the ELSA work, execution of expansion, planning and direction of the work, and communication of the International Board. The President is also the main contact person between ELSA International and externals, by representing ELSA International at official events and meetings, being responsible for maintaining contact and the flow of information to other students' associations and other organisations (NGOs and international institutions). The President takes care of the business development strategy of the association, including managing ELSA's fundraising efforts through commercial and strategic partnerships. The President shall also have the overview of all contacts to sponsors and supporters of ELSA International.

**Secretary General**

The Secretary General is responsible for directing, organising and maintaining the internal structure of the Association, and shall consequently be responsible for ensuring that decisions to this effect are implemented and respected by all Members and Observers of ELSA. The Secretary General shall also be responsible for identifying any non-observances in this field and shall make all the necessary resources available to correct any inconsistencies. The Secretary General is also in charge of directing the work of the Council. One of the main responsibilities is to keep in contact with the International Trainers' Pool and organise training sessions throughout the Network as well as to develop the Human Resources and information systems in the ELSA Network. The Secretary General is also responsible for the communication and administration of the ELSA International.

**Treasurer**

The Treasurer is in charge of the financial management of ELSA and is responsible for the accounts, the property, and the payments of ELSA International as well as the arrangement of internal financial control. These tasks include budget control, budget making, accounting, bookkeeping and preparation of both interim and final accounts of ELSA International. The Treasurer is the Chairman of the Board of Directors of the ELSA Development Foundation and he or she is also working actively in the field of grants.

**Vice President in charge of Marketing**

The Vice President in charge Marketing is responsible for the Supporting Area of Marketing. The tasks include amongst others, the coordination of advertising for various publications and for the website. He or she is also responsible for the production and editing of Synergy Magazine, the production of internal presentation and marketing materials for the Key Areas, and the representation of ELSA towards externals. One of the main responsibilities that the Vice President for Marketing has is to define marketing strategies for all matters related to ELSA and its activities.

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REMINDERS

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**Vice President in charge of Academic Activities**

The Vice President in charge of Academic Activities is responsible for the overall planning, coordination and supervision of the Key Area of Academic Activities. This responsibility includes legal writing (LRGs and ELR), academic competitions (EHRMCC, ENC, legal debates), as well as other activities that promote the link between theory and practice (Lawyers@Work). The Vice President for Academic Activities has also the responsibility, when called upon, to support and assist Local and National Groups in organising AA events in the Network as well as implementing legal education, Human Rights and the International Focus Programme in the activities related to their key area.

**Vice President in charge of Moot Court Competitions**

The Vice President in charge of Moot Court Competitions is responsible for the overall planning, coordination and supervision of the Key Area of Moot Court Competitions. This responsibility includes the John H. Jackson Moot Court Competition, acting as the Head of the International Organising Committee, being the representative of ELSA in front of the World Trade Organisation, and the person responsible in handling the external relations with every partner or potential partner of the aforementioned Competition, as well as other activities that promote the link between theory and practice related to Moot Court Competitions. The Vice President for Moot Court Competitions has also the responsibility, when called upon, to support and assist Local and National Groups in organising MCC events in the Network as well as promoting the work of the World Trade Organisation via the JHJMCC in the activities related to his or her Key Area.

**Vice President in charge of Seminars and Conferences**

The Vice President in charge of Seminars and Conferences is responsible for the Key Area of Seminars and Conferences. This responsibility includes the coordination of seminars, conferences, Study Visits, Institutional Visits, ELSA Law Schools, ELSA Delegations, International Conferences of ELSA and ELSA Webinars in the Network. The Vice President for Seminars and Conferences is also responsible for implementing legal education, Human Rights and the International Focus Programme in the activities related to his or her Key Area.

**Vice President in charge of the Student Trainee Exchange Programme**

The Vice President in charge of the Student Trainee Exchange Programme is responsible for the Key Area of STEP. This includes coordination and supervision of all the STEP-related information received from the Network and making the information and statistics available to all the Officers. The Vice President for the Student Trainee Exchange Programme also coordinates the implementation of STEP-related international partnerships and actively seeks additional opportunities of the traineeship programme and the International Focus Programme within the scope of STEP.

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REMINDERS

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**Electoral Procedure for the International Board**

A person running for a position in the International Board must be nominated by a Member National Group and seconded by another Member National Group. National Groups with Observer status cannot nominate or second nominations. It is possible for a candidate to be nominated by own National Group.

In order to nominate and second a candidate for a position on the International Board, Member National Groups of ELSA shall fill in the Nomination Sheet or Seconding Sheet respectively and send the sheet via email to the respective candidate. The respective candidate shall fill in the Confirmation Sheet, forward both emails from the Nominating and Seconding Member National Groups as well as send in their Confirmation Sheet to the Nominations Committee at [nominations.committee@elsa.org](mailto:nominations.committee@elsa.org). The relevant sheets may be found in [Annex 10](#). The period for submitting nominations opens after the Opening Plenary and closes on Monday, 12<sup>th</sup> of April 2021, 23:59 CEST for candidates to the International Board.

The election procedure of the new International Board of ELSA remains unaltered, i.e. each candidate has 5 minutes to present their speech during the plenary session and the voting delegates have 10 minutes for a Q&A session with each candidate.

For contested positions, the contested candidate shall “leave the room” when their counter candidate gives their speech and answers questions, i.e. exit the ClickMeeting platform and/or stop livestreaming the plenary session. Before the contested candidate leaves the plenary session, the Chair of the plenary will read out the following oath and ask whether the candidate swears to comply:

*“Do you (name, surname) solemnly promise that you will abide by the Statutes and Standing Orders of ELSA and the guidelines for the online International Council Meeting and that you will not follow the speech and Q&A of your counter candidate or accept assistance from any source in any way during the plenary”.*

The contested candidate shall affirm that they will. The Chair will then remind that:

*“Upon failure to comply with the regulations the Chair will inform the International Council.”*

The contested candidate shall join a separate call with either the Chair or the Vice Chair of the plenary for the duration of the speech and the Q&A session of the counter-candidate. During this separate call the Chair will observe and ensure the compliance with the regulations.

The presenting candidate may commence their five minute speech only after the Chair confirms that the procedure is followed and everything is in order in the separate call with the contested candidate.

The nominee shall prepare a personal presentation in writing and distribute it to the National Groups before 23:59 CEST on the day before the Final Plenary session. The presentation shall include a motivation letter, a personal CV, an ELSA CV and an Action Plan for the term in office as member of the International Board.

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REMINDERS

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During the Candidacy Workshop, all the candidates will first present themselves and their candidature and after that they will be granted some time to answer questions from the Workshop participants. If there are several people running for the same board position, the nominees have to leave the Workshop during the presentation of the other nominees.

**Transition**

The elected International Board 2021/2022 has to be present in the ELSA House in Brussels, Belgium, from the 1st of July 2021 since the transition with the current International Board will start on that day. There will be no exceptions for arriving later.

During the transition, the International Board 2021/2022 will be taught the ELSA work on the international level, such as ICM preparations, day-to-day running of the association, responsibilities of the members of the International Board, and of course how it is to live in Brussels for 13 months. However, the transition will also be filled with social events and teambuilding sessions, as well as trainings.

REMINDERS

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**Call for Internal Auditors of ELSA 2021/2022**

**JOIN THE  
AUDITING TEAM  
2021/2022**

Do you have experience  
in accounting and financial  
management ?

Become an internal Auditor.  
**DO IT NOW!**

**elsa**  
The European Law Students' Association



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REMINDERS

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**What is the role of the Internal Auditor of ELSA?**

The Internal Auditors and the Internal Vice Auditor are three neutral and independent people who are auditing the accounts of ELSA and the ELSA Development Foundation.

The Internal Auditors are elected by the International Council during the second International Council Meeting of the year. The Internal Auditors' team consists of two Auditors and one Vice Auditor. The two Auditors are mainly responsible for controlling the interim and final accounts of the respective year they have been elected for; the Vice Auditor is only active if one of the Auditors is not able to fulfil his or her tasks.

The Internal Auditors are responsible for checking the documents and accounts in the headquarters of ELSA in Brussels.

**What are the general responsibilities of the internal auditors?**

- Travelling to Brussels in order to control the accounts of ELSA and the ELSA Development Foundation;
- Writing the Internal Auditors' report about the auditing of ELSA and the ELSA Development Foundation;
- Presenting the Internal Auditors' report at the International Council Meeting.

**What are the references/qualifications to become an Internal Auditor?**

- Basic knowledge of accounting;
- Basic knowledge of auditing;
- A certain interest in financial matters;
- No active involvement in ELSA International or any National Groups of ELSA for the term 2021/2022. Elected or appointed positions at Local Level or as Auditor at any level is acceptable.



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REMINDERS

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**Electoral Procedure for the Internal Auditors of ELSA International**

A person running for a position in the Internal Auditors' team must be nominated by a Member National Group and seconded by another Member National Group. National Groups with Observer status cannot nominate or second nominations. It is possible for a candidate to be nominated by own National Group.

In order to nominate and second a candidate for a position in the Internal Auditors team, Member National Groups of ELSA shall fill in the Nomination Sheet or Seconding Sheet respectively and send the sheet via email to the respective candidate. The respective candidate shall fill in the Confirmation Sheet, forward both emails from the Nominating and Seconding Member National Groups as well as send in their Confirmation Sheet to the Nominations Committee at [nominations.committee@elsa.org](mailto:nominations.committee@elsa.org). The relevant sheets may be found in [Annex 10](#). The period for submitting nominations opens after the Opening Plenary and closes on Monday, 12<sup>th</sup> of April 2021, 23:59 CEST.

The nominee shall prepare a personal presentation in writing and distribute it to the National Groups before 23:59 CEST on the day before the Final Plenary session. The presentation shall include a personal CV, an ELSA CV and a Letter of Motivation.

During the Final Plenary session, the nominees are all given five minutes to present themselves and their candidature and 10 minutes to answer questions from the Council. If there are more people running for the same position than there are positions, the nominees have to leave the room during the presentation of the other nominees. In case of a contested position, the same procedure as described on page 12 shall be applied.

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REMINDERS

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**Memento****Voting Rights in the Plenary**

Each Member National Group has three voting rights and may split them during any voting procedure according to the will of its voting delegates. Your National Group is **NOT** eligible to vote in the Plenary unless:

1. the National Board has filled in and submitted the **State of the Network Inquiry** to the International Board at least 14 days before the opening of the International Council Meeting;

*Please make sure that the Secretary General of the International Board has received the responses of your National Group to the State of the Network Inquiry.*

2. the National Board has **paid out all debts** due to ELSA;

*Please confirm the debt situation of your National Group with the Treasurer of the International Board prior to the International Council Meeting.*

3. the National Board has submitted the Local Group Report to the International Board in due time

*Please make sure that the Secretary General of the International Board has received the Local Group Report of your National Group.*

4. its delegates in the ICM have sent the **Letter of Authorisation** to the Secretary General of the International Board.

You may find the template for the Letter of Authorisation in [Annex 8](#).

**Letter of Authorisation**

The Letter of Authorisation must include:

- the contact details of your National Group;
- the names of the delegates of your National Group who are allowed to vote during the voting process;
- the names of all other delegates representing your National Group;
- the list of Local Groups that are currently Members or Observers of your National Group (please indicate the status of each local group); and
- the signatures of two elected National Board members authenticating the letter.

The Letter of Authorisation should be filled in and sent **by the 9<sup>th</sup> of April 2021, 23:59 CEST** if you wish to receive your voting rights. Please make sure that the Letter of Authorisation is submitted to the Secretary General of the International Board in due time.

**Proxy**

If your National Group is a Member of ELSA and will not be represented by its own delegates at the International Council Meeting, the National Board can give a proxy to another Member which will speak and vote on behalf of the proxy-giver.

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REMINDERS

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The Proxy must include:

- the names of the National Group which gives a proxy and of the National Group that receives the proxy;
- the dates during which the proxy will be valid;
- the signatures of two elected National Board members authenticating the letter; and
- the contact details of a person responsible from the proxy-giver National Group.

The Proxy should be filled in and sent to the Secretary General of the International Board **before the respective plenary** at [secgen@elsa.org](mailto:secgen@elsa.org) so that your voting rights be given to the National Group acting as proxy. You can find a draft Proxy in [Annex 9](#).

### Reporting Time

This is the moment when the delegation meets and discusses important matters brought up in the workshops and in the plenary sessions.

### Voting Rights in the Workshops

In the Workshops, both area and joint ones, each Member National Group has only one vote, no matter how many people from the same National Group are present. Make sure that you prepare and coordinate your delegation and appoint one person from your delegation to be your voting delegate in the Workshops.

### Plenary Presentations

During the plenary sessions, the National Groups may present their events and activities if they wish to inform the ELSA Network about them and attract participants.

In order to ensure the best possible efficiency to the International Council proceedings, we hereby set some rules for the National Groups interested in making a presentation during the plenary sessions:

- The demonstration of any presentations during the plenary sessions will be up to the discretion of the Chair and/or Vice Chair.
- No presentations will be allowed if not matching the following criteria:
  1. having an appropriate length (between three and five minutes);
  2. be in accordance with the principles of ELSA;
  3. be sent to the Vice President in charge of Marketing of the International Board **by the 13<sup>th</sup> of April 2021, 23:59 CEST**.
- The priority of acceptance will be as follows:
  1. International Internal Meetings;
  3. Training events;
  4. ELSA Core Activities events;
  5. Social events;
  6. Other events or activities.

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ONLINE INTERNATIONAL COUNCIL MEETING GUIDELINES

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## ONLINE INTERNATIONAL COUNCIL MEETING GUIDELINES

As communicated in the summoning of the 79<sup>th</sup> International Council Meeting of ELSA, the International Board of ELSA has decided to allow **three delegates per National Group to be voting delegates for the plenaries and, therefore, attendees of the ClickMeeting platform.** However, the International Board of ELSA has created a [Facebook Group](#) where any ELSA member willing to watch a live-streaming of the 79<sup>th</sup> International Council Meeting can be added.

Please read [these guidelines](#) carefully, especially in regard to registration on ClickMeeting.

## ICM TIMETABLE

## DRAFT TIMETABLES AND AGENDAS

## ICM TIMETABLE

## General Timetable

	11th April	12th April	13th April	14th April	15th April	16th April	17th April
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
09:00	Free time	Breakfast					
09:30							
10:00		Workshops	Workshops	Mid Plenary	Workshops	Workshops	Final Plenary
10:30							
11:00							
11:30							
12:00							
12:30							
13:00		Lunch					
13:30							
14:00	Opening Plenary	Workshops	Workshops	Mid Plenary	Workshops	Workshops	Final Plenary
14:30							
15:00							
15:30							
16:00							
16:30							
17:00							
17:30							
18:00	Opening Workshop						
18:30							
19:00	Officers and Freshers' Workshop	Reporting Time & Dinner			Reporting Time & Dinner		
19:30	HoD						
20:00	Dinner						
20:30							
21:00	Social			Reporting Time & Dinner	Social		
23:00							

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DRAFT PLENARY AGENDA

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**DRAFT PLENARY AGENDA****Opening Plenary: Sunday, 11<sup>th</sup> April 2021**

- 14:00      **Opening of the LXXIX International Council Meeting**  
Weronika Banska, President of the International Board of ELSA
- 14:10      **Presentation of the Chair and the Vice Chair of the Plenary**  
Sina Gertsch, Secretary General of the International Board of ELSA
- 14:20      **Presentation of the ELSA International Team 2020/2021**  
The International Board 2020/2021
- 14:40      **Announcement of External Guests**  
Weronika Banska, President of the International Board of ELSA
- 14:50      **Announcement of the list of votes**  
Sina Gertsch, Secretary General of the International Board of ELSA
- 15:00      **Election of the Council Meeting Officers: two to four Secretaries and three members of the Nominations Committee**  
Chair and Vice Chair
- 15:20      **Approval of the International Council Meeting Agenda and presentation of the International Council Meeting structure**  
Chair and Vice Chair
- 15:50      **Approval of the Minutes of the LXXVIII International Council Meeting Online, autumn 2020**  
Chair and Vice Chair
- 16:00      **Opening Lecture on Democracy in times of pandemic**  
Professor Miguel Poiares Maduro, Catolica Global School of Law
- 17:00      **Questions and Answers with the International Board of ELSA**  
Chair and Vice Chair
- 17:30      **Information regarding the Officers' Workshop**  
Sina Gertsch, Secretary General of the International Board of ELSA
- 17:45      **End of the Opening Plenary**  
Chair and Vice Chair

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DRAFT PLENARY AGENDA

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**Mid Plenary: Wednesday, 14<sup>th</sup> April 2021**

- 10:00        **Opening of the Mid Plenary**  
Chair
- 10:05        **Revision of the list of votes**  
Sina Gertsch, Secretary General of the International Board of ELSA
- 10:10        **Announcement of nominations**  
Nominations Committee
- 10:20        **Presentation and approval of the joint BEE and IM related proposals**  
Chair and Workshop Chair
- 10:45        **Presentation and approval of the IM workshop related proposals**  
Chair and Workshop Chair
- 11:45        **Presentation and approval of the FM workshop related proposals**  
Chair and Workshop Chair
- 12:05        **Presentation and approval of the AA/MCC workshop related proposals**  
Chair and Workshop Chair
- 13:05        **Presentation and approval of the S&C workshop related proposals**  
Chair and Workshop Chair
- 13:55        **Presentation and approval of the STEP workshop related proposals**  
Chair and Workshop Chair
- 14:05        **Lunch break**
- 15:30        **Revision of the list of votes**  
Sina Gertsch, Secretary General of the International Board of ELSA
- 15:35        **Presentation and approval of the Joint AA, S&C and STEP workshop related proposals**  
Chair and Workshop Chair
- 15:50        **Presentation and approval of the Joint FM and MCC workshop related proposals**  
Chair and Workshop Chair
- 16:00        **Presentation of Interim Accounts of ELSA International 2020/2021**  
Carlos Eduardo Pereira, Treasurer of the International Board of ELSA 2020/2021

DRAFT PLENARY AGENDA

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- 16:30      **Presentation of the Interim Auditors' Report of ELSA International 2020/2021**  
Elena Maglio and Karol Szakiel, Internal Auditors of ELSA International 2020/2021
- 16:50      **Presentation of the Interim Accounts of the ELSA Development Foundation 2020/2021**  
Carlos Eduardo Pereira, Treasurer of the International Board of ELSA 2020/2021
- 17:05      **Presentation of the Interim Auditors' Report of the ELSA Development Foundation 2020/2021**  
Elena Maglio and Karol Szakiel, Internal Auditors of ELSA International 2020/2021
- 17:15      **Presentation and approval of the proposed revision of the Budget of ELSA International 2020/2021**  
Chair and Workshop Chair
- 17:25      **Presentation and approval of the proposed Budget of ELSA International 2021/2022**  
Chair and Workshop Chair
- 17:35      **Break**
- 18:00      **Revision of the list of votes**  
Sina Gertsch, Secretary General of the International Board of ELSA
- 18:05      **Demotion of ELSA Belarus**  
Chair and Workshop Chair
- 18:25      **Demotion of ELSA Bosnia and Herzegovina**  
Chair and Workshop Chair
- 18:45      **Demotion of ELSA Cyprus**  
Chair and Workshop Chair
- 19:05      **Demotion of ELSA Latvia**  
Chair and Workshop Chair
- 19:25      **Demotion of ELSA Russia**  
Chair and Workshop Chair
- 19:45      **Presentation and approval of the Joint BEE, AA/MCC, S&C and STEP workshop related proposals**  
Chair and Workshop Chair
- 21:00      **Presentations of the Network**  
Chair and Network



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DRAFT PLENARY AGENDA

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21:30      **End of the Mid Plenary**  
Chair

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DRAFT PLENARY AGENDA

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**Final Plenary: Saturday, 17<sup>th</sup> April 2021**

- |       |  |
|-------|--|
| 10:00 | <b>Opening of the Final Plenary</b><br>Chair   |
| 10:05 | <b>Revision of the list of votes</b><br>Sina Gertsch, Secretary General of the International Board of ELSA   |
| 10:15 | <b>Announcement of Scholarship from Catolica Global School of Law</b><br>Goncalo Nuno da Cruz Saraiva Matias, Catolica Global School of Law  |
| 10:25 | <b>Announcement of Winner of ELSA Day Prize</b><br>Maja Rajic, Vice President in charge of Academic Activities and Ilke Yilmaz, Vice President in charge of Seminars and Conferences |
| 10:40 | <b>Announcement of nominations</b><br>Nominations Committee  |
| 10:55 | <b>Presentation and Q&amp;A for the Candidate(s) for Internal Auditor of ELSA International 2021/2022</b><br>Chair and Candidate(s)  |
| 11:35 | <b>Presentation and Q&amp;A for the Candidate(s) for Internal Vice Auditor of ELSA International 2021/2022</b><br>Chair and Candidate(s)   |
| 12:00 | <b>Lunch break</b>   |
| 13:30 | <b>Revision of the list of votes</b><br>Sina Gertsch, Secretary General of the International Board of ELSA   |
| 13:35 | <b>Announcement of nominations</b><br>Nominations Committee  |
| 13:45 | <b>Presentation and Q&amp;A for the Candidate(s) for positions on the International Board of ELSA 2021/2022</b><br>Chair and Candidates  |
| 17:45 | <b>Presentation of the voting procedure</b><br>Chair and Vice Chair  |
| 17:55 | <b>Voting break</b>  |
| 18:25 | <b>Announcement of the results</b><br>Chair and Vice Chair   |
| 18:35 | <b>Miscellaneous</b>   |

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DRAFT PLENARY AGENDA

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19:00

**Closing of the LXXIX International Council Meeting**

Weronika Banska, President of the International Board of ELSA

## BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

## BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

## Timetable

	11th April	12th April	13th April	14th April	15th April	16th April	17th April	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
09:00	Free time	Breakfast						
09:30								
10:00		Free time	Board Reform (joint AA&MCC, S&C, STEP)	Mid Plenary	Free time	BEE webinars and transition	Final Plenary	
10:30								
11:00		International update						
11:30		Call for support! Advocacy mentorship			BEE therapy			
12:00								
12:30		Lunch						
13:00								
13:30								
14:00	Opening Plenary							
14:30								
15:00		Interim Accounts - ELSA 2020/2021 (joint FM)	Board Reform (joint AA&MCC, S&C, STEP)	Mid Plenary	D&I update	Candidacy workshop	Final Plenary	
15:30								
16:00		Break			Break			
16:30		LexisNexis about Rule of Law	Association Management (joint IM)		Social Responsibility, ELSA's way (joint AA/MCC)	Miscellaneous & Closing		
17:00								
17:30		Market Research: Grand Final (joint MKT)	ECHR and climate change		Free time			
18:00		Opening Workshop						
18:30								
	Officers and Freshers' Workshop	Free time	Reporting Time & Dinner					
19:00								
19:30	HoD							
20:00	Dinner							
20:30								
21:00	Social			Reporting Time & Dinner	Social			
23:00								

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**BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP**

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**Preparations and Reminders**

The time has come, and our last official meeting is about to start. Let's do our best to make it memorable, efficient and maybe even history-changing!

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders in force after the LXXVIII International Council Meeting of ELSA](#);
- Read relevant parts of the [International Council Meeting Decision Book, 53rd Edition](#);
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXIX ICM Online!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Also, please read the following draft agenda carefully. Should you need any clarifications, please do not hesitate to contact the President of the International Board at [president@elsa.org](mailto:president@elsa.org).

Use the Board Management, External Relations and Expansion mailing list ([ELSA-BEE@LISTSERV.ELSA.ORG](mailto:ELSA-BEE@LISTSERV.ELSA.ORG)) as well as [ELSA BEE TEAM 2020/2021](#) Facebook group and start a discussion even before the LXXIX International Council Meeting! These platforms can be used to bring up ideas you want to share, no matter if you will be able to personally participate in the meeting or not.

Lastly, do not forget that we're meeting also for having fun together so make sure you will be able to join our social calls!

**It is my pleasure to welcome to the BEE Workshop!**



**Weronika Banska**

President

The International Board of ELSA 2020/2021

**Draft Agenda****Sunday, 11<sup>th</sup> April 2021***18:00 - 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, the Vice-Chair, the Secretaries and the ELSA Spirits. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games. The online ICM will not be an exception and I expect that all of you are prepared to participate and represent your National Groups.

**Outcome**

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules.

**Preparation**

None.

*19:00 – 19:30***OFFICERS' AND FRESHERS' WORKSHOP****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

**Outcome**

Enable Workshop Officers to undertake their task.  
Presenting to new members content of the meeting.

**Preparation**

None.

*19:30 – 20:00***HEAD OF DELEGATION'S MEETING****Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. Although online, this ICM is not an exception hence the meeting of the Heads of Delegation will provide you with all the important and useful information.

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**BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP**

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**Outcome**

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

**Preparation**

None

**Monday, 12<sup>th</sup> April 2021**

*11:00 – 12:00*

**INTERNATIONAL UPDATE****Description**

Participants will be acquainted with a report on the current activities of the International Board. The most important conclusions from the latest State of the Network will also be presented. We will finish the workshop with a Q&A session.

**Outcome**

Presentation of the current activities.

Presentation of State of the Network conclusions.

**Preparation**

Please, prepare the list of questions you want to ask in advance.

*12:00 – 13:00*

**CALL FOR SUPPORT! ADVOCACY MENTORSHIP****Description**

This year we did not have many opportunities to organise advocacy campaigns but that does not mean that we were taking days off. During this workshop, we will present the structure of the newly created mentorship programme that aims to help our Officers in their daily work.

**Outcome**

Familiarising participants with the Advocacy Mentorship Programme.

**Preparation**

Please, be ready to discuss your expectations for mentors and the programme itself.

*13:00 – 14:30*

**LUNCH**

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**BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP**

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*14:30 – 16:00*

**INTERIM ACCOUNTS – ELSA 2020/2021 – JOINT WITH FM****Description**

In this workshop, the Treasurer of the International Board of ELSA will present the Interim Accounts of ELSA International 2020/2021 and provide an overview of the current financial situation of the Association. The Auditors will provide their statements on the Interim Accounts.

**Outcome**

Familiarising participants with the Interim Accounts.

**Preparation**

Please, read carefully the Interim Accounts of ELSA International 2020/2021. You can find it in [Annex 1](#).

*16:00 – 16:30*

**BREAK**

*16:30 – 17:30*

**LEXISNEXIS ABOUT RULE OF LAW****Description**

To take a break from discussions and decision-making, we'll talk about one of the hottest topics in the legal community recently - the Rule of Law. And who can present it better than our Rule of Law Partner, LexisNexis? Ian McDougall will show us the history of Rule of Law's development, the definition created by LexisNexis as well as the impact of Rule of Law on business.

**Outcome**

Broadening knowledge of the Rule of Law.

**Preparation**

None.

*17:30 – 19:00*

**MARKET RESEARCH: GRAND FINAL – JOINT WITH MKT****Description**

Long preparations, several months of intensive promotion and data collection and we finally have it! Results of market research of ELSA. How do our members see us? What distinguishes us from others? And what do we need to change? Get ready for a good dose of stats!



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**BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP**

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**Outcome**

Analysis of market research's results.

**Preparation**

None.

**Tuesday, 13<sup>th</sup> April 2021**

*10:00 – 13:00*

**BOARD REFORM – JOINT WITH AA/MCC, S&C AND STEP****Description**

Following the several discussions held with the Network surrounding the Strategic Goal of Board Reform, during this workshop the International Board will present the final proposals concerning this topic in order for this to be discussed and voted upon.

**Outcome**

Workshop recommendation on proposals.

**Preparation**

Please, review your notes regarding the discussions held during different Open calls related to this topic. Review thoroughly proposals no. 43 – 49.

*13:00 – 14:30*

**LUNCH**

*14:30 – 16:00*

**BOARD REFORM – JOINT WITH AA/MCC, S&C AND STEP****Description**

Continuation of the Board Reform workshop.

**Outcome**

Workshop recommendation on proposals.

**Preparation**

Please, review your notes regarding the discussions held during different Open calls related to this topic. Review thoroughly proposals no. 43 – 49.

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**BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP**

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*16:00 – 16:30*

**BREAK**

*16:30 – 18:30*

**ASSOCIATION MANAGEMENT - JOINT WITH IM****Description**

Together with IM Officers, we will discuss Membership, Observership, Demotion and Termination proposals. We will also take up the topic of inactive National Groups and the International Board's proposals for demoting them.

**Outcome**

Workshop recommendation on proposals.

**Preparation**

Please, review your notes regarding the discussions held during previous international internal meetings and Open calls related to this topic. Review thoroughly proposals no. 1, 2, 3, 6, 7 and 8.

*18:30 – 19:30*

**ECHR AND CLIMATE CHANGE****Description**

Another opportunity to broaden your horizons. This time, we'll take a look behind the scenes of the European Court of Human Rights to see how the highest human rights authority deals with climate change cases brought before them. The lecture will be given by Tim Eicke, British judge of the Court.

**Outcome**

Broadening knowledge of the participants.

**Preparation**

None.

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BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP

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**Thursday, 15<sup>th</sup> April 2021***10:00 – 13:00***FREE TIME***13:00 – 14:30***LUNCH***14:30 – 16:00***D&I UPDATE****Description**

During this workshop, we will present you the latest developments in D&I compliance.

**Outcome**

Familiarising participants with the D&I developments.

**Preparation**

None.

*16:00 – 16:30***BREAK***16:30 – 18:00***SOCIAL RESPONSIBILITY, ELSA'S WAY - JOINT WITH AA/MCC****Description**

In accordance with current Strategic Goals of ELSA, ELSA should engage in activities which encourage social responsibility. During this workshop, we will discuss social responsibility projects organised on the international level, as well as about the examples from all around the Network. Finally, we will team up with AA and MCC Officers of the Network to discuss ELSA's Social Responsibility strategy.

**Outcome**

Better understanding of ELSA's social responsibility and human rights commitment.

**Preparation**

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**BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP**

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Read the [Strategic Goals](#) of ELSA (page 5-8 of the 53<sup>rd</sup> International Council Meeting Decision Book) as well as [Human Rights handbook](#). Finally, think about how you can implement social responsibility in your projects.

**Friday, 16<sup>th</sup> April 2021**

*10:00 – 11:30*

**BEE WEBINARS AND TRANSITION****Description**

Although there is still a lot of time to the end of the term, nothing stands in the way of good planning. We will talk about the most effective methods of transferring knowledge and experience as well as tools that can be used both in physical and online transition. We will also present you the progress of the Working Group for BEE Webinars.

**Outcome**

List of tips & tricks for successful transition.

Familiarising with the outcomes of the Working Group for BEE Webinars.

**Preparation**

Prepare the list of your doubts and concerns related to transition. Think about bad and good practices that you experienced and be ready to share your conclusions with the others.

*11:30 – 13:00*

**BEE THERAPY****Description**

There is no meeting without a decent therapy session, right? During this workshop, we will talk about the challenges that await us, our successes and failures and the fears that still trouble us. Get ready for a strong dose of support, understanding and positive energy. Sharing is caring!

**Outcome**

Making our moods up!

**Preparation**

Think about situations that you want to share with the others and solutions that may help.

*13:00 – 14:30*

**LUNCH**

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**BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION WORKSHOP**

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*14:30 – 16:00*

**CANDIDACY WORKSHOP****Description**

During this workshop, the candidate/s for the position of President of the International Board of ELSA will present their plans and ideas for the next year and the participants will be able to ask all their mind-boggling questions.

**Outcome**

Getting to know the candidate/s and their plans.

**Preparation**

Please, read thoroughly the Candidacy Materials of the candidate/s that were sent out to the Network.

*16:00 – 16:30*

**BREAK**

*16:30 – 18:00*

**MISCELLANEOUS & CLOSING****Description**

It's hard to believe that this is our last workshop together. We will take up the topics we missed previously, but it will mainly be a time for summaries and memories, so be prepared for an emotional ride.

**Outcome**

Feedback and comments.

**Preparation**

None.

## INTERNAL MANAGEMENT WORKSHOP

## INTERNAL MANAGEMENT WORKSHOP

## Timetable

	11th April	12th April	13th April	14th April	15th April	16th April	17th April								
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday								
09:00	Free time	Breakfast													
09:30															
10:00		Free time	Proposals 1.0	Mid Plenary	GDPR	Free time	Final Plenary								
10:30						Hybrid Future (joint S&C)									
11:00		International Update and SotN			Free time										
11:30															
12:00		Lunch													
12:30															
13:00															
13:30															
14:00	Opening Plenary														
14:30		International Training Meeting	Proposals 2.0	Mid Plenary	Knowledge Management / Transition	Candidacy Workshop	Final Plenary								
15:00						Break									
15:30		Association Management (joint BEE)				Miscellaneous & Closing Workshop									
16:00															
16:30		Break	Reporting Time & Dinner					Final Plenary							
17:00		Human Resource Management of ELSA							Free time		Free time				
17:30															
18:00		Opening Workshop							ECHR and climate change		Reporting Time & Dinner				
18:30															
	Officers and Freshers' Workshop	Free time	Reporting Time & Dinner					Final Plenary							
19:00	HoD	Reporting Time & Dinner													
19:30	Dinner														
20:00															
20:30															
21:00	Social			Reporting Time & Dinner	Social										
23:00															

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INTERNAL MANAGEMENT WORKSHOP

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**Preparations and Reminders**

In order to actively participate and contribute to the Workshop sessions, please, do not forget to:

- Read carefully from cover to cover and bring with you a copy of these Working Materials;
- Read the [Statutes and Standing Orders of ELSA](#);
- Read the [53rd edition of the International Council Meeting Decision Book](#);
- Read the minutes of at least the two previous ICMs relating to the IM Workshops: [77<sup>th</sup> ICM Online](#) and [78th ICM Online](#);
- Read relevant parts of the [Minutes of the I International Strategy Meeting](#);
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXIX ICM!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

To access most of the documents above you require username and password.

**Username:** officer

**Password:** 7zXZZNq

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact me at [secgen@elsa.org](mailto:secgen@elsa.org).

**I'M delighted to welcome you to the Internal Management workshop!**



**Sina Gertsch**

Secretary General

International Board 2020/2021

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INTERNAL MANAGEMENT WORKSHOP

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**Draft Agenda****Sunday, 11<sup>th</sup> April 2021***18:00 - 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, the Vice-Chair, the Secretaries and the ELSA Spirits. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games. The online ICM will not be an exception and I expect that all of you are prepared to participate and represent your National Groups.

**Outcome**

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules.

**Preparation**

None.

*19:00 – 19:30***OFFICERS' AND FRESHERS' WORKSHOP****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

**Outcome**

Enable Workshop Officers to undertake their task.  
Presenting to new members content of the meeting.

**Preparation**

None.

