

LXXXI INTERNATIONAL COUNCIL MEETING WORKING MATERIALS

COSENZA, ITALY
3RD - 10TH APRIL 2022

81st ICM COSENZA



Human Rights Partner of ELSA



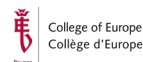
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The European Law Students' Association

FOREWORD

GENERAL INFORMATION

FOREWORD

Dear Network,

The time has come for our LXXXI International Council Meeting. Even if it comes in a long line of International Meetings, this one will be unique in many ways.

First of all, and perhaps most importantly, it will be the first physical International Council Meeting ever since the COVID pandemic started. It will be the first chance for all of us to meet those that we have met virtually throughout the past two years. We will finally be able to greet one another, laugh and enjoy each other's company.

It will also be the first International Council Meeting in a long time where the International Board is responsible for organising it and it will be our pleasure to welcome you all in Cosenza. Albeit with all the safety requirements needed - as we are not yet free of COVID - we sincerely hope that you enjoy this event as much as possible. We are aware that this is not the typical International Council Meeting, but we sincerely hope that Cosenza will open the path for future physical ICMs, which the Network feels excited to attend and organise.

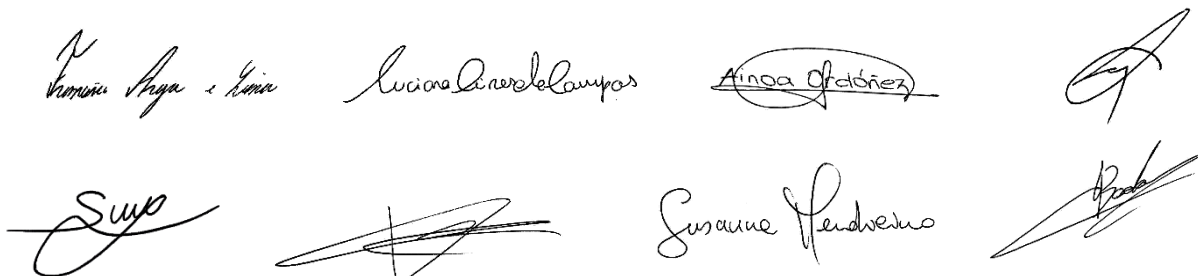
Additionally, it will be a Meeting for structural changes. Board Reform, Projects, International Focus Programme, Rebranding and Financial Strategy are some of the big topics we have been discussing for a year. All of us will take part in the decision-making process that will shape ELSA for years to come. We have prepared our proposals taking into consideration the input you have been providing us throughout the year, considering all of your reservations and doubts.

Lastly, this will also be the International Council Meeting where we will meet for the first time the future members of the International Board. To all of them, the International Board of ELSA wishes the best of luck.

We hope you are as excited as we are for the first physical International Council Meeting in a long time, and to finally meet each other. We are almost there!

Your International Board

Warm regards,



Francisco, Luciana, Ainoa, Tony, Samira, Mathieu, Susanna and Valentin
International Board of ELSA 2021/2022

FOREWORD

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THE INTERNATIONAL COUNCIL MEETING GUIDE

What is an International Council Meeting?

The International Council Meeting is a statutory meeting and one of the International Internal Meetings of ELSA.

It brings together officers of all Areas from the whole ELSA Network. It consists of both plenary and workshop sessions. The main aims of this meeting are:

- a. to provide an opportunity for Officers to meet, to get informed about the latest updates in their respective areas and to exchange ideas, and
- b. to summon the International Council, which discusses issues concerning the administration and the further development of the Association.

The International Council represents the Members of ELSA and is the supreme decision-making body of the Association, whose decisions are binding upon the International Board, the Members and the Observers of ELSA. A Council decision can only be overturned by a subsequent International Council decision.

The International Council Meeting is held on a biannual basis, once in spring and once in autumn.

What is a Workshop?

Workshops provide an introduction to or a review of topics of interest. They offer space for interaction, discussion, of and exchange of information, while the participants explore different subjects and develop their soft skills.

In each International Council Meeting, there are seven Workshops; one for each area of activity. Each workshop is conducted by the respective International Board member(s) and chaired by an experienced delegate.

The following workshops will be held during the International Council Meeting:

Board Management, External Relations and Expansion (BEE): conducted by the President of the International Board and attended by National Presidents of the ELSA Network.

Internal Management (IM): conducted by the Secretary General of the International Board and attended by National Secretaries General of the ELSA Network.

Financial Management (FM): conducted by the Treasurer of the International Board and attended by National Treasurers of the ELSA Network.

Marketing (MKT): conducted by the Vice President in charge of Marketing of the International Board and attended by National Vice Presidents in charge of Marketing of the ELSA Network.

Academic Activities (AA) and Moot Court Competitions (MCC): conducted by the Vice President in charge of Academic Activities and the Vice President in charge of ELSA Moot Court Competitions of the International Board and attended by National Vice Presidents in charge of

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Academic Activities and National Vice Presidents in charge of Moot Court Competitions of the ELSA Network.

Professional Development (PD): conducted by the Vice President in charge of Professional Development of the International Board and attended by National Vice Presidents in charge of Professional Development and National Vice Presidents in charge of STEP of the ELSA Network.

Seminars and Conferences (S&C): conducted by the Vice President in charge of Seminars and Conferences of the International Board and attended by National Vice Presidents for Seminars and Conferences of the ELSA Network.

What is a Joint Workshop?

A Joint Workshop sets on the table a topic that is worth being discussed by the officers of more than one area.

Who is a Workshop Officer?

There are at least four Workshop Officers in the ICM: the *Chair*, the *Vice Chair* and two *Secretaries*. If necessary, more Secretaries can be appointed.

The task of the Chair is to conduct the Workshop in good order, to lead it together with the respective member of the International Board of ELSA.

The role of the Vice Chair is to assist the Chair and stand in for him or her in the event of his or her absence.

The Secretaries are in charge of keeping the minutes of the Workshop and of the preparation of all the documents that have to be submitted to the Council.

During the Opening Workshop of each respective area, which will be held on Sunday, the Officers of the Workshop will be elected, and they will attend a workshop provided by ELSA International right after the end of the opening session in order to receive the detailed guidelines of their tasks. If you are interested in becoming a Workshop Officer, please contact the respective member of the International Board, as soon as possible, in order to volunteer.

What is an International Council Meeting Officer?

There are nine to fifteen International Council Meeting Officers supporting the International Council proceedings during each ICM: the *Chair*, the *Vice Chair*, two to four *Secretaries*, two to six *Tellers*, and three members of the *Nominations Committee*. The International Council Meeting Officers ensure that some of the most important tasks regarding the plenary sessions of an International Council Meeting are carried out properly.

The role of the Chair of the Plenary is to ensure that the International Council Meeting agenda is respected and adhered to, to supervise and assist the other International Council Meeting Officers, to invite people to address the International Council, to decide when to put proposals to a vote, to supervise the voting procedure, to announce the result of the voting procedure, to supervise

THE INTERNATIONAL COUNCIL MEETING GUIDE

the election procedure, to bring the meeting to order and to resolve any question concerning the International Council Meeting proceedings.