*19:30 – 20:00***HEAD OF DELEGATION'S MEETING****Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. Although online, this ICM is not an exception hence the meeting of the Heads of Delegation will provide you with all the important and useful information.



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INTERNAL MANAGEMENT WORKSHOP

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**Outcome**

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

**Preparation**

None.

**Monday, 12<sup>th</sup> April 2021**

*12:00 – 13:00*

**INTERNATIONAL UPDATE AND SOTN RESULTS****Description**

During this workshop, the participants will receive an update from the international level and results from the 30<sup>th</sup> State of the Network will be presented.

**Outcome**

Participants are informed about the state of the Association.

**Preparation**

None.

*14:30 – 16:30*

**INTERNATIONAL TRAINING MEETING****Description**

During this workshop, we will discuss the future of the International Training Meeting and finalise the structure of the meeting for years to come.

**Outcome**

The Workshop provides a recommendation to the International Council relating to Proposal No 13.

**Preparation**

Read the minutes relating to International Internal Meetings of the [76<sup>th</sup> ICM Constanta](#), [60<sup>th</sup> IPM Munich](#), [77<sup>th</sup> ICM Online](#), [X SAM Online](#), [78<sup>th</sup> ICM Online](#), [I ISM Online](#) and discuss your vision for the International Training Meeting with you boardies.

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INTERNAL MANAGEMENT WORKSHOP

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*17:00 – 19:00*

## **HUMAN RESOURCE MANAGEMENT OF ELSA**

### **Description**

During this workshop, we will discuss the future of HR in the International Board and in the Association in general.

### **Outcome**

The Workshop provides a recommendation to the International Council relating to Proposal No 15.

### **Preparation**

Read the minutes relating to Human Resources and EIT of the [X SAM Online](#), [78<sup>th</sup> ICM Online](#) and [I ISM Online](#) and discuss your vision for the HR department with you boardies.

**Tuesday, 13<sup>th</sup> April 2021**

*10:00 – 13:00*

## **PROPOSALS 1.0**

### **Description**

During this workshop, we will discuss the IM related proposals.

### **Outcome**

The Workshop provides a recommendation to the International Council relating to IM proposals.

### **Preparation**

Read Proposals no. 4, 5, 9, 10, 11 12, and 14, and discuss them with your boardies.

*14:30 – 16:30*

## **PROPOSALS 2.0**

### **Description**

During this workshop, we will continue to discuss the IM related proposals.

### **Outcome**

The Workshop provides a recommendation to the International Council relating to IM proposals.

### **Preparation**

Read Proposals no. 4, 5, 9, 10, 11 12, and 14, and discuss them with your boardies.

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INTERNAL MANAGEMENT WORKSHOP

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*16:30 – 18:30*

**ASSOCIATION MANAGEMENT - JOINT WITH BEE****Description**

Together with BEE Officers, we will discuss Membership, Observership, Demotion and Termination proposals. We will also take up the topic of inactive National Groups and the International Board's proposals for demoting them.

**Outcome**

Workshop recommendation on proposals.

**Preparation**

Please, review your notes regarding the discussions held during previous international internal meetings and Open calls related to this topic. Review thoroughly proposals no. 1, 2, 3, 6, 7 and 8.

*18:30 – 19:30*

**ECHR AND CLIMATE CHANGE****Description**

Another opportunity to broaden your horizons. This time, we'll take a look behind the scenes of the European Court of Human Rights to see how the highest human rights authority deals with climate change cases brought before them. The lecture will be given by Tim Eicke, British judge of the Court.

**Outcome**

Broadening knowledge of the participants.

**Preparation**

None.

**Thursday, 15<sup>th</sup> April 2021**

*10:00 – 12:00*

**GDPR****Description**

During this workshop, we will be joined by an Alumni who works in Data Privacy providing us with practical input on how to comply with data protection laws within ELSA.

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INTERNAL MANAGEMENT WORKSHOP

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**Outcome**

IM Officers have a better understanding of data protection and privacy.

**Preparation**

None.

*14:30 – 17:30*

**KNOWLEDGE MANAGEMENT AND TRANSITION****Description**

During this workshop, we will discuss the materials provided by ELSA International to support you during the transition period and we will start planning the agenda for your transition.

**Outcome**

All IM officers are ready to transfer their knowledge and know-how.

**Preparation**

None.

**Friday, 16<sup>th</sup> April 2021**

*11:00 – 13:00*

**HYBRID FUTURE – JOINT WITH S&C****Description**

ELSA continuously evolves together with our Network and there is a need for adapting our projects to the Covid reality - with the emphasis on hybrid solutions. Thus, the imminent shift to hybrid events will impact the ELSA Network tremendously for the foreseeable future. The Working Group on Hybrid Events consisting 10 people have been working non-stop to conduct detailed analysis on Hybrid Events. The analyses are really enlightening and will set the stage for the changes in the future.

**Outcome**

Share the Working Group on Hybrid Events with the Network and start the discussion on the hybrid future of the Association.

**Preparation**

None.

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INTERNAL MANAGEMENT WORKSHOP

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*14:30 – 15:30*

**CANDIDACY WORKSHOP****Description**

During this workshop, the candidate(s) for the position of Secretary General of the International Board 2021/2022 will have the chance to present themselves and to answer questions raised by the workshop.

**Outcome**

IM Officers know the candidate(s) for the position of Secretary General of the International Board 2021/2022, their action plan, and thus can provide an informed recommendation to their National Group.

**Preparation**

Read the candidacy materials of the candidate(s) for the position of Secretary General of the International Board 2021/2022 and prepare questions.

*16:00 – 17:30*

**MISCELLANEOUS AND CLOSING WORKSHOP****Description**

During this workshop, we will discuss any topics that have not yet been addressed and close the IM Workshop of the 79<sup>th</sup> ICM Online.

**Outcome**

Everyone is happy and satisfied.

**Preparation**

None.

## FINANCIAL MANAGEMENT WORKSHOP

## FINANCIAL MANAGEMENT WORKSHOP

## Timetable

	11th April	12th April	13th April	14th April	15th April	16th April	17th April												
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday												
09:00	Free time	Breakfast																	
09:30																			
10:00		"Good Morning, Vietnam!"	Budget Revision 2020/2021	Mid Plenary	Free Time	Free Time	Final Plenary												
10:30																			
11:00		FM Brainstorming	FM Proposals																
11:30																			
12:00																			
12:30																			
13:00		Lunch																	
13:30																			
14:00																			
14:30	Opening Plenary	Interim Accounts - ELSA 2020/2021 (joint BEE)	Budget 2021/2022	Mid Plenary	Pass the Baton	FM Toolkits	Final Plenary												
15:00																			
15:30		Break	Break		Break	Break													
16:00																			
16:30		Interim Accounts - EDF 2020/2021	Moots and money (joint MCC) *		EDF	Candidacy Workshop													
17:00																			
17:30		Financial Strategy - Balance	Practical Case		Free time	Closing													
18:00																			
18:30	Opening Workshop																		
19:00	Officers and Freshers' Workshop	Reporting Time & Dinner			Reporting Time & Dinner														
19:30	HoD																		
20:00	Dinner																		
20:30																			
21:00	Social			Reporting Time & Dinner	Social														
23:00																			

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FINANCIAL MANAGEMENT WORKSHOP

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**Preparations and Reminders**

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read the important parts from the [Statutes and Standing Orders in force after the LXXVIII International Council Meeting of ELSA](#);
- Read recommended chapters and articles of the [53rd International Council Decision Book \(between page 28 and page 44\)](#);
- Read the [One Year Operational Plan \(OYOP\) of ELSA International 2020/2021](#)
- Minutes of the FM Workshop at the [X SAM Online](#);
- Minutes of the FM Workshop at the [LXXVII ICM Online](#);
- Minutes of the FM Workshop at the [LXXVIII ICM Online](#);
- Bring your ELSA spirit, express your thoughts, and suggestions, we are expecting your active participation in the Online International Council Meeting!

Please read the aforementioned documents carefully. This is important for you to follow the discussions and the outcome from Workshop sessions.

Also, please read the following draft agenda carefully. Should you need any clarifications, please do not hesitate to send an email to [treasurer@elsa.org](mailto:treasurer@elsa.org).

Use the Financial Management mailing list ([ELSA-FM@LISTSERV.ELSA.ORG](mailto:ELSA-FM@LISTSERV.ELSA.ORG)) as well as FM Facebook group [ELSA FM TEAM 2020/2021](#) and start a discussion even before the LXXIX Online International Council Meeting! These platforms can be used to bring up ideas you want to present, no matter if you will be able to personally participate in the meeting or not.

**Welcome to the Financial Management Workshop! We'll complete this mission together!**



**Carlos Eduardo Pereira**

Treasurer

International Board of ELSA 2020/2021

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FINANCIAL MANAGEMENT WORKSHOP

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**Draft Agenda****Sunday, 11<sup>th</sup> April 2021***18:00 - 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, the Vice-Chair, the Secretaries and the ELSA Spirits. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games. The online ICM will not be an exception and I expect that all of you are prepared to participate and represent your National Groups.

**Outcome**

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules.

**Preparation**

None.

*19:00 – 19:30***OFFICERS' AND FRESHERS' WORKSHOP****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

**Outcome**

Enable Workshop Officers to undertake their task.  
Presenting to new members content of the meeting.

**Preparation**

None.

*19:30 – 20:00***HEAD OF DELEGATION'S MEETING****Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. Although online, this ICM is not an exception hence the meeting of the Heads of Delegation will provide you with all the important and useful information.



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FINANCIAL MANAGEMENT WORKSHOP

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**Outcome**

Heads of Delegation understand their tasks and responsibilities for the upcoming week

**Preparation**

None.

**Monday, 12<sup>th</sup> April 2021**

*10:00 – 11:30*

**“GOOD MORNING VIETNAM!”****Description**

In this workshop, the FM Officers will get the chance to discuss some expectations and will be presented with the plans for the week. The Treasurer of the International Board 2020/2021 will present the current evaluation of the term taking into consideration the goals set in the Action Plan at the beginning of the term.

**Outcome**

As it is important to keep up the good communication inside the Network, the FM workshop will start with this summary. It's time for us to share experience.

**Preparation**

- Think about your expectations for the upcoming week.
- Foster transparency between ELSA and the Council. Involve the Network in the financial management of the whole Association.
- Read the OYOP of your Board for the term 2020/2021 and evaluate the Financial Management part.

*11:30 – 13:00*

**FM BRAINSTORMING****Description**

The Treasurer of the International Board of ELSA will update participants about the current goals and projects of the Financial Management area. There will also be a roundtable discussion to share the common plans for the remaining months.

**Outcome**

Everyone is aware of the current state of Financial Management across ELSA.

**Preparation**

Bring a small presentation, if you intend to share it.

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FINANCIAL MANAGEMENT WORKSHOP

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14:30 – 16:00

**INTERIM ACCOUNTS REPORT - ELSA 2020/2021 – JOINT WITH BEE****Description**

In this workshop, the Treasurer of the International Board of ELSA will present the Interim Accounts of ELSA International 2020/2021 and provide an overview of the current financial situation of the Association. The Auditors will provide their statements on the Interim Accounts.

**Outcome**

Read the Interim Accounts document and be prepared to ask any questions regarding this financial evaluation.

**Preparation**

The Interim Accounts of ELSA International 2020/2021 can be found [here](#).

16:30 – 18:00

**INTERIM ACCOUNTS REPORT - EDF 2020/2021****Description**

In this workshop, the Treasurer of the International Board of ELSA will present the Interim Accounts of ELSA Development Foundation 2020/2021 and provide an overview of the current financial situation of the Foundation. The Auditors will provide their statements on the Interim Accounts.

**Outcome**

Read the Interim Accounts document and be prepared to ask any questions regarding this financial evaluation.

**Preparation**

The Interim Accounts of ELSA Development Foundation 2020/2021 can be found [here](#).

18:00 – 19:00

**FINANCIAL STRATEGY - BALANCE****Description**

The Treasurer of the International Board will present an evaluation comparing financial performance of the current term and the goals mentioned in the Financial Strategy of ELSA 2019-2022. Also, the workshop will have a chance to share own experience, in what regards to process of Financial Strategy implementation in the respective National Groups.

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FINANCIAL MANAGEMENT WORKSHOP

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**Outcome**

Be aware of the Financial Strategy of ELSA 2019-2022, as well as all financial documents related to Budget Revision 2020/2021 and the new Budget 2021/2022.

**Preparation**

Read the Financial Strategy parts from the [53rd International Council Decision Book \(between page 39 and page 44\)](#);

**Tuesday, 13<sup>th</sup> April 2021**

*10:00 – 11:30*

**BUDGET REVISION 2020/2021****Description**

The workshop will review presented proposals for amendments of Budget 2020/2021.

**Outcome**

Workshop recommendation on amended Budget 2020/2021.

**Preparation**

Read the proposed budget of ELSA International 2020/2021 in the Working Materials of 78th Online ICM and the proposal on the Revision of the Budget of ELSA International 2020/2021 in [Annex 5](#).

*11:30 – 13:00*

**FM PROPOSALS****Description**

We will discuss all the proposed amendments to the regulations of ELSA in the Financial Management area. During this workshop, we will have proposals concerning responsibilities of the Financial Management Area of ELSA International and ELSA Development Foundation.

**Outcome**

Presentation of the proposals to the participants, to have a preparatory discussion and to vote upon recommending them to the Council.

**Preparation**

Read proposals no. 16 and 17 carefully. Prepare concrete amendments if you have any and discuss them with the Workshop Chairs/International Board first. This will allow the Workshop to go much faster and more efficiently.

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FINANCIAL MANAGEMENT WORKSHOP

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14:30 - 16:00

**BUDGET 2021/2022****Description**

The Treasurer of the International Board 2020/2021 will present the budget for the upcoming term of 2021/2022.

**Outcome**

Workshop recommendation on budget proposal for 2021/2022.

**Preparation**

Read the proposal of the Budget of ELSA International 2021/2022 [here](#).

16:30 – 18:00

**MOOTS AND MONEY – JOINT WITH MCC****Description**

In this workshop, we will discuss the Financial Strategy of the Association concerning the John H. Jackson Moot Court Competition. Specifically, we will talk about the reserve of the competition projected for the end of the term 2020/2021 and valid usage related to the future editions.

**Outcome**

Presentation of the proposal to the participants to have a preparatory discussion and to vote upon recommending it to the Council.

**Preparation**

Read proposal no. 18 carefully. Prepare concrete amendments if you have any and discuss them with the Workshop Chairs/International Board first. This will allow the Workshop to go much faster and more efficiently.

18:00 – 19:00

**PRACTICAL CASE****Description**

According to the work that we develop during the year, we will practise exercises for crisis management in Financial Management.

**Outcome**

Understanding how Officers can use their knowledge in everyday tasks.

**Preparation**

None.

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FINANCIAL MANAGEMENT WORKSHOP

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**Thursday, 15<sup>th</sup> April 2021***14:30 – 16:00***PASS THE BATON****Description**

In this workshop, we will have the opportunity to share transition strategies concerning the methods and approaches for knowledge management. We will analyse what kind of information needs to be communicated to the FM Officers in order to prepare them and ensure the quality standards of the work.

**Outcome**

Information about transition structure and the best practices and ideas to share this knowledge.

**Preparation**

None.

*16:30 – 18:00***EDF****Description**

EDF is a powerful tool if you know how to use it. In this workshop participants will have the chance to understand the mechanism of EDF from applying until reporting. We will create “to do” and “not to do” lists regarding EDF procedures as well as discuss plans under the new Statutes and Standing Orders project concerning the structure of the Foundation.

**Outcome**

Gaining a holistic view about EDF work.

Understanding the potential of our Foundation in terms of projects.

**Preparation**

Read the EDF Statutes and Standing Orders draft sent out to the FM mailing list.

**Friday, 16<sup>th</sup> April 2021***14:30 – 16:00***FM TOOLKITS****Description**

There are a lot of tools that can be used during the term to make our life easier. It's time for us to understand what the updates in this field are available for the FMers.

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FINANCIAL MANAGEMENT WORKSHOP

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**Outcome**

Presenting tools facilitating everyday life of the Treasurer.

**Preparation**

Be ready to present any tool or a template you believe that helps you to organise your work properly.

*16:30 – 18:00*

**CANDIDACY WORKSHOP****Description**

The aim of this workshop is to give to the candidate/s running for the position of Treasurer of the International Board of ELSA 2021/2022 the opportunity to present themselves. You will have the opportunity to ask questions and/or require some clarifications.

**Outcome**

This session will give you the opportunity to hear the plans of potential future Treasurer. This is hosted in order to lessen the questions required to ask in the Plenary in which the time is limited.

**Preparation**

Read carefully the Candidacy Materials of the candidate/s.

*18:00 - 19:00*

**CLOSING****Description**

Last opportunity to discuss any questions and the opportunity to evaluate the last online International Council Meeting

**Outcome**

Everything is clear and everyone is happy.

**Preparation**

None.

## MARKETING WORKSHOP

## MARKETING WORKSHOP

## Timetable

	11th April	12th April	13th April	14th April	15th April	16th April	17th April
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
09:00	Free time	Breakfast					
09:30							
10:00		Free Time	Free Time	Mid Plenary	Free Time	Free Time	Final Plenary
10:30							
11:00		IB Update	Working Group presentation			Tell me what you want, what you really, really want (joint AA/MCC)	
11:30							
12:00		Network Update					
12:30							
13:00		Lunch					
13:30							
14:00							
14:30				Mid Plenary	Inspire me! (joint S&C)	Candidacy Workshop	Final Plenary
15:00	Free Time	The future of our Marketing					
15:30							
16:00	Let's talk. STEP marketing & communication (joint STEP)	Break	The Absolute Transition			Miscellaneous & Closing	
16:30		Branding Development					
17:00	Break		Free Time				
17:30	Market Research: Grand Finale (joint BEE)	Break					
18:00	Opening Workshop		ECHR and climate change				
18:30							
19:00	Officers and Freshers' Workshop	Reporting Time & Dinner	Reporting Time & Dinner				
19:30	HoD						
20:00	Dinner						
20:30							
21:00	Social			Reporting Time & Dinner	Social		
23:00							

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MARKETING WORKSHOP

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**Preparations and Reminders**

Dear Marketeers of the Network,

The time has already come for the second and final International Council Meeting (ICM) of the term 2020/2021. Although this term has been extraordinarily different and at times challenging, we have consistently come together as an association and area in order to efficiently and innovatively confront these challenges. Staying creative and predictive, we managed to overcome the difficulties and keep promoting projects, initiatives and also our values. Despite all the circumstances, we held several future oriented discussions regarding the Association as a whole and specifically in regard to our beloved Marketing Area.

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders in force after the LXXVIII International Council Meeting of ELSA](#);
- Read relevant parts of the [International Council Meeting Decision Book, 53rd Edition](#);
- Read the One Year Operational Plan (OYOP) of the International Board of ELSA 2020/2021.
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXIX International Council Meeting!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

To access most of the documents above, please use the following:


**Username:** officer

**Password:** 7zXZZNq

Also, please read the following draft agenda carefully. Should you need any clarifications, please do not hesitate to contact me at [marketing@elsa.org](mailto:marketing@elsa.org).

Speak up and be heard. Listen to what others have to say, and most importantly, join in! Let's make this ICM as productive and memorable as the last.

**It is my pleasure to welcome you to the Marketing Workshop!**



**Nikos Ffis**

Vice President in charge of Marketing

International Board of ELSA 2020/2021



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MARKETING WORKSHOP

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**Draft Agenda****Sunday, 11<sup>th</sup> April 2021***18:00 - 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, the Vice-Chair, the Secretaries and the ELSA Spirits. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games. The online ICM will not be an exception and I expect that all of you are prepared to participate and represent your National Groups.

**Outcome**

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules.

**Preparation**

None.

*19:00 – 19:30***OFFICERS' AND FRESHERS' WORKSHOP****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

**Outcome**

Enable Workshop Officers to undertake their task.  
Presenting to new members content of the meeting.

**Preparation**

None.

*19:30 – 20:00***HEAD OF DELEGATION'S MEETING****Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. Although online, this ICM is not an exception hence the meeting of the Heads of Delegation will provide you with all the important and useful information.

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MARKETING WORKSHOP

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**Outcome**

Heads of Delegation understand their tasks and responsibilities for the upcoming week

**Preparation**

None.

**Monday, 12<sup>th</sup> April 2021**

*11:00 – 12:00*

**IB UPDATE****Description**

All about the work that has been done by the International Board up to this point. Also, information about the upcoming events will be presented to the Network.

**Outcome**

Ensure that everyone is up to date with the latest developments and that any necessary updates and clarifications have been made.

**Preparation**

Prepare to ask any questions which you might have about the work of the IB from one ICM to the other.

*12:00 – 13:00*

**NETWORK UPDATE****Description**

With most of our term having already passed, it is time to look back, reflect and analyse the work you have done as Marketeers of the Network. Think of the successes you have had, and even possibly, the failures, and be prepared to share them!

**Outcome**

Sharing knowledge amongst the Marketeers and assist each other for the rest of the term.

**Preparation**

Think about and note down your tasks as a Marketing Officer so far and be prepared to briefly present your activity report. Evaluate your work in advance – is it exactly as you imagined it would be in the beginning of your term? How did you manage to overcome the pandemic and keep creating engaging content? How well did you adapt to the new virtual environment?

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MARKETING WORKSHOP

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16:00 – 17:00

**LET'S TALK. STEP MARKETING & COMMUNICATION – JOINT WITH STEP****Description**

STEP Marketing and the ways and means through which we present the project has been a hot topic for many years now. During this term, we have come a long way in modernising this framework, from the bridges of doom all the way to the current marketing strategies. It is now important that we evaluate this work so far, and thus look towards the second cycle and the future of the project as a whole.

**Outcome**

Participants will be presented with the next marketing strategy for the second cycle of the year, best practices as well as guidance for how to approach this. Furthermore, participants will also have the opportunity to discuss the potential rebranding of the project and its effects.

**Preparation**

Read the minutes from the [Joint STEP & Marketing Workshop during the 78th ICM Online](#).

17:30 – 19:00

**MARKET RESEARCH: GRAND FINALE – JOINT WITH BEE****Description**

Long preparations, several months of intensive promotion and data collection and we finally have it! Results of market research of ELSA. How do our members see us? What distinguishes us from others? And what do we need to change? Get ready for a good dose of stats!

**Outcome**

Analysis of the market research's results.

**Preparation**

None.

**Tuesday, 13<sup>th</sup> April 2021**

11:30 – 13:00

**WORKING GROUP'S PRESENTATION****Description**

Seven people have been working tirelessly for the past 3 months to research, analyse, and reflect on the marketing strategy of both ELSA and other associations. The findings are really insightful and will set the stage for implementing changes in the future. All these developments and discoveries will be presented to the rest of the Network.

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MARKETING WORKSHOP

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**Outcome**

Share the data with the Network and start the discussion.

**Preparation**

Prepare to ask any questions which you might have.

*14:30 – 16:00*

**THE FUTURE OF OUR MARKETING****Description**

When we firstly created our marketing tactics in the beginning of the term, no one had any idea what was really in store for the year to come. Now, we know 2021 will continue to see ripple effects from the pandemic. This has profound implications for brands and Marketeers. On top of that, technology and new social media strategies will require preparation. During this workshop, we will be discussing all the new strategies that can be implemented to achieve a more efficient marketing strategy.

**Outcome**

Learn all about the newest marketing trends and feel ready to start implementing them!

**Preparation**

None.

*16:30 – 18:00*

**BRANDING DEVELOPMENT****Description**

The 40-Year Anniversary of ELSA prompts us to look not only to its history, but also to envision the future. How do we perceive ELSA as a brand, and how could we potentially develop it? During this workshop, different ideas and concepts will be brought up to the table with the aim to think outside the box and brainstorm on the future.

**Outcome**

Share designs and ideas with the rest of the Network. Keep the discussion going!

**Preparation**

Prepare to ask any questions and share your ideas.

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MARKETING WORKSHOP

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*18:30 – 19:30*

**ECHR AND CLIMATE CHANGE –BEE ACADEMIC PROGRAMME****Description**

Another opportunity to broaden your horizons. This time, we'll take a look behind the scenes of the European Court of Human Rights to see how the highest human rights authority deals with climate change cases brought before them. The lecture will be given by Tim Eicke, British judge of the Court.

**Outcome**

Broadening knowledge of the participants.

**Preparation**

None.

**Thursday, 15<sup>th</sup> April 2021**

*14:30 – 16:00*

**INSPIRE ME! – JOINT WITH S&C****Description**

With a long week of workshops, plenaries, discussions, and long nights ahead, it would be interesting to look into ourselves and see what motivates us to organise so many projects and initiatives and do such work!

**Outcome**

Think of what motivates you to do your work in ELSA. Be prepared to share it with the Workshop!

**Preparation**

To understand what brings us all together as officers of ELSA.

*18:00 – 19:00*

**THE ABSOLUTE TRANSITION****Description**

To ensure that all hard work is not in vain, a proper transition is crucial between you and your successor. A strong continuity is key in order to continue developing our Association and area in the most efficient and future oriented way. Transition is not only about knowledge, but also creativity. During this workshop, we will focus on sharing tips and tricks for the best transition possible.

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MARKETING WORKSHOP

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**Outcome**

Participants create and share their own transition strategies.

**Preparation**

Think back to your transition with your predecessor – what was good and what was lacking about it?

**Friday, 16<sup>th</sup> April 2021**

*14:30 – 16:00*

**TELL ME WHAT YOU WANT! – JOINT AA/MCC****Description**

Here's our story from A to Z when it comes to promotion of AA&MCC projects. On this Friday morning, we will team up with our project managers and discuss how we can target particular groups and how should we promote our projects based on their natures. We have been collecting statistics which we will present to you. Fasten your seatbelts, it's time to get creative.

**Outcome**

Ideas for promotion of AA&MCC projects based on their target audience.

**Preparation**

No particular preparation needed however, be ready to share ideas and ways of promotion that worked for your National/Local group and your projects.

*11:30 – 13:00*

**CANDIDACY WORKSHOP****Description**

This Workshop is dedicated to the candidate(s) running for the position of Vice President in charge of Marketing of International Board of ELSA 2021/2022. We will hear their presentation(s) followed by an open Q&A session.

**Outcome**

The candidate(s) present their plans for a year in the International Board of ELSA.

**Preparation**

Think about the questions you want to ask the candidate(s).

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MARKETING WORKSHOP

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*16:30 – 18:00*

**MISCELLANEOUS & CLOSING****Description**

It's hard to believe that this is our last workshop together. We will take up the topics we missed previously, but it will mainly be a time for summaries and memories, so be prepared for an emotional ride.

**Outcome**

Feedback and comments.

**Preparation**

None.

## ACADEMIC ACTIVITIES &amp; MOOT COURT COMPETITIONS WORKSHOP

## ACADEMIC ACTIVITIES &amp; MOOT COURT COMPETITIONS WORKSHOP

## Timetable

	11th April	12th April	13th April	14th April	15th April	16th April	17th April
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
09:00	Free time	Breakfast					
09:30							
10:00		AA&MCC International Update	Board Reform (joint BEE, S&C, STEP)	Mid Plenary	Free Time		Final Plenary
10:30							
11:00		Legal Research Groups of the future			Candidacy Workshop	Tell me what you want, what you really, really want (joint MKT)	
11:30							
12:00							
12:30							
13:00		Lunch					
13:30							
14:00							
14:30		Opening Plenary	EHRMCC - the new beginnings	Board Reform (joint BEE, S&C, STEP)	Mid Plenary	Time flies - Transition plans	Take the floor!
15:00	Break		Break	Break		Miscellaneous and closing	
15:30							
16:00	Academic Competitions		Human Rights and IFP (joint AA, S&C and STEP)/ Moots and Money (joint FM and MCC)	Social Responsibility, ELSA's way (joint BEE)		Free time	
16:30							
17:00	Break		Break	Take the floor!			
17:30							
18:00	Opening Workshop		ELSA Law Review	Take the floor!			
18:30	Officers and Freshers' Workshop		Reporting Time & Dinner				ECHR and climate change
19:00				HoD		Reporting Time & Dinner	
19:30	Dinner	Reporting Time & Dinner	Reporting Time & Dinner	Reporting Time & Dinner			
20:00							
20:30	Social			Reporting Time & Dinner	Social		
21:00							
23:00							



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ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

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**Preparations and Reminders**

In order to actively participate and contribute to the Workshop sessions, proper preparation, as always, is the key to success. **Read these Working Materials with care**, do the recommended preparations as prescribed for each workshop and please, do not forget to read:

- Relevant parts of the [Statutes and Standing Orders in force after the LXXVIII International Council Meeting of ELSA](#);
- Read relevant parts of the [International Council Meeting Decision Book, 53rd Edition](#);
- [AA Handbook](#) and [MCC Handbook](#)
- [LRG Handbook](#), [Law Review Handbook](#), [IFP Handbook](#), [Academic Competitions Handbook](#) and [ELSA4Schools Handbook](#)
- [Minutes of the AA&MCC Workshop of X KAM Online](#)
- [Minutes of the AA&MCC Workshop of LXXVIII ICM Online](#)
- [Minutes of the I ISM Online](#)
- [One Year Operational Plan \(OYOP\) of ELSA International 2020/2021](#).

Please read the aforementioned documents carefully, as we will assume that you are familiar with them. This is of great importance for the discussions and the outcome of the Workshop sessions as well as for the proposals' discussions. To access some of the documents above, you require the following username and password:

**Username:** officer

**Password:** 7zXZZNq

Also, please read the following draft agenda carefully. Should you need any clarifications, please do not hesitate to send us an email at [academicactivities@elsa.org](mailto:academicactivities@elsa.org) or [mootcourts@elsa.org](mailto:mootcourts@elsa.org).

**Finally, to be prepared for the time of your life...**

- Bring your National or Local Drinks! (don't worry – having an Online ICM does not mean that we skip on this part)
- Bring all of your ELSA Spirit!

**Let's make this the last ICM of the term the best ICM, together!**



**Maja Rajic**

Vice President in charge of Academic  
Activities  
International Board of ELSA 2020/2021



**Louis Bremond**

Vice President in charge of Moot Court  
Competitions  
International Board of ELSA 2020/2021

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ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

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**Draft Agenda****Sunday, 11<sup>th</sup> April 2021***18:00 - 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, the Vice-Chair, the Secretaries and the ELSA Spirits. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games. The online ICM will not be an exception and I expect that all of you are prepared to participate and represent your National Groups.

**Outcome**

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules.

**Preparation**

None.

*19:00 – 19:30***OFFICERS' AND FRESHERS' WORKSHOP****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

**Outcome**

Enable Workshop Officers to undertake their task.  
Presenting to new members content of the meeting.

**Preparation**

None.

*19:30 – 20:00***HEAD OF DELEGATION'S MEETING****Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. Although online, this ICM is not an exception hence the meeting of the Heads of Delegation will provide you with all the important and useful information.

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ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

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**Outcome**

Heads of Delegation understand their tasks and responsibilities for the upcoming week

**Preparation**

None.

**Monday, 12<sup>th</sup> April 2021**

*10:00 – 11:30*

**AA/MCC INTERNATIONAL UPDATE****Description**

This workshop will explore the opportunities offered by the AA&MCC area on the international level – both to you as Officers and to your members as well as create an overview of the area. Finally, we will update you on current status of all international projects and discuss the proposal no. 19 about the definitions in AA and MCC and the proposal no. 25 on Social Responsibility.

**Outcome**

Create an overview of the AA&MCC area for those new to the area and provide more experienced Officers with an update. Recommendation to the Council on proposal no. 19 and proposal no. 25.

**Preparation**

Familiarise yourself with the [AA Handbook](#) and the [MCC Handbook](#). Read the proposal no. 19 and no. 25.

*11:30 – 13:00*

**LEGAL RESEARCH GROUPS OF THE FUTURE****Description**

International Legal Research Group is one of the biggest projects of ELSA and as we discussed during this entire term, a project with many problems. Based on the discussions on the ISM and following Open calls, we came up with a plan for the Legal Research Groups and several other solutions for the Network. Moreover, we will talk about the evolution of multilateral, bilateral and unilateral LRGs and discuss the proposal no. 22 on International Legal Research Groups and LRGs in general.

**Outcome**

Better knowledge on how to conduct and LRG as well as an LRG strategy for the Network. Recommendation to the Council on proposal no. 22.

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ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

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**Preparation**

Read the [LRG and ILRG related materials](#) on the Officers Portal and familiarise yourself with the [LRG Website](#). Read proposal no. 22.

*14:30 – 16:00*

**EHRMCC – THE NEW BEGINNINGS****Description**

The EHRMCC enters the 10<sup>th</sup> year of existence and we are ready for the celebration! The aim of this workshop is to discuss the future of the Competition as well as the renaming and rebranding of it, so the EHRMCC enters the new decade with a style!

**Outcome**

Strategy for the 10<sup>th</sup> edition of the EHRMCC, as well as the recommendation to the Council on proposal no. 24.

**Preparation**

Browse the website of the [EHRMCC](#) and read proposal no. 24.

*16:30 – 18:00*

**ACADEMIC COMPETITIONS****Description**

Academic Competitions are one of the most popular projects in the Network and they deserve a proper discussion. During this workshop, we will go through all ELSA competitions and discuss how ELSA International can support organising groups. Finally, we will discuss proposal no. 20 on the ELSA Negotiation Competition and proposal no. 21 on Client Interviewing Competition.

**Outcome**

Ideas for improved Academic Competitions assistance and the overview of the necessary materials as well as a recommendation to the Council on proposal no. 20 and proposal no 21.

**Preparation**

Familiarise yourself with the [Academic Competitions Handbook](#) and read the proposal no. 20 and proposal no 21.

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ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

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18:00 – 19:00

**ELSA LAW REVIEW****Description**

During this workshop, ELSA International will present the efforts made on marketing, ELR Library and provide participants with the update on the current status of this Flagship Project. Following that, the workshop will discuss proposal no. 23 on the ELSA Law Review.

**Outcome**

An update on the ELR as well a recommendation to the Council on proposal no 23.

**Preparation**

Read the [ELR related materials](#) from the Officers portal and browse the [ELR Website](#). Read proposal no 23.

**Tuesday, 13<sup>th</sup> April 2021**

10:00 – 13:00

**BOARD REFORM – JOINT WITH BEE, S&C AND STEP****Description**

Following the several discussions held with the Network surrounding the Strategic Goal of Board reform, during this workshop the International Board will present the final proposals concerning this topic in order for this to be discussed and voted upon.

**Outcome**

Workshop recommendation on proposals.

**Preparation**

Please, review your notes regarding the discussions held during different Open calls related to this topic. Review thoroughly proposals no. 43 – 49.

14:30 – 16:00

**BOARD REFORM – JOINT WITH BEE, S&C AND STEP****Description**

Continuation of the Board reform workshop.

**Outcome**

Workshop recommendation on proposals.

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ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

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**Preparation**

Please, review your notes regarding the discussions held during different Open calls related to this topic. Review thoroughly proposals no. 43 – 49.

*16:30 – 18:00*

**HUMAN RIGHTS AND IFP – AA JOINT WITH S&C AND STEP****Description**

The aim of this workshop is to present and elaborate on ELSA's commitment to Human Rights and raise awareness about our partnership with the Council of Europe. During the workshop, ELSA International will propose the structure of the Annual Human Rights Campaign and a strategy for Human Rights implementation. Furthermore, we will begin the discussion about the next IFP cycle and the topic and how can we improve it. Finally, we will discuss the proposal no. 33 and no. 34.

**Outcome**

Better understanding of the structure of the Annual Human Rights Campaign and developing the plan for this year's campaign. Recommendation to the Council on proposal no. 33 and no. 34.

**Preparation**

Be ready to discuss your ideas on the Annual Human Rights Campaign events. Read the [IFP Handbook](#) and [Chapters 4 and 5 \(Part 1 - General\) of the ICM Decision Book](#) (page 9), as well as the proposal no. 33 and no. 34.

*16:30 – 18:00*

**MOOTS AND MONEY – MCC JOINT WITH FM****Description**

In this workshop, we will discuss the Financial Strategy of the Association concerning the John H. Jackson Moot Court Competition. Specifically, we will talk about the reserve of the competition projected for the end of the term 2020/2021 and valid usage related to the future editions.

**Outcome**

Presentation of the proposal to the participants to have a preparatory discussion and to vote upon recommending it to the Council.

**Preparation**

Read proposal no. 18 carefully. Prepare concrete amendments if you have any and discuss them with the Workshop Chairs/International Board first. This will allow the Workshop to go much faster and more efficiently.

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ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

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*18:30 – 19:30*

**ECHR AND CLIMATE CHANGE****Description**

Another opportunity to broaden your horizons. This time, we'll take a look behind the scenes of the European Court of Human Rights to see how the highest human rights authority deals with climate change cases brought before them. The lecture will be given by Tim Eicke, British judge of the Court.

**Outcome**

Broadening knowledge of the participants.

**Preparation**

None.

**Thursday, 15<sup>th</sup> April 2021**

*11:30 – 13:00*

**CANDIDACY WORKSHOP****Description**

The time has come to elect the new International Board. This workshop is dedicated to the candidate(s) running for the position of Vice President in charge of Academic Activities and the Vice President in charge of Moot Court Competitions of the International Board of ELSA 2020/2021. We will hear their presentation(s) followed by an open Q&A session.

**Outcome**

The candidate(s) present their plans for a year in the International Board of ELSA and the Workshop will familiarise themselves with the ideas of the candidate(s).

**Preparation**

Read thoroughly the Candidacy Materials of the candidates. Think about the questions you want to ask the candidate(s) and your expectations from the next VP AA and VP MCC.

*14:30 – 16:00*

**TIME FLIES – TRANSITION PLANS****Description**

After the presentation of the candidate(s) for the International Board 2021/2022, we will focus on transition and knowledge management. Each year, a new generation of AA/MCC Officers in ELSA start their term, and each year we try to improve our knowledge management methods.

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 ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP
 

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Who else is better to discuss the continuity of our Area than experienced officers on the second ICM of the term?

### Outcome

Ideas for improved and modernised Knowledge Management strategy.

### Preparation

Be ready to present your Handbooks, Transition Materials and think critically about your own transition. List one good and one bad aspect of your transition; we will use those remarks as a starting point for the discussions. Be aware of the full offer of information on the Officers' Portal. Read the [AA Transition Manual and Checklist](#) and think about knowledge management improvements you would like to implement, as well as [the Knowledge Management in AA Workshop minutes from the 78<sup>th</sup> ICM](#).

16:30 – 18:00

## SOCIAL RESPONSIBILITY – ELSA'S WAY – JOINT WITH BEE

### Description

In accordance with current Strategic Goals of ELSA, ELSA should engage in activities which encourage social responsibility; hence AA officers of the ELSA Network should incorporate human rights and social responsibility as much as possible in their projects. During this workshop, we will discuss social responsibility projects organised on the international level, as well as about the examples from all around the network.

### Outcome

Better understanding of ELSA's social responsibility and human rights commitment.

### Preparation

Read the [Strategic Goals](#) of ELSA (page 5 of the 53<sup>rd</sup> International Council Meeting Decision Book) as well as [Human Rights handbook](#). Finally, think about how you can implement social responsibility in your projects.

18:00 – 19:00

## TAKE THE FLOOR!

### Description

Now when we discussed most of the international projects, it is your time to shine! Hence, prepare a presentation or collect promotional materials and present your unique projects and ideas to the Network – the best way to improve is to learn from each other.

### Outcome

An overview and update on the projects across the Network.



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ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

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**Preparation**

Prepare presentations of the projects of your Local or National Group or any other materials that can be shared with the Network.

**Friday, 16<sup>th</sup> April 2021**

*11:30 – 13:00*

**TELL ME WHAT YOU WANT, WHAT YOU REALLY, REALLY WANT – JOINT WITH MKT****Description**

Here's our story from A to Z when it comes to promotion of AA&MCC project. On this Friday morning, we will team up with our Creative Spirits and discuss how we can target particular groups and how should we promote our projects, based on their natures. We have been collecting statistics which we will present to you. Fasten your seatbelts, it's time to get creative.

**Outcome**

Ideas for promotion of AA&MCC projects based on their target audience.

**Preparation**

No particular preparation needed, however, be ready to share ideas and ways of promotion that worked for your National/Local group and your projects.

*14:30 – 15:30*

**TAKE THE FLOOR!****Description**

Now when we discussed most of the international projects, it is your time to shine! Hence, prepare a presentation or collect promotional materials and present your unique projects and ideas to the Network – the best way to improve is to learn from each other.

**Outcome**

An overview and update on the projects across the Network.

**Preparation**

Prepare presentations of the projects of your Local or National Group or any other materials that can be shared with the network.

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ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

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15:30 – 16:30

**MISCELLANEOUS****Description**

All good things must come to an end. As this is our last Workshop of the last ICM as the International Board 2020/2021, this will be the moment for your final questions, feedback, pictures, sweet goodbyes and (eventually) some tears.

**Outcome**

A satisfactory closure of the week. Nice memories that we will carry with us and of course, some pictures.

**Preparation**

Think about your favourite and least favourite moments during the week and how the next IB can improve the ICMs even more. Bring also some National/Local drinks – it is time for some final games and chats in an informal atmosphere.

## SEMINARS AND CONFERENCES WORKSHOP

## SEMINARS AND CONFERENCES WORKSHOP

## Timetable

	11th April	12th April	13th April	14th April	15th April	16th April	17th April			
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
09:00	Free time	Breakfast								
09:30										
10:00		Free Time	Board Reform (joint BEE, AA/MCC, STEP)	Mid Plenary	Free Time	Free Time	Final Plenary			
10:30		Status Quo			Candidacy Workshop	Hybrid Future (joint IM)				
11:00										
11:30		ELSA Delegations								
12:00										
12:30										
13:00		Lunch								
13:30										
14:00										
14:30		Opening Plenary	Proposals	Board Reform (joint BEE, AA/MCC, STEP)	Mid Plenary	Inspire me! (joint MKT)	Life After ELSA	Final Plenary		
15:00	Break		Break	Break		Miscellaneous and Closing				
15:30										
16:00	Don't Stop Me Now!		Human Rights and IFP (joint AA/MCC,STEP)	A Living Vision		Free Time				
16:30										
17:00			Break				ECHR and climate change		Behind the Scenes	Reporting Time & Dinner
17:30										
18:00	Opening Workshop		Reporting Time & Dinner	Reporting Time & Dinner						
18:30										
	Officers and Freshers' Workshop									
19:00	HoD									
19:30	Dinner		Reporting Time & Dinner	Reporting Time & Dinner						
20:00										
20:30										
21:00	Social			Reporting Time & Dinner	Social					
23:00										

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SEMINARS AND CONFERENCES WORKSHOP

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**Preparations and Reminders**

My dear S&C Family,

All good things come to an end; time has now come for our last official meeting.

Although this term has been incredibly different and challenging, we have not given up as an association and more importantly as an area Staying motivated and resilient, we managed to overcome the difficulties and keep organising projects efficiently and innovatively. Despite all the circumstances, we found alternative solutions, built strong foundations for online projects reflecting our values, and did our best to take our beloved area a step forward

The discussions held during the ICM will have a strong impact on the future and as such it is important to be prepared and ready to bring your input and ideas.

In order to actively participate and contribute to the Workshops, please, do not forget to read:

- These Working Materials cover to cover;
- Relevant parts of the [International Council Meeting Decision Book, 53rd Edition](#);
- [One Year Operational Plan \(OYOP\) of ELSA International 2020/2021](#);
- [S&C Development Goals](#) and [S&C Transition Checklist](#);
- [IFP Handbook](#) and [Human Rights Handbook](#).

Please read the aforementioned documents carefully, as we will assume that you are familiar with them. This is of great importance for the discussions and the outcome of the Workshop sessions as well as for the proposals discussions. To access some of the documents above, you require the following username and password:

**Username:** officer

**Password:** 7zXZZNq

Also, please read the following draft agenda carefully. Should you need any clarifications, please do not hesitate to contact me at [seminarsconferences@elsa.org](mailto:seminarsconferences@elsa.org).

**Finally, to be prepared for the time of your life...**

- Bring your National or Local Drinks and your ELSA Spirit! (don't worry – having an Online ICM does not mean that we skip on this part)

**Let's make this the last ICM of the term the best meeting together!**



**Ilke Yilmaz**

Vice President in charge of Seminars and Conferences  
International Board of ELSA 2020/2021

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SEMINARS AND CONFERENCES WORKSHOP

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**Draft Agenda****Sunday, 11<sup>th</sup> April 2021***18:00 - 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, the Vice-Chair, the Secretaries and the ELSA Spirits. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games. The online ICM will not be an exception and I expect that all of you are prepared to participate and represent your National Groups.

**Outcome**

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules.

**Preparation**

None.

*19:00 – 19:30***OFFICERS' AND FRESHERS' WORKSHOP****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

**Outcome**

Enable Workshop Officers to undertake their task.  
Presenting to new members content of the meeting.

**Preparation**

None.

*19:30 – 20:00***HEAD OF DELEGATION'S MEETING****Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. Although online, this ICM is not an exception hence the meeting of the Heads of Delegation will provide you with all the important and useful information.

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SEMINARS AND CONFERENCES WORKSHOP

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**Outcome**

Heads of Delegation understand their tasks and responsibilities for the upcoming week

**Preparation**

None.

**Monday, 12<sup>th</sup> April 2021**

*10:30 – 12:00*

**STATUS QUO****Description**

With most of our term having already passed, it is time to look back, reflect and analyse the work we have done. We will discuss the current status of the area and compare it with the beginning of the year to see the current trends and to measure the accomplishments.

**Outcome**

Ensure that everyone is up to date with the latest developments and any necessary updates, and clarifications have been made.

**Preparation**

Prepare to ask any questions which you might have about the work of the IB from once ICM to the other. Prepare to talk about your projects that you organised so far.

*12:00 – 13:00*

**ELSA DELEGATIONS****Description**

The area of ELSA Delegations has grown significantly during the past years, and this term is also not an exception despite the online reality. We will firstly analyse the up-to-date statistics of ELSA Delegations. Following that, we will discuss how we can maximise the benefits of ELSA members and Alumni coming from participation in the ELSA Delegations.

**Outcome**

Taking concrete steps to increase the reputation of ELSA Delegations.

**Preparation**

Talk with the former ELSA Delegates from your respective National/Local Group and ask them about their experience and how they would increase the academia of ELSA Delegations.

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SEMINARS AND CONFERENCES WORKSHOP

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14:30 – 16:00

**PROPOSALS****Description**

We will discuss and vote on all the proposed amendments to the International Council Meeting Decision Book concerning the S&C area.

**Outcome**

Workshop recommendations regarding proposals.

**Preparation**

Read all the S&C Proposals no. 26 – 30 carefully. Prepare concrete amendments and arguments if you have any and discuss them with the International Board first. This will allow the Workshop to go much faster and more efficiently.

16:30 – 18:30

**DON'T STOP ME NOW!****Description**

It is obvious that we are the best area, but it doesn't mean that we cannot get even better. S&C Development Goals are due to the end of this year, and as we all can guess, nobody predicted the COVID-19 situation back then it was written. Hence, we will first analyse the Goals that we managed to achieve so far and that shall be prioritised for the next term. Following that, we will draft realistic goals to continue to move our beloved area forward. It is now time to aim our eyes towards the future!

**Outcome**

Drafting the new Development Goals for the next terms.

**Preparation**

Read [S&C Development Goals](#).

**Tuesday, 13<sup>th</sup> April 2021**

10:00 – 13:00

**BOARD REFORM – JOINT WITH BEE, AA/MCC AND STEP****Description**

Following the several discussions held with the Network surrounding the Strategic Goal of Board reform, during this workshop the International Board will present the final proposals concerning this topic in order for this to be discussed and voted upon.

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SEMINARS AND CONFERENCES WORKSHOP

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**Outcome**

Workshop recommendation on proposals.

**Preparation**

Please, review your notes regarding the discussions held during different Open calls related to this topic. Review thoroughly proposals no. 43 – 49.

*14:30 – 16:00*

**BOARD REFORM – JOINT WITH BEE, AA/MCC AND STEP****Description**

Continuation of the Board reform workshop.

**Outcome**

Workshop recommendation on proposals.

**Preparation**

Please, review your notes regarding the discussions held during different Open calls related to this topic. Review thoroughly proposals no. 43 – 49.

*16:30 – 18:00*

**HUMAN RIGHTS AND IFP – JOINT WITH AA/MCC AND STEP****Description**

The aim of this workshop is to present and elaborate on ELSA's commitment to Human Rights and raise awareness about our partnership with the Council of Europe. During the workshop, ELSA International will propose the structure of the Annual Human Rights Campaign and a strategy for implementation of Human Rights. Furthermore, we will begin the discussion about the next IFP cycle, its topic and how we can improve it. Finally, we will discuss the proposal no. 33 and no. 34

**Outcome**

Better understanding of the structure of the Annual Human Rights Campaign and developing the plan for this year's campaign. Recommendation to the Council on proposal no. 33 and no. 34

**Preparation**

Be ready to discuss your ideas on the Annual Human Rights Campaign events. Read the [IFP Handbook](#) and [Chapters 4 and 5 \(Part 1 - General\) of the ICM Decision Book](#) (page 9), as well as the proposal no. 33 and no. 34



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SEMINARS AND CONFERENCES WORKSHOP

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*18:30 – 19:30*

**ECHR AND CLIMATE CHANGE****Description**

An opportunity to broaden your horizons' This time, we'll take a look behind the scenes of the European Court of Human Rights to see how the highest human rights authority deals with climate change cases brought before them. The lecture will be given by Tim Eicke, British judge of the Court.

**Outcome**

Broadening knowledge of the participants.

**Preparation**

None.

**Thursday, 15<sup>th</sup> April 2021**

*11:30 – 13:00*

**CANDIDACY WORKSHOP****Description**

Presentation of the candidate/s for the position of Vice President in charge of Seminars and Conferences of the International Board of ELSA 2021/2022. They will introduce themselves and their plans, after which the Workshop can ask questions.

**Outcome**

A better image of the capabilities, ideas and plans of S&C candidate/s.

**Preparation**

Read the Candidacy Materials of the candidate/s and prepare your questions.

*14:30 – 16:00*

**INSPIRE ME! – JOINT WITH MKT****Description**

With a long week of workshops, plenaries, discussions, and long nights ahead, it would be interesting to look into ourselves and see what motivates us to organise so many projects and initiatives and do such work!

**Outcome**

Think of what motivates you to do your work in ELSA. Be prepared to share it with the Workshop!

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SEMINARS AND CONFERENCES WORKSHOP

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**Preparation**

To understand what brings us all together as Officers of ELSA.

*16:30 – 18:00*

**A LIVING VISION****Description**

ELSA has a special focus on Human Rights and social responsibility; our vision puts forward human dignity, the Decision Book has its own Human Rights part, and the Strategic Goals 2019-2023 underlines our Human Rights commitment. This should be reflected through all activities of our Network. We will discuss why we focus on human rights and what we understand as Human Rights in ELSA. Furthermore, we will brainstorm on how we can incorporate more social responsibility in the area of S&C.

**Outcome**

Creation of guidelines on how to tackle Human Rights and social responsibility in S&C.

**Preparation**

Go through the [Human Rights Handbook](#).

Prepare yourself to discuss the following points:

- How do we understand ELSA's vision?
- How can we develop cooperation with our Human Rights partners?
- What are the practices of Diversity and Inclusion in your National/Local Group?
- What are the practices of social responsibility in your National/Local Group?

*18:00 – 19:30*

**BEHIND THE SCENES****Description**

Welcome to the S&C Group Therapy! We will talk about the challenges that await us, our successes and failures and the fears that still haunt us. Building up others through giving compliments and expressing gratitude have a huge role on our well-being. Get ready for a strong dose of support, understanding and positive energy. This is a safe space!

**Outcome**

Making our moods up! Exchanging ideas, advices and problems we have faced which are connected to being a National Officer.

**Preparation**

Think about situations that you want to share with the others and solutions that may help.

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SEMINARS AND CONFERENCES WORKSHOP

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**Friday, 16<sup>th</sup> April 2021***11:00 – 13:00***HYBRID FUTURE – JOINT WITH IM****Description**

ELSA continuously evolves together with our Network and there is a need for adapting our projects to the COVID-19 reality - with the emphasis on hybrid solutions. Thus, the imminent shift to hybrid events will impact the ELSA Network tremendously for the foreseeable future. The Working Group on Hybrid Events consisting of 10 people have been working non-stop to conduct detailed analysis on hybrid events. The analyses are really enlightening and will set the stage for the changes in the future.

**Outcome**

Share the results of the Working Group on Hybrid Events with the Network and start the discussion on the hybrid future of the Association.

**Preparation**

None.

*14:30 – 15:30***LIFE AFTER ELSA****Description**

Believe it or not, there is a life after ELSA! We will discuss how not to be forgotten after your term and how to give back the most to our beloved Association.

**Outcome**

Creation of individual transition plans and guidelines on how to smoothly move from ELSA to the “normal” life.

**Preparation**

Think of what was great during your transition and what were you lacking. Think of how you can contribute to the Association as its Alumnus/Alumna.

*15:30 – 16:30***MISCELLANEOUS AND CLOSING****Description**

The last Workshop of the last International Internal Meeting of ELSA 2020/21. This will be the moment for final questions, feedback, pictures and sweet goodbyes. Even writing this description makes my eyes teary so be ready for the emotional ride during the workshop itself!

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SEMINARS AND CONFERENCES WORKSHOP

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**Outcome**

A satisfactory closure of the week. Nice memories that we will carry with us and of course, some group pictures.

**Preparation**

Prepare your tissues, a big dose of emotions is coming!

## STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP

## STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP

## Timetable

	11th April	12th April	13th April	14th April	15th April	16th April	17th April												
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday												
09:00	Free time	Breakfast																	
09:30																			
10:00		Free Time	Board Reform (BEE, AA/MCC and S&C)	Mid Plenary	Free Time	Where do we go from here?	Final Plenary												
10:30																			
11:00		Story Time																	
11:30						Candidacy													
12:00		Lunch																	
12:30																			
13:00																			
13:30																			
14:00																			
14:30		Free Time	Board Reform (BEE, AA&MCC, S&C, STEP)	Mid Plenary	SRP	Development Goals	Final Plenary												
15:00	Opening Plenary				Coffee Break														
15:30	Let's Talk STEP Marketing & Communication	Coffee Break			Reception	Transition & Continuity													
16:00																			
16:30	Coffee Break	All we want for Christmas is the good IFP (AA/MCC and S&C)			STEP Procedures - Top to Bottom	Miscellaneous and closing													
17:00																			
17:30	Proposals	Free Time																	
18:00								Opening Workshop											
18:30	Reporting Time & Dinner				Reporting Time & Dinner														
19:00								Officers and Freshers' Workshop											
19:30								HoD											
20:00								Dinner											
20:30																			
21:00	Social			Reporting Time & Dinner	Social														
23:00																			

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STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP

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**Preparations and Reminders**

Dear STEP Officers,

The time has already come for the second and final International Council Meeting (ICM) of the term 2020/2021. So far, we have successfully gone through the first STEP Cycle, however, the second STEP Cycle is fast approaching. Therefore, this ICM is the perfect opportunity to evaluate our work since the start of this term and, on the other hand, take decisions on how to change our strategies and methods for a more sustainable future.

Although this term has been extraordinarily different and at times challenging, we have consistently come together as an association and area in order to efficiently and innovatively confront these challenges. Despite all the circumstances, we held several future oriented discussions regarding the association as a whole and specifically in regard to our beloved STEP Area.

As such, a main goal of this ICM will be to build upon these discussions, come to final decisions, and even more importantly have a stronger focus on the future development of our area and project to ensure its sustainability. The discussions held during the ICM will have a strong impact on the future and as such it is important to be prepared and ready to bring your input and ideas.

In order to actively participate and contribute to the Workshops, please, do not forget to:

- [The Statutes and Standing Orders of ELSA;](#)
- [International Council Meeting Decision Book's STEP-related part \(pp. 70-72\);](#)
- [STEP Handbook;](#)
- [X KAM Online's STEP Workshop Minutes \(pp. 71-104\);](#) and
- [The 78th ICM Online STEP Workshop Minutes](#) (pp. 318-357)
- [Minutes of the IISM Online](#)

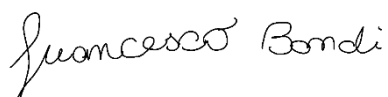
Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions. To access some of the documents above, you require the following username and password:

**Username:** officer

**Password:** 7zXZZNq

Generally, in case of any questions, please contact [step@elsa.org](mailto:step@elsa.org). Lastly, do not forget to bring your ELSA Spirit to share with the Workshop. We hope the content of these Working Materials sparks your inspiration and ambition to spend another week animated with determined discussion and creative future-facing solutions!

**It is my pleasure to welcome to the STEP Workshop!**



**Francesco Bondi**

Vice President in Charge of the Student Trainee Exchange Programme (STEP)  
International Board of ELSA 2020/2021

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STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP

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**Draft Agenda****Sunday, 11<sup>th</sup> April 2021***18:00 - 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, the Vice-Chair, the Secretaries and the ELSA Spirits. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games. The online ICM will not be an exception and I expect that all of you are prepared to participate and represent your National Groups.

**Outcome**

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules.

**Preparation**

None.

*19:00 – 19:30***OFFICERS' AND FRESHERS' WORKSHOP****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

**Outcome**

Enable Workshop Officers to undertake their task.  
Presenting to new members content of the meeting.

**Preparation**

None.

*19:30 – 20:00***HEAD OF DELEGATION'S MEETING****Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. Although online, this ICM is not an exception hence the meeting of the Heads of Delegation will provide you with all the important and useful information.

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STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP

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**Outcome**

Heads of Delegation understand their tasks and responsibilities for the upcoming week

**Preparation**

None.

**Monday, 12<sup>th</sup> April 2021**

*11:30 – 13:00*

**STORY TIME****Description**

As always, in order to constantly develop our project and look towards the future, we first must look back. During this workshop, we critically assess the road we have taken leading to this point, the achievements and the pitfalls.

**Outcome**

The statistics from the first STEP Cycle are presented and evaluated. Participants evaluate their successes so far and discuss their ideas for future development.

**Preparation**

On ELSA Officers Portal, familiarise yourself with:

- [STEP Handbook](#);
- [STEP Calendar 2020/2021](#);
- [Job Hunting statistics](#) from the first STEP Cycle;
- [Explanation of unpaid STEP Traineeships](#) of the first STEP Cycle;
- [Student Hunting statistics](#) from the first STEP Cycle

Also, think about your term so far as a STEP Officer. Prepare to present how well you consider you have reached your goals so far and elaborate on your achievements and problems.

*16:00 – 17:00*

**LET'S TALK. STEP MARKETING & COMMUNICATION – JOINT WITH MKT****Description**

STEP Marketing and the ways and means through which we present the project has been a hot topic for many years now. During this term, we have come a long way in modernising this framework, from the bridges of doom all the way to the current marketing strategies. It is now important that we evaluate this work so far, and thus look towards the second cycle and the future as a whole.



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STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP

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**Outcome**

Participants will be presented with the next marketing strategy for the second cycle of the years, best practices as well as guidance for how to approach this. Furthermore, participants will also have the opportunity to discuss the potential rebranding of the project and its effects.

**Preparation**

Read the minutes from the [Joint STEP & Marketing Workshop during the 78th ICM Online](#).

*17:30 – 19:00*

**PROPOSALS****Description**

The ICM Decision Book, alongside the Statutes and Standing Orders, are the main source of rules governing STEP. During this workshop, the STEP-related Proposals are discussed.

**Outcome**

The STEP-related proposals receive a recommendation by the Workshop.

**Preparation**

Read and discuss the STEP related proposals no. 31 and 32.

**Tuesday, 13<sup>th</sup> April 2021**

*10:00 – 13:00*

**BOARD REFORM – JOINT WITH BEE, AA/MCC AND S&C****Description**

Following the several discussions held with the Network surrounding the Strategic Goal of Board reform, during this workshop the International Board will present the final proposals concerning this topic in order for this to be discussed and voted upon.

**Outcome**

Workshop recommendation on proposals.

**Preparation**

Please, review your notes regarding the discussions held during different Open calls related to this topic. Review thoroughly proposals no. 43 – 49.

STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP

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*14:30 – 16:00***BOARD REFORM – JOINT WITH BEE, AA/MCC AND S&C****Description**

Continuation of the Board reform workshop.

**Outcome**

Workshop recommendation on proposals.

**Preparation**

Please, review your notes regarding the discussions held during different Open calls related to this topic. Review thoroughly proposals no. 43 – 49.

*16:30 – 18:00***HUMAN RIGHTS AND IFP – JOINT WITH AA/MCC AND S&C****Description**

The aim of this workshop is to present and elaborate on ELSA's commitment to Human Rights and raise awareness about our partnership with the Council of Europe. During the workshop, ELSA International will propose the structure of the Annual Human Rights Campaign and a strategy for implementation of Human Rights. Furthermore, we will begin the discussion about the next IFP cycle, its topic and how we can improve it. Finally, we will discuss the proposal no. 33 and no. 34.

**Outcome**

Better understanding of the structure of the Annual Human Rights Campaign and developing the plan for this year's campaign. Recommendation to the Council on proposal no. 33 and no. 34.

**Preparation**

Be ready to discuss your ideas on the Annual Human Rights Campaign events. Read the [IFP Handbook](#) and [Chapters 4 and 5 \(Part 1 - General\) of the ICM Decision Book](#) (page 9), as well as the proposal no. 33 and no. 34.

**Thursday, 15<sup>th</sup> April 2021***14:30 – 15:30***STEP RESEARCH PROJECT****Description**

The STEP Research Project launched during the 2019/2020 term is close to completion. However, this does not mean that the project as a whole is completed. During this term several discussions

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**STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP**

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and developments were brought regarding the future outcomes of this project and how these can be achieved.

**Outcome**

Participants will be presented with the current progress and standing of the project. Ideas for future actions, timelines and goals will be discussed.

**Preparation**

Review the Workshop Minutes from the [SRP Workshops at the 78th ICM Online](#). Prepare to bring your input and ideas to the workshop on how the project should develop.

*16:00 – 17:00*

**RECEPTION****Description**

A common misconception has often been that STEP is only about Job Hunting or Student Hunting. A crucial part which essentially makes STEP also so unique in comparison to other international work placement programmes is the reception of STEP Trainees by an ELSA Group. Throughout this term, several advancements have been made in this regard however, the road to achieving a full and efficient Reception framework is still long. During this workshop, we will discuss further future goals for STEP Reception and share best practices.

**Outcome**

Participants will be presented with the work done on the international level regarding bettering Reception. The workshop will have the opportunity to discuss these and share their own work and best practices

**Preparation**

Prepare to present how your group handles Reception. What challenges have you faced? What do you think could be improved? What further support can be provided?

*17:00 – 19:00*

**STEP PROCEDURES - TOP TO BOTTOM****Description**

SAF, TSF, EF, TEF, Student Hunting, Job Hunting, Cycles... STEPpers love the formalities of all the procedures blessed with numerous acronyms. During this Workshop, we assess the whole STEP procedure from the perspectives of Traineeship Providers, Applicants and STEP Officers.

**Outcome**

Participants evaluate and update the forms and procedures relevant to the STEP procedure.

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STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP

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**Preparation**

Familiarise yourself with:

- [Traineeship Specification Form;](#)
- Student Application Form;
- [Pre-Traineeship Evaluation Form;](#)
- [Post-Traineeship Evaluation Form;](#)
- [STEP Calendar 2020/2021;](#)
- [and TNP Evaluation Form.](#)

**Friday, 16<sup>th</sup> April 2021**

*10:00 – 11:30*

**WHERE DO WE GO FROM HERE?****Description**

With the discussions surrounding the introduction of a new Key Area and VP for Professional Development, as well as, the potential STEP rebranding, it is important that we are prepared for any and all eventual changes.

**Outcome**

The participants will be presented with the plan for the introduction and future of this new potential Key Area and branding of the project. Participants will then have the opportunity to discuss, and analyse this, bringing their own input and plans for their own implementation.

**Preparation**

Prepare yourself to discuss the following points:

- How do you plan to transition your successor regarding this potential new area and branding?
- How do you see this being implemented on the international, national and local level?
- What are some of the challenges that could arise?
- How should the support from ELSA International look like?

*11:30 – 13:00*

**CANDIDACY WORKSHOP****Description**

This Workshop is dedicated to the candidate(s) running for the position of the Vice President in charge of STEP of the International Board of ELSA 2021/2022. We will hear their presentation(s) followed by an open Q&A session.

**Outcome**

The candidate(s) present their plans for a year in the International Board of ELSA.

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STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP

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**Preparation**

Think about the questions you want to ask the candidate(s).

*14:30 – 16:30*

**DEVELOPMENT GOALS****Description**

It is natural to take one's term as a first priority whilst leaving the future as a close second. However, in order for any projects to grow with a certain degree of continuity and with a planned outlook, it is important to take a step back and analyse the project and area with an eye towards the future. STEP keeps on growing steadily. On paper, at least, everything seems to be going great. However, how does the reality behind these numbers and growth actually look like? During this workshop, we assess the growth of STEP and the sustainability thereof.

**Outcome**

Participants will be presented with the draft development goals for the project and area, as well as have the opportunity to discuss and analyse these whilst adding their own input.

**Preparation**

Prepare to take a critical view of the project and area. No ideas are too revolutionary or impossible.

- Think where you would like to see STEP in (a) one year, (b) three years and (c) 10 years.
- What potential challenges and threats can you identify to the current operational model of STEP?
- Can you think of any novel ways of restructuring the oldest project of ELSA?

*16:30 – 17:30*

**TRANSITION & CONTINUITY****Description**

To ensure that all hard work is not in vain, a proper transition is crucial between you and your eventual successor. A strong continuity is key in order to continue developing our Association and area in the most efficient and future oriented way. During this workshop, we focus on sharing tips and tricks for the best transition possible.

**Outcome**

Participants create and share their own transition strategies.

**Preparation**

Think back to your transition with your predecessor – what was good and what was lacking about it?

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STUDENT TRAINEE EXCHANGE PROGRAMME WORKSHOP

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*17:30 – 19:00*

**MISCELLANEOUS****Description**

All good things must come to an end. As this is our last Workshop of the last ICM as the International Board 2020/2021, this will be the moment for your final questions, and feedback.

**Outcome**

A satisfactory closure of the week. Nice memories that we will carry with us and of course, some pictures.

**Preparation**

Think about your favourite and least favourite moments during the week and how the next IB can improve the ICMs even more. Bring also some National/Local drinks – it is time for some final games and chats in an informal atmosphere.

## **REPORTS**

[ACTIVITY REPORT OF THE INTERNATIONAL BOARD 2020/2021](#)

[ACTIVITY REPORT OF THE ELSA INTERNATIONAL TEAM 2020/2021](#)

[CHAIR REPORT OF I INTERNATIONAL STRATEGY MEETING 2021](#)

[STRATEGIC PLAN YEARLY REPORT ELSA INTERNATIONAL 2020/2021](#)

## PROPOSALS

### THE INTERNATIONAL BOARD

Dear Officers,

On the following pages you will find proposals prepared by the International Board. There are quite a few of them, some combined with others, and their structure can be a bit overwhelming. Therefore, we ask you to read this introduction first to avoid unnecessary misunderstandings.

Proposals are divided into groups:

- Statutes amendments,
- Area proposals (regarding Standing Orders and ICM Decision Book),
- Demotion proposals,
- Board reform proposals (regarding Standing Orders and ICM Decision Book).

Proposals concerning Statutes amendments (no. 1 - no. 4) are translated in Dutch but their form doesn't change. Area proposals (no. 5 - no. 34) also take a well-known form and relate to individual projects or the activities of our areas. Proposals no. 35 - no. 42 are related to demotion of Member National Groups and reducing their debts towards ELSA International. The last group refers to Board reform related proposals (no. 43 - no. 49). The procedure looks as follows:

1. Proposals no. 43 and no. 44 about Professional Development are separate and do not affect the others.
2. Proposals no. 45 and no. 46 on the new Key Area, Competitions, will be the firsts to vote as the rest of the changes will depend on them. If accepted, we will proceed with next proposals. If not, the rest of the proposals from this group will be withdrawn.
3. Proposals no. 47 and no. 48a refer to new Key Areas Social Responsibility and Academic Development. Proposal no. 48b is about changes in Academic Activities and Human Rights part and constitutes the alternative to solution presented in proposal no. 48a. We will first vote on proposal no. 47 as it refers to changes in Standing Orders. Based on the result, the International Board will withdraw one of the alternative proposals in order to proceed according to the Council's will.
4. Proposal no. 49 establishes the ELSA International Team and its mandatory positions. As part of the proposal relates directly to other proposed changes we will vote on it at the end according to the results of previous votings. The International Board of ELSA will amend the proposal if necessary during the plenary.

An important note to make is the Board reform proposals structure. Please read and consider them as a system, not individually because this is how they were written. It is impossible to cross out the same part of the regulation multiple times as well as draw the same part of the regulation in subsequent proposals. However, we've worked many times on the same parts of the Decision Book. Therefore, those fragments that are crossed out in one of proposals still exist in others. The same principle applies to adding new parts – if something is already included in one proposal, we do not put it in the others. Introducing all of these changes together gives us a newly structured Decision Book even if reading it one by one is a bit confusing. Taking this into consideration we kindly ask you to read carefully the materials and address your questions and clarifications during pre-ICM calls with the members of the International Board.