The role of the Vice Chair is to assist the Chair and stand in for him or her in the event of his or her absence.

The role of each Secretary is to keep the minutes of the plenary sessions. The Secretaries are responsible to the Secretary General of the International Board and should always refer to her in case of difficulty.

The role of each Teller is to count the votes, compare the results of the counting procedure, and inform the Chair about the result. The Tellers shall not be voting delegates.

The role of each member of the Nominations Committee is to receive nominations for all the elections and to announce them to the International Council. Therefore, it is recommended that the Nominations Committee is comprised of well-known individuals in the ELSA Network so that it is easier for people to find and approach them.

OBLIGATIONS OF THE NATIONAL GROUPS

OBLIGATIONS OF THE NATIONAL GROUPS

Important information!

In accordance with article 7.3 of the Statutes of ELSA, the voting rights of a Member National Group are suspended during an ICM, if the National Group:

- a. has not fulfilled its **financial obligations** towards ELSA, or
- b. has not submitted the **State of the Network Inquiry** (SotN Inquiry) to the International Board;
- c. has not submitted the **Letter of Authorisation** to the Secretary General of the International Board; and
- d. has not submitted the **National Group Report** to the International Board.

For this purpose, please address all financial enquiries concerning debts towards ELSA to the Treasurer of the International Board in due time **until the 3rd of April 2022, 23:59 CEST** at treasurer@elsa.org.

Moreover, the SotN Inquiry must be thoroughly filled out and submitted electronically to the International Board **until the 20th of March 2022, 23:59 CEST**, 14 days before the opening of the International Council Meeting as stated in the International Council Meeting Decision Book. The 32nd State of the Network Inquiry has already been sent out and you may find it [here](#). If you need any clarifications regarding the SotN Inquiry, please contact the Secretary General of the International Board at secgen@elsa.org.

Additionally, the National Group Report had to be submitted to the Secretary General of the International Board **until the 28th of February 2022, 23:59 CET**. Please note that if you have not submitted the National Group on time, the voting rights of your National Group will be suspended for the duration of the International Council Meeting. It is in the discretion of the Secretary General of the International Board to accept a late submission of the properly filled in National Group Report before the opening of the International Council Meeting to ensure quorum. The National Group Report has already been sent out and you may find it [here](#).

According to article 5.5 of the Standing Orders of ELSA, for the delegates representing a Member National Group to be allowed to participate in the International Council, they must be duly authorised to vote in the International Council on behalf of their National Group and must, therefore, send to the Secretary General of the International Board the **Letter of Authorisation** signed by two elected National Board members of the respective National Group as soon as possible **before the ICM is opened**. Each Letter of Authorisation shall be accompanied with a list of Local Groups that are currently Members and Observers of the respective National Group. A template of the Letter of Authorisation can be found in Annex 10 of these Working Materials.

In order for the International Council to reach the necessary quorum, as stated in article 7.4 of the Statutes of ELSA and be fully competent, it is highly recommended that the Member National Groups, which are not going to be represented in the International Council by their own delegates, give a **proxy** to another Member National Group following the rules of article 5.6 of the Standing Orders of ELSA. A template of proxy can be found in Annex 11 of these Working Materials. Proxies should be submitted to secgen@elsa.org as soon as possible **before the ICM/respective Plenary session is opened**.

REMINDERS

REMINDERS

General Reminder

If you really want to enjoy this ICM,

DO NOT FORGET THE FOLLOWING:

“Be prepared to speak and to speak be prepared!”

To be prepared for the Workshops:

- Read carefully from cover to cover and bring with you a copy of these Working Materials;
- Read the minutes of at least the two previous ICMs: [79th ICM Online](#) and [80th ICM Online](#);
- Read the [Statutes and Standing Orders of ELSA](#);
- Read the [56th edition of the International Council Meeting Decision Book](#)
- Read the [One Year Operational Plan](#) of the International Board for the term 2021/2022.

To be prepared for being celebrated as a true legend:

- Consider being a Workshop Secretary;
- Consider being a Plenary Secretary;
- Consider being a Teller;
- Consider being a member of the Nominations Committee;

To be prepared for the time of your life...

- Bring your good mood and happy smiles!
- Bring all of your ELSA Spirit!

REMINDERS

Call for the International Board of ELSA 2022/2023



The European Law Students' Association

Have you ever wanted to be a head of an international NGO?

This is your opportunity:
Join the International Board!

RUN FOR

**THE INTERNATIONAL BOARD OF ELSA
2022/2023!**

REMINDERS

What is the role of the International Board of ELSA?

The International Board is the supreme executive body of ELSA. The tasks of the International Board are to represent ELSA, to carry out and be responsible for the day-to-day running and management of ELSA's fields of activity, to advance the aims and efficiency as well as to execute and implement Council decisions.

President

The President is in charge of the overall coordination of the ELSA work, execution of expansion, planning and direction of the work, and communication of the International Board. The President is also the main contact person between ELSA International and externals, by representing ELSA International at official events and meetings, being responsible for maintaining contact and the flow of information to other students' associations and other organisations (NGOs and international institutions). The President takes care of the business development strategy of the association, including managing ELSA's fundraising efforts through commercial and strategic partnerships. The President shall also have the overview of all contacts to sponsors and supporters of ELSA International.

Secretary General

The Secretary General is responsible for directing, organising and maintaining the internal structure of the Association, and shall consequently be responsible for ensuring that decisions to this effect are implemented and respected by all Members and Observers of ELSA. The Secretary General shall also be responsible for identifying any non-observances in this field and shall make all the necessary resources available to correct any inconsistencies. The Secretary General is also in charge of directing the work of the Council. One of the main responsibilities is to keep in contact with the International 'Trainers' Pool and organise training sessions throughout the Network as well as to develop the Human Resources and information systems in the ELSA Network. The Secretary General is also responsible for the communication and administration of the ELSA International.

Treasurer

The Treasurer is in charge of the financial management of ELSA and is responsible for the accounts, the property, and the payments of ELSA International as well as the arrangement of internal financial control. These tasks include budget control, budget making, accounting, bookkeeping and preparation of both interim and final accounts of ELSA International. The Treasurer is the Chairman of the Board of Directors of the ELSA Development Foundation and he or she is also working actively in the field of grants.

Vice President in charge of Marketing

The Vice President in charge Marketing is responsible for the Supporting Area of Marketing. The tasks include amongst others, the coordination of advertising for various publications and for the website. He or she is also responsible for the production and editing of Synergy Magazine, the production of internal presentation and marketing materials for the Key Areas, and the representation of ELSA towards externals. One of the main responsibilities that the Vice President for Marketing has is to define marketing strategies for all matters related to ELSA and its activities.

REMINDERS

Vice President in charge of Academic Activities

The Vice President in charge of Academic Activities is responsible for the overall planning, coordination, and supervision of the Key Area of Academic Activities. This responsibility includes coordination of the legal writing projects (namely, the ELSA Law Review and the Legal Research Groups of the Network), Human Rights and Social Responsibility initiatives. The Vice President in charge of Activities will perform as the Head of the International Organising Committee for the Rule of Law Education Campaign. The Vice President for Academic Activities has also the responsibility, when called upon, to support and assist Local and National Groups in organising AA events in the Network as well as implementing legal education, Human Rights, the International Focus Programme and Social Responsibility in the activities related to their key area.

Vice President in charge of Competitions

The Vice President in charge of Competitions is responsible for the overall planning, coordination and supervision of the Key Area of Competitions. This responsibility includes the John H. Jackson Moot Court Competition and the Helga Pedersen Moot Court Competition, acting as the Head of the International Organising Committee, being the representative of ELSA in front of the World Trade Organisation and the Council of Europe. Additionally, they will be the person responsible in handling the external relations with every partner or potential partner of the aforementioned Competitions. The Vice President for Competitions has also the responsibility, when called upon, to support and assist Local and National Groups in organising academic competitions and MCC events in the Network.

Vice President in charge of Professional Development

The main responsibility of the Vice President in charge of Professional Development is related to the flagship project ELSA Traineeships. This includes coordination and supervision of all the related information received from the Network and making the information and statistics available to all the Officers, the implementation of the international partnerships for the project and actively seeking additional opportunities of the traineeship programme and the International Focus Programme and Human Rights within the scope of ELSA Traineeships. The Vice President in charge of Professional Development is also responsible for organizing the Career Launch, supporting the National Groups in the organisation of their National Traineeships Programme monitoring that they do not overlap with the timeline of ELSA Traineeships and for training the Network about Professional Development events, providing the Officers with all the necessary guidelines and support.

Vice President in charge of Seminars and Conferences

The Vice President in charge of Seminars and Conferences is responsible for the Key Area of Seminars and Conferences. This responsibility includes the coordination of seminars, conferences, Study Visits, Institutional Visits, ELSA Law Schools, ELSA Delegations, International Conferences of ELSA and ELSA Webinars in the Network.

REMINDERS

Electoral Procedure for the International Board

A person running for a position in the International Board must be nominated by a Member National Group and seconded by another Member National Group. National Groups with Observer status cannot nominate or second nominations. It is possible for a candidate to be nominated by their own National Group.

In order to nominate and second a candidate for a position on the International Board, Member National Groups of ELSA shall fill in the Nomination Sheet or Seconding Sheet respectively and send the sheet to the respective candidate. The respective candidate shall fill in the Confirmation Sheet, forward both emails from the Nominating and Seconding Member National Groups as well as send in their Confirmation Sheet to the Nominations Committee at nominations.committee@elsa.org. The relevant sheets may be found in Annex 12. The period for submitting nominations opens after the Opening Plenary and closes on the second day of the International Council Meeting at 23:59 CEST for candidates to the International Board.

The nominee shall prepare a personal presentation in writing and distribute it to the National Groups before 23:59 CEST on the day before the Final Plenary session. The presentation shall include a motivation letter, a personal CV, an ELSA CV and an Action Plan for the term in office as member of the International Board.

During the Candidacy Workshop, all the candidates will first present themselves and their candidature and after that they will be granted some time to answer questions from the Workshop participants. If there are several people running for the same board position, the nominees must leave the Workshop during the presentation of the other nominees.

During the Final Plenary, each candidate has 5 minutes to present their speech during the plenary session and the voting delegates have 10 minutes for a Q&A session with each candidate. For contested positions, the contested candidate shall exit the room for the duration of the speech and the Q&A session of the counter-candidate.

Transition

The elected International Board 2022/2023 must be present in the ELSA House in Brussels, Belgium, from the 1st of July 2022 since the transition with the current International Board will start on that day. There will be no exceptions for arriving later.

During the transition, the International Board 2022/2023 will be taught the ELSA work on the international level, such as ICM preparations, day-to-day running of the association, responsibilities of the members of the International Board, and of course how it is to live in Brussels for 13 months. However, the transition will also be filled with social events and teambuilding sessions, as well as trainings.

REMINDERS

Call for Internal Auditors and Internal Vice Auditor of ELSA International 2022/2023



The European Law Students' Association

Do you have experience in accounting and financial management?

Run for:

**INTERNAL AUDITOR OR
INTERNAL VICE AUDITOR
OF
ELSA INTERNATIONAL 2022/2023!**

REMINDERS

What is the role of the Internal Auditor of ELSA International?

The Internal Auditors and the Internal Vice Auditor are three neutral and independent people who are auditing the accounts of ELSA and the ELSA Development Foundation.

The Internal Auditors are elected by the Council during the spring International Council Meeting. The Internal Auditors' team consists of two Auditors and one Vice Auditor. The two Auditors are mainly responsible for controlling the interim and final accounts of the respective year they have been elected for; the Vice Auditor is only active if one of the Auditors is not able to fulfil his or her tasks.

The Internal Auditors are responsible for checking the documents and accounts in the headquarters of ELSA in Brussels.

What are the general responsibilities of the internal auditors?

- Travelling to Brussels in order to control the accounts of ELSA and the ELSA Development Foundation;
- Writing the Internal Auditors' report about the auditing of ELSA and the EDF;
- Presenting the Internal Auditors' report at the International Council Meeting.

What are the references/qualifications to become an Internal Auditor?

- Basic knowledge of accounting;
- Basic knowledge of auditing;
- A certain interest in financial matters;
- No active involvement in ELSA International or any National Groups of ELSA for the term 2020/2021. Elected or appointed positions at Local Level or as Auditor at any level is acceptable.

Electoral Procedure for the Internal Auditors of ELSA International

A person running for a position in the Internal Auditors' team must be nominated by a Member National Group and seconded by another Member National Group. National Groups with Observer status cannot nominate or second nominations. It is possible for a candidate to be nominated by his or her own National Group.

The nominations must be handed in to the Nominations Committee by the deadline set for nominations in order for the candidates to be able to run for the Internal Auditors' team. This deadline is set at 23:59 (local time) on the second day of the International Council Meeting unless the Council decides to prolong the deadline. Nomination sheets will be made available by the members of the Nominations Committee during the ICM.

The nominee shall prepare a personal presentation in writing and distribute it to the National Groups before 23:59 (local time) on the day before the Final Plenary session. The presentation shall include a personal CV and an ELSA CV. It is also recommended that the presentation includes a Letter of Motivation.

During the Final Plenary session, the nominees are all given five minutes to present themselves and their candidature and 10 minutes to answer questions from the Council. If there are more people running for the same position than there are positions, the nominees have to leave the room during the presentation of the other nominees.

REMINDERS

Memento**Voting Rights in the Plenary**

Each Member National Group has three voting rights and may split them during any voting procedure according to the will of its voting delegates. Your National Group is **NOT** eligible to vote in the Plenary unless:

- a. the National Board has filled in and submitted the **State of the Network Inquiry** to the International Board at least 14 days before the opening of the International Council Meeting;

Please make sure that the Secretary General of the International Board has received the responses of your National Group to the State of the Network Inquiry.

- b. the National Board has **paid out all debts** due to ELSA;

Please confirm the debt situation of your National Group with the Treasurer of the International Board prior to the International Council Meeting.

- c. the National Board has submitted the National Group Report to the International Board in due time

Please make sure that the Secretary General of the International Board has received the National Group Report of your National Group.