THE INTERNATIONAL BOARD

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**No. 1: Statutes amendment concerning “Members and Observers”**

The International Board of ELSA is proposing the following to the International Council:

## Members and Observers

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**Article 5 – Definitions**

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[...]

**5.4 Direct Membership**

~~An active Local Group of ELSA or a group of active Local Groups of ELSA, whose geographical location is no longer considered part of a State that was previously considered as such but is still situated in a European State, may become a Member National Group of ELSA (hereinafter Member) if its application for direct membership is approved by the International Council with a two-thirds majority of the votes cast.~~

Dutch version:

**5.4 Direct Lidmaatschap**

~~Een actieve Lokale Groep of een groep van actieve Lokale Groepen wiens geografische locatie niet langer als onderdeel van een staat wordt beschouwd dat voorheen als zodanig werd beschouwd maar nog immer in een Europese Staat ligt, kan Lid van ELSA worden als haar aanvraag voor direct lidmaatschap door de Internationale Raad met een meerderheid van twee derde van de uitgebrachte stemmen wordt goedgekeurd.~~

**Comments:**

The option of Direct Membership was introduced in a time where the European continent found itself in a state of uncertainty and turmoil with larger states falling apart into smaller countries. We are now in a much more stable place and the provision is no longer a necessity. Additionally, we believe that it is not ideal to allow Local Groups to obtain Membership as a National Group without having the ‘trial period’ that being an Observer offers.

**No. 2: Statutes amendment concerning the Members and Observers section**

The International Board of ELSA is proposing the following to the International Council:

## Members and Observers

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**Article 5 – Definitions**


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[...]

### 5.6 Demotion

If a related proposal is submitted to the International Council by the International Board or a Member, the membership of another Member can be demoted to Observership with a two-thirds majority of the votes cast by the International Council if:

- a. that Member has not duly fulfilled its financial obligations towards ELSA and has not signed a payment agreement with ELSA on that matter for two consecutive regular International Council Meetings; or
- b. that Member has not elected or appointed, in accordance with their national regulations, a National Board for four consecutive regular International Council Meetings; or
- c. that Member has not been represented, personally or by proxy, in four consecutive regular International Council Meetings, without good reason; or
- d. that Member has not obtained voting rights for four consecutive regular International Council Meetings; or
- e. that Member has not attained legal status for four consecutive regular International Council Meetings after losing it and has not taken necessary steps to attain it.

Dutch version:

### 5.6 Degradatie

Indien een voorstel tot degradatie is ingestuurd naar de Internationale Raad door het Internationale Bestuur of een Lid, kan het lidmaatschap van een ander Lid worden gedegradeerd naar waarnemerschap met een twee/derde meerderheid van de stemmen.

- a. indien dat Lid zijn financiële verplichtingen jegens ELSA niet volledig na heeft gekomen en daarvoor geen betaalovereenkomst heeft getekend met ELSA voor twee achtereenvolgende Vergaderingen van de Raad; of
- b. indien dat Lid geen bestuursleden verkozen of aangewezen heeft, overeenkomstig de nationale regelingen van het Lid, voor vier achtereenvolgende Vergaderingen van de Raad; of
- c. indien het Lid zonder goede redenen niet is vertegenwoordigd, persoonlijk of via volmacht, voor vier achtereenvolgende Vergaderingen van de Raad; of
- d. indien het Lid geen stemrechten heeft ontvangen voor vier achtereenvolgende reguliere Vergaderingen van de Raad; of
- e. indien het Lid geen juridische bestaansrechten heeft verkregen voor vier achtereenvolgende Vergaderingen van de Raad, nadat het de voornoemde

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THE INTERNATIONAL BOARD

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bestaansrechten kwijt is geraakt, en geen aantoonbare moeite heeft gedaan om deze opnieuw te verkrijgen.

**Comments:**

We believe that the financial situation of a National Group is not always the most important factor when considering their sustainability. Hence, we believe it is important to introduce additional criteria that would allow the Council to demote a Member National Group to Observer status to ensure the continuity and quality of the whole ELSA Network.

**No. 3: Statutes amendment concerning the Members and Observers section**

The International Board of ELSA is proposing the following to the International Council:

## Members and Observers

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**Article 5 – Definitions**


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[...]

### 5.7 Termination

Observership or membership immediately ends:

- a. if an Observer does not attain membership for four consecutive regular International Council Meetings following the one where the Observer can apply for membership and this period is not extended by a two-thirds majority of the votes cast by the International Council; or
- b. [...];
- c. ~~from the moment the International Board is informed that an Observer or a Member lost its legal personality~~; or
- f. [...]

Dutch version:

### 5.7 Beeindiging

Het waarnemerschap of lidmaatschap eindigt onmiddellijk:

- a. indien een Waarnemer geen lidmaatschap verkrijgt voor vier achtereenvolgende Vergaderingen van de Raad volgend op de Vergadering van de Raad waar de Waarnemer lidmaatschap kan aanvragen en deze periode niet is verlengd door een twee-derde meerderheid van de Raad; of
- [...]
- e. ~~vanaf het moment dat het Internationale Bestuur ervan op de hoogte is gebracht dat een Waarnemer of Lid zijn rechtspersoonlijkheid heeft verloren~~; of
- [...]

### Comments:

We believe it is important to allow Observers to extend their period as Observers if they need more time to establish a sustainable National Group.

Additionally, we also think it is not feasible to simply terminate membership of a National Group because they lose their legal personality. Hence we think it is better to add the loss of legal personality to the criteria for demotion which would allow groups to re-attain their legal personality without having to go through the whole process of Observership and Membership application again. This ensures that students can still benefit from the opportunities that ELSA offers while the National Group deals with this administrative challenge.

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 THE INTERNATIONAL BOARD
 

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**No. 4: Statutes amendment concerning The International Council section**

The International Board of ELSA is proposing the following to the International Council:

## The International Council

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**Article 7 – Main Provisions**


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[...]

### 7.3 Voting Rights

Each Member of ELSA has three votes in the International Council, regardless of the number of delegates attending the meeting. Members of ELSA may exercise their voting rights by electronic means of communication. The International Board may determine conditions to the use of electronic means of voting. These conditions will be announced in the summoning for the meeting. A Member shall be suspended by the International Board for the duration of the International Council Meeting, thus not having voting rights but keeping the rights to attend and address the International Council, until it has:

- a. fulfilled its financial obligations towards ELSA;
- b. filled in the State of the Network Inquiry, sent prior to the respective International Council Meeting, and handed it in to the International Board;
- c. submitted the letter of authorisation to the Secretary General of the International Board; and
- d. submitted the ~~Local~~ National Group Report to the International Board

Dutch version:

### 7.3 Stemrechten

[...]

- d. het ~~Lokale~~ Nationale Groepen Rapport' bij het Internationale Bestuur heeft ingediend.

**Comments:**

Clarification of the content in the Local Group Report. After the digitalisation of the Synergy, we barely ask any questions related to Local Groups in the Report. Yet it is important that the International Board still receives the names and email addresses of the current National Board Officers. In addition, we believe that it would be beneficial to still ask about the membership status of Local Groups and the faculties they cover but in turn remove this information from the Letter of Authorisation and State of the Network Inquiry.

**No. 5: Standing Orders amendment concerning the Members and Observers and the International Council sections**

The International Board of ELSA is proposing the following to the International Council:

## Members and Observers

### Article 3 – Application

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#### 3.1 Submission

Any application for Observers~~hip~~ status, Membership or Direct Membership shall be submitted to the International Board at least 28 days prior to the opening of the regular International Council Meeting where a decision on the application is to be made.

[...]

#### 3.3 State Eligibility

Observers~~hip~~ status, Membership or Direct Membership is open to organisations established in a European State that is recognised as a member or observer of the United Nations and under the same name.

#### 3.4 Application for Observers~~hip~~ status

An application for Observers~~hip~~ status may be submitted if there is no existing Member or Observer in the state of the national organisation applying and it shall include:

a. [...]

#### 3.5 Application for Membership

An application for Membership may be submitted by an Observer no earlier than at the second regular International Council Meeting immediately following the regular International Council Meeting where Observers~~hip~~ status was attained and it shall include:

a. [...]

[...]

#### 3.7 Recommendation by the International Board

The International Board shall justifiably recommend to the International Council whether to accept or decline an application for Observers~~hip~~ status, Membership or Direct Membership. The International Board shall:

a. [...]

## The International Council

[...]

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**Article 5 – Preparations**

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[...]

**5.3 Working Materials**

[...]

The collective Working Materials, including all the received proposals, Observership status, Membership and Direct Membership applications and the Activity Reports of all members of the International Board, are to be made available to the ELSA Network at least 21 days before the opening of the International Council Meeting.

[...]

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**Article 7 – Voting Procedure**

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[...]

**7.2 Secret Voting Rules**

The voting shall be carried out by a written and secret vote with ballot sheets or means of electronic voting, when they are related to:

- a. [...]
- c. any applications for Observership status, Membership and Direct Membership,
- d. [...]

**Comments:**

During the 77<sup>th</sup> Online International Council Meeting of ELSA in spring 2020, the Council accepted an amendment to the Standing Orders changing Observership to Observer status on the basis that the word is grammatically incorrect. The Statutes were not changed back then but the International Board 2020/2021 was advised to do so during this spring ICM. We have since become aware of the fact that Observership is perfectly acceptable in the English language and we believe it would not be responsible to incur costs to change something that does not need changing. Hence, to unify the language used within our regulations, we propose to return to the word Observership rather than Observer status within our Standing Orders which does not require us to spend money.

**No. 6: Standing Orders amendment concerning the Members and Observers section**

The International Board of ELSA is proposing the following to the International Council:

## Members and Observers

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**Article 3 – Application**

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[...]

### 3.4 Application for Observer status

An application for Observer status may be submitted if there is no existing Member or Observer in the state of the national organisation applying and it shall include:

- a. The statutes and standing orders of the applicant which shall be compatible with those of ELSA;
- b. A declaration in which the applicant expresses its commitment to the aims and activities of ELSA and its will to become Observer;
- c. ~~A report stating by whom the status of the applicant is recognised; whether the applicant is recognised by any institutions in their country;~~
- d. ~~A document containing an official confirmation or explanation that the applicant has attained legal personality within the state it operates.~~
- d. A report describing the organisational structure of the applicant, including guarantees for continuity;
- e. An action plan for the period in which the applicant shall hold Observership.

**Comments:**

Criteria for Observership adjusted to reflect the practice. The report stating by whom the status of the applicant is recognised has been confusing to applicants and has been neglected in recent applications. The legal status of the applicant is also not something that can be expected at this stage, especially considering some Members of ELSA do not hold legal status either. The two points added are much more practical, realistic and will assist the International Council in making a well informed decision about the application. Additionally, in order to harmonise the structure of applications and assist the International Board in formulating their recommendation, a clause has been added in this regard.



**No. 7: Standing Orders amendment concerning the Members and Observers section**

The International Board of ELSA is proposing the following to the International Council:

## Members and Observers

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**Article 3 – Application**

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[...]

### 3.5 Application for Membership

An application for Membership may be submitted by an Observer no earlier than at the ~~second~~ fourth regular International Council Meeting immediately following the regular International Council Meeting where Observer status was attained and it shall include:

- a. The statutes and standing orders of the applicant which shall be compatible with those of ELSA;
- b. A declaration in which the applicant expresses its commitment to the aims and activities of ELSA and its will to become Member;
- c. ~~A report stating by whom the status of the applicant is recognised;~~
- d. A document containing an official confirmation or explanation that the applicant has attained legal personality ~~within the state it operates;~~
- e. A list of income and expenses related to its current financial year and a fundraising plan regarding fulfilment of future financial obligations towards ELSA;
- f. A report stating the organisational structure of the applicant, including guarantees for continuity;
- g. A report stating the applicant's activities during its period as Observer.

**Comments:**

Criteria for Membership is adjusted to reflect the practice. The report stating by whom the status of the applicant is recognised has been confusing to applicants and has been neglected in recent applications. Additionally, in order to harmonise the structure of applications and assist the International Board in formulating their recommendation, a clause has been removed in this regard.

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**No. 8: Standing Orders amendment concerning the Members and Observers section**

The International Board of ELSA is proposing the following to the International Council:

## Members and Observers

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**Article 3 – Application**


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**3.1 Submission**

Any application for Observer status; ~~or Membership or Direct Membership~~ shall be submitted to the International Board at least 28 days prior to the opening of the regular International Council Meeting where a decision on the application is to be made.

[...]

**3.3 State Eligibility**

Observer status; ~~or Membership or Direct Membership~~ is open to organisations established in a European State that is recognised as a member or observer of the United Nations and under the same name.

[...]

**3.6 Application for Direct Membership**

An application for Direct Membership shall include:

- a. ~~The statutes and standing orders of the applicant which shall be compatible with those of ELSA;~~
- b. ~~A declaration in which the applicant expresses its commitment to the aims and activities of ELSA and its will to become Member;~~
- c. ~~A report stating by whom the status of the applicant is recognised;~~
- d. ~~A document containing an official confirmation or explanation that the applicant has attained legal personality within the State it operates;~~
- e. ~~A list of income and expenses related to its current financial year and a fundraising plan regarding fulfilment of future financial obligations towards ELSA;~~
- f. ~~A report stating the organisational structure of the applicant, including guarantees for continuity;~~
- g. ~~A report stating the applicant's activities during its period as an active Local Group or a group of active Local Groups.~~

**3.7 Recommendation by the International Board**

The International Board shall justifiably recommend to the International Council whether to accept or decline an application for Observer status; ~~or Membership or Direct Membership~~. The International Board shall:

- b. Consider the compliance of the applicant's statutes and standing orders with the Statutes and Standing Orders of ELSA;
- c. Assess whether the application submitted is in accordance with the application criteria set out in these Statutes and Standing Orders;

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- d. Evaluate the organisation of the applicant, including its human resources structure and overall stability;
- e. Comment on the communication of the applicant with the International Board throughout the application period.

**Comments:**

Direct Membership was introduced in a time where Europe was facing the creation of many new counties. Now that the situation in Europe is more stable, we believe that Direct Membership no longer serves a purpose. Additionally, if a situation should come up where counties split, the Local Groups still have the option to create a National Group by going through the regular process of applying for Observer status and later for Membership. This will ensure the stability and necessary knowledge that is required to create and lead a National Group.

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THE INTERNATIONAL BOARD

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**No. 9: Standing Orders amendment concerning the International Council section**

The International Board of ELSA is proposing the following to the International Council:

## The International Council

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**Article 5 – Preparations**

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**5.5 Letters of Authorisation**

In order to be allowed to participate in the sessions of the International Council:

- a. the delegates of the Members of ELSA must be duly authorised to represent their National Groups and vote in the International Council on behalf of them, and must therefore present to the Secretary General of the International Board letters of authorisation duly issued and signed by two members of the respective National Board; ~~and accompanied with a list of Local Groups that are currently members or observers of the respective National Group,~~ while
- b. the delegates of the Observers of ELSA must be duly authorised to represent their National Groups in the International Council and must therefore present to the Secretary General of the International Board letters of authorisation duly issued and signed by two members of the respective National Board; ~~and accompanied with a list of Local Groups that are currently members or observers of the respective National Group.~~

**Comments:**

This information is already part of the Local Group Report hence there is no need to ask for the same information twice.

**No. 10: Standing Orders amendment concerning the International Council section**

The International Board of ELSA is proposing the following to the International Council:

## The International Council

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**Article 5 – Preparations**

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[...]

### 5.6 Proxies

The following rules shall apply in regards to proxies:

a. In order for a Member to be able to authorise another Member to represent it by proxy and vote on behalf of it, it shall have first fulfilled its financial obligations towards ELSA, either through an agreement or by settling its debts, filled in the State of the Network Inquiry and submitted the ~~Local~~ National Group Report prior to the respective International Council Meeting.

[...]

**Comments:**

Due to the digitalisation of the Synergy, we no longer need the same information about the National Networks. Thus, we believe the name will be more representative of the information we ask for in the Report as it is not simply about Local Groups anymore.

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THE INTERNATIONAL BOARD

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**No. 11: Standing Orders amendment concerning the International Council section**

The International Board of ELSA is proposing the following to the International Council:

## The International Council

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**Article 7 – Voting Procedure**

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**7.1 General Voting Rules**

The voting procedure shall be held as follows:

[...]

- d. ~~If there are two or more proposals on the same issue and neither of them obtains an absolute majority in the first vote, the Chair may ask for a new vote on the one or two proposals respectively that has/have obtained the most votes.~~

[...]

**7.2 Voting Procedure in case of several proposals on the same issue:**

In case of several proposals or amendments to proposals on the same issue, the procedure described in 7.1 shall apply including the following rules:

- a. The International Council shall vote on all proposals in one voting indicating which proposal they are in favour of, whether they are against all or abstain from the voting.
- b. The proposal which obtains the most votes in favour in the first voting shall be voted on in a second voting. In the second voting, the proposal is accepted by the International Council if it receives the required majority.
- c. If, after the first voting, there is a tie between proposals with the most votes in favour, there shall be a revote on those proposals. The one proposal which obtains the most votes in favour in the revote shall be voted on in a second voting. In the second voting, the proposal is accepted by the International Council if it receives the required majority.
- d. If a proposal obtains a two-thirds majority during the first voting, the proposal shall be accepted by the International Council without requiring a second voting.

**Comments:**

This proposal clarifies the procedure to be followed in case of several proposals or amendments on the same issue.

## THE INTERNATIONAL BOARD

## No. 12: International Council Meeting Decision Book amendment concerning the Part 3. Internal Management, Chapter 2. Responsibilities

The International Board of ELSA is proposing the following to the International Council:

### CHAPTER 2. RESPONSIBILITIES

#### Article 1. Responsibilities

1.1 The International Board of ELSA shall:

[...]

- e. Open the first call for submission of ~~Local~~ National Group Reports no later than the 1st of August and close the call before the 1st of September, and open the second call no later than the 1st of February and close the call before the 1st of March. Should the quorum of the plenary at the International Council Meeting be at risk, it is at the discretion of the Secretary General of the International Board of ELSA to accept the ~~Local~~ National Group Report of a National Group properly filled until the opening of the International Council Meeting. The call shall inquire regarding at least:
  - i. The list of current and incoming National Board officers;
  - ii. The name of each Local Group;
  - iii. The faculty/faculties in which each Local Group is based and covers; and
  - iv. The membership status of each Local Group.

[...]

1.3 National Groups shall:

[...]

- ~~f. Submit the updated address and officers' list of their National Board to the Secretary General of the International Board of ELSA after the election of a new National Board or after any changes to the National Board together with the Local National Group Report;~~

[...]

- j. Fill in the ~~Local~~ National Group Reports accurately during the first call and submit it in due time to the Secretary General of the International Board of ELSA. If a National Group does not submit a ~~Local~~ National Group Report or any change in the requested information since the first call occurs, the National Group shall submit the ~~Local~~ National Group Report during the second call.

#### Comments:

Due to the digitalisation of the Synergy, we no longer need the same information about the National Networks. Thus, we believe the name will be more representative of the information we ask for in the Report as it is not simply about Local Groups anymore.

Additionally, there is no need to regulate 1.3f separately if we ask for that information to be in the Local/National Group Report.

THE INTERNATIONAL BOARD

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**No. 13: International Council Meeting Decision Book amendment concerning the Part 3. Internal Management, Chapter 5. International Annual Meetings**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 5. INTERNATIONAL ANNUAL MEETINGS****Article 1. Definitions**

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1.1 The International Annual Meetings of ELSA are internal meetings of the Members and Observers of ELSA. There are two different International Annual Meetings:

- a. The International Training Meeting (ITM);
- b. The International Strategy Meeting (ISM).

1.2 The International Training Meeting is a meeting for training and educating ELSA Officers.

1.3 The International Strategy Meeting is a meeting for strategic planning and evaluation.

**Article 2. Timeframe**

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2.1 The International Training Meeting shall take place online annually within the first two months of each term. It shall begin on Thursday and end on the following Sunday.

2.2 The International Strategy Meeting shall take place annually from Wednesday to the following Sunday starting no earlier than the third Wednesday of January and end no later than the third Sunday of February.

**Article 3. Applications**

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3.1 National Groups may send eight delegates to the International Training Meeting.

3.42 National Groups may send three delegates to the ~~International Training Meeting and the International Strategy Meeting respectively.~~ The host of the respective meeting may increase this number in agreement with the International Board of ELSA

3.2 The host may distribute the remaining spots in equal proportion to the National Groups applying for extra spots.

3.3 The Secretary General of the International Board of ELSA or their substitute All members of the International Board and any substitutes shall attend the International Training Meeting.

3.4 The President of the International Board of ELSA or their substitute shall attend the International Strategy Meeting.



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3.5 The procedure to participate at the International Annual Meetings is as stated in the Internal Management Part, Chapter 4, Article 1.

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**Article 4. Organisation**


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4.1 The International Board of ELSA shall open a call for hosts of the International ~~Annual Strategy~~ Meetings by sending out a hosting agreement to the respective mailing lists.

4.2 The same host eligibility requirements as defined in the Standing Orders of ELSA under Article 4.2. shall apply to the host eligibility of the International ~~Internal Strategy~~ Meetings.

4.3 The International Board of ELSA shall be responsible for organising the International Training Meeting.

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**Article 5. Participation Fees**


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5.1 ~~In each International Training Meeting the Organising Committee shall cover the participation fee for the Secretary General of the International Board of ELSA and a maximum of seven trainers from the International Trainers' Pool giving training. The participation fee covered by the Organising Committee shall include four nights of the International Training Meeting and a maximum of one extra night per each one of them.~~

5.2~~1~~ In each International Strategy Meeting the Organising Committee shall cover the participation fee for the President of the International Board of ELSA and two additional board members in connection to the meeting. The participation fee covered by the Organising Committee shall include five nights of the International Strategy Meeting and a maximum one extra night per each one of them.

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**Article 6. Reimbursements for International Annual Meetings**


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6.1 The International Board of ELSA shall ensure that the following obligations shall be included in the Hosting Agreement:

- a. ~~That if an International Annual Meeting of ELSA~~ the International Strategy Meeting is cancelled, a financial report shall be prepared and submitted to the International Board containing information about all income and expenditure incurred divided into the different bookable options during the registration process; and

**Comments:**

The International Board of ELSA is concerned that the first meeting of the term as currently regulated will have a negative effect on the Association as a whole.

Firstly, we believe that the current state of the ITP would not allow for a Training meeting to be held as Trainers are reluctant to take time off from work and travel to another country for 5 days.

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Secondly, providing only ELSA Training will result in a loss of area knowledge. Unfortunately, ITP Trainers have been removed from the Network for too long to provide relevant ELSA knowledge to ELSA officers. It would also not be possible to reduce the number of trainers and send three IB members instead as we do have areas that include very specific processes and skills (i.e. Financial Management and Marketing). It would not be possible to cover the relevant area specific knowledge while also the issue of finding trainers remains.

Thirdly, we continuously struggle financially. The travel costs of ITP Trainers and/or IB members would need to be covered by ELSA somehow. Hosts already have to cover the accommodation of the ITP Trainers and the IB, hence the International Board would have to find a way of covering the transport costs of these individuals which is impossible at this point of time and will not significantly improve in the next three to four years.

Fourthly, many groups are dissatisfied with the fact that only three delegates could attend the first meeting of the term. This doesn't allow officers to get to know each other without creating an extra event which would then create more pressure on the International Board which just took over and is still trying to figure out their responsibilities.

Fifthly, while hybrid solutions are increasingly popular, it is important to neither pre-emptively rely nor dismiss the possibility it provides. Yet we do need to mention that hosting a hybrid event is not having a Google meet open. It requires IT systems and infrastructure both from the International Board and from hosts. The IB, at this point of time, does not have the means of investing into any technologies that would allow for hybrid events. Additionally, the hosts would need to ensure that the Workshop Rooms were fitted with certain technological infrastructures which we first need to identify. Thus, it is too early to build on hybrid events for international internal meetings.

The International Board believes that for the upcoming years, an online event at the beginning of the term would solve all the issues mentioned above. It would allow us to create an agenda focused on all aspects, i.e. Area knowledge, Association knowledge and ELSA Training, while also providing an opportunity for more officers to join and meet each other. This year has clearly shown us that it is possible to meet online and to learn online. By organising the first international meeting online, we create an accessible event for all, removing the financial limitations of ELSA Groups and ELSA officers. Additionally, we remedy the situation where officers have not received adequate transition of knowledge. We understand the necessity to meet physically from time to time which is why we do not believe that ICMs or the ISM should move to an online platform once the sanitary situation in Europe has cleared yet we do want to emphasise the importance of the proposed online ITM as a knowledge and training meeting for as many officers as possible.

**No. 14: International Council Meeting Decision Book amendment concerning the Part 3. Internal Management, Chapter 5. International Annual Meetings**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 5. INTERNATIONAL ANNUAL MEETINGS**

[...]

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**Article 6. Reimbursements for International Annual Meetings**

---

6.1 The International Board of ELSA shall ensure that the following obligations shall be included in the Hosting Agreement:

- a. That if an International Annual Meeting of ELSA is cancelled, a financial report shall be prepared and submitted to the International Board containing information about all income and expenditure incurred divided into the different bookable options during the registration process; and
- b. Any reimbursements to participants must be ~~made~~ calculated separately on the basis of the different bookable options during the registration process.

**Comments:**

Clarification that hosts must calculate reimbursements separately, not make separate transfers.

**No. 15: International Council Meeting Decision Book amendment concerning the Part 3. Internal Management, Chapter 6. Human Resources****CHAPTER 6. HUMAN RESOURCES****Article 1. Definition**

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~~1.1 The Human Resources Model of ELSA constitutes a framework to be implemented throughout the Network and in all areas of activity provided, with the purpose of increasing the quality and quantity of members.~~

**Article 2. The Human Resources Model of ELSA**

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~~2.1 The Human Resources Model is divided into four processes:~~

- ~~a. Attraction and Selection;~~
- ~~b. Training and Development;~~
- ~~c. Engagement and Retention;~~
- ~~d. Transition and Exit.~~

~~2.2 The Attraction and Selection process takes place across all levels of ELSA. It concerns every current and potential ELSA member and is subdivided into:~~

- ~~a. Attraction that is the first step in approaching new members. It is an ongoing process with a special focus at the beginning of the term;~~
- ~~b. Selection that is the next step in approaching members who identify with the Philosophy Statement of ELSA;~~
- ~~c. Recruitment that is the final step of the Attraction and Selection process. This is realised by appointing the members and integrating them into the activities of ELSA.~~

~~2.3 The Training and Development process takes place across all levels of ELSA. This process aims to create a sense of solidarity towards ELSA and supports the development of personal and professional skills. It is subdivided into:~~

- ~~a. Agreement that is a necessary step to ensure that the active member and the board remain dedicated towards their work for ELSA;~~
- ~~b. Choice that is a necessary step to enable the active member to make an informed decision in regards to the most suitable role in ELSA;~~
- ~~c. Training that is a necessary step to develop the skills and knowledge of members that relate to specific useful competencies in regards to their chosen ELSA role;~~
- ~~d. Development that is a necessary step to encourage inclusivity of the active member by working effectively with the responsible board member.~~

~~2.4 The Engagement and Retention process takes place across all levels of ELSA. This process aims to motivate and encourage the active member to continue their work for successive terms. It is subdivided into:~~

- ~~a. Accommodation that is a necessary step to establish the active member as a part of the team. This is realised through integration, inspiration and encouragement;~~

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- ~~b. Motivation that is a necessary step to encourage independent growth of the active member by working effectively with the responsible board member;~~
- ~~c. Engagement that is a necessary step to involve the active member into decision making processes. This furthermore ensures the engagement and integration of the active member into the team;~~
- ~~d. Retention that is a necessary step to effectively maintain ELSA knowledge across all levels of ELSA. The purpose of retention is to recognise the importance of continued progression and future involvement.~~

~~2.5 The Transition and Exit process takes place across all levels of ELSA. This process aims to maintain involvement of experienced members within ELSA. It is subdivided into:~~

- ~~a. Decision that is the step whereby the member defines the extent of their future involvement in ELSA;~~
- ~~b. Search that is a necessary step in taking responsibility for the continuity of ELSA. This is realised by actively seeking suitable candidates for relevant opportunities;~~
- ~~c. Transfer that is a necessary step to ensure that previously gained knowledge and experience remains within ELSA. This is realised by providing a quality transition or an extensive archive;~~
- ~~d. Alumni that is a step that provides the opportunity to remain within the ELSA community.~~

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**Article 3. Implementation**


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~~3.1 The Human Resources Model is a tool that can be adapted by each group to their own need.~~

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**Article 1. Definition**


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1.1 Human Resources in ELSA concerns the relationship between the Association and its members. Specifically, it can be divided into the management of individual ELSA members and individual ELSA officers.

1.2 The Human Resources Handbook provides ELSA Groups with concrete areas and measures that may be implemented to improve the experience of the two groups of individuals.

1.3 Officers responsible for Human Resources within an ELSA Group shall be responsible for creating and evaluating the Human Resources strategy for their group, organise events described in the Human Resources Handbook and ensure the welfare of members and officers alike.

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**Article 2. Implementation**


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2.1 National Groups should:

- a. elect or appoint an officer dedicated to focus on Human Resources only.
- b. create their own Human Resources strategy based on their needs.
- c. evaluate Human Resources practices regularly.

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**2.2 ELSA International shall:**

- a. create and update materials including webinars and podcasts covering Area and Association knowledge.
- b. support ELSA Groups in creating individualised HR strategies.
- c. update the Human Resources Handbook regularly.
- d. organise soft skills training for National Board officers and the ELSA International Team members.
- e. develop an 'ELSA personality test'.
- f. develop a recognition procedure that celebrates achievements.
- g. support ELSA groups in preparing transition periods.
- h. create an International Internal Meeting hosts attraction strategy.
- i. look into creating a Members' platform to encourage networking and exchange between ELSA Officers.

**Comments:**

ELSA Groups lack clarity in what steps should be considered when considering Human Resources especially considering the attraction of members and the attraction of new officers. While some groups have successful strategies, others seem to deal with HR rather aimlessly.

Firstly, we believe that many ELSA Groups could benefit from a dedicated HR officer, whether that be a Director, Assistant or even a Vice President. These officers would be able to fully focus on establishing and evaluating HR practices and improve the wellbeing of their members and officers. Please note that this won't be an obligation on National Groups yet simply a strong recommendation.

Secondly, the HR handbook is already very detailed and will be revised this year to include an example of a strategy and update the best practices.

Thirdly, the implementation part indicates certain practices that ELSA International should focus on within the Area of HR.

Fourthly, we believe leaving the model in the Decision Book is useless as it acts neither as a responsibility nor an obligation yet simply a description of the process.

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THE INTERNATIONAL BOARD

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**No. 16: International Council Meeting Decision Book amendment concerning the International Council Meetings section of the Financial Management part**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 2. RESPONSIBILITIES**

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**Article 1. Responsibilities**

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1.1 ELSA International shall:

[...]

c. Report the Interim and Final Accounts to the International Council respectively at each International Council Meeting; and

d. Follow the approved Financial Strategy of ELSA.

**Comments:**

The fact that this article is stipulating only some of the responsibilities of the area, makes it incomplete. For this reason, we enlarge the number of responsibilities that are under the reach of the Financial Management Area of the International Board.

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THE INTERNATIONAL BOARD

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**No. 17: International Council Meeting Decision Book amendment concerning the International Council Meetings section of the Financial Management part**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 8. THE ELSA DEVELOPMENT FOUNDATION****Article 2. The ELSA Development Foundation Report**

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2.1 National Groups shall submit a yearly report to the Treasurer of the International Board of ELSA with the amounts they received from their general sponsors in the period between the 1st of August and the 31st of July of the previous financial year. Submitting this report shall be part of the financial obligations of National Groups towards ELSA International.

2.2 This report shall be submitted to the Treasurer of the International Board of ELSA by the 31st of August of the year of invoicing, even if the National Group did not receive any amount through general sponsorship in the previous financial year.

~~2.3 If the National Group does not inform the Treasurer of the International Board of ELSA by the deadline mentioned above, the International Board of ELSA shall invoice the National Group the maximum amount possible, i.e. €3,000. The National Group may rectify the amount by filling in the ELSA Development Foundation Report by the end of the term~~

2.3. If the report is not submitted before the above mentioned deadline, the International Board shall invoice the National Group with a fixed penalty of 100€ for Non Favoured Countries and 50€ for Favoured Countries in addition to the EDF contribution amount invoiced during the previous financial year.

2.4 National Groups may submit the EDF Annual Report until 28 days before the opening of an International Council Meeting to fulfil this financial obligation towards ELSA International.

**Comments:**

Creating a solution that allows for one hand to pressure the countries to fulfil the EDF Annual Report, delivering the information required for the calculations of the EDF Contributions, and on the other hand, making a differentiation between the countries that submitted the Report until the 31st of August and the ones that submitted after with a fixed penalty.



**No. 18: International Council Meeting Decision Book amendment concerning the International Council Meetings section of the Financial Management part**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 11. THE FINANCIAL STRATEGY OF ELSA 2019-2022****Article 12. The John H. Jackson Moot Court Competition**

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12.1 The John H. Jackson Moot Court Competition shall be made self-sustaining, and its reserve shall be reconstructed.

12.2 The International Board of ELSA shall:

- a. Improve the transparency towards the International Council by presenting each year a report on the financial state of the competition;
- ~~b. Capitalise 5% of the competition income each year to the reserve;~~
- ~~c. Set clear conditions for use of the reserve;~~
- ~~d. b.~~ Maintain a constant level of donations for the rounds in development;
- ~~e. c.~~ Cover the allowances of the Vice President in charge of ELSA Moot Court Competitions of the International Board of ELSA from the competition budget
- d. Present the use of the reserve to the International Council as part of the Final Account Report of ELSA.

12.3 A reserve for the John H. Jackson Moot Court Competition shall be created:

- a. by reserving 100,000.00 euros from the provision of the budget of the 19th edition of the John H. Jackson Moot Court Competition;
- b. by capitalising a minimum of 5% of the income of the John H. Jackson Moot Court Competition every term;

12.4 The reserve may be used as follows:

- a. 70% of the reserve may be used to cover indispensable expenses if the income is insufficient.
- b. 20% of the reserve may be used for investments made in order to improve the competition in the long term.

**Comments:**

This proposal is a step forward in the management of John H. Jackson Moot Court Competition, due to the fact that the provision of the competition for the term 20/21 will be up to 110 000 euros, and after calculation of the cost of an in-person edition, it seems rather necessary to stabilise the reserve of the competition in preparation for the upcoming years. The current circumstances have shown that partnerships may become uncertain and as such, it is necessary to ensure that the reserve will be used as a tool to ensure the stability of the event.

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**No. 19: International Council Meeting Decision Book amendment concerning the Definitions chapter of the Academic Activities and Moot Court Competitions part**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 1. DEFINITIONS**

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**Article 1. General**

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[...]

1.2 An Academic Activities project is a project where participants acquire legal skills by means of practical and (inter)active learning through academic competitions, legal research groups, law reviews, ~~lawyers at work events~~, or any other activity falling under the scope of Article 1.1.

**Comments:**

Lawyers at work events do not fall under the scope of Academic Activities projects as they constitute one of Professional Development projects, as discussed in joint AA&MCC and STEP Workshops on the X KAM Online and 78<sup>th</sup> ICM Online, as well as on the I ISM Online. Therefore, the International Board of ELSA proposes the removal of this project from a list of Academic Activities projects.

**No. 20: International Council Meeting Decision Book amendment concerning the Academic Competitions chapter of the Academic Activities and Moot Court Competitions part**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 3. ACADEMIC COMPETITIONS****Article 2. ELSA Negotiation Competition**

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2.1 The ELSA Negotiation Competition is a Flagship Project of ELSA. It simulates a negotiation process between different parties, conducted by teams consisting of two students representing a party in the negotiation.

2.2 ~~The competition consists of a minimum of two rounds: The National Rounds shall be organised in accordance with the rules indicated in following articles, and the European Final Round.~~ National and Local Groups may organise local qualification rounds and a winning team of a National Round may participate in any international negotiation competition.

[...]

2.7 ELSA International shall:

- a. Coordinate and control the quality of the ELSA Negotiation Competitions organised by National Groups;
- b. Collect and compile the information submitted by National Groups on the ELSA Negotiation Competition website and publish that information at least one week before the date indicated in the Specification Form as the beginning of the application period for the National Round;
- c. Provide support to organisers of the ELSA Negotiation Competition upon submitting the ENC specification Form (i.e. a coach from ELSA International and access to ENC materials);
- d. Provide joint promotion of the ELSA Negotiation Competition;
- e. Create, annually revise and update tools facilitating the organisational process of the ELSA Negotiation Competition;
- ~~f. Organise the European Final Round of the ELSA Negotiation Competition;~~
- ~~g. Publish the date and venue of the European Final Round no later than the opening of the first International Council Meeting of the term the year prior to the European Final Round;~~
- ~~h. Publish the final report of the ELSA Negotiation Competition no later than one month after the last day of the European Final Round. The final report must include a description of the competition, an overview of participating teams, judges, scores and concluding remarks.~~

2.8 National Groups shall:

- a. Submit the ELSA Negotiation Competition Specification Form at least 45 days before the starting date of the respective ELSA Negotiation Competition;

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- ~~b. Organise, if applicable, a National Round of the ELSA Negotiation Competition to select teams for the European Final Round;~~
- ~~c. Submit, if applicable, their teams(s) for the European Final Round no later than two months prior to the first day of the European Final Round;~~
- d. Promote the ELSA Negotiation Competition as a priority before other negotiation competitions outside of ELSA by using the provided marketing materials on every appropriate platform available to the National Group;
- e. Use promotional materials (i.e. official ENC logo) provided by ELSA International.

~~2.9 The regulation pertaining to the European Final Round will be enforced starting from the 1<sup>st</sup> of August 2021.~~

**Comments:**

Firstly, this proposal is in accordance with the proposed Board reform. The Board Reform is one of the Strategic Goals of ELSA (2019-2023) and the Board reform proposed in other proposals of the International Board of ELSA falls within the implementation period of the above-mentioned Strategic Goals of ELSA. Considering the fact that the proposed Board reform will enter into force in 2022/2023, we would like to withdraw all the regulation concerning the European Final Round of the ELSA Negotiation Competition (ENC) which would enter into force in August 2021. If the first European Final Round of the ENC would take place as planned in spring 2022, that would be the first and only European Final Round of the ENC since the competition would be a part of the responsibilities of the new Vice President in charge of Competitions of the International Board. Taking into consideration the workload of the new Vice President in charge of Competitions of the International Board of ELSA, who would be responsible for both international Moot Court Competitions and all the Academic Competitions in the Network, the International Board of ELSA proposes the above proposal as the another international competition would constitute a significant burden of the future Vice President in charge of Competitions and their workload would not be proportional in comparison with other members of the International Board of ELSA.

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THE INTERNATIONAL BOARD

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**No. 21: International Council Meeting Decision Book amendment concerning the Academic Competitions chapter of the Academic Activities and Moot Court Competitions part**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 3. ACADEMIC COMPETITIONS**

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**Article 4. Client Interviewing Competition**

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4.1 A Client Interviewing Competition is a competition that simulates a lawyer-client consultation in which two students, acting as lawyers, are presented with a client matter.

4.2 The simulation shall be observed and evaluated by a panel of no less than three judges who shall be recognised in the relevant field of law and shall include at least one legal practitioner. The panel shall provide participants feedback at the end of the simulation.

**Comments:** The International Board of ELSA would like to introduce the Article 4 to this chapter in order to regulate the Client Interviewing Competition as a recognised format in our Network. As we expanded the Academic Competitions coaching this year to all the Academic Competitions and not only the ELSA Negotiation Competition coaching, information we collected lead us to the decision of creating a first Client Interviewing Competition (CIC) package and first regulations. The proposal is based on the research that ELSA International conducted on this competition, as well as on the materials that several National Groups generously provided us with.

This proposal is intended as being the first step towards harmonisation of this project as a project of ELSA. Thus, if approved by the International Council, ELSA International will create a logo, branding, guide rulebook, templates for scoring and similar supporting documents as done with the ELSA Negotiation Competition and the ELSA Legal Debates.

THE INTERNATIONAL BOARD

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**No. 22: International Council Meeting Decision Book amendment concerning the Legal Writing chapter of the Academic Activities and Moot Court Competitions part and the Flagship Projects chapter of the General part**

The International Board of ELSA is proposing the following to the International Council:

**PART 1. GENERAL****CHAPTER 7. FLAGSHIP PROJECTS****Article 1. Definition**

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1.1 The Flagship Projects of ELSA are well established projects of key importance to the National Groups and ELSA International organised and/or coordinated by ELSA International.

1.2 The Flagship Projects of ELSA are:

- a. The European Human Rights Moot Court Competition;
- ~~b. International Legal Research Group;~~
- c. The ELSA Law Review;
- d. ELSA Negotiation Competition;
- e. The John H. Jackson Moot Court Competition;
- f. ELSA Law Schools;
- g. ELSA Delegations;
- h. International Conferences of ELSA;
- i. Student Trainee Exchange Programme.

**PART 6. ACADEMIC ACTIVITIES (AA) AND MOOT COURT COMPETITIONS (MCC)****CHAPTER 3. LEGAL WRITING****Article 1. Legal Research Groups**

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[...]

1.6 ELSA International shall:

- a. Coordinate and control the quality of unilateral, bilateral and multilateral Legal Research Groups;
- b. Publish unilateral, bilateral and multilateral Legal Research Groups on the virtual library on the website of Legal Research Groups and assist National Groups in the publication process upon request;
- c. Provide support to organising groups;
- d. Create, annually revise and update tools facilitating the organisational process of Legal Research Groups.

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**Article 2. International Legal Research Group**


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**2.1 General**

- a. ~~The International Legal Research Group is a Flagship Project of ELSA annually organised and coordinated by ELSA International.~~
- b. ~~A Final Report of an International Legal Research Group is a compilation of all National Reports including at least introductions, answers to the Academic Framework, tables of legislation and bibliographies.~~
- c. ~~A Concluding Report of an International Legal Research Group compares and contrasts the findings of the Final Report including at least an executive summary, an introduction, compilations of the answers to the Academic Framework and a conclusion.~~
- d. ~~Once the National Coordinator and/or their National Research Team has been appointed, they shall not be replaced or removed without the explicit approval of the Vice President in charge of Academic Activities of the International Board of ELSA.~~

**2.2 ELSA International shall:**

- a. ~~During the preparation period for the International Legal Research Group:
 
  - i. ~~Establish an Academic Board for each new International Legal Research Group;~~
  - ii. ~~Develop the Academic Framework, Academic Guidelines, timeline and Style Guide for the Final Report and the Concluding Report of the International Legal Research Group in collaboration with the Academic Board;~~~~
- b. ~~During the period for the National Coordinator applications:
 
  - i. ~~Coordinate the participation of National Groups in the International Legal Research Group through the appointment, instruction and management of National Coordinators;~~
  - ii. ~~Open a call for such National Coordinators prior to the launch of the International Legal Research Group;~~
  - iii. ~~Send the applications for the position of National Coordinator to the relevant National Groups for recommendations within five days after the call has been closed;~~
  - iv. ~~Inform the applicants for the position of National Coordinator about the outcome of their application within 15 days after the call has been closed;~~~~
- c. ~~During the period for the National Research Team applications:
 
  - i. ~~Open a call for the remaining positions in the National Research Teams after the appointment of the National Coordinators;~~
  - ii. ~~Send the applications for the National Research Teams to the relevant National Groups and National Coordinator within five days after the call has been closed;~~~~
- d. ~~During the period for Concluding Report Team applications:
 
  - 1. ~~Open a call for the positions in the Concluding Report Team;~~
  - 2. ~~Inform the applicants for the positions in the Concluding Report Team about the outcome of their application within five days after the call has been closed;~~~~
- e. ~~During the period for the research and publication:
 
  - i. ~~Inform the National Research Teams of the progress of the International Legal Research Group throughout the research period and the publication period;~~~~

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- ~~ii. — Make the research publicly available in a Final Report and a Concluding Report within a reasonable amount of time following the completion of the research;~~
- ~~iii. — Ensure the editorial standard of the Final Report and the Concluding Report by cooperating with an external publisher.~~

## 2.3 National Groups shall:

- ~~a. — During the period for the National Coordinators applications:
 
  - ~~i. — Promote the call for National Coordinators within their National Group;~~
  - ~~ii. — Recommend justifiably to ELSA International whether to accept or reject an application for National Coordinator within 10 days after the call has been closed;~~
  - ~~iii. — Provide the appointed National Coordinator with the tools and contacts they need to fulfil their tasks and access to the external contacts of the National Group;~~~~
- ~~b. — During the period for the National Research Team applications:
 
  - ~~i. — Promote the call for the positions within the National Research Team within their National Group;~~
  - ~~ii. — Recommend justifiably to the National Coordinator whether to accept or reject an application for the National Research Team within 10 days after the call has been closed.~~~~
- ~~c. — During the period for Concluding Report Team applications;
 
  - ~~i. — Promote the call for the positions within the Concluding Report Team within their National Group;~~~~

## 2.4 National Coordinators shall:

- ~~a. — During the period for the National Research Team applications:
 
  - ~~i. — Promote the call for positions in the National Research Team within their National Group;~~
  - ~~ii. — Consider the recommendation of the National Group in the selection of the National Research Team;~~
  - ~~iii. — Inform the applicants to the positions on the National Research Team within 15 days after the call has been closed, but no earlier than 10 days after the call has been closed;~~~~
- ~~b. — During the period for Concluding Report Team applications;
 
  - ~~1. — Promote the call for the positions within the Concluding Report Team within their National Group;~~~~
- ~~c. — During the period for research and publication:
 
  - ~~i. — Ensure that the National Research Team complies with the timeline, Academic Framework, Academic Guidelines and Style Guide as set out by ELSA International;~~
  - ~~ii. — Ensure the academic and editorial standard of their National Report.~~~~



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**Comments:**

The International Board of ELSA proposes the removal of the International Legal Research Group (ILRG) from the list of Flagship projects of ELSA, as well as from the list of the responsibilities of the International Board.

As discussed on the I International Strategy Meeting and 78<sup>th</sup> International Council Meeting, there are numerous obstacles that this project is facing. Although the different promotion strategy was implemented in this ILRG's promotion, the results improved only in participating countries, which constitute less than a half of ELSA member countries for this edition. Number of participating countries was dropping down every year, however, number of unilateral, bilateral and multilateral LRGs in the network is significantly increasing yearly. Following the discussion on the I International Strategy Meeting, we would like to introduce the article 1.6 which would define obligations of ELSA International regarding unilateral, bilateral and multilateral LRGs in order to maintain high quality of our publications and provide necessary materials and support to the organising groups.

Lastly, the International Board of ELSA would like to keep the article 1.2.d in the International Council Meeting Decision Book which defines the International Legal Research Group in order to assure the possibility of future organisation of this project if circumstances allow and the situation improves.

**No. 23: International Council Meeting Decision Book amendment concerning the Legal Writing chapter of the Academic Activities and Moot Court Competitions part**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 4. LEGAL WRITING****Article 4. ELSA Law Review**

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[...]

~~4.6 The submissions published shall meet the following requirements:~~

- ~~a. The submissions shall be in British English;~~
- ~~b. The submissions shall be the original work of the authors submitting them for publication;~~
- ~~c. The submissions shall comply with the ELSA Law Review Plagiarism Policy;~~
- ~~d. The submissions shall be referenced in accordance with the Oxford University Standard for the Citation of Legal Authorities (OSCOLA);~~
- ~~e. The submissions shall not have been published elsewhere;~~
- ~~f. The submissions shall include a short abstract, consisting of a maximum 10% of the length of the submission, as well as an author's biography not exceeding 100 words;~~
- ~~g. The submission shall be submitted as a file readable by Microsoft Word;~~
- ~~h. The submission shall comply with the Authors' Guidelines in force at the time of publication;~~
- ~~i. Articles submitted shall be between 2,500 and 7,500 words including footnotes and appendices;~~
- ~~j. Case notes submitted shall be between 1,000 and 4,000 words including footnotes and appendices; and~~
- ~~k. Letters to the editor shall be between 1,000 and 2,000 words including footnotes and appendices.~~

~~4.7~~ 4.6. The ELSA Law Review shall be published in accordance with the Publication Cycle:

- a. A volume of the ELSA Law Review shall span the calendar year and shall consist of two issues.
- b. The call for submissions for the first issue shall open no later than the opening of the first International Council Meeting of the term of the year preceding its publication.
- c. The call for submissions for the second issue shall open no later than the opening of the second International Council Meeting of the term of the year of its publication.

**Comments:**

The International Board of ELSA proposes removal of the Article 4.6 which sets requirements for the publication of submissions received for the ELSA Law Review. As the authors that submit their articles to the ELSA Law Review are not the National Groups, hence third parties, we cannot regulate their behaviour or quality standards of the articles in the International Council Meeting Decision Book. Those and other requirements are set in the Authors' Guidelines for the ELR and other relevant documents.

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Finally, should the removal of current Article 4.6 is accepted, the International Board of ELSA would like to renumber articles that follows in this chapter of the International Council Meeting Decision Book.

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**No. 24: International Council Meeting Decision Book amendment concerning the Flagship Projects chapter of the General part, Financial Strategy of ELSA 2109-2022 chapter of the Financial Management part and the Moot Court Competitions chapter of the Academic Activities and Moot Court Competitions part**

The International Board of ELSA is proposing the following to the International Council:

**PART 1. GENERAL****CHAPTER 7. FLAGSHIP PROJECTS****Article 1. Definition**

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1.1 The Flagship Projects of ELSA are well established projects of key importance to the National Groups and ELSA International organised and/or coordinated by ELSA International.

1.2 The Flagship Projects of ELSA are:

- j. The Helga Pedersen Moot Court Competition ~~European Human Rights Moot Court Competition~~;
- k. International Legal Research Group;
- l. The ELSA Law Review;
- m. ELSA Negotiation Competition;
- n. The John H. Jackson Moot Court Competition;
- o. ELSA Law Schools;
- p. ELSA Delegations;
- q. International Conferences of ELSA;
- r. Student Trainee Exchange Programme.

**PART 4. FINANCIAL MANAGEMENT****CHAPTER 11. THE FINANCIAL STRATEGY OF ELSA 2019-2022****Article 13. The ~~European Human Rights Moot Court Competition~~ Helga Pedersen Moot Court Competition**

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13.1 The standards of the competition shall be increased while maintaining its financial stability.

13.2 The International Board of ELSA shall:

- a. Improve the transparency towards the International Council by presenting each year a report on the financial state of the competition;
- b. Capitalise 5 % of the competition income each year to the reserve;
- c. Set clear conditions of use of the reserve;
- d. Introduce a registration fee in order to raise the quality standards of the competition;

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- e. Cover the allowances of the Vice President in charge of Academic Activities of the International Board of ELSA from the competition budget.

## PART 6. ACADEMIC ACTIVITIES (AA) AND MOOT COURT COMPETITIONS (MCC)

### CHAPTER 5. MOOT COURT COMPETITIONS

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#### Article 3. ~~European Human Rights Moot Court Competitions (EHRMCC)~~ Helga Pedersen Moot Court Competition (HPMCC)

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3.1 The ~~European Human Rights Moot Court Competition~~ Helga Pedersen Moot Court Competition is a Flagship Project of ELSA. It simulates hearings of the European Court of Human Rights. It is open to teams from European States in which there is a National Group present as well as to the teams from the Council of Europe member states.

[...]

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#### Article 4. Regional Rounds

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4.1 ELSA International shall open the call for Regional Round Organisers for the ~~European Human Rights Moot Court Competition~~ Helga Pedersen Moot Court Competition and European Regional Round Organisers for the John H. Jackson Moot Court Competition before the closing of the second International Council Meeting of the term.

[...]

4.6 If ELSA International is unsuccessful during the call set out under Article 4.1 of this Chapter, ELSA International may seek institutional partners to organise the Regional Round of the ~~European Human Rights Moot Court Competition~~ Helga Pedersen Moot Court Competition and the European Regional Rounds of the John H. Jackson Moot Court Competition.

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#### Article 5. Responsibilities

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5.1 ELSA International shall:

- a. Organise the John H. Jackson Moot Court Competition and the ~~European Human Rights Moot Court Competition~~ Helga Pedersen Moot Court Competition;
- b. Publish the final reports of the John H. Jackson Moot Court Competition and Helga Pedersen Moot Court Competition ~~European Human Rights Moot Court Competition~~ no later than one month after the last day of the Final Oral Round of the respective Competition. The final report shall include a description of the competition, reportings from the Written Round, Regional Rounds and the Final Oral Round, including an overview of participating teams, judges/panellists and scores, and concluding remarks.

5.2 National Groups shall:

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- a. Promote the Moot Court Competitions of ELSA International as a priority before other Moot Courts outside of ELSA by using the provided marketing materials on every appropriate platform available to the National Group.

**Comments:**

Following numerous discussions and open calls throughout this term, the International Board of ELSA would like to propose renaming of the European Human Rights Moot Court Competition in the occasion of its 10<sup>th</sup> edition. After the consultation with the Council of Europe, our Human Rights Partner and biggest supporter of the Competition since its establishment, we decided to proceed with the name of the Danish judge Helga Pedersen. Judge Pedersen is the first female judge appointed at the ECtHR as well as the advocate of prison and penal reform and the advancement of women's legal status. Judge Pedersen's work left remarkable trace in the history of the ECtHR and renaming the largest English-speaking, human-rights oriented moot court competition in the world after her would add even more prestige to the competition and strengthen the bonds between ELSA, Council of Europe and the European Court of Human Rights.

Moreover, the Competition is open to ELSA member states as well as to the Council of Europe member states, therefore, the International Council Meeting Decision Book has to be adjusted to the general Rules of the Competition.

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**No. 25: International Council Meeting Decision Book amendment concerning the Academic Activities and Moot Court Competitions part**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 5. SOCIAL RESPONSIBILITY INITIATIVES****Article 1. Rule of Law Educational Campaign (ROLE)**

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1.1 The Rule of Law Educational Campaign is an initiative with the purpose of educating Europe's youth on their fundamental rights and Rule of Law.

**Article 2. ELSA for Schools (ELSA4Schools)**

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2.1 ELSA4Schools is a project that aims to implement change within society through the legal education of children and young people.

2.2 An ELSA4Schools event corresponds to a school visit coordinated by an organising ELSA group and shall consist of no less than one hour of academic programme followed by a practical exercise.

**Comments:**

The International Board of ELSA is proposing defining our social responsibility initiatives in the International Council Meeting Decision Book. As one of the aims of the Strategic Goal 2 – A Living Vision, ELSA shall acknowledge legal matters, as well as engage in activities which encourage social responsibility through a holistic approach. Thus, we are proposing introducing this chapter in the AA&MCC part in order to formalise ELSA's social responsibility commitment by defining current ongoing projects and create a space for future projects and initiatives.

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THE INTERNATIONAL BOARD

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**No 26: International Council Meeting Decision Book amendment concerning the Seminars and Conferences part**

The International Board is proposing the following to the Council:

**CHAPTER 2. RESPONSIBILITIES**

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**Article 1. Responsibilities**

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[...]

1.2 National Groups shall:

[...]

~~e. Ensure that in case a certificate or diploma is issued upon a Seminars & Conferences event by the Organising Committees of Seminars & Conferences events, it is signed by the speaker or the respective academic partner involved.~~

**Comments:**

The obligation of National Groups to ensure that the certificate of participation signed by the speaker of the respective academic partners involved is proposed to be removed. This obligation isn't reflecting the common practice in S&C events. Thus, even the certificates of participation issued by ELSA International are signed by the respective International Board members, not speakers.



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**No 27: International Council Meeting Decision Book amendment concerning the Seminars and Conferences part**

The International Board is proposing the following to the Council:

### CHAPTER 3. ELSA Law Schools

#### Article 3. ELSA Law School Cycle

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3.1 ~~The ELSA Law School Calendars Cycle is specify deadlines and periods specified in the ELSA Law Schools Cycle Calendar period, during which ELSA Law Schools are being organised and during which the specified deadlines are binding for the Organising Committees of ELSA Law Schools.~~

3.2 There shall be two ELSA Law School Cycles during one ~~calendar year term~~: the Winter ELSA Law Schools Cycle and the Summer ELSA Law Schools Cycle.

3.3 The ELSA Law Schools Cycle shall comprise of ~~seven~~ eight periods: specification, preparation, application, selection, additional application, additional selection, event, and evaluation.

#### Article 4. Responsibilities

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4.1 ELSA International shall:

[...]

- a. ~~During the specification period, announce to National Groups the start of the respective ELSA Law Schools Cycle by sending the ELSA Law Schools Specification Form and together with the respective ELSA Law Schools Cycle Calendar by:~~
  - a. The end of July for the Winter ELSA Law Schools Cycle; and
  - b. The end of October for the Summer ELSA Law Schools Cycle;

[...]

- c. During the preparation period:

[...]

- iv. Provide the Organising Committees of ELSA Law Schools with the ELSA Law Schools Marketing Kit in due time specified in the respective ELSA Law Schools ~~Cycle~~ Calendar;

#### Comments:

Rephrasing the definition of ELSA Law School Calendar and fixing the related articles.

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**No 28: International Council Meeting Decision Book amendment concerning the Seminars and Conferences part**

The International Board is proposing the following to the Council:

### CHAPTER 3. ELSA Law Schools

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**Article 5. ELSA Law Schools Training Weekends**


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5.1 The International Board of ELSA shall organise annually the Winter ELSA Law Schools Training Weekend and the Summer ELSA Law Schools Training Weekend to train the Organising Committees of ELSA Law Schools.

~~5.2 Each Organising Committee of ELSA Law Schools has a right to appoint one representative to attend the ELSA Law Schools Training Weekend.~~

~~5.3 2 Should the ELSA Law Schools Training Weekends take place in person, each Organising Committee of ELSA Law Schools has a right to appoint one representative to attend. The cost of participation in the ELSA Law Schools Training Weekends for at least of one representative from each Organising Committee of ELSA Law Schools shall be covered by the ELSA Law Schools Administrative Fee and it shall include the training, accommodation and meals.~~

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**Article 4. Responsibilities**


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4.1 ELSA International shall:

[...]

b. During the preparation period:

[...]

v. Organise the Winter ELSA Law Schools Training Weekend and the Summer ELSA Law Schools Training Weekend;

**Comments:**

ELSA Law Schools Training Weekend takes place in January, and it is mainly for Summer ELSA Law Schools Organising Committees as to the time period. As a consequence, Winter ELSA Law Schools - WELS Organising Committees lack proper training, and it is affecting the quality of the WELS organised in the Network. In order to motivate more people to organise WELS and subsequently to continue WELS expansion and grow, it's vital to organise separate WELS Training Weekend. Hence, ELSA International will be able to train WELS organisers more efficiently and provide them with the necessary ELSA Law Schools knowledge and skills.

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**No 29: International Council Meeting Decision Book amendment concerning the Seminars and Conferences part**

The International Board is proposing the following to the Council:

**CHAPTER 5. INTERNATIONAL CONFERENCES OF ELSA**

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**Article 2. Requirements**

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2.1 International Conferences of ELSA shall:

[...]

- ~~e. Comply with the Quality Standards of International Conferences of ELSA as specified under Article 4 of this Chapter.~~

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**Article 3. Responsibilities**

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[...]

3.2 The National Groups shall:

- a. Actively promote organising and participating in International Conferences of ELSA.

~~3.2 Organising Committees of International Conferences of ELSA shall:~~

- ~~a. Submit the International Conferences of ELSA Specification Form at least three months before the starting date of the respective International Conference of ELSA;~~
- ~~b. Provide all information necessary for the purpose of creating the portfolio of the respective International Conference of ELSA on the International Conferences of ELSA website at least one month before the date indicated in the relevant Event Specification Form as the beginning of the application period for the respective event;~~
- ~~c. Submit International Conferences of ELSA Evaluation Form no later than one month after the last date of the respective International Conference of ELSA.~~

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**Article 4. Quality Standards**

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~~4.1 General Quality Standards of International Conferences of ELSA shall be the following:~~

- ~~a. Participants of an International Conference of ELSA shall be provided with a participants' badge including at least the name of the participant, the venue of the event, and the phone number of the Head of Organising Committee of the International Conference of ELSA;~~
- ~~b. Participants of an International Conference of ELSA shall be provided with a welcome package including at least the programme of the International Conference of ELSA.~~

~~4.2 Quality Standards of International Conferences of ELSA relating to the academic programme of an International Conference of ELSA shall be the following:~~

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- ~~a. The preliminary academic programme of an International Conference of ELSA shall be published at the latest with the opening of the application period and a complete academic programme at the latest one month before the start date of the International Conference of ELSA;~~
- ~~b. Materials relevant for the academic programme shall be distributed to the participants an International Conference of ELSA at least two weeks prior to the starting date of the International Conference of ELSA;~~
- ~~c. At least six speakers with various academic backgrounds shall be delivering the academic programme of an International Conference of ELSA;~~
- ~~d. At least one third of speakers delivering the academic programme of an International Conference of ELSA shall be international, wherein international means either being based or having an academic or professional experience in a different country than the country where an International Conference of ELSA takes place;~~
- ~~e. Free wireless internet access shall be at the disposal of the participants and speakers of an International Conference of ELSA at the venue of the academic programme;~~
- ~~f. At least two members of the Organising Committee of an International Conference of ELSA shall be present during the academic programme and be at the disposal of the speakers and participants of the International Conference of ELSA;~~
- ~~g. Certificate of participation shall be granted to the participants of an International Conference of ELSA who have attended the entire academic programme of the International Conference of ELSA.~~

#### ~~4.3 Quality Standards of International Conferences of ELSA relating to social programme of an International Conference of ELSA shall be the following:~~

- ~~a. The social programme shall be provided each day of the official programme of an International Conference of ELSA with the aim of facilitating networking;~~
- ~~b. In the case of the organisation of a gala ball, there is no obligation imposed on the Organising Committee of an International Conference of ELSA to organise an additional social programme for those participants, who are not attending the gala ball.~~
- ~~c. In the case of the organisation of a gala ball, the food and drinks shall respect the dietary restrictions and allergies of the participants of an International Conference of ELSA and shall correspond to the price of the gala ball.~~
- ~~d. At least one member of the Organising Committee of an International Conference of ELSA shall be present during the official social programme, providing all necessary assistance to the participants of the International Conference of ELSA.~~

#### ~~4.4 Quality Standards of International Conferences of ELSA relating to meals served during an International Conferences of ELSA shall be the following:~~

- ~~a. Served meals shall respect dietary restrictions, allergies and preferences stated by the participants of an International Conference of ELSA in the application form;~~
- ~~b. Lunch shall be provided for every day of the official programme of the International Conference of ELSA, excluding either the day of arrival or the day of departure;~~
- ~~c. Coffee break shall be provided during each day of the academic programme of an International Conference of ELSA and shall include at least water, coffee, tea and snacks;~~
- ~~d. Water shall be distributed to the speakers of an International Conference of ELSA.~~

#### ~~4.5 Quality Standards of International Conferences of ELSA relating to the promotion of an International Conference of ELSA shall be the following:~~

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- ~~a. All marketing materials used to promote an International Conference of ELSA shall be compliant with the International Conferences of ELSA marketing kit created and made available to the Organising Committees of International Conferences of ELSA by ELSA International;~~
- ~~b. An International Conference of ELSA portfolio published on the International Conferences of ELSA website shall include at least a description of the event, information about the venue of the event, a preliminary academic and social programme, the link to the relevant application form, and contact information of the Organising Committee of an International Conference of ELSA.~~

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**Article 54. Compliance and Quality Control**

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**Comments:**

The Quality Standards part is proposed to be removed as they constitute obligations of Organising Committees, which are not subject to the International Council Meeting Decision Book. As for the Requirements of International Conferences of ELSA, the last article has been removed as it refers to the compliance with the Quality Standards. Same applies to the responsibilities of an Organising Committee, which have been removed completely. They all have included in the International Conferences of ELSA Hosting Agreement which regulates the relationship between the International Board of ELSA and Organising Committees. Moreover, the proposal also introduces the responsibility of National Groups, which reflects a common practise.

**No 30: International Council Meeting Decision Book amendment concerning the Seminars and Conferences part**

The International Board is proposing the following to the Council:

**CHAPTER 8. OTHER SEMINARS AND CONFERENCES EVENTS****Article 5. Study Visits**

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[...]

~~5.4 Responsibilities of the participating groups shall be defined in the Study Visit Agreement, which shall be signed by the participating groups and sent to the Vice President in charge of Seminars and Conferences of the International Board of ELSA prior to the start date of the Study Visit.~~

~~5.5 Unless agreed otherwise in the Study Visit Agreement, the receiving group shall be responsible for organising academic, social and cultural programmes of the event, providing accommodation and meals, and providing all information necessary, in particular in relation to visa arrangements.~~

~~5.6 Unless agreed otherwise in the Study Visit Agreement, the visiting group shall pay the deposit or the accommodation fee and any other necessary fees in advance to the receiving group, be an active part of the Study Visit, especially during the academic programme, collaborate in everything required by the receiving group, and be responsible for its own insurance.~~

~~5.7 The receiving group may request a deposit from the visiting group(s). The deposit and its use shall be agreed by the participating groups prior to the starting date of the Study Visit. If damage occurs and the Study Visit Agreement is not concluded, the deposit may not be fully refunded in the event of:~~

- ~~a. Withdrawal of the Study Visit if the receiving group already has a proven financial loss, the receiving group shall determine the latest date to cancel the Study Visit without forfeiting the deposit;~~
- ~~b. Damage incurred during the Study Visit, for example, financial loss incurred as a result of material damage.~~

5.8<sup>5</sup> [...]

**Comments:**

Study Visit Agreement is between the Hosting Group and the Visiting Group, and it regulates the responsibilities and rights of both parties. Nevertheless, each Study Visit has its own conditions and different standards. As a consequence, the same responsibilities and obligations cannot be imposed on every situation.

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THE INTERNATIONAL BOARD

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In accordance with the freedom of contract principle, the parties are free to enter into contracts and to determine their contents by their free will. Therefore, the terms and conditions of the Agreement should not be regulated in the Decision Book and the parties should be free to determine by their own interests.

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THE INTERNATIONAL BOARD

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**No. 31: International Council Meeting Decision Book amendment concerning the Student Trainee Exchange Programme Part**

The International Board of ELSA is proposing the following to the International Council:

**PART 8. STUDENT TRAINEE EXCHANGE PROGRAMME (STEP)****CHAPTER 1. DEFINITIONS**

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**Article 1. General**

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[...]

- 1.2 The Student Trainee Exchange Programme shall be open to:
- a. ELSA members free of charge;
  - b. External Applicants if they either:
    - i. Are members of an organisation with which ELSA has an agreement for the purpose;
    - ii. Pay the External Application Fee, provided they come from a country in which there is no ELSA Group present;
    - iii. At its own discretion, the International Board of ELSA may deviate from the requirements of Article 1.2.b.ii.

**Comments:**

After several discussions with members of the Network, it has become clear that a clarification of the meaning of External Applicants and their standing is needed in order to avoid misunderstandings not only from our Officers but also from potential members and applicants. With this article we wish to clarify this whilst at the same time allowing for some sort of discretion from The International Board in order to accommodate certain exceptional cases that have occurred throughout the network.



THE INTERNATIONAL BOARD

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**No. 32: International Council Meeting Decision Book amendment concerning the Flagship Projects Chapter of the General Part, the Financial Strategy Chapter of the Financial Management Part and the Student Trainee Exchange Programme (STEP) Part.<sup>1</sup>**

The International Board of ELSA is proposing the following to the International Council:

**PART 1. GENERAL****CHAPTER 7. FLAGSHIP PROJECTS**

1.2 The Flagship Projects of ELSA are:

- a. The European Human Rights Moot Court Competition;
- b. International Legal Research Group;
- c. The ELSA Law Review;
- d. ELSA Negotiation Competition;
- e. The John H. Jackson Moot Court Competition;
- f. ELSA Law Schools;
- g. ELSA Delegations;
- h. International Conferences of ELSA;
- i. ~~Student Trainee Exchange Programme~~ ELSA Traineeships.

[...]

**PART 4. FINANCIAL MANAGEMENT (FM)****CHAPTER 11. THE FINANCIAL STRATEGY OF ELSA 2019-2022**

[...]

**Article 16. ~~Student Trainee Exchange Programme~~ ELSA Traineeships**

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16.1 The financial state of ELSA Traineeships ~~Student Trainee Exchange Programme~~ shall be improved.

[...]

**PART 8. ~~STUDENT TRAINEE EXCHANGE PROGRAMME (STEP)~~ ELSA TRAINEESHIPS****CHAPTER 1. DEFINITIONS**


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<sup>1</sup> If accepted by the International Council during the LXXIX International Council Meeting of ELSA, these amendments shall enter into force on the 1st of August 2021.

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 THE INTERNATIONAL BOARD
 

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**Article 1. General**


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1.1 ~~The Student Trainee Exchange Programme~~ ELSA Traineeships (STEP) is a ~~Key Area and~~ a Flagship Project of ELSA that fosters professional development and provides legal work opportunities to law students and young lawyers.