- d. its delegates in the ICM have sent the **Letter of Authorisation** to the Secretary General of the International Board.

You may find the template for the Letter of Authorisation in Annex 10.

Letter of Authorisation

The Letter of Authorisation must include:

- the contact details of your National Group;
- the name of the voting delegate of your National Group;
- the names of all other delegates representing your National Group;
- the list of Local Groups that are currently Members or Observers of your National Group (please indicate the status of each local group); and
- the signatures of two elected National Board members authenticating the letter.

The Letter of Authorisation should be filled in and sent **before the ICM is opened** if you wish to receive your voting rights. Please make sure that the Letter of Authorisation is submitted to the Secretary General of the International Board in due time.

REMINDERS

Proxy

If your National Group is a Member of ELSA and will not be represented by its own delegates at the International Council Meeting, the National Board can give a proxy to another Member which will speak and vote on behalf of the proxy-giver.

The Proxy must include:

- the names of the National Group which gives a proxy and of the National Group that receives the proxy;
- the dates during which the proxy will be valid;
- the signatures of two elected National Board members authenticating the letter;
- the contact details of a person responsible from the proxy-giver National Group.

The Proxy should be filled in and sent to the Secretary General of the International Board **before the ICM/respective Plenary session is opened** at secgen@elsa.org so that your voting rights be given to the National Group acting as proxy. You can find a draft Proxy in Annex 11.

Reporting Time

This is the moment when the delegation meets and discusses important matters brought up in the workshops and in the plenary sessions.

Voting Rights in the Workshops

In the Workshops, both area and joint ones, each Member National Group has only one vote, no matter how many people from the same National Group are present. Make sure that you prepare and coordinate your delegation and appoint one person from your delegation to be your voting delegate in the Workshops.

Plenary Presentations

During the plenary sessions, the National Groups may present their events and activities if they wish to inform the ELSA Network about them and attract participants. In order to ensure the best possible efficiency to the International Council proceedings, we hereby set some rules for the National Groups interested in making a presentation during the plenary sessions:

- The demonstration of any presentations during the plenary sessions will be up to the discretion of the Chair and/or Vice Chair.
- No presentations will be allowed if not matching the following criteria:
 1. having an appropriate length (between three and five minutes);
 2. be in accordance with the principles of ELSA;
 3. be sent to the Vice President in charge of Marketing of the International Board until the **3rd of April 2022, 23:59 CEST**.
- The priority of acceptance will be as follows:
 1. International Internal Meetings;
 3. Training Events;
 4. ELSA Core Activities events;
 5. Social Events;
 6. Other events or activities.

REMINDERS

Finger Rules for the Workshops

The “finger rules” are intended to make the job of the Chair and the Vice Chair of the Workshops easier and to ensure that the discussions are as effective and smooth as possible.

The theory behind the finger rules is simple; you indicate what you want to state by using one of the following gestures:

One finger:	New idea/topic
Two fingers:	Reply/comment
Three fingers:	End the discussion – the current debate is not useful
Pinkie finger:	Technical remark (e.g. “open the window” or “the text projected is too small”)
Scissors gesture:	Remove/cut from the speakers’ list.
Thumb up/down:	Show immediate feedback to a statement, instead of asking for the word to only say “I like this idea” or “I don’t like this idea”.

The priority amongst the different gestures goes in the following order and is depicted in the pictures below: pinkie, three fingers, two fingers and one finger. With this system, the Chair can more easily moderate the discussions. Scissors gesture and thumbs up/down do not require a direct reaction by the Chair and that is why there is no priority rule applied for them.



E-VOTING

E-VOTING

Please indicate who will be the voting delegate for your National Group until the 20th of March 23:59 CEST through this [form](#).

Additionally, please read [these guidelines](#) carefully, regarding the specificities of NemoVote.

ICM TIMETABLE

DRAFT TIMETABLES AND AGENDAS

ICM TIMETABLE

General Timetable

	3rd April	4th April	5th April	6th April	7th April	8th April	9th April					
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday					
10:00-10:30	ARRIVAL	Workshops	Workshops	Mid Plenary	Workshops	Workshops	Final Plenary					
10:30-11:00												
11:00-11:30												
11:30-12:00												
12:00-12:30												
12:30-13:00												
13:00-13:30		Lunch										
13:30-14:00												
14:00-14:30												
14:30-15:00	Opening Plenary	Workshops	Workshops	Mid Plenary	Free / Preparation Time	Workshops	Final Plenary					
15:00-15:30												
15:30-16:00												
16:00-16:30												
16:30-17:00												
17:00-17:30		Break	Break			Break						
17:30-18:00		Workshops	Workshops			Workshops						
18:00-18:30								Opening Workshop				
18:30-19:00												
19:00-19:30	Officers/ Freshers' WS	Dinner	Dinner	Dinner	Gala Ball	Dinner	Dinner					
19:30-20:00	HoD											
20:00-20:30	Dinner											
20:30-21:00												
21:00-21:30												
21:30-22:00		Free	Free	Free				Free				

DRAFT PLENARY AGENDA

DRAFT PLENARY AGENDA**Opening Plenary: Sunday, 3rd April 2022**

- 15:00 **Opening of the LXXXI International Council Meeting**
Francisco Arga e Lima, President of the International Board of ELSA
- 15:10 **Presentation of the Chair and the Vice Chair of the Plenary**
Luciana Ayres de Campos, Secretary General of the International Board of ELSA
- 15:20 **Presentation of the ELSA International Team 2021/2022**
The International Board 2021/2022
- 15:40 **Announcement of the list of votes**
Luciana Ayres de Campos, Secretary General of the International Board of ELSA
- 15:50 **Election of the Council Meeting Officers**
Chair / Vice Chair
- 16:10 **Approval of the International Council Meeting Agenda and presentation of the International Council Meeting structure**
Chair / Vice Chair
- 16:30 **Approval of the Minutes of the LXXX International Council Meeting Online, Autumn 2021**
Chair / Vice Chair
- 16:40 **Questions and Answers with the International Board of ELSA**
Chair / Vice Chair and International Board of ELSA
- 17:00 **Partner presentations**
- 17:55 **Information regarding Officers' Workshop**
Luciana Ayres de Campos, Secretary General of the International Board of ELSA
- 18:00 **End of the Opening Plenary**
Chair / Vice Chair