1.2 ~~The Student Trainee Exchange Programme~~ ELSA Traineeships shall be open to:

- a. ELSA members free of charge;
- b. External Applicants if they either:
  - i. Are members of an organisation with which ELSA has an agreement for the purpose;
  - ii. Pay the External Application Fee.

[...]

**Article 2. Responsibilities**


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2.1 ELSA International shall:

- a. Produce and make available to National Groups tools necessary for the ~~Student Trainee Exchange Programme~~ ELSA Traineeships, annually revise them, and, if necessary, update them;
- b. Publish the Calendar for the upcoming term within one week from the start of the term;
- c. Annually evaluate ~~the Student Trainee Exchange Programme~~ ELSA Traineeships and share the outcome with National Groups;
- a. Maintain, update and adhere to the list of External Applicants and ELSA International Traineeship Providers that are prevented from further participation in ~~the Student Trainee Exchange Programme~~ ELSA Traineeships;

[...]

2.2 National Groups shall:

- a. Ensure that they and their Local Groups comply with the Calendar
- b. Try to fundraise suitable remuneration for unpaid Traineeships;
- c. Maintain, update and adhere to the list of their respective Applicants and Traineeship Providers that are prevented from further participation in ~~the Student Trainee Exchange Programme~~ ELSA Traineeships;

[...]

**Article 3. Quality Standards**


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3.1 Quality standards of ~~the Student Trainee Exchange Programme~~ ELSA Traineeships relating to Traineeships shall be published and revised annually by ELSA International and include at least the following:

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THE INTERNATIONAL BOARD

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[...]

3.2 Quality standards of ~~the Student Trainee Exchange Programme~~ ELSA Traineeships relating to Reception shall be published and revised annually by ELSA International and shall include at least the following:

[...]

**Comments:**

STEP has been one of the keys and most important projects of ELSA for decades, however, although the project continues to be vital and contemporary, the way we present it, sell it, market it and communicate about it to our members no longer fits the times and circumstances we are currently facing. In order for the project to expand, meet the requirements, needs and ideas of our members now and in the future as well as be clear, without any misunderstandings with any other similar projects, a rebranding is now needed. With the above proposal, we seek to rebrand STEP into ELSA Traineeships. The new name would be simple, clear and unmistakable and thus aid in Human Resources, project development and attracting new members and applicants.

## THE INTERNATIONAL BOARD

**No. 33: International Council Meeting Decision Book amendment concerning the Human Rights chapter of the General part**

The International Board of ELSA is proposing the following to the International Council:

**PART 1. GENERAL****CHAPTER 4. HUMAN RIGHTS****Article 1. Aim**

1.1 ELSA shall be continuously committed to human rights awareness, human rights education, and respect of the rule of law. ELSA shall strive to be recognised for a strictly legal, academic and impartial approach to human rights.

**Article 2. Implementation of human rights**

2.1 Human rights shall be implemented in all Key Area activities of ELSA through organising the Annual Human Rights Campaign ~~annual campaigns on topic of ELSA Day~~, falling under the topic of the International Focus Programme.

2.2 ~~ELSA Day is a human rights forum constituting a part of ELSA's annual human rights campaign. ELSA Day consists of coordinated events organised by National and Local Groups on national and international standards of protection and implementation of human rights. The ELSA Day events shall be organised every last Wednesday of November. The Annual Human Rights Campaign shall start on 1 August and finish on 31 July each term.~~

2.3 ELSA International shall:

- a. Publish at least one article on human rights in every issue of Synergy;
- b. Provide necessary information and other assistance to National and Local Groups;
- c. Coordinate the annual human rights campaign;
- d. Launch a call for the ELSA Day Annual Human Rights Campaign topics no later than four weeks before the opening of the second International Council Meeting of the term;
- e. Create an ELSA Day Annual Human Rights Campaign Outline for the respective edition;
- f. Conduct the ~~annual ELSA Day competition~~ Annual Human Rights Campaign Competition.

2.4 National Groups shall:

- a. Submit the ~~ELSA Day~~ the Annual Human Rights Campaign Specification Form and the ~~ELSA Day~~ the Annual Human Rights Campaign Evaluation Form to ELSA International when an ~~ELSA Day~~ event has been organised by the National Group and ensure that the Local Groups submit their Annual Human Rights Campaign Specification Form and the Annual Human Rights Campaign Evaluation Form to the ELSA International when an event has been organised by a Local Group;

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 THE INTERNATIONAL BOARD
 

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- b. Contribute to the annual human rights campaign;
- c. Ensure that Local Groups organise Human Rights ELSA Day events on the relevant Annual Human Rights Campaign topic;
- d. ~~Ensure that Local Groups submit the ELSA Day Annual Human Rights Campaign Specification Form and the Annual Human Rights Campaign ELSA Day Evaluation Form to ELSA International when an ELSA Day event has been organised by the Local Group;~~
- e. Ensure that Local Groups contribute to the Annual Human Rights Campaign.

**Comments:**

With the International Focus Programme on Law and Technology, ELSA International proposed a general restructuring of the IFP in order to turn it into an advocacy campaign of ELSA. As a part of that, the International Council adopted a structure in which an annual human rights campaign is organised on the ELSA Day topic. Subsequently, the Annual Human Rights Campaign 2020/2021 has started with the ELSA Day with other events happening throughout the year.

Following the discussions on the 78<sup>th</sup> ICM Online as well as on the I ISM Online and the general confusion between the campaign and the ELSA Day, the International Board of ELSA is proposing striking out the ELSA Day and focusing on the Annual Human Rights Campaign in its entirety, which is already the case in practice in the Network. We firmly believe that ELSA should focus on human rights throughout the year and not only on one day in November, which was welcomed by the Network – as we have received more than 150 specification forms for this years' campaign. Moreover, giving the liberty to the Officers of the network to organise Annual Human Rights Campaign events throughout the year will significantly lower the burden on the Local Officers that are usually starting their term in September or October and are facing numerous difficulties when organising their first event in November.

Considering all of the above-mentioned as well as all the discussions we had during this term on the International Internal Meetings, we consider this solution the best one for the adequate and successful implementation of human rights and human rights-related events in the ELSA Network.

**No. 34: International Council Meeting Decision Book amendment concerning the International Focus Programme chapter of the General part**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 5. INTERNATIONAL FOCUS PROGRAMME****Article 4. International Focus Programme Topic**

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4.1 The topic of the International Focus Programme, with duration from the 1st of January 2020 until the 31st of July 2022, shall be “Law and Technology”.

4.2 During the implementation of the International Focus Programme, the association shall focus on:

- a. Raising interest and academic knowledge in the field of the International Focus Programme topic Law and Technology;
- b. Raising awareness of the issues which pose problems in the development and application of the International Focus Programme Topic Law and Technology;
- c. Creating long-term partnerships through events on the International Focus Programme topic Law and Technology to support the growth and credibility of National Groups;
- d. Increasing the number of major events on the International Focus Programme topic Law and Technology, particularly those that are repeated annually.

4.3 The outcome of the implementation of the International Focus Programme ~~on Law and Technology~~ shall be a Final IFP Report. This report shall reflect the work done by ELSA International, National and Local Groups during the ~~2.5 years of implementation period~~ and shall include at least the most discussed topics.

**Comments:**

The International Board of ELSA is proposing to replace “Law and technology” in articles 4.2 and 4.3 in the chapter 5 of the General part of the International Council Meeting Decision Book in order to create more general International Focus Programme (IFP) regulation that will be applicable to every International Focus Programme cycle, leaving Law and Technology specificities only in in the article 4.1. In practice, the International Council adopts the new IFP topic by changing the articles in the International Council Meeting Decision Book, hence the reason why the article 4.1 remains unchanged.

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THE INTERNATIONAL BOARD

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**No. 35: Proposal on the Demotion of ELSA Belarus**

The International Board is proposing the following to the International Council:

ELSA Belarus to be demoted from the status of Member of ELSA to Observer of ELSA in accordance with Article 5.6 of the Statutes.

**Comments:**

The International Board of ELSA sees the need to support ELSA Belarus in its growth and development.

Demotion is a tool for situations when a National Group is not capable of corresponding to the obligations of Membership for a long period of time. It gives to the respective National Group the time to recover without accumulating more debts towards ELSA.

ELSA Belarus has long faced difficulties in its activity; both financial and human resources have been weak for a while. The past two years, the International Boards of ELSA have been unable to establish any form of stable communication with the respective National Group; during the past two terms, the International Board of ELSA has been unable to find a contact person in the respective National Board.

According to the Article 7.2.b of the Statutes of ELSA, the International Board has been sending written invitations to ELSA Belarus with the hope that the National Board will join an International Council Meeting. The latest participation of ELSA Belarus has been in ICM Lviv, in spring 2018.

Additionally, when it comes to the debts of the National Group, these are 3,478.95 euros, since ELSA Belarus has not been paying any of the Membership Fees for the past three years and has not filled in the EDF Annual Report for the term 2020/2021.

The International Board of ELSA proposes this demotion because it believes that the demotion of ELSA Belarus will give the National Group the opportunity to recover from their debts, to invest time in their Human Resources and to develop their activities.

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 THE INTERNATIONAL BOARD
 

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**No. 36: Proposal on the Reduction of Debt of ELSA Belarus**

The International Board is proposing the following to the International Council:

The debt of ELSA Belarus to be reduced by 2950 euros in accordance with Article 13.3 of the Standing Orders.

**Comments:**

The International Board believes that in order to support ELSA Belarus in re-establishing their National Group, the current debt of 3,478.95 euros is not manageable and might deter potential officers from reviving the National Group. We thus propose to reduce the debt by deducting the EDF penalty fee incurred in 2020/2021 of 3000 euros leaving 50 euros of this penalty in accordance the Treasurer of the International Board's new proposal on how to deal with the non-submission of the EDF Annual Report.

The current debt of ELSA Belarus is as follows:

Membership Fee 2017/2018	05.07.2017	60.97 €
Membership Fee 2018/2019	16.07.2018	59.88 €
EDF Contribution 2018/2019	19.09.2018	100.00 €
Membership Fee 2019/2020	25.07.2019	58.10 €
EDF Contribution 2019/2020	06.11.2019	100.00 €
Membership Fee 2020/2021	27.07.2020	100.00 €
EDF Contribution 2020/2021	02.09.2020	3,000.00 €

If accepted by the International Council, the debt of ELSA Belarus would be reduced to a total amount of 528.95 euros.



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THE INTERNATIONAL BOARD

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**No. 37: Proposal on the Demotion of ELSA Bosnia and Herzegovina**

The International Board is proposing the following to the International Council:

ELSA Bosnia and Herzegovina to be demoted from the status of Member of ELSA to Observer of ELSA in accordance with Article 5.6 of the Statutes.

**Comments:**

The International Board of ELSA sees the need to support ELSA Bosnia and Herzegovina in its growth and development.

Demotion is a tool for situations when a National Group is not capable of corresponding to the obligations of Membership for a long period of time. It gives to the respective National Group the time to recover without accumulating more debts towards ELSA.

According to the Article 7.2.b of the Statutes of ELSA, the International Board has been sending written invitations to ELSA Bosnia and Herzegovina with the hope that the National Board will join an International Council Meeting. The latest participation of ELSA Bosnia and Herzegovina has been in ICM Baku, in 2019.

ELSA Bosnia and Herzegovina had been facing difficulties within their country due to debts incurred when organising ICM Sarajevo 2017. Individuals within the network are working on establishing a new legal entity so as to not assume liability of these debts yet a general lack of Human Resources and the closure of courts due to COVID-19 delay the process of re-establishing a strong National framework.

Additionally, when it comes to the debts of the National Group towards ELSA, these are 1,056.50 euros, since ELSA Bosnia and Herzegovina has not been paying any of the Membership Fees of the past three years.

The International Board of ELSA proposes this demotion because it believes that the demotion of ELSA Bosnia and Herzegovina will give the National Group the opportunity to recover from their debts, to invest time in their Human Resources and to solve their legal issues related to the debt towards various service providers incurred when organising ICM Sarajevo 2017.

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THE INTERNATIONAL BOARD

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**No. 38: Proposal on the Demotion of ELSA Cyprus**

The International Board is proposing the following to the International Council:

ELSA Cyprus to be demoted from the status of Member of ELSA to Observer of ELSA in accordance with Article 5.6 of the Statutes.

**Comments:**

The International Board of ELSA sees the need to support ELSA Cyprus in its growth and development.

Demotion is a tool for situations when a National Group is not capable of corresponding to the obligations of Membership for a long period of time. It gives to the respective National Group the time to recover without accumulating more debts towards ELSA.

ELSA Cyprus has long faced difficulties in its activity; both financial and human resources have been weak for a while. The past two years, the International Boards of ELSA have been unable to establish any form of stable communication with the respective National Group.

According to the Article 7.2.b of the Statutes of ELSA, the International Board has been sending written invitations to ELSA Cyprus with the hope that the National Board will join an International Council Meeting. The latest participation of ELSA Cyprus has been in ICM Opatija, in autumn 2018.

Additionally, when it comes to the debts of the National Group, these are 631.04 euros, since ELSA Cyprus has not been paying any of the Membership Fees of the past two years.

The International Board of ELSA proposes this demotion because it believes that the demotion of ELSA Cyprus will give the National Group the opportunity to recover from their debts, to invest time in their Human Resources, to develop their activities and to register as a legal entity.

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THE INTERNATIONAL BOARD

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**No. 39: Proposal on the Demotion of ELSA Latvia**

The International Board is proposing the following to the International Council:

ELSA Latvia to be demoted from the status of Member of ELSA to Observer of ELSA in accordance with Article 5.6 of the Statutes.

**Comments:**

The International Board of ELSA sees the need to support ELSA Latvia in its growth and development.

Demotion is a tool for situations when a National Group is not capable of corresponding to the obligations of Membership for a long period of time. It gives to the respective National Group the time to recover without accumulating more debts towards ELSA.

ELSA Latvia has long faced difficulties in its activity; both financial and human resources have been weak for a while. The past two years, the International Boards of ELSA have been unable to establish any form of stable communication with the respective National Group.

According to the Article 7.2.b of the Statutes of ELSA, the International Board has been sending written invitations to ELSA Latvia with the hope that the National Board will join an International Council Meeting. The latest participation of ELSA Belarus has been in ICM Baku, in spring 2019.

Additionally, when it comes to the debts of the National Group, these are 6,171.38 euros, since ELSA Latvia has not been paying any of the Membership Fees of the past three years and has not filled in the EDF Annual Report for the terms 2019/2020 and 2020/2021.

The International Board of ELSA proposes this demotion because it believes that the demotion of ELSA Latvia will give the National Group the opportunity to recover from their debts, to invest time in their Human Resources and to develop their activities.

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 THE INTERNATIONAL BOARD
 

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**No. 40: Proposal on the Reduction of Debt of ELSA Latvia**

The International Board is proposing the following to the International Council:

The debt of ELSA Latvia to be reduced by 5800 euros in accordance with Article 13.3 of the Standing Orders.

**Comments:**

The International Board believes that in order to support ELSA Latvia in re-establishing their National Group, the current debt of 6,171.38 euros is not manageable and might deter potential officers from reviving the National Group. We thus propose to reduce the debt by deducting the EDF penalty fee incurred in 2019/2020 and 2020/2021 of 3000 euros each leaving 100 euros of this penalties each in accordance with the Treasurer of the International Board's new proposal on how to deal with the non-submission of the EDF Annual Report.

The current debt of ELSA Latvia is as follows:

Membership Fee 2019/2020	25.07.2019	71.38 €
EDF Contribution 2019/2020	06.11.2019	3,000.00 €
Membership Fee 2020/2021	27.07.2020	100.00 €
EDF Contribution 2020/2021	02.09.2020	3,000.00 €

If accepted by the International Council, the debt of ELSA Latvia would be reduced to a total amount of 371.38 euros.

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THE INTERNATIONAL BOARD

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**No. 41: Proposal on the Demotion of ELSA Russia**

The International Board is proposing the following to the International Council:

ELSA Russia to be demoted from the status of Member of ELSA to Observer of ELSA in accordance with Article 5.6 of the Statutes.

**Comments:**

The International Board of ELSA sees the need to support ELSA Russia in its growth and development.

Demotion is a tool for situations when a National Group is not capable of corresponding to the obligations of Membership for a long period of time. It gives to the respective National Group the time to recover without accumulating more debts towards ELSA.

The past two years, the International Boards of ELSA have been unable to establish any form of stable communication with the respective National Group. During this term, some members of ELSA Russia have participated in coaching calls yet commitment to improve internal structures is lacking.

According to the Article 7.2.b of the Statutes of ELSA, the International Board has been sending written invitations to ELSA Russia with the hope that the National Board will join an International Council Meeting. The latest participation of ELSA Russia has been in ICM Baku, in spring 2019.

Additionally, when it comes to the debts of the National Group, these are 3,418.11 euros, since ELSA Russia has not been paying any of the Membership Fees of the past two years and has not filled in the EDF Annual Report for the term 2019/2020.

The International Board of ELSA proposes this demotion because it believes that the demotion of ELSA Russia will give the National Group the opportunity to recover from their debts, to develop their Human Resources and their National Network.

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THE INTERNATIONAL BOARD

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**No. 42: Proposal on the Reduction of Debt of ELSA Russia**

The International Board is proposing the following to the International Council:

The debt of ELSA Russia to be reduced by 2900 euros in accordance with Article 13.3 of the Standing Orders.

**Comments:**

The International Board believes that in order to support ELSA Russia in stabilising their National Group, the current debt of 3,418.11 euros is not manageable and might deter potential officers from reviving the National Group. We thus propose to reduce the debt by deducting the EDF penalty fee incurred in 2019/2020 of 3000 euros leaving 100 euros of this penalty in accordance with the Treasurer of the International Board's new proposal on how to deal with the non-submission of the EDF Annual Report.

The current debt of ELSA Latvia is as follows:

Membership Fee 2019/2020	25.07.2019	68.11 €
EDF Contribution 2019/2020	06.11.2019	3,000.00 €
Membership Fee 2020/2021	27.07.2020	250.00 €
EDF Contribution 2020/2021	02.09.2020	100.00 €

If accepted by the International Council, the debt of ELSA Russia would be reduced to a total amount of 518.11 euros.

## THE INTERNATIONAL BOARD - BOARD REFORM

## THE INTERNATIONAL BOARD - BOARD REFORM

**No. 43: Standing Orders amendment concerning the Scope of the Association and The International Board sections<sup>2</sup>**

The International Board of ELSA is proposing the following to the International Council:

## Scope of the Association

**Article 2 – Main Fields of Activity**

ELSA's main fields of activity shall be:

- a. Academic Activities (AA), involving the development of legal knowledge through guided practical activities;
- b. Seminars and Conferences (S&C), involving the acquisition of knowledge through exposure to professionals and foreign cultures;
- c. ~~The Student Trainee Exchange Programme (STEP), providing opportunities for law students and young lawyers to gain work experience in a foreign legal system while learning about other cultures.~~ Professional Development (PD), supporting law students and young lawyers in developing and improving the necessary skills to access the professional world and providing them with opportunities to advance in their career path.

[...]

## The International Board

**Article 9 – Composition**

## 9.1 General Rules

The following rules shall apply in regards to the composition of the International Board:

- a. The International Board consists of eight positions, namely:
  - i. The President,
  - ii. The Secretary General,
  - iii. The Treasurer,
  - iv. The Vice President in charge of Marketing,
  - v. The Vice President in charge of Academic Activities,
  - vi. The Vice President in charge of Moot Court Competitions,
  - vii. The Vice President in charge of Professional Development ~~the Student Trainee Exchange Programme.~~
  - viii. The Vice President in charge of Seminars and Conferences

<sup>2</sup> If accepted by the International Council during the LXXIX International Council Meeting of ELSA, this proposal shall enter into force on the 1st of August 2021.

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THE INTERNATIONAL BOARD - BOARD REFORM

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**Comments:**

The above amendments are proposed based on the discussions held with the Network in regards to the reform of the STEP area into a new Professional Development Area as well as the Board Reform. As discussed at length with the network, the STEP area is in need of a stark reform in order to better align itself with its own reality but also in order for the area to evolve and better take into account the needs of our members and the association as a whole. The renewed Professional Development area would bring benefits in terms of Human Resources, project management, sustainability and much more. It is to be read in connection with Proposal No. 41.



## THE INTERNATIONAL BOARD - BOARD REFORM

**No. 44: International Council Meeting Decision Book amendment concerning the Professional Development Chapter of the General Part, the Flagship Projects Chapter of the General Part, the Information Technology Chapter of the Internal Management Part, the Financial Strategy Chapter of the Financial Management Part and Student Trainee Exchange Programme Part.**<sup>3</sup>

The International Board of ELSA is proposing the following to the International Council:

## PART 1. GENERAL

### CHAPTER 6. PROFESSIONAL DEVELOPMENT

#### Article 1. General

1.1 — Professional Development aims to support law students and young lawyers in developing and improving the necessary skills to access the professional world.

1.2 — The goal of professional development is to keep students and young lawyers up to date on current requirements as well as to provide for the continuous education of an individual in regards to their career.

#### Article 2. Career Launch

2.1 — Career Launch is a professional development project of ELSA which provides the opportunity to gain an insight into various legal professions.

2.2 — The project consists of digital workshops followed by an interactive concluding project.

#### Article 3. Lawyers at Work Events

3.1 — Lawyers at Work Events (L@W Events) are a project which allows law students and young lawyers to experience working in a legal profession first hand. L@W Events are designed to involve practical insights into the legal profession and as such shall involve interactive learning opportunities.

### CHAPTER 8. INFORMATION TECHNOLOGY

#### Article 2. E-mail communication

2.1 The official e-mail addresses of each National and Local Group shall be the following: president@, secgen@, treasurer@, marketing@, academicactivities@, mootcourts@, seminarsconferences@, ~~stepprofessionaldevelopment@~~, followed by the domains mentioned under Article 1.1 The official e-mail addresses can also include the name or the abbreviation of

<sup>3</sup> If accepted by the International Council during the LXXIX International Council Meeting of ELSA, these amendments shall enter into force on the 1st of August 2021

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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the Local Group inserted between the title and the @. The domain for email addresses can in addition to the ones mentioned under Article 1.1 be the country abbreviation followed by .elsa.org.

## **PART 8. ~~STUDENT TRAINEE EXCHANGE PROGRAMME (STEP)~~ PROFESSIONAL DEVELOPMENT (PD)**

### **CHAPTER 1. DEFINITIONS**

#### **Article 1. General**

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~~1.1 The Student Trainee Exchange Programme (STEP) is a Key Area and a Flagship Project of ELSA that fosters professional development and provides legal work opportunities to law students and young lawyers.~~

~~1.2 The Student Trainee Exchange Programme shall be open to:~~

- ~~a. ELSA members free of charge;~~
- ~~b. External Applicants if they either:~~
  - ~~i. Are members of an organisation with which ELSA has an agreement for the purpose;~~
  - ~~ii. Pay the External Application Fee.~~

1.1 Professional Development is a Key Area of ELSA that aims to support law students and young lawyers in developing and improving the necessary skills to access the professional world by means of continuous education for individuals in regards to their future career and the skills needed therefore.

1.2 A Professional Development project is one where participants acquire skills needed in order to access the professional world through training events, Lawyers at Work events, ELSA Traineeships, Career Launch sessions or any other activity falling under the score of Article 1.1 of this Chapter.

## **CHAPTER 2. ~~PROCEDURES~~ STUDENT TRAINEE EXCHANGE PROGRAMME (STEP)**

#### **Article 1. Definitions**

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1.1 The Student Trainee Exchange Programme (STEP) is a Key Area and a Flagship Project of ELSA that fosters professional development and provides legal work opportunities to law students and young lawyers.

1.2 The Student Trainee Exchange Programme shall be open to:

- c. ELSA members free of charge;
- d. External Applicants if they either:

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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- i. Are members of an organisation with which ELSA has an agreement for the purpose;
- ii. Pay the External Application Fee.

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**Article 12. Calendar**


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**12.1** The Calendar consists of two Cycles each of which is divided into period for:

- a. Job Hunting which shall be concluded by:
  - i. During the first Cycle, either in October or November;
  - ii. During the second Cycle, either in March or April;
- b. Student Hunting which shall be concluded by:
  - i. During the first Cycle, before 24 December;
  - ii. During the first Cycle, either in April or May;
- c. Matching;
- d. Selection;
- e. Reception;
- f. Evaluation.

**12.2** The earliest start date for Traineeships shall be at least three weeks after the Selection period unless otherwise agreed upon by the Traineeship Provider and Trainee.

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**Article 23. Responsibilities**


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**23.1** ELSA International shall:

- a. Produce and make available to National Groups tools necessary for the Student Trainee Exchange Programme, annually revise them, and, if necessary, update them;
- b. Publish the Calendar for the upcoming term within one week from the start of the term;
- c. Annually evaluate the Student Trainee Exchange Programme and share the outcome with National Groups;
- d. Maintain, update and adhere to the list of External Applicants and ELSA International Traineeship Providers that are prevented from further participation in the Student Trainee Exchange Programme;
- e. During the Job Hunting period:
  - i. Issue and, where necessary, amend the Traineeship Specification Form template;
  - ii. Amend and, where necessary, the submitted Traineeship Specification Forms;
  - iii. Publish to National Groups within four weeks after Job Hunting a report about the unpaid Traineeships offered;
  - iv. Approve all the submitted Traineeship Specifications Forms which have been verified and meet the Quality Standards;
- f. During the Student Hunting period:
  - i. Issue and, where necessary, amend the Student Application Form template;
  - ii. Amend and, where necessary, the submitted Student Application Forms;
  - iii. Verify and approve the Student Application Forms submitted by External Applicants;
  - iv. Set the amount of the External Application Fee and the quota for External Applicants for each Cycle;

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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- g. During the Matching period:
  - i. Coordinate the process of shortlisting the approved Student Application Forms for the consideration of Traineeship Providers;
  - ii. Submit the matched Student Application Forms to hosting National Groups and, where necessary, Traineeship Providers directly;
- h. During the Selection period:
  - i. Inform National Groups about the outcome of Selection;
- i. During the Evaluation period:
- j. Produce and make available to National Groups a summary of evaluation results;
- k. Send a certificate to Trainees and Traineeship Providers that have submitted the evaluation forms provided by ELSA International.

### 32.2 National Groups shall:

- a. Ensure that they and their Local Groups comply with the Calendar
- b. Try to fundraise suitable remuneration for unpaid Traineeships;
- c. Maintain, update and adhere to the list of their respective Applicants and Traineeship Providers that are prevented from further participation in the Student Trainee Exchange Programme;
- d. During the Job Hunting period:
  - i. Verify and, where necessary, amend the submitted Traineeship Specification Forms before approving them;
  - ii. Inform ELSA International about any changes made to the approved Traineeship Specification Forms;
- e. During the Student Hunting period:
  - i. Verify, and where necessary, amend the submitted Student Application Forms before approving them;
  - ii. Inform ELSA International about any changes made to the approved Student Application Forms;
- f. During the Matching period:
  - i. Submit the matched Student Application Forms as provided by ELSA International to the respective Traineeship Providers within three days;
- g. During the Selection period:
  - i. Ensure that the Traineeship Providers complete the ranking of the matched Student Application Forms;
- h. During the Reception period:
  - i. Contact and provide the accepted Applicants and Trainees with necessary information;
- i. During the Evaluation period:
  - i. Periodically evaluate the experiences of Trainees and Traineeship Providers;
  - ii. Share with the Trainees and the Traineeship Providers the evaluation forms provided by ELSA International within three weeks after the completion of the Traineeship.

## **Article 34. Quality Standards**

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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43.1 Quality standards of the Student Trainee Exchange Programme relating to Traineeships shall be published and revised annually by ELSA International and include at least the following:

- a. Traineeships may be offered in any law-related and non-political area;
- b. Traineeships shall last at least 10 working days;
- c. Traineeships available for undergraduate Applicants shall require at most two advanced legal skills and three general legal skills, unless a valid reason exists (e.g. the offered rate of remuneration, high reputation of the Traineeship Provider) at the discretion of ELSA International;
- d. Traineeships shall provide remuneration in monetary and/or non-monetary form in the amount covering at least the general costs of living in the respective country. Remuneration shall be provided by the Traineeship Provider and/or the hosting National Group, and/or ELSA International;
- e. Traineeships may be unpaid at the discretion of ELSA International if:
  - i. The Traineeship Provider mainly employs volunteers;
  - ii. Providing remuneration to Trainees is prohibited by law; or
  - iii. The benefit to ELSA outweighs the lack of remuneration.

43.2 Quality standards of the Student Trainee Exchange Programme relating to Reception shall be published and revised annually by ELSA International and shall include at least the following:

- a. Before the start of the Traineeship, the Trainees shall be provided with information about the destination of the Traineeship, including at least:
  - i. The contact details of the hosting National or Local Group and the Traineeship Provider;
  - ii. The relevant legal requirements (e.g. visa, work permit, residence permit, insurance) and necessary assistance;
  - iii. Finding suitable accommodation;
- b. During the Traineeship, the Trainees shall be provided with support, including at least:
  - i. Information about possibilities for cultural learning and community involvement (e.g. access to local ELSA events);
  - ii. Information about and assistance with finding Internet access.

### Comments:

The above amendments are proposed based on the discussions held with the Network in regards to the reform of the STEP area into a new Professional Development Area as well as the Board Reform. As discussed at length with the network, the STEP area is in need of a stark reform in order to better align itself with its own reality but also in order for the area to evolve and better take into account the needs of our members and the association as a whole. The renewed Professional Development area would bring benefits in terms of Human Resources, project management, sustainability and much more.

## THE INTERNATIONAL BOARD - BOARD REFORM

**No. 45: Standing Orders amendment concerning the Members and Observers section<sup>4</sup>**

The International Board of ELSA is proposing the following to the International Council:

## Scope of the Association

### Article 2 – Main Fields of Activity

ELSA's main fields of activity shall be:

- a. Academic Activities (AA), involving the development of legal knowledge through guided practical activities;
- b. Competitions (C), simulating the practice of law to develop necessary skills and to complement theoretical knowledge.
- c. Seminars and Conferences (S&C), involving the acquisition of knowledge through exposure to professionals and foreign cultures;
- d. The Student Trainee Exchange Programme (STEP), providing opportunities for law students and young lawyers to gain work experience in a foreign legal system while learning about other cultures.

[...]

## The International Board

### Article 9 – Composition

#### 9.1 General Rules

The following rules shall apply in regards to the composition of the International Board:

- a. The International Board consists of eight positions, namely:
  - i. The President,
  - ii. The Secretary General,
  - iii. The Treasurer,
  - iv. The Vice President in charge of Marketing,
  - v. The Vice President in charge of Academic Activities,
  - vi. The Vice President in charge of ~~Moot Court~~ Competitions,
  - vii. The Vice President in charge of Seminars and Conferences, and
  - viii. The Vice President in charge of the Student Trainee Exchange Programme.

#### Comments:

The above amendments are proposed based on the discussions held with the Network in regards to the reform of the International Board structure. Specifically, the proposals above relate to the

<sup>4</sup> If accepted by the International Council during the LXXIX International Council Meeting of ELSA, this amendment shall enter into force on the 1st of August 2022.

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THE INTERNATIONAL BOARD - BOARD REFORM

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introduction of the Competitions area, that on the international level would be responsible for both international Moot Court Competitions as well as generally for competitions. Based on discussions, not only with the Network but with previous IB members responsible for these Moot Court Competitions, we are of the firm belief that this would render the structure clearer and would undoubtedly be possible based on an initial implementation and collaboration between the two IB members in order to optimise and prepare both competitions to pass under one VP.

## THE INTERNATIONAL BOARD - BOARD REFORM

**No. 46: International Council Meeting Decision Book amendment concerning Information Technology Chapter of the Internal Management Part and the Academic Activities (AA) and Moot Court Competitions (MCC) Part.<sup>5</sup>**

The International Board of ELSA is proposing the following to the International Council:

**CHAPTER 8. INFORMATION TECHNOLOGY****Article 2. E-mail communication**

2.1 The official e-mail addresses of each National and Local Group shall be the following: president@, secgen@, treasurer@, marketing@, academicactivities@, ~~mootcourtscompetitions@~~, seminarsconferences@, step@, followed by the domains mentioned under Article 1.1 The official e-mail addresses can also include the name or the abbreviation of the Local Group inserted between the title and the @. The domain for email addresses can in addition to the ones mentioned under Article 1.1 be the country abbreviation followed by .elsa.org.

**PART 6. ACADEMIC ACTIVITIES (AA) AND MOOT COURT COMPETITIONS (MCC)****CHAPTER 2. RESPONSIBILITIES****Article 1. Responsibilities**

~~1.1 The Vice President in charge of Moot Court Competitions of the International Board of ELSA shall be the overall responsible person for the coordination of the John H. Jackson Moot Court Competition and supporting the Officers responsible for moot court competitions in their respective National Groups.~~

1.2 The Vice President in charge of Academic Activities of the International Board of ELSA shall be in charge of all other Academic Activities projects, ~~including the European Human Rights Moot Court Competition.~~

[...]