DRAFT PLENARY AGENDA

Mid Plenary: Wednesday, 6th April 2022

- 10:00 **Opening of the Mid Plenary**
Chair / Vice Chair
- 10:05 **Revision of the list of votes**
Luciana Ayres de Campos, Secretary General of the International Board of ELSA
- 10:10 **Announcement of nominations**
Nominations Committee
- 10:20 **Presentation and approval of the IM workshop related proposals**
Chair / Vice Chair
- 10:50 **Presentation and approval of the FM workshop related proposals**
Chair / Vice Chair and Workshop Chair
- 11:10 **Presentation and approval of the MKT workshop related proposals**
Chair / Vice Chair and Workshop Chair
- 11:30 **Break**
- 12:00 **Revision of the list of votes**
Luciana Ayres de Campos, Secretary General of the International Board of ELSA
- 12:05 **Presentation and approval of the PD workshop related proposals**
Chair / Vice Chair and Workshop Chair
- 12:25 **Presentation and approval of the S&C workshop related proposals**
Chair / Vice Chair and Workshop Chair
- 13:00 **Lunch**
- 14:30 **Revision of the list of votes**
Luciana Ayres de Campos, Secretary General of the International Board of ELSA
- 14:35 **Presentation and approval of the BEE and FM workshop related proposals**
Chair / Vice Chair and Workshop Chair
- 15:00 **Presentation and approval of the BEE and PD workshop related proposals**
Chair / Vice Chair and Workshop Chair
- 15:20 **Presentation and approval of the BEE and AA/MCC workshop related proposals**
Chair / Vice Chair and Workshop Chair
- 15:50 **Presentation and approval of the FM and IM workshop related proposals**
Chair / Vice Chair and Workshop Chair

DRAFT PLENARY AGENDA

- 16:05 **Presentation and approval of the FM and S&C workshop related proposals**
Chair / Vice Chair and Workshop Chair
- 16:30 **Break**
- 17:00 **Revision of the list of votes**
Luciana Ayres de Campos, Secretary General of the International Board of ELSA
- 17:05 **Presentation and approval of the BEE, AA/MCC and S&C workshop related proposals**
Chair / Vice Chair and Workshop Chair
- 17:30 **Presentation and approval of the BEE, AA/MCC, PD and S&C workshop related proposals**
Chair / Vice Chair and Workshop Chair
- 18:00 **Presentations of the Network**
Chair / Vice Chair and Network
- 19:00 **End of the Mid Plenary**
Chair / Vice Chair

DRAFT PLENARY AGENDA

Final Plenary: Saturday, 9th April 2022

- 10:00 **Opening of the Final Plenary**
Chair / Vice Chair
- 10:05 **Revision of the list of votes**
Luciana Ayres de Campos, Secretary General of the International Board of ELSA
- 10:10 **Announcement of Winner of Annual Human Rights Campaign Prize**
Samira Safarova and Valentin Badert, Vice President in charge of Academic Activities and Vice President in charge of Seminars and Conferences of the International Board of ELSA
- 10:20 **ELSA Alumni Presentation**
ELSA Alumni
- 10:35 **Presentation of Interim Accounts of ELSA 2021/2022**
Ainoa Ordonez, Treasurer of the International Board of ELSA
- 10:50 **Presentation of the Interim Auditors' Report of ELSA 2021/2022**
Rob Van Bergen and Matteo Alessandro, Internal Auditors of ELSA International
- 11:05 **Presentation of the Interim Accounts of the ELSA Development Foundation 2021/2022**
Ainoa Ordonez, Treasurer of the International Board of ELSA
- 11:20 **Presentation of the Interim Auditors' Report of the ELSA Development Foundation 2021/2022**
Rob Van Bergen and Matteo Alessandro, Internal Auditors of ELSA International
- 11:30 **Break**
- 12:00 **Revision of the list of votes**
Luciana Ayres de Campos, Secretary General of the International Board of ELSA
- 12:05 **Presentation and approval of the proposed revision of the Budget of ELSA 2021/2022**
Chair / Vice Chair and Workshop Chair
- 12:25 **Presentation and approval of the proposed Budget of ELSA 2022/2023**
Chair / Vice Chair and Workshop Chair
- 12:45 **Presentation and approval of the proposed Budget of ELSA Development Foundation 2022/2023**
Chair / Vice Chair and Workshop Chair
- 13:00 **Lunch**

DRAFT PLENARY AGENDA

- 14:30 **Revision of the list of votes**
Luciana Ayres de Campos, Secretary General of the International Board of ELSA
- 14:35 **Announcement of nominations**
Nominations Committee
- 14:40 **Presentation and Q&A for the Candidate(s) for Internal Auditor of ELSA International 2021/2023**
Chair / Vice Chair and Candidate(s)
- 15:10 **Presentation and Q&A for the Candidate(s) for Internal Vice Auditor of ELSA International 2022/2023**
Chair / Vice Chair and Candidate(s)
- 15:30 **Presentation and Q&A for the Candidate(s) for positions on the International Board of ELSA 2022/2023**
Chair / Vice Chair and Candidates
- 19:00 **Presentation of the voting procedure**
Chair / Vice Chair
- 19:10 **Voting break**
- 19:40 **Announcement of the results**
Chair / Vice Chair
- 19:50 **Closing of the LXXXI International Council Meeting**
Francisco Arga e Lima, President of the International Board of ELSA
- 20:00 **End of the Final Plenary**
Chair / Vice Chair

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

Timetable

	3rd April	4th April	5th April	6th April	7th April	8th April	9th April	10th April	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
10:00-10:30	ARRIVAL	Let's finally meet each other	Change is what we need: Board Reform	Mid Plenary	Rebranding	Interim Accounts	Final Plenary	DEPARTURES	
10:30-11:00									
11:00-11:30		Just one BEE proposal you said...							
11:30-12:00									
12:00-12:30									
12:30-13:00									
13:00-13:30		Lunch							
13:30-14:00									
14:00-14:30									
14:30-15:00		Opening Plenary	Member Value: Cards and Platforms	Financial Strategy (Joint with FM)	Mid Plenary	Free / Preparation Time	Free		Final Plenary
15:00-15:30									
15:30-16:00	Let's talk about advocacy								
16:00-16:30									
16:30-17:00	Break		Break	Break					
17:00-17:30	Creating certainty for future success: ENC		IFP	What do we really stand for?					
17:30-18:00			Flagship Projects	I am not crying, you are crying					
18:00-18:30									
18:30-19:00	Opening Workshop	Officers/ Freshers' WS	Gala Ball	Dinner					
19:00-19:30	HoD								
19:30-20:00	Dinner	Dinner	Dinner	Dinner	Dinner				
20:00-20:30									
20:30-21:00									
21:00-21:30									
21:30-22:00		Free	Free	Free	Free				

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders in force after the LXXX International Council Meeting of ELSA](#);
- Read relevant parts of the [International Council Meeting Decision Book, 56th Edition](#);
- Read the [One Year Operational Plan \(OYOP\) of ELSA International 2021/2022](#);
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXI International Council Meeting Cosenza!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the President of the International Board at president@elsa.org.

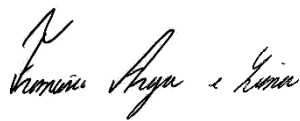
To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is my pleasure to welcome you to the BEE Workshop!



Francisco Arga e Lima

President of the International Board of ELSA 2021/2022

Draft Agenda**Sunday, 3rd April 2022***18:00 – 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

*19:00 – 19:30***OFFICERS AND FRESHERS' WORKSHOPS****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task.
Presenting to new members content of the meeting.

Preparation

None.

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

19:30 – 20:00

HEAD OF DELEGATION'S MEETING

Description

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

No preparation is required.

Monday, 4th April 2022

10:00 – 11:30

LET'S FINALLY MEET EACH OTHER

Description

We spent a year online and we finally get to meet each other. Let's take this first workshop to enjoy the moment and be together. "Oh, you are real! I never thought I would meet you in real life! Are you really that tall? I always imagined you were shorter!" These will be some of the topics we will cover.

Outcome

Meet each other and have some fun.

Preparation

None

11:30 – 13:00

JUST ONE BEE PROPOSAL YOU SAID... (JOINT WITH PD)

Description

During this workshop, we will discuss the proposal regarding the new External Relations Procedure. With PDers, we will explore all updates and present solutions regarding the issues we found in the current one.

Outcome

Discuss Proposal No. 8

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

Preparation

Read Proposal No. 8 and discuss with your National Board potential doubts, concerns or improvements, so that we may approach them during the Workshop.

14:30 – 16:00

MEMBER VALUE: CARDS AND PLATFORMS (JOINT WITH IM)**Description**

One of the priorities of this term has been the Member Value goal. We have been focusing on it through discounts and other benefits, as well as by reinforcing our projects in order to give more skills to our members, whether through ELSA Training, Professional Development or other initiatives. Nevertheless, for the past few months we have been exploring two new big ideas that can greatly improve the engagement our members have: an ELSA card and an ELSA online platform. During this workshop we will discuss both of these ideas with IMers and get your input on the way forward.

Outcome

Discuss how to implement a membership card and platform, as well as the efforts of the International Board in that regard.

Preparation

Think of how you would implement a membership card in your National Group, as well as the difficulties you may face during that process. Also, think of ways we can include more members into an ELSA app/social media, so as to have information more accessible to the entire Network.

14:30 – 17:00

LET'S TALK ABOUT ADVOCACY**Description**

So... no joint workshop. We are alone. That being the case, let's take the opportunity to talk about our favourite topic ever: advocacy. As we have seen for the past years, it is no easy feat to create impactful advocacy campaigns, whether on a national or international level. With that in mind, during this Workshop we will discuss what we have been doing - nationally and internationally - and explore ways in which we can improve.

Outcome

Create an advocacy strategy for the future, in order to make our efforts meaningful.

Preparation

Discuss with your National Board what it is to advocate in your National Group, the difficulties you face, the topics you select and how you do it. Also, think about how you engage with your Locals in this regard and the concrete results you are able to achieve with your efforts.

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

17:30 – 19:30

CREATING CERTAINTY FOR FUTURE SUCCESS: ENC (JOINT WITH AA/MCC)**Description**

With regards to the previous International Internal Meetings, the ELSA Negotiation Competition – specifically the organisation of the first ENC European Final Round – has been discussed several times with the Network, with the objective of ensuring the highest quality and most feasible timeline. In this workshop, we will share information on the latest developments of the ENC and the obstacles that the European Final Round is currently facing. We will dedicate ourselves to discussing the proposals concerning the ENC and establish how we can achieve the European Final Round as soon as possible.

Outcome

Discussion on the development of the ENC and the organisation of the ENC European Final Round. Informing our participants about the proposed plan.

Preparation

Please read [the minutes of the II International Strategy Meeting](#) and proposals No. 6 and 19. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and efficiently.

Tuesday, 5th April 2022

10:00 – 13:00

CHANGE IS WHAT WE NEED: BOARD REFORM (JOINT WITH AA/MCC & S&C)**Description**

Board Reform has been a discussion topic with the Network for a long time. After taking part in these discussions and constantly evaluating the implementation process, we are proposing a new Board Reform structure that provides stability and space for the future development of our projects. We will talk about the proposal as well as our plan for the implementation period during this workshop. Our motto for this workshop will be: “If it does not challenge you, it does not change you.”

Outcome

Discussion on the proposed Board Reform structure and the implementation plan.

Preparation

Please read the pages 17-24 of [the minutes of the II International Strategy Meeting](#) and proposals No. 2, 4 and 9. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

14:30 – 17:00

FINANCIAL STRATEGY (JOINT WITH FM)**Description**

During this workshop, we will discuss and give recommendations to the International Council concerning the new Financial Strategy proposed for the terms 2022-2025.

Outcome

Recommendation to the Council in regards to the Financial Strategy proposal.

Preparation

Read proposal No. 17 carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

17:30 – 18:30

INTERNATIONAL FOCUS PROGRAMME (JOINT WITH AA/MCC, S&C, PD)**Description**

The time has finally come. After two and a half years of the Law & Technology topic, it is the moment for us to proceed on deciding on a matter that will link the Association for the next 3 years. This surely does not come everyday. During this workshop we will discuss the two options for the next IFP topic.

Outcome

The participants of the workshop recommend the next IFP topic.

Preparation

Read the minutes from the IFP Workshop of the [LXXX ICM](#) and the [II ISM](#) on the pages 47-56. Familiarise yourself with the IFP input papers in these working materials. Read proposals No.20, No. 21a and No. 21b carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

18:30 – 19:30

FLAGSHIP PROJECTS (JOINT WITH AA/MCC, S&C, PD)**Description**

The idea behind this workshop is to define better what we consider to be an ELSA Flagship Project, in the most objective way possible. We will do this by defining criteria that can help to distinguish the Flagship projects as the more representative of our Network. We will distinguish their values from the other projects that ELSA International can organise or coordinate. We will then present and discuss Proposal No. 5.

Outcome

Discuss proposal No. 5.

Preparation

Read the pages 32-40 of the minutes of the [II Online ISM](#) and Proposal No. 5.

Thursday, 7th April 2022

10:00 – 13:00

REBRANDING (JOINT WITH MKT)**Description**

In the past two years, we have been discussing the possibility of modernising the brand of our Association. After many calls, feedback and professional support, now it is the time to decide.

Outcome

We will prepare our recommendation regarding the adoption of a new ELSA Brand.

Preparation

Join the Pre-ICM calls to learn more about the entire process to have time to discuss with your own Network.

Friday, 8th April 2022

10:00 – 13:00

INTERIM ACCOUNTS (JOINT WITH FM)**Description**

In this workshop, the Treasurer of the International Board of ELSA will present the Interim Accounts of ELSA International 2021/2022 and the ELSA Development Foundation 2021/2022. The Auditors will provide their statements on the Interim Accounts.

Outcome

Understand the financial situation of the Association.

Preparation

Read the Interim Accounts reports and be prepared to ask any questions regarding this financial evaluation.

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

14:30 – 16:00

CANDIDACY WORKSHOP**Description**

Let's get to know the BEE candidates for the next term! Here, they will have the opportunity to present themselves and their plans before the Final Plenary and answer any questions you may have regarding their ideas, motivation and plans for the future.

Outcome

Q&A with BEE Candidates.

Preparation

Read their candidacy materials and discuss with your Boards any questions you may have.

17:30 – 18:30

WHAT DO WE REALLY STAND FOR?**Description**

Our term is reaching its end. Now that we are getting old and we are soon to disappear, it is time to discuss the lessons we have learnt and how to pass them on to whoever comes next. What is ELSA supposed to stand for? What should we aim to do? Are we headed in the right direction, or do we lose our time focusing on unnecessary things?

Outcome

Discuss on where ELSA is headed and if that is where we want it to be in the future. Discuss our reason to be and if we are really focusing on it.