**CHAPTER 3. ACADEMIC COMPETITIONS****Article 1. Academic Competitions**

~~1.1 An Academic Competition is an event in which law students and/or young lawyers compete against each other with the aim of preparing the participants for the specialised forms of skills, experience and knowledge that are required within the legal profession.~~

<sup>5</sup> If accepted by the International Council during the LXXIX International Council Meeting of ELSA, this amendment shall enter into force on the 1st of August 2022



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THE INTERNATIONAL BOARD - BOARD REFORM

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~~1.2 The Academic Competition shall have a relevant legal topic, a recognised panel of judges and a comprehensive set of rules.~~

~~1.3 In the assessment of the participants, the panel shall take into consideration factors such as clarity, conciseness, persuasiveness and critical thinking.~~

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**Article 2. ELSA Negotiation Competition**

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~~2.1 The ELSA Negotiation Competition is a Flagship Project of ELSA. It simulates a negotiation process between different parties, conducted by teams consisting of two students representing a party in the negotiation.~~

~~2.2 The competition consists of a minimum of two rounds: The National Rounds and the European Final Round. National and Local Groups may organise local qualification rounds.~~

~~2.3 The simulations shall be observed and evaluated by a panel of no less than three judges who shall be recognised in the relevant field of law and shall include at least one legal practitioner. The panel shall provide participants feedback to advance their negotiation skills.~~

~~2.4 The simulations in National Rounds shall be held in English.~~

~~2.5 Participating teams must be provided one or more educational courses on negotiation skills and/or legal English lasting a total of no less than three hours. The course(s) may be provided as a webinar.~~

~~2.6 The International Board of ELSA may allow organisers of National Rounds to deviate from regulations concerning the ELSA Negotiation Competition upon presentation of an individual case.~~

~~2.7 ELSA International shall:~~

- ~~a. Coordinate and control the quality of the ELSA Negotiation Competitions organised by National Groups;~~
- ~~b. Collect and compile the information submitted by National Groups on the ELSA Negotiation Competition website and publish that information at least one week before the date indicated in the Specification Form as the beginning of the application period for the National Round;~~
- ~~c. Provide support to organisers of the ELSA Negotiation Competition upon submitting the ENC specification Form (i.e. a coach from ELSA International and access to ENC materials);~~
- ~~d. Provide joint promotion of the ELSA Negotiation Competition;~~
- ~~e. Create, annually revise and update tools facilitating the organisational process of the ELSA Negotiation Competition;~~
- ~~f. Organise the European Final Round of the ELSA Negotiation Competition;~~
- ~~g. Publish the date and venue of the European Final Round no later than the opening of the first International Council Meeting of the term the year prior to the European Final Round;~~

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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- ~~h. Publish the final report of the ELSA Negotiation Competition no later than one month after the last day of the European Final Round. The final report must include a description of the competition, an overview of participating teams, judges, scores and concluding remarks.~~

2.8 National Groups shall:

- ~~a. Submit the ELSA Negotiation Competition Specification Form at least 45 days before the starting date of the respective ELSA Negotiation Competition;~~
- ~~b. Organise, if applicable, a National Round of the ELSA Negotiation Competition to select teams for the European Final Round;~~
- ~~c. Submit, if applicable, their teams(s) for the European Final Round no later than two months prior to the first day of the European Final Round;~~
- ~~d. Promote the ELSA Negotiation Competition as a priority before other negotiation competitions outside of ELSA by using the provided marketing materials on every appropriate platform available to the National Group;~~
- ~~e. Use promotional materials (i.e. official ENC logo) provided by ELSA International.~~

~~2.9 The regulation pertaining to the European Final Round will be enforced starting from the 1<sup>st</sup> of August 2021.~~

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**Article 3. ELSA Legal Debates**


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~~3.1 An ELSA Legal Debate is an oral advocacy competition, conducted by two teams consisting of two to four law students and/or young lawyers representing either side of a motion.~~

~~3.2 The debate shall be observed and evaluated by a panel of no less than two judges who shall be recognised in the relevant field of law. The panel shall provide the participants feedback to advance their debating skills.~~

~~3.3 The debate shall be moderated by a chairperson who shall be independent from the teams.~~

[...]

## **CHAPTER 5. MOOT COURT COMPETITIONS**

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**Article 1. General**


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~~1.1 A Moot Court Competition is a simulated hearing and court proceeding in a certain area of law that aims at bridging the gap between theory and practice.~~

~~1.2 Representing the two opposing parties, students argue a fictitious case written by an expert in the area in front of a qualified Bench or Panel.~~

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**Article 2. The John H. Jackson Moot Court Competition (JHJMCC)**


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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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~~2.1 The John H. Jackson Moot Court Competition is a Flagship Project of ELSA which simulates hearings of the Dispute Settlement Body of the World Trade Organization. It is open to teams from all around the world.~~

~~2.2 The competition consists of three rounds: The Written Round, the Regional Rounds and the Final Oral Round. National Groups may organise National Practice Rounds.~~

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**Article 3. The European Human Rights Moot Court Competition (EHRMCC)**


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~~3.1 The European Human Rights Moot Court Competition is a Flagship Project of ELSA. It simulates hearings of the European Court of Human Rights. It is open to teams from European States in which there is a National Group present.~~

~~3.2 The competition consists of three rounds: The Written Round, the Regional Rounds and the Final Oral Round. National Groups may organise National Practice Rounds.~~

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**Article 4. Regional Rounds**


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~~4.1 ELSA International shall open the call for Regional Round Organisers for the European Human Rights Moot Court Competition and European Regional Round Organisers for the John H. Jackson Moot Court Competition before the closing of the second International Council Meeting of the term.~~

~~4.2 ELSA International shall provide a hosting agreement with terms to be agreed upon and templates for applications for Regional Round Organisers, the latter containing: motivation letter, draft agenda, draft budget and organisational timeline.~~

~~4.3 In appointing the Regional Round Organiser, ELSA International shall take the following criteria into account:~~

- ~~a. The financial situation of the National or Local Group;~~
- ~~b. The accessibility of the proposed locations;~~
- ~~c. The support from the respective National Group (if applicant is a Local Group);~~
- ~~d. The number of (international) events that could potentially affect the quality of the Regional Round, hosted by the National or Local Group;~~
- ~~e. The experience of the National or Local Group with regards to organising international or large national events, as well as moot court competitions specifically.~~

~~4.4 ELSA International may ask for additional documentation (e.g. previous final accounts, annual budget) in order to assess the criteria mentioned under Article 4.3 of this Chapter.~~

~~4.5 ELSA International shall give each National or Local Group feedback regarding the assessment of the criteria mentioned under Article 4.3 of this Chapter.~~

~~4.6 If ELSA International is unsuccessful during the call set out under Article 4.1 of this Chapter, ELSA International may seek institutional partners to organise the Regional Round of the~~

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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~~European Human Rights Moot Court Competition and the European Regional Rounds of the John H. Jackson Moot Court Competition.~~

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**Article 5. Responsibilities**


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5.1 ELSA International shall:

- a. ~~Organise the John H. Jackson Moot Court Competition and the European Human Rights Moot Court Competition;~~
- b. ~~Publish the final reports of the John H. Jackson Moot Court Competition and European Human Rights Moot Court Competition no later than one month after the last day of the Final Oral Round of the respective Competition. The final report shall include a description of the competition, reportings from the Written Round, Regional Rounds and the Final Oral Round, including an overview of participating teams, judges/panellists and scores, and concluding remarks.~~

5.2 National Groups shall:

- a. ~~Promote the Moot Court Competitions of ELSA International as a priority before other Moot Courts outside of ELSA by using the provided marketing materials on every appropriate platform available to the National Group.~~

## **PART 7. COMPETITIONS**

### **CHAPTER 1. DEFINITIONS**

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**Article 1. General**


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1.1 Competitions is the Key Area of ELSA that aims to contribute to the legal education of law students and young lawyers through academic competitions. It prepares them for professional life and gives them an understanding of legal practice.

### **CHAPTER 2. RESPONSIBILITIES**

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**Article 1. Responsibilities**


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1.1 The Vice President in charge of Competitions of the International Board of ELSA shall be in charge of all academic competitions and the overall responsible person for the coordination of the John H. Jackson Moot Court Competition and the European Human Rights Moot Court Competition.

1.2 ELSA International shall:

- a. Produce and make available to National Groups tools necessary for the area of Academic Activities, annually revise them, and, if necessary, update them;
- b. Annually evaluate the Flagship Projects of ELSA falling under the area of Academic Activities and share the outcome with National Groups.

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THE INTERNATIONAL BOARD - BOARD REFORM

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1.3 National Groups shall:

- a. Support and promote the Competitions organised by ELSA International.

### **CHAPTER 3. ACADEMIC COMPETITIONS**

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**Article 1. Academic Competitions**

---

1.1 An Academic Competition is an event in which law students and/or young lawyers compete against each other with the aim of preparing the participants for the specialised forms of skills, experience and knowledge that are required within the legal profession.

1.2 The Academic Competition shall have a relevant legal topic, a recognised panel of judges and a comprehensive set of rules.

1.3 In the assessment of the participants, the panel shall take into consideration factors such as clarity, conciseness, persuasiveness and critical thinking.

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**Article 2. ELSA Negotiation Competition**

---

2.1 The ELSA Negotiation Competition is a Flagship Project of ELSA. It simulates a negotiation process between different parties, conducted by teams consisting of two students representing a party in the negotiation.

2.2 The competition consists of a minimum of two rounds: The National Rounds and the European Final Round. National and Local Groups may organise local qualification rounds.

2.3 The simulations shall be observed and evaluated by a panel of no less than three judges who shall be recognised in the relevant field of law and shall include at least one legal practitioner. The panel shall provide participants feedback to advance their negotiation skills.

2.4 The simulations in National Rounds shall be held in English.

2.5 Participating teams must be provided one or more educational courses on negotiation skills and/or legal English lasting a total of no less than three hours. The course(s) may be provided as a webinar.

2.6 The International Board of ELSA may allow organisers of National Rounds to deviate from regulations concerning the ELSA Negotiation Competition upon presentation of an individual case.

2.7 ELSA International shall:

- i. Coordinate and control the quality of the ELSA Negotiation Competitions organised by National Groups;
- j. Collect and compile the information submitted by National Groups on the ELSA Negotiation Competition website and publish that information at least one week before

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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- the date indicated in the Specification Form as the beginning of the application period for the National Round;
- k. Provide support to organisers of the ELSA Negotiation Competition upon submitting the ENC specification Form (i.e. a coach from ELSA International and access to ENC materials);
  - l. Provide joint promotion of the ELSA Negotiation Competition;
  - m. Create, annually revise and update tools facilitating the organisational process of the ELSA Negotiation Competition;
  - n. Organise the European Final Round of the ELSA Negotiation Competition;
  - o. Publish the date and venue of the European Final Round no later than the opening of the first International Council Meeting of the term the year prior to the European Final Round;
  - p. Publish the final report of the ELSA Negotiation Competition no later than one month after the last day of the European Final Round. The final report must include a description of the competition, an overview of participating teams, judges, scores and concluding remarks.

#### 2.8 National Groups shall:

- f. Submit the ELSA Negotiation Competition Specification Form at least 45 days before the starting date of the respective ELSA Negotiation Competition;
- g. Organise, if applicable, a National Round of the ELSA Negotiation Competition to select teams for the European Final Round;
- h. Submit, if applicable, their teams(s) for the European Final Round no later than two months prior to the first day of the European Final Round;
- i. Promote the ELSA Negotiation Competition as a priority before other negotiation competitions outside of ELSA by using the provided marketing materials on every appropriate platform available to the National Group;
- j. Use promotional materials (i.e. official ENC logo) provided by ELSA International.

2.9 The regulation pertaining to the European Final Round will be enforced starting from the 1<sup>st</sup> of August 2021.

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### **Article 3. ELSA Legal Debates**

---

3.1 An ELSA Legal Debate is an oral advocacy competition, conducted by two teams consisting of two to four law students and/or young lawyers representing either side of a motion.

3.2 The debate shall be observed and evaluated by a panel of no less than two judges who shall be recognised in the relevant field of law. The panel shall provide the participants feedback to advance their debating skills.

3.3 The debate shall be moderated by a chairperson who shall be independent from the teams.

## **CHAPTER 4. MOOT COURT COMPETITIONS**

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### **Article 1. General**

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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1.1 A Moot Court Competition is a simulated hearing and court proceeding in a certain area of law that aims at bridging the gap between theory and practice.

1.2 Representing the two opposing parties, students argue a fictitious case written by an expert in the area in front of a qualified Bench or Panel.

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**Article 2. The John H. Jackson Moot Court Competition (JHJMCC)**


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2.1 The John H. Jackson Moot Court Competition is a Flagship Project of ELSA which simulates hearings of the Dispute Settlement Body of the World Trade Organization. It is open to teams from all around the world.

2.2 The competition consists of three rounds: The Written Round, the Regional Rounds and the Final Oral Round. National Groups may organise National Practice Rounds.

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**Article 3. The European Human Rights Moot Court Competition (EHRMCC)**


---

3.1 The European Human Rights Moot Court Competition is a Flagship Project of ELSA. It simulates hearings of the European Court of Human Rights. It is open to teams from European States in which there is a National Group present.

3.2 The competition consists of three rounds: The Written Round, the Regional Rounds and the Final Oral Round. National Groups may organise National Practice Rounds.

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**Article 4. Regional Rounds**


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4.1 ELSA International shall open the call for Regional Round Organisers for the European Human Rights Moot Court Competition and European Regional Round Organisers for the John H. Jackson Moot Court Competition before the closing of the second International Council Meeting of the term.

4.2 ELSA International shall provide a hosting agreement with terms to be agreed upon and templates for applications for Regional Round Organisers, the latter containing: motivation letter, draft agenda, draft budget and organisational timeline.

4.3 In appointing the Regional Round Organiser, ELSA International shall take the following criteria into account:

- f. The financial situation of the National or Local Group;
- g. The accessibility of the proposed locations;
- h. The support from the respective National Group (if applicant is a Local Group);
- i. The number of (international) events that could potentially affect the quality of the Regional Round, hosted by the National or Local Group;
- j. The experience of the National or Local Group with regards to organising international or large national events, as well as moot court competitions specifically.

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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4.4 ELSA International may ask for additional documentation (e.g. previous final accounts, annual budget) in order to assess the criteria mentioned under Article 4.3 of this Chapter.

4.5 ELSA International shall give each National or Local Group feedback regarding the assessment of the criteria mentioned under Article 4.3 of this Chapter.

4.6 If ELSA International is unsuccessful during the call set out under Article 4.1 of this Chapter, ELSA International may seek institutional partners to organise the Regional Round of the European Human Rights Moot Court Competition and the European Regional Rounds of the John H. Jackson Moot Court Competition.

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**Article 5. Responsibilities**


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5.1 ELSA International shall:

- c. Organise the John H. Jackson Moot Court Competition and the European Human Rights Moot Court Competition;
- d. Publish the final reports of the John H. Jackson Moot Court Competition and European Human Rights Moot Court Competition no later than one month after the last day of the Final Oral Round of the respective Competition. The final report shall include a description of the competition, reportings from the Written Round, Regional Rounds and the Final Oral Round, including an overview of participating teams, judges/panellists and scores, and concluding remarks.

5.2 National Groups shall:

- b. Promote the Moot Court Competitions of ELSA International as a priority before other Moot Courts outside of ELSA by using the provided marketing materials on every appropriate platform available to the National Group.

**Comments:**

The above amendments are proposed based on the discussions held with the Network in regards to the reform of the International Board structure. Specifically, the proposals above relate to the introduction of the Competitions area, that on the international level would be responsible for both international Moot Court Competitions as well as generally for competitions. Based on discussions, not only with the Network but with previous IB members responsible for these Moot Court Competitions, we are of the firm belief that this would render the structure clearer and would undoubtedly be possible based on an initial implementation and collaboration between the two IB members in order to optimise and prepare both competitions to pass under one VP.



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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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**No. 47: Standing Orders amendment concerning the Members and Observers section<sup>6</sup>**

The International Board of ELSA is proposing the following to the International Council:

## Scope of the Association

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**Article 2 – Main Fields of Activity**


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ELSA's main fields of activity shall be:

- a. ~~Academic Activities (AA), involving the development of legal knowledge through guided practical activities~~ Academic Development (AD), supplementing and building upon the knowledge acquired by academic curricula.;
- b. ~~Seminars and Conferences (S&C), involving the acquisition of knowledge through exposure to professionals and foreign cultures~~ Social Responsibility (SR), enhancing the contribution of ELSA within civil society through legal expertise.;
- c. The Student Trainee Exchange Programme (STEP), providing opportunities for law students and young lawyers to gain work experience in a foreign legal system while learning about other cultures.

[...]

## The International Board

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**Article 9 – Composition**


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### 9.1 General Rules

The following rules shall apply in regards to the composition of the International Board:

- a. The International Board consists of eight positions, namely:
  - i. The President,
  - ii. The Secretary General,
  - iii. The Treasurer,
  - iv. The Vice President in charge of Marketing,
  - v. The Vice President in charge of Academic Development Activities,
  - vi. The Vice President in charge of Moot Court Competitions,
  - vii. The Vice President in charge of ~~Seminars and Conferences~~ Social Responsibility, and
  - viii. The Vice President in charge of the Student Trainee Exchange Programme.

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<sup>6</sup> If accepted by the International Council during the LXXIX International Council Meeting of ELSA, this amendment shall enter into force on the 1st of August 2022.

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THE INTERNATIONAL BOARD - BOARD REFORM

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**Comments:**

The above amendments all concern one of the Board reform proposals brought by the IB relating to the introduction of an Academic Development and Social Responsibility area and VP.

The Board reform is one of the Strategic Goals of ELSA (2019-2023) and the Board reform proposed in other proposals of the International Board of ELSA falls within the implementation period of the above-mentioned Strategic Goals of ELSA

As discussed on various occasions with the Network, the IB, taking into consideration all relevant input, potential issues and challenges, firmly believes that this change would be the best way to tackle several issues of the current board structure, including division of workload, clarity of our structure to our members, Human Resources and the very scope and aims of ELSA as a Human Rights oriented association.

We of course, understand that there may be challenges but these are inherent to any strong reform, which is nonetheless needed.

**Implementation:**

As stated, this would affect the International Board first in August 2022 and only later, the national and local groups would be encouraged to adapt to the new structure. That being said, this would entail that the latter two groups would have anywhere from a minimum of 2 years onwards to implement this. Furthermore, if implementation is not seen as necessary for a year there would be no obligation on any group to do so. Thus, taking these points into consideration the time to develop the area on all levels would be quite ample.

**The Human Rights Focus of ELSA**

It must be made clear that, first and foremost, ELSA is a **Human Rights** oriented association. Thus, with the introduction of the area of Social Responsibility we wish to finally focus on this aspect and aim more. In the past, it has been quite difficult to strategize in this area due to the heavy workload of all areas. The new VP in charge of Social Responsibility would not be the sole person responsible, however, they would be in charge of the overall strategy and coordination of these efforts, not taking away the opportunity for all key areas to hold events in this area.

## THE INTERNATIONAL BOARD - BOARD REFORM

**No. 48a: International Council Meeting Decision Book amendment concerning the Human Rights Chapter of the General Part, the International Focus Programme Chapter of the General Part the Information Technology Chapter of the Internal Management Part, the Financial Strategy Chapter of the Financial Management Part, the Academic Activities (AA) and Moot Court Competitions (MCC) Part and the Seminars and Conferences (S&C) Part.<sup>7</sup>**

The International Board of ELSA is proposing the following to the International Council:

## **PART 1: GENERAL**

### **CHAPTER 4. HUMAN RIGHTS**

#### **Article 1. Aim**

1.1 ELSA shall be continuously committed to human rights awareness, human rights education, and respect of the rule of law. ELSA shall strive to be recognised for a strictly legal, academic and impartial approach to human rights.

#### **Article 2. Implementation of human rights**

~~2.1 Human rights shall be implemented in all Key Area activities of ELSA through organising annual campaigns on the topic of ELSA Day, falling under the topic of the International Focus Programme.~~

~~2.2 ELSA Day is a human rights forum constituting a part of ELSA's annual human rights campaign. ELSA Day consists of coordinated events organised by National and Local Groups on national and international standards of protection and implementation of human rights. The ELSA Day events shall be organised every last Wednesday of November.~~

~~2.3 ELSA International shall:~~

- ~~a. Publish at least one article on human rights in every issue of Synergy;~~
- ~~b. Provide necessary information and other assistance to National and Local Groups;~~
- ~~c. Coordinate the annual human rights campaign;~~
- ~~d. Launch a call for ELSA Day topics no later than four weeks before the opening of the second International Council Meeting of the term;~~
- ~~e. Create an ELSA Day Outline for the respective edition;~~
- ~~f. Conduct the annual ELSA Day Competition.~~

~~2.4 National Groups shall:~~

- ~~a. Submit the ELSA Day Specification Form and the ELSA Day Evaluation Form to ELSA International when an ELSA Day event has been organised by the National Group;~~

<sup>7</sup> If accepted by the International Council during the LXXIX International Council Meeting of ELSA, these amendments shall enter into force on the 1st of August 2022

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- ~~b. Contribute to the annual human rights campaign;~~
- ~~c. Ensure that Local Groups organise ELSA Day events;~~
- ~~d. Ensure that Local Groups submit the ELSA Day Specification Form and the ELSA Day Evaluation Form to ELSA International when an ELSA Day event has been organised by the Local Group;~~
- ~~e. Ensure that Local Groups contribute to the annual human rights campaign.~~

## **CHAPTER 5. INTERNATIONAL FOCUS PROGRAMME**

### **Article 1. General**

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~~1.1 The aim of the International Focus Programme (IFP) is to have a specific theme for the entire association over a fixed period of time.~~

### **Article 2. Implementation of the IFP**

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~~2.1 The International Council decides upon the International Focus Programme topic, its duration and its outcome.~~

~~2.2 The duration shall not be less than one year.~~

~~2.3 The International Focus Programme shall be implemented in all Key Area activities of ELSA.~~

### **Article 3. Responsibilities**

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~~3.1 ELSA International shall:~~

- ~~a. Coordinate the implementation of the International Focus Programme;~~
- ~~b. Coordinate the research for finding the topic and sub-topics for the upcoming International Focus Programme;~~
- ~~c. Ensure that a topic for the upcoming International Focus Programme is proposed to the International Council at the last International Council Meeting of the running International Focus Programme;~~
- ~~d. Create an International Focus Programme Handbook;~~
- ~~e. Publish at least one article on the International Focus Programme topic in every issue of Synergy;~~
- ~~f. Provide necessary training, information and other assistance to National and Local Groups;~~
- ~~g. Ensure the realisation of the International Focus Programme outcome.~~

~~3.2 National Groups shall:~~

- ~~a. Forward all relevant information regarding the International Focus Programme received from ELSA International to Local Groups;~~
- ~~b. Provide necessary training, information and other assistance to Local Groups to organise International Focus Programme events.~~

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**Article 4. International Focus Programme Topic**


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4.1 The topic of the International Focus Programme, with duration from the 1st of January 2020 until the 31st of July 2022, shall be “Law and Technology”.

4.2 During the implementation of the International Focus Programme, the association shall focus on:

- a. Raising interest and academic knowledge in the field of Law and Technology;
- b. Raising awareness of the issues which pose problems in the development and application of Law and Technology;
- c. Creating long term partnerships through events on Law and Technology to support the growth and credibility of National Groups;
- d. Increasing the number of major events on Law and Technology, particularly those that are repeated annually.

4.3 The outcome of the implementation of the International Focus Programme on Law and Technology shall be a Final IFP Report. This report shall reflect the work done by ELSA International, National and Local Groups during the 2.5 years of implementation and shall include at least the most discussed topics.

## CHAPTER 8. INFORMATION TECHNOLOGY

[...]

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**Article 2. E-mail communication**


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2.1 The official e-mail addresses of each National and Local Group shall be the following: president@, secgen@, treasurer@, marketing@, ~~academicactivities~~socialresponsibility@, mootcourts@, ~~seminarsconferences~~academicdevelopment@, step@, followed by the domains mentioned under Article 1.1 The official e-mail addresses can also include the name or the abbreviation of the Local Group inserted between the title and the @. The domain for email addresses can in addition to the ones mentioned under Article 1.1 be the country abbreviation followed by .elsa.org.

## CHAPTER 7. FINANCIAL MANAGEMENT (FM)

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**Article 15. ELSA Law Schools**


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15.1 The quality of ELSA Law Schools and the communication surrounding the project shall be increased.

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15.2 The International Board of ELSA shall:

- a. Invest in marketing of the project;
- b. Take steps to improve the IT aspect of the project;
- c. Organise a training weekend every year;
- d. Cover the allowances of the Vice President in charge of ~~Seminars and Conferences~~ Academic Development of the International Board of ELSA from the project budget.

[...]

## **PART 76. SEMINARS AND CONFERENCES (S&C) ACADEMIC DEVELOPMENT (AD)**

### **CHAPTER 1. DEFINITIONS**

#### **Article 1. General**

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1.1 ~~Seminars & Conferences is the Key Area of ELSA that aims to provide law students and young lawyers with learning experience, interaction with professionals and new social and cultural environments by means of passive learning, preparing them for future responsibilities as members of society.~~ Academic Development is the Key Area of ELSA that aims to supplement and build upon the knowledge and practical skills acquired by academic curricula.

1.2 ~~An Seminars & Conferences Academic Development event is an event where participants acquire supplementary academic knowledge and skills by means of passive learning through a lecture, a panel discussion, a seminar, a conference, a law school, a Study Visit, an Institutional Visit, a delegation, a webinar, a legal writing project or any other activity falling under the scope of the definition from Article 1.1 of this Chapter.~~

### **CHAPTER 2. RESPONSIBILITIES**

#### **Article 1. Responsibilities**

---

1.1 ELSA International shall:

- a. Produce and make available to National Groups tools necessary for the ~~Seminars & Conferences~~ Academic Development area, annually revise them and, if necessary, update them;
- b. Annually evaluate the Flagship Projects of ELSA falling under the area of ~~Seminars & Conferences~~ Academic Development and share the outcome with National Groups.

1.2 National Groups shall:

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- a. Support and promote ~~Seminars & Conferences~~ Academic Development events organised by ELSA International;
- b. Ensure that Local Groups submit requested information regarding ~~Seminars & Conferences~~ Academic Development events to ELSA International;
- c. Ensure that in case a certificate or diploma is issued upon an ~~Seminars & Conferences~~ Academic Development event by the Organising Committees of ~~Seminars & Conferences~~ Academic Development events, it is signed by the speaker or the respective academic partner involved.

[...]

## CHAPTER 3. ELSA LAW SCHOOLS

[...]

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### Article 6. Compliance and quality control of ELSA Law Schools

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[...]

6.3 The Vice President in charge of ~~Seminars and Conferences~~ Academic Development of the International Board of ELSA shall report in an area workshop during the International Council Meeting about the use of powers listed under Article 7.2 of this Chapter.

## CHAPTER 5. INTERNATIONAL CONFERENCES OF ELSA

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### Article 1. Definitions

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1.1 International Conferences of ELSA (ICE) is a Flagship Project of ELSA which is organised by Organising Committees of one or more National or Local Groups and coordinated by ELSA International, which fulfils the requirements regulated in this Chapter.

[...]

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### Article 5. Compliance and quality control

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[...]

7.3 The Vice President in charge of ~~Seminars and Conferences~~ Academic Development of the International Board of ELSA shall report in an area workshop during the International Council Meeting about the use of powers listed under Article 5.2 of this Chapter.

[...]

## CHAPTER 8. LEGAL WRITING

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**Article 1. Legal Research Groups**


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1.1 A Legal Research Group is a group of law students and/or young lawyers carrying out research on a specified topic of law with the aim to make their conclusions publicly accessible.

1.2 Legal Research Groups may be:

- a. Unilateral: Conducted by one National or Local Group;
- b. Bilateral: Conducted as a cooperation between two National or Local Groups;
- c. Multilateral: Conducted as cooperation between three or more National or Local Groups;  
or
- d. International: Conducted by ELSA International in cooperation with an academic partner.

1.3 The Legal Research Group shall have:

- a. An Academic Framework encompassing one main question divided into several subsequent questions;
- b. A timeline setting out the deadlines for participants, organisers and externals; and
- c. A Style Guide for formatting and referencing in accordance with the Oxford University Standard for the Citation of Legal Authorities (OSCOLA).

1.4 In the organising team of the Legal Research Group, there shall be at least:

- a. A project coordinator being either the Vice President in charge of Academic Activities of the organising National or Local Group(s) or the Human Resources Coordinator of the Legal Research Group;
- b. An Academic Board (member), including legal practitioners and/or legal academics, responsible for the Academic Framework, quality of research and outcome, as well as the reputability of the project; and
- c. One or more editors for linguistics, formatting and/or referencing, to ensure consistency.

1.5 The Legal Research Group shall make its conclusions publicly accessible in the form of a final report.

**Article 2. International Legal Research Groups**


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2.1 General

- a. The International Legal Research Group is a Flagship Project of ELSA annually organised and coordinated by ELSA International.
- b. A Final Report of an International Legal Research Group is a compilation of all National Reports including at least introductions, answers to the Academic Framework, tables of legislation and bibliographies.
- c. A Concluding Report of an International Legal Research Group compares and contrasts the findings of the Final Report including at least an executive summary, an introduction, compilations of the answers to the Academic Framework and a conclusion.



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- d. Once the National Coordinator and/or their National Research Team has been appointed, they shall not be replaced or removed without the explicit approval of the Vice President in charge of Academic Activities of the International Board of ELSA.

## 2.2 ELSA International shall:

- a. During the preparation period for the International Legal Research Group:
  - i. Establish an Academic Board for each new International Legal Research Group;
  - ii. Develop the Academic Framework, Academic Guidelines, timeline and Style Guide for the Final Report and the Concluding Report of the International Legal Research Group in collaboration with the Academic Board;
- b. During the period for the National Coordinator applications:
  - i. Coordinate the participation of National Groups in the International Legal Research Group through the appointment, instruction and management of National Coordinators;
  - ii. Open a call for such National Coordinators prior to the launch of the International Legal Research Group;
  - iii. Send the applications for the position of National Coordinator to the relevant National Groups for recommendations within five days after the call has been closed;
  - iv. Inform the applicants for the position of National Coordinator about the outcome of their application within 15 days after the call has been closed;
- c. During the period for the National Research Team applications:
  - i. Open a call for the remaining positions in the National Research Teams after the appointment of the National Coordinators;
  - ii. Send the applications for the National Research Teams to the relevant National Groups and National Coordinator within five days after the call has been closed;
- d. During the period for Concluding Report Team applications:
  - i. Open a call for the positions in the Concluding Report Team;
  - ii. Inform the applicants for the positions in the Concluding Report Team about the outcome of their application within five days after the call has been closed;
- e. During the period for the research and publication:
  - i. Inform the National Research Teams of the progress of the International Legal Research Group throughout the research period and the publication period;
  - ii. Make the research publicly available in a Final Report and a Concluding Report within a reasonable amount of time following the completion of the research;
  - iii. Ensure the editorial standard of the Final Report and the Concluding Report by cooperating with an external publisher.

## 2.3 National Groups shall:

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- a. During the period for the National Coordinators applications:
  - i. Promote the call for National Coordinators within their National Group;
  - ii. Recommend justifiably to ELSA International whether to accept or reject an application for National Coordinator within 10 days after the call has been closed;
  - iii. Provide the appointed National Coordinator with the tools and contacts they need to fulfil their tasks and access to the external contacts of the National Group;
- b. During the period for the National Research Team applications:
  - i. Promote the call for the positions within the National Research Team within their National Group;
  - ii. Recommend justifiably to the National Coordinator whether to accept or reject an application for the National Research Team within 10 days after the call has been closed.
- c. During the period for Concluding Report Team applications:
  - i. Promote the call for the positions within the Concluding Report Team within their National Group;

#### 2.4 National Coordinators shall:

- a. During the period for the National Research Team applications:
  - i. Promote the call for positions in the National Research Team within their National Group;
  - ii. Consider the recommendation of the National Group in the selection of the National Research Team;
  - iii. Inform the applicants to the positions on the National Research Team within 15 days after the call has been closed, but no earlier than 10 days after the call has been closed;
- b. During the period for Concluding Report Team applications:
  - i. Promote the call for the positions within the Concluding Report Team within their National Group;
- c. During the period for research and publication:
  - i. Ensure that the National Research Team complies with the timeline, Academic Framework, Academic Guidelines and Style Guide as set out by ELSA International;
  - ii. Ensure the academic and editorial standard of their National Report.

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### **Article 3. Law Review**

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3.1 A Law Review is a legal publication consisting of contributions from students, practitioners and/or academics.

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3.2. The Law Review shall have a comprehensive editorial policy and a set of submission requirements.

3.3 The Law Review shall have an Editorial Board responsible for the selection of submissions of the highest academic standard.

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**Article 4. ELSA Law Review**

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4.1 The ELSA Law Review is a Flagship Project of ELSA and constitutes the Law Review of ELSA. It shall publish original peer-reviewed submissions, the publication of which shall further the vision, purpose and means of ELSA.

4.2 The ELSA Law Review shall be managed by the Editorial Board. The Editorial Board shall consist of the Vice President in charge of Academic Activities of the International Board of ELSA and a minimum of three other members. The Editorial Board shall create and annually update the Authors' Guidelines.

4.3 The ELSA Law Review shall be peer-reviewed by the Academic Board for the purpose of ensuring its academic quality and credibility. The Academic Board shall be appointed by the International Board of ELSA and consist of individuals with the requisite expertise to conduct a credible, high quality peer-review.

4.4 The ELSA Law Review shall be revised and published by a professional publisher, to ensure a high-quality standard.

4.5 The primary topic of the ELSA Law Review shall be human rights law. Each issue of the ELSA Law Review may have additional topics selected by the Editorial Board.

4.6 The submissions published shall meet the following requirements:

- a. The submissions shall be in British English; #
- b. The submissions shall be the original work of the authors submitting them for publication;
- c. The submissions shall comply with the ELSA Law Review Plagiarism Policy;
- d. The submissions shall be referenced in accordance with the Oxford University Standard for the Citation of Legal Authorities (OSCOLA);
- e. The submissions shall not have been published elsewhere;
- f. The submissions shall include a short abstract, consisting of a maximum 10% of the length of the submission, as well as an author's biography not exceeding 100 words;
- g. The submission shall be submitted as a file readable by Microsoft Word;
- h. The submission shall comply with the Authors' Guidelines in force at the time of publication;
  - i. Articles submitted shall be between 2,500 and 7,500 words including footnotes and appendices;
- i. Case notes submitted shall be between 1,000 and 4,000 words including footnotes and appendices; and

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- j. Letters to the editor shall be between 1,000 and 2,000 words including footnotes and appendices.

4.7 The ELSA Law Review shall be published in accordance with the Publication Cycle:

- a. A volume of the ELSA Law Review shall span the calendar year and shall consist of two issues.
- b. The call for submissions for the first issue shall open no later than the opening of the first International Council Meeting of the term of the year preceding its publication.
- c. The call for submissions for the second issue shall open no later than the opening of the second International Council Meeting of the term of the year of its publication.

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**Article 5. Essay Competitions**


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5.1 An Essay Competition is a project in which law students and/or young lawyers compete by submitting essays on a specified topic.

5.2 The Essay Competition shall have a relevant legal topic in accordance with the scope of the association, a recognised jury and a comprehensive set of rules.

5.3 An essay shall be understood as a piece of legal writing on a certain topic of law answering one or more questions set out by the organiser and/or academic partner.

5.4 The submitted essays shall be evaluated by a jury including legal practitioners and/or legal academics. In the evaluation, the jury shall be guided by factors such as clarity, conciseness, and persuasiveness.

## **CHAPTER 82. OTHER SEMINARS AND CONFERENCES ACADEMIC DEVELOPMENT EVENTS**

[...]

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**Article 5. Study Visits**


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[...]

5.4 Responsibilities of the participating groups shall be defined in the Study Visit Agreement, which shall be signed by the participating groups and sent to the Vice President in charge of ~~Seminars and Conferences~~ Academic Development of the International Board of ELSA prior to the start date of the Study Visit.