Preparation

Take 10 minutes to think of why you are in ELSA and if that reason changed during this term. Think of when you were a fresher and the way you looked at ELSA: is it the same as now? What changed? Why? Was it a positive or negative change? What should we do differently? Why?

18:30 – 19:30

I AM NOT CRYING, YOU ARE CRYING**Description**

Last workshop of the term. It is finally here.

Outcome

Reflect on the term and to say our goodbyes.

Preparation

None.

INTERNAL MANAGEMENT WORKSHOP

INTERNAL MANAGEMENT WORKSHOP

Timetable

	3rd April	4th April	5th April	6th April	7th April	8th April	9th April	10th April	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
10:00-10:30	ARRIVAL	Well hello again	Free	Mid Plenary	Free	Free	Final Plenary	DEPARTURES	
10:30-11:00			Host Attraction Strategy and related proposals		Human Resources	Code of Conduct			
11:00-11:30									
11:30-12:00		State of the Network							
12:00-12:30									
12:30-13:00									
13:00-13:30		Lunch							
13:30-14:00									
14:00-14:30									
14:30-15:00		Member Value: Cards and Platforms	ELSA Training	Mid Plenary	Free / Preparation Time	Free	Final Plenary		
15:00-15:30	Opening Plenary					Statutory Proposal			Candidacy Workshop
15:30-16:00									
16:00-16:30									
16:30-17:00	Break	Break	Break						
17:00-17:30	Transition	Teambuilding time!	Miscellaneous						
17:30-18:00									
18:00-18:30									
18:30-19:00	Officers/ Freshers' WS	Dinner	Dinner	Dinner	Gala Ball	So I guess this is it			
19:00-19:30									
19:30-20:00	HoD	Dinner	Dinner	Dinner	Gala Ball	Dinner			
20:00-20:30									
20:30-21:00									
21:00-21:30									
21:30-22:00	Dinner	Free	Free	Free	Gala Ball	Free			

INTERNAL MANAGEMENT WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders in force after the LXXX International Council Meeting of ELSA](#);
- Read relevant parts of the [International Council Meeting Decision Book, 56th Edition](#);
- Read the [One Year Operational Plan \(OYOP\) of ELSA International 2021/2022](#);
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXI International Council Meeting Cosenza!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Secretary General of the International Board at secgen@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is my pleasure to welcome you to the IM Workshop!



Luciana Ayres de Campos

Secretary General of the International Board of ELSA 2021/2022

INTERNAL MANAGEMENT WORKSHOP

Draft Agenda

Sunday, 3rd April 2022

18:00 – 19:00

OPENING WORKSHOP**Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

19:00 – 19:30

OFFICERS AND FRESHERS' WORKSHOPS**Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task.
Presenting to new members content of the meeting.

Preparation

None.

INTERNAL MANAGEMENT WORKSHOP

19:30 – 20:00

HEAD OF DELEGATION'S MEETING**Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

No preparation is required.

Monday, 4th April 2022

10:00 – 12:00

WELL HELLO AGAIN**Description**

We will begin this International Council Meeting by finally meeting everyone in person! We will then have an update on what has been going on at the international level. Following this, participants will have a chance to summarise their own Activity Reports.

Outcome

Finally meet everyone in person and get an overall update on what has been happening within the Network.

Preparation

Be prepared to briefly present what you have been doing for the past few months.

12:00 – 13:00

STATE OF THE NETWORK**Description**

During this workshop, the 32nd State of the Network Report will be presented to participants.

Outcome

To update participants on the 32nd State of the Network results.

Preparation

INTERNAL MANAGEMENT WORKSHOP

None.

14:30 – 16:00

MEMBER VALUE: CARDS AND PLATFORMS (JOINT WITH BEE)**Description**

One of the priorities of this term has been the Member Value goal. We have been focusing on it through discounts and other benefits, as well as by reinforcing our projects in order to give more skills to our members, whether through ELSA Training, Professional Development or other initiatives. Nevertheless, for the past few months we have been exploring two new big ideas that can greatly improve the engagement our members have: an ELSA card and an ELSA online platform. During this workshop we will discuss both of these ideas with IMers and get your input on the way forward.

Outcome

Discuss how to implement a membership card and platform, as well as the efforts of the International Board in that regard.

Preparation

Think of how you would implement a membership card in your National Group, as well as the difficulties you may face during that process. Also, think of ways we can include more members into an ELSA app/social media, so as to have information more accessible to the entire Network.

16:00 – 17:00

STATUTORY PROPOSAL**Description**

During this workshop we will discuss the Statutory Proposal concerning the concepts of simple and absolute majority in ELSA.

Outcome

The Workshop provides a recommendation to the International Council regarding the Statutory Proposal.

Preparation

Read proposal No. 1 amending the Statutes of ELSA. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

INTERNAL MANAGEMENT WORKSHOP

17:30 – 19:30

TRANSITION**Description**

As the end of the term is approaching, IMers have one goal in mind: transition. This is a responsibility that falls on all Board members but especially on Secretary Generals, as the key to a successful term is a well-planned transition. During this workshop we will create a to-do list of what the transition shall include.

Outcome

Participants will brainstorm on how to organise a successful transition for their successors.

Preparation

Read through the [transition materials](#) created during the 78th Online ICM. Think about how you would structure your transition, what you would include and prioritise.

Tuesday, 5th April 2022

11:00 – 13:00

HOST ATTRACTION STRATEGY AND RELATED PROPOSALS (JOINT WITH FM)**Description**

During this workshop, we will present the host attraction strategy that we have prepared based on the Network's suggestions. We will also give recommendations to the workshop concerning all FM and IM related proposals to amend current regulations.

Outcome

Recommendation to the Council in regards to the FM and IM related proposals.

Preparation

Read the [International Strategy Meeting Minutes](#) p. 24-30 regarding the discussion around International Internal Meetings.

Read proposal No. 31 carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

14:30 – 17:00

ELSA TRAINING**Description**

During this workshop, we will update participants on the developments in ELSA Training. We will also discuss the proposals amending the Decision Book relevant to this topic.

INTERNAL MANAGEMENT WORKSHOP

Outcome

The Workshop provides a recommendation to the International Council regarding the IM related proposals.

Preparation

Read proposals No. 10-13. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

17:30 – 19:30

TEAMBUILDING TIME!**Description**

Since we have spent a full year working together and we haven't had the chance to get to know each other yet, we will now use this time to do so!

Outcome

To get to know each other and spend some time together.

Preparation

Be ready to spend some quality time together!

Thursday, 7th April 2022

11:00 – 13:00

HUMAN RESOURCES**Description**

During this workshop, we will discuss some of the updates and developments regarding Human Resources this year, as well as set priorities for next year.

Outcome

Brainstorm about Human Resources in ELSA and its developments.

Preparation

Read the [LXXX International Council Meeting Minutes](#) p. 81-84.

INTERNAL MANAGEMENT WORKSHOP

Friday, 8th April 2022

11:00 – 13:00

CODE OF CONDUCT

Description

In this workshop we will present the outcome of the Working Group on the Code of Conduct and brainstorm on the revised version of the text.

Outcome

Present an updated version of the Code of Conduct and gather feedback from participants.