## **PART ~~62~~ ACADEMIC ACTIVITIES (AA) AND MOOT COURT COMPETITIONS (MCC) SOCIAL RESPONSIBILITY (SR)**

### **CHAPTER 1. DEFINITIONS**

#### **Article 1. General**

1.1 ~~Academic Activities is the Key Area of ELSA that aims to contribute to the legal education of law students and young lawyers through interactive practical activities by means of critical dialogue and academic cooperation. It prepares them for professional life and gives them an understanding of different legal systems. Social Responsibility is the Key Area of ELSA that enhances the social contribution of ELSA and reaches out to the civil society through interactive practical activities and human rights campaigns.~~

1.2 ~~An Academic Activities project is a project where participants acquire legal skills by means of practical and (inter)active learning through academic competitions, legal research groups, law reviews, lawyers at work events, or any other activity falling under the scope of Article 1.1. A Social Responsibility project is a project falling under the scope of Article 1.1.~~

### **CHAPTER 2. RESPONSIBILITIES**

#### **Article 1. Responsibilities**

1.1 The Vice President in charge of Moot Court Competitions of the International Board of ELSA shall be the overall responsible person for the coordination of the John H. Jackson Moot Court Competition and supporting the Officers responsible for moot court competitions in their respective National Groups. The Vice President in charge of Social Responsibility of the International Board of ELSA shall be in charge of the overall coordination and strategy of all Social Responsibility projects and initiatives, including the International Focus Programme and the Rule of Law Educational Campaign.

~~1.2 The Vice President in charge of Academic Activities of the International Board of ELSA shall be in charge of all other Academic Activities projects, including the European Human Rights Moot Court Competition.~~

1.3 ~~2~~ ELSA International shall:

- a. Produce and make available to National Groups tools necessary for the area of ~~Academic Activities~~ Social Responsibility, annually revise them, and, if necessary, update them;
- b. Annually evaluate the Flagship Projects of ELSA falling under the area of ~~Academic Activities~~ Social Responsibility and share the outcome with National Groups.
- c. Open the call for the International Focus Topic one International Council Meeting prior to its implementation date.

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~~4.4~~ 1.3 National Groups shall:

- ~~a.~~
- Support and promote the
- ~~Academic Activities~~
- Social Responsibility
- projects organised by ELSA International.

[...]

## **CHAPTER 3. HUMAN RIGHTS**

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**Article 1. ~~Aim~~ Coordination of Human Rights**


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1.1 Human rights shall be implemented in activities of ELSA through organising annual campaigns, falling under the topic of the International Focus Programme.

1.2 ELSA Day is a human rights forum constituting a part of ELSA's annual human rights campaign. ELSA Day consists of coordinated events organised by National and Local Groups on national and international standards of protection and implementation of human rights. The ELSA Day events shall be organised every last Wednesday of November.

1.3 ELSA International shall:

- a. Publish at least one article on human rights in every issue of Synergy;
- b. Provide necessary information and other assistance to National and Local Groups;
- c. Coordinate the annual human rights campaign;
- d. Launch a call for ELSA Day topics no later than four weeks before the opening of the second International Council Meeting of the term;
- e. Create an ELSA Day Outline for the respective edition;
- f. Conduct the annual ELSA Day Competition.

1.4 National Groups shall:

- a. Submit the ELSA Day Specification Form and the ELSA Day Evaluation Form to ELSA International when an ELSA Day event has been organised by the National Group;
- b. Contribute to the annual human rights campaign;
- c. Ensure that Local Groups organise ELSA Day events;
- d. Ensure that Local Groups submit the ELSA Day Specification Form and the ELSA Day Evaluation Form to ELSA International when an ELSA Day event has been organised by the Local Group;
- e. Ensure that Local Groups contribute to the annual human rights campaign.

## **CHAPTER 4: LEGAL WRITING**

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**Article 1. Legal Research Groups**


---

1.1 ~~A Legal Research Group is a group of law students and/or young lawyers carrying out research on a specified topic of law with the aim to make their conclusions publicly accessible.~~

1.2 ~~Legal Research Groups may be:~~

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- ~~e. Unilateral: Conducted by one National or Local Group;~~
- ~~f. Bilateral: Conducted as a cooperation between two National or Local Groups;~~
- ~~g. Multilateral: Conducted as cooperation between three or more National or Local Groups;~~
- ~~or~~
- ~~h. International: Conducted by ELSA International in cooperation with an academic partner.~~

#### ~~1.3 The Legal Research Group shall have:~~

- ~~d. An Academic Framework encompassing one main question divided into several subsequent questions;~~
- ~~e. A timeline setting out the deadlines for participants, organisers and externals; and~~
- ~~f. A Style Guide for formatting and referencing in accordance with the Oxford University Standard for the Citation of Legal Authorities (OSCOLA).~~

#### ~~1.4 In the organising team of the Legal Research Group, there shall be at least:~~

- ~~d. A project coordinator being either the Vice President in charge of Academic Activities of the organising National or Local Group(s) or the Human Resources Coordinator of the Legal Research Group;~~
- ~~e. An Academic Board (member), including legal practitioners and/or legal academics, responsible for the Academic Framework, quality of research and outcome, as well as the reputability of the project; and~~
- ~~f. One or more editors for linguistics, formatting and/or referencing, to ensure consistency.~~

#### ~~1.5 The Legal Research Group shall make its conclusions publicly accessible in the form of a final report.~~

### **Article 2. International Legal Research Groups**

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#### ~~2.1 General~~

- ~~e. The International Legal Research Group is a Flagship Project of ELSA annually organised and coordinated by ELSA International.~~
- ~~f. A Final Report of an International Legal Research Group is a compilation of all National Reports including at least introductions, answers to the Academic Framework, tables of legislation and bibliographies.~~
- ~~g. A Concluding Report of an International Legal Research Group compares and contrasts the findings of the Final Report including at least an executive summary, an introduction, compilations of the answers to the Academic Framework and a conclusion.~~
- ~~h. Once the National Coordinator and/or their National Research Team has been appointed, they shall not be replaced or removed without the explicit approval of the Vice President in charge of Academic Activities of the International Board of ELSA.~~

#### ~~2.2 ELSA International shall:~~

- ~~f. During the preparation period for the International Legal Research Group:~~
  - ~~i. Establish an Academic Board for each new International Legal Research Group;~~

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- ii. ~~Develop the Academic Framework, Academic Guidelines, timeline and Style Guide for the Final Report and the Concluding Report of the International Legal Research Group in collaboration with the Academic Board;~~
  - g. ~~During the period for the National Coordinator applications:~~
    - i. ~~Coordinate the participation of National Groups in the International Legal Research Group through the appointment, instruction and management of National Coordinators;~~
    - ii. ~~Open a call for such National Coordinators prior to the launch of the International Legal Research Group;~~
    - iii. ~~Send the applications for the position of National Coordinator to the relevant National Groups for recommendations within five days after the call has been closed;~~
    - iv. ~~Inform the applicants for the position of National Coordinator about the outcome of their application within 15 days after the call has been closed;~~
  - h. ~~During the period for the National Research Team applications:~~
    - i. ~~Open a call for the remaining positions in the National Research Teams after the appointment of the National Coordinators;~~
    - ii. ~~Send the applications for the National Research Teams to the relevant National Groups and National Coordinator within five days after the call has been closed;~~
  - i. ~~During the period for Concluding Report Team applications:~~
    - i. ~~Open a call for the positions in the Concluding Report Team;~~
    - ii. ~~Inform the applicants for the positions in the Concluding Report Team about the outcome of their application within five days after the call has been closed;~~
  - j. ~~During the period for the research and publication:~~
    - i. ~~Inform the National Research Teams of the progress of the International Legal Research Group throughout the research period and the publication period;~~
    - ii. ~~Make the research publicly available in a Final Report and a Concluding Report within a reasonable amount of time following the completion of the research;~~
    - iii. ~~Ensure the editorial standard of the Final Report and the Concluding Report by cooperating with an external publisher.~~
- 2.3 National Groups shall:
  - d. ~~During the period for the National Coordinators applications:~~
    - i. ~~Promote the call for National Coordinators within their National Group;~~
    - ii. ~~Recommend justifiably to ELSA International whether to accept or reject an application for National Coordinator within 10 days after the call has been closed;~~
    - iii. ~~Provide the appointed National Coordinator with the tools and contacts they need to fulfil their tasks and access to the external contacts of the National Group;~~



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- e. ~~During the period for the National Research Team applications:~~
  - i. ~~Promote the call for the positions within the National Research Team within their National Group;~~
  - ii. ~~Recommend justifiably to the National Coordinator whether to accept or reject an application for the National Research Team within 10 days after the call has been closed.~~
- f. ~~During the period for Concluding Report Team applications:~~
  - i. ~~Promote the call for the positions within the Concluding Report Team within their National Group;~~

## 2.4 National Coordinators shall:

- d. ~~During the period for the National Research Team applications:~~
  - i. ~~Promote the call for positions in the National Research Team within their National Group;~~
  - ii. ~~Consider the recommendation of the National Group in the selection of the National Research Team;~~
  - iii. ~~Inform the applicants to the positions on the National Research Team within 15 days after the call has been closed, but no earlier than 10 days after the call has been closed;~~
- e. ~~During the period for Concluding Report Team applications:~~
  - i. ~~Promote the call for the positions within the Concluding Report Team within their National Group;~~
- f. ~~During the period for research and publication:~~
  - i. ~~Ensure that the National Research Team complies with the timeline, Academic Framework, Academic Guidelines and Style Guide as set out by ELSA International;~~
  - ii. ~~Ensure the academic and editorial standard of their National Report.~~

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**Article 3. Law Review**


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3.1 A Law Review is a legal publication consisting of contributions from students, practitioners and/or academics.

3.2. The Law Review shall have a comprehensive editorial policy and a set of submission requirements.

3.3 The Law Review shall have an Editorial Board responsible for the selection of submissions of the highest academic standard.

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**Article 4. ELSA Law Review**


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~~4.1 The ELSA Law Review is a Flagship Project of ELSA and constitutes the Law Review of ELSA. It shall publish original peer reviewed submissions, the publication of which shall further the vision, purpose and means of ELSA.~~

~~4.2 The ELSA Law Review shall be managed by the Editorial Board. The Editorial Board shall consist of the Vice President in charge of Academic Activities of the International Board of ELSA and a minimum of three other members. The Editorial Board shall create and annually update the Authors' Guidelines.~~

~~4.3 The ELSA Law Review shall be peer reviewed by the Academic Board for the purpose of ensuring its academic quality and credibility. The Academic Board shall be appointed by the International Board of ELSA and consist of individuals with the requisite expertise to conduct a credible, high quality peer review.~~

~~4.4 The ELSA Law Review shall be revised and published by a professional publisher, to ensure a high quality standard.~~

~~4.5 The primary topic of the ELSA Law Review shall be human rights law. Each issue of the ELSA Law Review may have additional topics selected by the Editorial Board.~~

~~4.6 The submissions published shall meet the following requirements:~~

- ~~a. The submissions shall be in British English;~~
- ~~b. The submissions shall be the original work of the authors submitting them for publication;~~
- ~~c. The submissions shall comply with the ELSA Law Review Plagiarism Policy;~~
- ~~d. The submissions shall be referenced in accordance with the Oxford University Standard for the Citation of Legal Authorities (OSCOLA);~~
- ~~e. The submissions shall not have been published elsewhere;~~
- ~~f. The submissions shall include a short abstract, consisting of a maximum 10% of the length of the submission, as well as an author's biography not exceeding 100 words;~~
- ~~g. The submission shall be submitted as a file readable by Microsoft Word;~~
- ~~h. The submission shall comply with the Authors' Guidelines in force at the time of publication;~~
  - ~~i. Articles submitted shall be between 2,500 and 7,500 words including footnotes and appendices;~~
  - ~~i. Case notes submitted shall be between 1,000 and 4,000 words including footnotes and appendices; and~~
  - ~~j. Letters to the editor shall be between 1,000 and 2,000 words including footnotes and appendices.~~

~~4.7 The ELSA Law Review shall be published in accordance with the Publication Cycle:~~

- ~~a. A volume of the ELSA Law Review shall span the calendar year and shall consist of two issues.~~
- ~~b. The call for submissions for the first issue shall open no later than the opening of the first International Council Meeting of the term of the year preceding its publication.~~

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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- ~~e. The call for submissions for the second issue shall open no later than the opening of the second International Council Meeting of the term of the year of its publication.~~

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**Article 5. Essay Competitions**


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~~5.1 An Essay Competition is a project in which law students and/or young lawyers compete by submitting essays on a specified topic.~~

~~5.2 The Essay Competition shall have a relevant legal topic in accordance with the scope of the association, a recognised jury and a comprehensive set of rules.~~

~~5.3 An essay shall be understood as a piece of legal writing on a certain topic of law answering one or more questions set out by the organiser and/or academic partner.~~

~~5.4 The submitted essays shall be evaluated by a jury including legal practitioners and/or legal academics. In the evaluation, the jury shall be guided by factors such as clarity, conciseness, and persuasiveness.~~

## **CHAPTER 4. INTERNATIONAL FOCUS PROGRAMME**

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**Article 1. General**


---

1.1 The aim of the International Focus Programme (IFP) is to have a specific theme for the entire association over a fixed period of time.

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**Article 2. Implementation of the IFP**


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2.1 The International Council decides upon the International Focus Programme topic, its duration and its outcome.

2.2 The duration shall not be less than one year.

2.3 The execution of International Focus Programme initiatives shall be coordinated by the Vice President in charge of Social Responsibility of the International Board of ELSA.

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**Article 3. Responsibilities**


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3.1 ELSA International shall:

- a. Coordinate the implementation of the International Focus Programme;
- b. Coordinate the research for finding the topic and sub-topics for the upcoming International Focus Programme;

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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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- c. Ensure that a topic for the upcoming International Focus Programme is proposed to the International Council at the last International Council Meeting of the running International Focus Programme;
- d. Create an International Focus Programme Handbook;
- e. Publish at least one article on the International Focus Programme topic in every issue of Synergy;
- f. Provide necessary training, information and other assistance to National and Local Groups;
- g. Ensure the realisation of the International Focus Programme outcome.

### 3.2 National Groups shall:

- a. Forward all relevant information regarding the International Focus Programme received from ELSA International to Local Groups;
- b. Provide necessary training, information and other assistance to Local Groups to organise International Focus Programme events.

## Article 4. International Focus Programme Topic

---

4.1 The topic of the International Focus Programme, with duration from the 1st of January 2020 until the 31st of July 2022, shall be “Law and Technology”.

4.2 During the implementation of the International Focus Programme, the association shall focus on:

- a. Raising interest and academic knowledge in the field of Law and Technology;
- b. Raising awareness of the issues which pose problems in the development and application of Law and Technology;
- c. Creating long-term partnerships through events on Law and Technology to support the growth and credibility of National Groups;
- d. Increasing the number of major events on Law and Technology, particularly those that are repeated annually.

4.3 The outcome of the implementation of the International Focus Programme on Law and Technology shall be a Final IFP Report. This report shall reflect the work done by ELSA International, National and Local Groups during the 2.5 years of implementation and shall include at least the most discussed topics.

### **Comment:**

The above amendments all concern one of the Board reform proposals brought by the IB relating to the introduction of an Academic Development and Social Responsibility area and VP.

The Board reform is one of the Strategic Goals of ELSA (2019-2023) and the Board reform proposed in other proposals of the International Board of ELSA falls within the implementation period of the above-mentioned Strategic Goals of ELSA

As discussed on various occasions with the Network, the IB, taking into consideration all relevant input, potential issues and challenges, firmly believes that this change would be the best way to tackle several issues of the current board structure, including division of workload, clarity of our

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THE INTERNATIONAL BOARD - BOARD REFORM

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structure to our members, Human Resources and the very scope and aims of ELSA as a Human Rights oriented association.

We of course, understand that there may be challenges but these are inherent to any strong reform, which is nonetheless needed.

**Implementation:**

As stated, this would affect the International Board first in August 2022 and only later, the national and local groups would be encouraged to adapt to the new structure. That being said, this would entail that the latter two groups would have anywhere from a minimum of 2 years onwards to implement this. Furthermore, if implementation is not seen as necessary for a year there would be no obligation on any group to do so. Thus, taking these points into consideration the time to develop the area on all levels would be quite ample.

**The Human Rights Focus of ELSA**

It must be made clear that, first and foremost, ELSA is a **Human Rights** oriented association. Thus, with the introduction of the area of Social Responsibility we wish to finally focus on this aspect and aim more. In the past, it has been quite difficult to strategize in this area due to the heavy workload of all areas. The new VP in charge of Social Responsibility would not be the sole person responsible, however, they would be in charge of the overall strategy and coordination of these efforts, not taking away the opportunity for all key areas to hold events in this area.

## THE INTERNATIONAL BOARD - BOARD REFORM

**No. 48b: International Council Meeting Decision Book amendment concerning the structure of the International Council Meeting Decision Book**

The International Board of ELSA is proposing the following to the International Council:

**PART 1: GENERAL****CHAPTER 4. HUMAN RIGHTS****Article 1. Aim**

1.1 ELSA shall be continuously committed to human rights awareness, human rights education, and respect of the rule of law. ELSA shall strive to be recognised for a strictly legal, academic and impartial approach to human rights.

**Article 2. Implementation of human rights**

~~2.1 Human rights shall be implemented in all Key Area activities of ELSA through organising annual campaigns on the topic of ELSA Day, falling under the topic of the International Focus Programme.~~

~~2.2 ELSA Day is a human rights forum constituting a part of ELSA's annual human rights campaign. ELSA Day consists of coordinated events organised by National and Local Groups on national and international standards of protection and implementation of human rights. The ELSA Day events shall be organised every last Wednesday of November.~~

~~2.3 ELSA International shall:~~

- ~~a. Publish at least one article on human rights in every issue of Synergy;~~
- ~~b. Provide necessary information and other assistance to National and Local Groups;~~
- ~~c. Coordinate the annual human rights campaign;~~
- ~~d. Launch a call for ELSA Day topics no later than four weeks before the opening of the second International Council Meeting of the term;~~
- ~~e. Create an ELSA Day Outline for the respective edition;~~
- ~~f. Conduct the annual ELSA Day Competition.~~

~~2.4 National Groups shall:~~

- ~~a. Submit the ELSA Day Specification Form and the ELSA Day Evaluation Form to ELSA International when an ELSA Day event has been organised by the National Group;~~
- ~~b. Contribute to the annual human rights campaign;~~
- ~~c. Ensure that Local Groups organise ELSA Day events;~~
- ~~d. Ensure that Local Groups submit the ELSA Day Specification Form and the ELSA Day Evaluation Form to ELSA International when an ELSA Day event has been organised by the Local Group;~~
- ~~e. Ensure that Local Groups contribute to the annual human rights campaign.~~

## **CHAPTER 5. INTERNATIONAL FOCUS PROGRAMME**

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### **Article 1. General**

~~1.1 The aim of the International Focus Programme (IFP) is to have a specific theme for the entire association over a fixed period of time.~~

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### **Article 2. Implementation of the IFP**

~~2.1 The International Council decides upon the International Focus Programme topic, its duration and its outcome.~~

~~2.2 The duration shall not be less than one year.~~

~~2.3 The International Focus Programme shall be implemented in all Key Area activities of ELSA.~~

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### **Article 3. Responsibilities**

~~3.1 ELSA International shall:~~

- ~~a. Coordinate the implementation of the International Focus Programme;~~
- ~~b. Coordinate the research for finding the topic and sub-topics for the upcoming International Focus Programme;~~
- ~~c. Ensure that a topic for the upcoming International Focus Programme is proposed to the International Council at the last International Council Meeting of the running International Focus Programme;~~
- ~~d. Create an International Focus Programme Handbook;~~
- ~~e. Publish at least one article on the International Focus Programme topic in every issue of Synergy;~~
- ~~f. Provide necessary training, information and other assistance to National and Local Groups;~~
- ~~g. Ensure the realisation of the International Focus Programme outcome.~~

~~3.2 National Groups shall:~~

- ~~a. Forward all relevant information regarding the International Focus Programme received from ELSA International to Local Groups;~~
- ~~b. Provide necessary training, information and other assistance to Local Groups to organise International Focus Programme events.~~

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### **Article 4. International Focus Programme Topic**

~~4.1 The topic of the International Focus Programme, with duration from the 1st of January 2020 until the 31st of July 2022, shall be “Law and Technology”.~~

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~~4.2 During the implementation of the International Focus Programme, the association shall focus on:~~

- ~~a. Raising interest and academic knowledge in the field of Law and Technology;~~
- ~~b. Raising awareness of the issues which pose problems in the development and application of Law and Technology;~~
- ~~c. Creating long term partnerships through events on Law and Technology to support the growth and credibility of National Groups;~~
- ~~d. Increasing the number of major events on Law and Technology, particularly those that are repeated annually.~~

~~4.3 The outcome of the implementation of the International Focus Programme on Law and Technology shall be a Final IFP Report. This report shall reflect the work done by ELSA International, National and Local Groups during the 2.5 years of implementation and shall include at least the most discussed topics.~~

## PART 6. ACADEMIC ACTIVITIES (AA) AND MOOT COURT COMPETITIONS (MCC)

### CHAPTER 1. DEFINITIONS

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#### Article 1. General

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1.1 Academic Activities is the Key Area of ELSA that aims to contribute to the legal education of law students and young lawyers and enhance the social responsibility contribution of ELSA through interactive practical activities and human rights initiatives. ~~by means of critical dialogue and academic cooperation. It prepares them for professional life and gives them an understanding of different legal systems.~~

1.2 An Academic Activities project is a project where participants acquire legal skills by means of practical and (inter)active learning through ~~academic competitions~~, legal research groups, law reviews, social responsibility initiatives ~~lawyers at work events~~, or any other activity falling under the scope of Article 1.1.

### CHAPTER 2. RESPONSIBILITIES

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#### Article 1. Responsibilities

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[...]

1.2 The Vice President in charge of Academic Activities of the International Board of ELSA shall be in charge of all Academic Activities projects, including the European Human Rights Moot Court Competition ELSA Law Review and the Rule of Law Educational Campaign.



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 THE INTERNATIONAL BOARD - BOARD REFORM
 

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1.3 ELSA International shall:

- a. Produce and make available to National Groups tools necessary for the area of Academic Activities, annually revise them, and, if necessary, update them;
- b. Annually evaluate the Flagship Projects of ELSA falling under the area of Academic Activities and share the outcome with National Groups.

1.4 National Groups shall:

Support and promote the Academic Activities projects organised by ELSA International.

[...]

## CHAPTER 4. LEGAL WRITING

[...]

## CHAPTER 6. HUMAN RIGHTS

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### Article 1. Coordination of Human Rights

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1.1 Human rights shall be implemented in all Key Area activities of ELSA through organising annual campaigns, falling under the topic of the International Focus Programme.

1.2 ELSA International shall:

- a. Publish at least one article on human rights in every issue of Synergy;
- b. Provide necessary information and other assistance to National and Local Groups;
- c. Coordinate the annual human rights campaign;
- d. Launch a call for ELSA Day topics no later than four weeks before the opening of the second International Council Meeting of the term;
- e. Create an ELSA Day Outline for the respective edition;
- f. Conduct the annual ELSA Day Competition.

1.3 National Groups shall:

- a. Submit the ELSA Day Specification Form and the ELSA Day Evaluation Form to ELSA International when an ELSA Day event has been organised by the National Group;
- b. Contribute to the annual human rights campaign;
- c. Ensure that Local Groups organise ELSA Day events;
- d. Ensure that Local Groups submit the ELSA Day Specification Form and the ELSA Day Evaluation Form to ELSA International when an ELSA Day event has been organised by the Local Group;
- e. Ensure that Local Groups contribute to the annual human rights campaign.

## CHAPTER 7. INTERNATIONAL FOCUS PROGRAMME

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### Article 1. General

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**THE INTERNATIONAL BOARD - BOARD REFORM**

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1.1 The aim of the International Focus Programme (IFP) is to have a specific theme for the entire association over a fixed period of time.

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**Article 2. Implementation of the IFP**

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2.1 The International Council decides upon the International Focus Programme topic, its duration and its outcome.

2.2 The duration shall not be less than one year.

2.3 The execution of the International Focus Programme initiatives shall be coordinated by the Vice President in charge of Social Responsibility of the International Board of ELSA.

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**Article 3. Responsibilities**

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3.1 ELSA International shall:

- a. Coordinate the implementation of the International Focus Programme;
- b. Coordinate the research for finding the topic and sub-topics for the upcoming International Focus Programme;
- c. Ensure that a topic for the upcoming International Focus Programme is proposed to the International Council at the last International Council Meeting of the running International Focus Programme;
- d. Create an International Focus Programme Handbook;
- e. Publish at least one article on the International Focus Programme topic in every issue of Synergy;
- f. Provide necessary training, information and other assistance to National and Local Groups;
- g. Ensure the realisation of the International Focus Programme outcome.

3.2 National Groups shall:

- a. Forward all relevant information regarding the International Focus Programme received from ELSA International to Local Groups;
- b. Provide necessary training, information and other assistance to Local Groups to organise International Focus Programme events.

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**Article 4. International Focus Programme Topic**

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4.1 The topic of the International Focus Programme, with duration from the 1st of January 2020 until the 31st of July 2022, shall be “Law and Technology”.

4.2 During the implementation of the International Focus Programme, the association shall focus on:

- a. Raising interest and academic knowledge in the field of Law and Technology;
- b. Raising awareness of the issues which pose problems in the development and application of Law and Technology;

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THE INTERNATIONAL BOARD - BOARD REFORM

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- c. Creating long-term partnerships through events on Law and Technology to support the growth and credibility of National Groups;
- d. Increasing the number of major events on Law and Technology, particularly those that are repeated annually.

4.3 The outcome of the implementation of the International Focus Programme on Law and Technology shall be a Final IFP Report. This report shall reflect the work done by ELSA International, National and Local Groups during the 2.5 years of implementation and shall include at least the most discussed topics.

**Comments:**

The above amendments all concern one of the Board reform proposals brought by the International Board of ELSA relating to the modifications of the responsibilities of the Vice President in charge of Academic Activities and the Academic Activities area itself.

The Board reform is one of the Strategic Goals of ELSA (2019-2023) and the Board reform proposed in other proposals of the International Board of ELSA falls within the implementation period of the above-mentioned Strategic Goals of ELSA.

As discussed on various occasions with the Network, the IB, taking into consideration all relevant input, potential issues and challenges, firmly believes that this change would be the best way to tackle several issues of the current board structure, including division of workload, clarity of our structure to our members, Human Resources and the very scope and aims of ELSA as a Human Rights oriented association.

We of course, understand that there may be challenges but these are inherent to any strong reform, which is nonetheless needed.

**Implementation:**

As stated, this would affect the International Board first in August 2022 and only later, the National and Local Groups would be encouraged to adapt to the new structure. That being said, this would entail that the latter two groups would have anywhere from a minimum of 2 years onwards to implement this. Furthermore, if implementation is not seen as necessary for a year there would be no obligation on any group to do so. Thus, taking these points into consideration the time to develop the area on all levels would be quite ample.

**No. 49: International Council Meeting Decision Book amendment concerning the Part 3. Internal Management, Chapter 6. Human Resources****CHAPTER 6. HUMAN RESOURCES**

[...]

**Article 5. ELSA International Team**

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5.1 In accordance with Article 10.4.c of the Standing Orders of ELSA, the International Board of ELSA shall, at the beginning of each term, open a call for the following positions within the ELSA International Team:

- a. An officer responsible for Human Resources of ELSA International. The officer works with the Secretary General of the International Board or their substitute on improving the Human Resource Management of ELSA and supports National and Local Groups in establishing and evaluating HR practices. The officer will work closely with all members of the International Board on improving knowledge management and transfer throughout the Association.
- b. An officer responsible for Grants of ELSA International. The officer works with the Treasurer of the International Board or their substitute on evaluating and executing the Grants strategy of ELSA International, applying to a variety of grants to improve the financial situation of the International Board, support National and Local Groups in their application and reporting processes, and update the ELSA Grants Database.
- c. An officer responsible for Public Relations of ELSA International. The officer works with the Vice President in charge of Marketing of the International Board or their substitute on establishing a social media strategy, assisting with the undertaking of a market research and planning publicity strategies and campaigns.
- d. An officer responsible for Publications supporting the Vice President in charge of Academic Activities with the overall coordination of legal writing projects.
- e. An officer responsible for supporting the Vice President in charge of Competitions.

**Comments:**

In connection with the Board Reform proposed by the International Board of ELSA, we believe it is important to establish fixed 'departments' within the ELSA International Team to ensure the sustainability of an ever-growing Association.

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ANNEX 1 – INTERIM ACCOUNTS OF ELSA INTERNATIONAL 2020/2021

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**ANNEXES****ANNEX 1 – INTERIM ACCOUNTS OF ELSA INTERNATIONAL 2020/2021**

The Interim Accounts of ELSA International 2020/2021 can be accessed [here](#).

ANNEX 2 – INTERNAL AUDITORS’ REPORT ON THE INTERIM ACCOUNTS OF ELSA  
INTERNATIONAL 2020/2021

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## ANNEX 2 – INTERNAL AUDITORS’ REPORT ON THE INTERIM ACCOUNTS OF ELSA INTERNATIONAL 2020/2021

The Internal Auditors’ Report on the Interim Accounts of ELSA International 2020/2021 can be accessed [here](#).

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**ANNEX 3 – INTERIM ACCOUNTS OF ELSA DEVELOPMENT FOUNDATION 2020/2021**

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**ANNEX 3 – INTERIM ACCOUNTS OF ELSA DEVELOPMENT FOUNDATION 2020/2021**

The Interim Accounts of the ELSA Development Foundation 2020/2021 can be accessed [here](#).

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**ANNEX 4 – INTERNAL AUDITORS’ REPORT ON INTERIM ACCOUNTS OF EDF 2020/2021**

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**ANNEX 4 – INTERNAL AUDITORS’ REPORT ON INTERIM ACCOUNTS OF EDF 2020/2021**

The Internal Auditors’ Report on Final Accounts of the ELSA Development Foundation 2020/2021 can be accessed [here](#).



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ANNEX 5 – PROPOSED REVISION OF THE BUDGET OF ELSA INTERNATIONAL 2020/2021

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## ANNEX 5 – PROPOSED REVISION OF THE BUDGET OF ELSA INTERNATIONAL 2020/2021

The proposed revision of the Budget of ELSA International 2020/2021 can be found [here](#).

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ANNEX 6 – PROPOSED BUDGET OF ELSA INTERNATIONAL 2021/2022

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**ANNEX 6 – PROPOSED BUDGET OF ELSA INTERNATIONAL 2021/2022**

The proposed Budget of ELSA International 2021/2022 can be found [here](#).

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ANNEX 7 – DEBTORS OF ELSA INTERNATIONAL AS OF 19th March 2021

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**ANNEX 7 – DEBTORS OF ELSA INTERNATIONAL AS OF 19<sup>th</sup> March 2021**

The list of debtors of ELSA can be found [here](#).

## ANNEX 8 – LETTER OF AUTHORISATION

## ANNEX 8 – LETTER OF AUTHORISATION

National Board of: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Number of Local  
Groups: \_\_\_\_\_

**Please write the names of the Local Groups of your National Group  
on the back of this paper clearly with CAPITAL letters  
and specify which of them are Members and which are Observers.**

The following delegates from ELSA \_\_\_\_\_ are hereby authorised to vote  
and speak on behalf of their National Group at the LXXIX International Council Meeting via  
ClickMeeting between the 11<sup>th</sup> and the 18<sup>th</sup> of April 2021.

1. \_\_\_\_\_  
(*voting delegate's name*)5. \_\_\_\_\_  
(*delegate's name*)2. \_\_\_\_\_  
(*voting delegate's name*)6. \_\_\_\_\_  
(*delegate's name*)3. \_\_\_\_\_  
(*voting delegate's name*)7. \_\_\_\_\_  
(*delegate's name*)4. \_\_\_\_\_  
(*delegate's name*)8. \_\_\_\_\_  
(*delegate's name*)

On behalf of ELSA \_\_\_\_\_

Name of the National Board Member:	Name of the National Board Member:
Position:	Position:
Signature:	Signature:

## ANNEX 9 – PROXY

## ANNEX 9 – PROXY

**From:** ELSA \_\_\_\_\_ (proxy giver)

**To:** ELSA \_\_\_\_\_ (acting as proxy)

**This proxy shall be valid for:**

**Event:**

LXXIX International Council Meeting to be held via ClickMeeting between the 11<sup>th</sup> and 18<sup>th</sup> of April 2021.

**Dates:**

\_\_\_\_\_  
*(please specify the dates that your proxy is going to be valid for e.g. If your national delegation is not present in the Opening Plenary, but is going to attend the rest of the plenaries, please write only the date of the Opening Plenary)*

The proxy giver ELSA \_\_\_\_\_ hereby authorises ELSA \_\_\_\_\_ to act as a proxy and to therefore represent it and vote on its behalf according to the instructions provided, at the LXXIX International Council Meeting via ClickMeeting between the 11<sup>th</sup> and the 18<sup>th</sup> of April 2021.

On behalf of ELSA \_\_\_\_\_ (proxy giver)

Name of the National Board Member:	Name of the National Board Member:
Position:	Position:
Signature:	Signature:

In order for the Secretary General of the International Board to confirm the proxy, please fill in:

Contact person: \_\_\_\_\_

Phone number: (+\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

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ANNEX 10 – TEMPLATE FOR NOMINATIONS

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**ANNEX 10 – TEMPLATE FOR NOMINATIONS****Nomination Sheet**

We hereby nominate \_\_\_\_\_  
*(name and surname of the nominee)*

for the position of \_\_\_\_\_  
*(respective position of the nominee)*

for the election to be held at the LXXIX International Council Meeting via ClickMeeting between the 11th and the 18th of April 2021.

Nominated by ELSA \_\_\_\_\_  
*(respective National Group)*

Name of the National Board member \_\_\_\_\_

Position in the National Board: \_\_\_\_\_

Signature \_\_\_\_\_

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ANNEX 10 – TEMPLATE FOR NOMINATIONS

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**Seconding Sheet**

We hereby second \_\_\_\_\_  
(*name and surname of the nominee*)

for the position of \_\_\_\_\_  
(*respective position of the nominee*)

for the election to be held at the LXXIX International Council Meeting via ClickMeeting between the 11th and the 18th of April 2021.

Seconded by ELSA \_\_\_\_\_  
(*respective National Group*)

Name of the National Board member \_\_\_\_\_

Position in the National Board: \_\_\_\_\_

Signature \_\_\_\_\_

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ANNEX 10 – TEMPLATE FOR NOMINATIONS

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**Confirmation Sheet**

I \_\_\_\_\_  
*(name and surname of the nominee)*

hereby accept the nomination of ELSA \_\_\_\_\_

and seconding of ELSA \_\_\_\_\_

for the position of \_\_\_\_\_  
*(respective position of the nominee)*

for the election to be held at the LXXIX International Council Meeting via ClickMeeting between the 11th and the 18th of April 2021.

Signature \_\_\_\_\_