Preparation

Read the current version of the [Code of Conduct](#).

15:30 – 17:00

CANDIDATES' WORKSHOP

Description

During this workshop, the candidate(s) for the position of Secretary General of the International Board of ELSA 2022/2023 will have the chance to present themselves and to answer questions raised by the workshop.

Outcome

IM Officers know the candidate(s) for the position of Secretary General of the International Board of ELSA 2022/2023, their action plans, and thus can provide an informed recommendation to their National Group

Preparation

Read the candidacy materials of the candidate(s) for the position of Secretary General of the International Board of ELSA 2022/2023 and prepare questions.

17:30 – 18:30

MISCELLANEOUS

Description

During this workshop, we will discuss any topics that have not yet been addressed.

Outcome

Discuss any topics we did not have time to address or that were not brought up.

Preparation

None.

18:30 – 19:30

SO I GUESS THIS IS IT

Description

This workshop will officially close the 81st International Council Meeting Cosenza. We will share feedback and say our goodbyes.

Outcome

Try not to cry.

Preparation

None.

FINANCIAL MANAGEMENT WORKSHOP

FINANCIAL MANAGEMENT WORKSHOP

Timetable

	3rd April	4th April	5th April	6th April	7th April	8th April	9th April	10th April								
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday								
10:00-10:30	ARRIVAL	Updates on the International Level and SoTN	FM Proposals	Mid Plenary	Cash cows	Interim Accounts	Final Plenary	DEPARTURES								
10:30-11:00			NG's Updates		Host Attraction Strategy and related proposals				Transition							
11:00-11:30																
11:30-12:00																
12:00-12:30																
12:30-13:00																
13:00-13:30		Lunch														
13:30-14:00																
14:00-14:30																
14:30-15:00		Opening Plenary	EDF Balance	Financial Strategy	Mid Plenary	Free / Preparation Time	Revision of the Budget		Final Plenary							
15:00-15:30																
15:30-16:00																
16:00-16:30	Break		Break				Break									
16:30-17:00																
17:00-17:30	Proposals		Teambuilding time!				Candidacy Workshop									
17:30-18:00																
18:00-18:30	Opening Workshop						Free				Closing					
18:30-19:00																
19:00-19:30	Officers/ Freshers' WS	Dinner	Dinner	Dinner	Gala Ball	Dinner	Dinner									
19:30-20:00	HoD															
20:00-20:30	Dinner															
20:30-21:00																
21:00-21:30																
21:30-22:00		Free	Free	Free					Free							

FINANCIAL MANAGEMENT WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders in force after the LXXX International Council Meeting of ELSA](#), as well as the [EDF Statutes](#) and [EDF Standing Orders](#);
- Read relevant parts of the [International Council Meeting Decision Book, 56th Edition](#);
- Read the [One Year Operational Plan \(OYOP\) of ELSA International 2021/2022](#);
- Review the revision of the budget, proposed budget for the term 2022/2023 and EDF budget for the term 2022/2023 which can be found in Annex 5-7 of these Working Materials.
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXI International Council Meeting Cosenza!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Treasurer of the International Board at treasurer@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is my pleasure to welcome you to our FM Workshop!

Ainoa Ordóñez Gutiérrez

Treasurer of the International Board of ELSA 2021/2022

FINANCIAL MANAGEMENT WORKSHOP

Draft Agenda

Sunday, 3rd April 2022

18:00 – 19:00

OPENING WORKSHOP**Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

19:00 – 19:30

OFFICERS AND FRESHERS' WORKSHOPS**Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task.
Presenting to new members content of the meeting.

Preparation

None.

FINANCIAL MANAGEMENT WORKSHOP

19:30 – 20:00

HEAD OF DELEGATION'S MEETING**Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

No preparation is required.

Monday, 4th April 2022

10:00 – 11:30

UPDATES ON THE INTERNATIONAL LEVEL AND SOTN**Description**

In this workshop we will present the Activity Report of ELSA International, as well as the results of the FM part of the State of the Network Inquiry.

Outcome

Understand the different realities of the FM area throughout the Network.

Preparation

None.

11:30 – 13:00

NG'S UPDATES**Description**

After reviewing the Activity Report of ELSA International, it's the moment for all the participants to present their own activity reports.

Outcome

Listen to each other's experiences, learn about common experiences we all go through as treasurers and how to work with them.

Preparation

Be prepared to present your activity report. If you want to, you can also prepare a presentation to support it.

FINANCIAL MANAGEMENT WORKSHOP

14:30 – 17:00

EDF BALANCE**Description**

This workshop will have three main goals: first of all, review all the activities of the ELSA Development Foundation for the past year. Secondly, drawing a conclusion on the EDF procedures, paying special attention to what to do and what not to do. Lastly, we will review the budget for the next term.

Outcome

For the Officers' to gain a holistic view on how EDF works, understanding the potential of our Foundation concerning Network projects.

Preparation

Read the EDF [Statutes](#) and [Standing Orders](#).

17:30 – 18:30

PROPOSALS (JOINT WITH S&C)**Description**

During this workshop, we will discuss and give recommendations to the International Council concerning all FM and S&C related proposals to amend current regulations.

Outcome

Recommendation to the Council in regards to the FM proposals related to the Seminars and Conferences area.

Preparation

Read proposals No. 14 and No. 15 carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

Tuesday, 5th April 2022

10:00 – 11:00

FM PROPOSALS**Description**

During this workshop, we will discuss and give recommendations to the International Council concerning all FM related proposals to amend current regulations.

Outcome

Recommendation to the Council in regards to the FM proposals.

FINANCIAL MANAGEMENT WORKSHOP

Preparation

Read proposals No. 3 and 16 carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

11:00 – 13:00

HOST ATTRACTION STRATEGY AND RELATED PROPOSALS (JOINT WITH IM)**Description**

During this workshop, we will present the host attraction strategy that we have prepared based on the Network's suggestions. We will also give recommendations to the workshop concerning all FM and IM related proposals to amend current regulations.

Outcome

Recommendation to the Council in regards to the FM and IM related proposals.

Preparation

Read the [International Strategy Meeting Minutes](#) p. 24-30 regarding the discussion around International Internal Meetings.

Read proposal No. 31 carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

14:30 – 17:00

FINANCIAL STRATEGY (JOINT WITH BEE)**Description**

During this workshop, we will discuss and give recommendations to the International Council concerning the new Financial Strategy proposed for the terms 2022-2025.

Outcome

Recommendation to the Council in regards to the Financial Strategy proposal.

Preparation

Read proposal No. 17 carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

FINANCIAL MANAGEMENT WORKSHOP

17:30 – 19:30

TEAMBUILDING TIME!**Description**

During this workshop we will get to know each other.

Outcome

Know better the rest of our Network.

Preparation

None.

Thursday, 7th April 2022

10:00 – 11:30

CASH COWS**Description**

In this workshop, we will discuss the financial management of Competitions, analysing in particular the John H. Jackson Moot Court Competition and the Helga Pedersen Moot Court Competition, as well as the future of the ENC.

Outcome

Understand the financial potential of competitions.

Preparation

Be prepared to share your national experience on the organisation of legal competitions.

11:30 – 13:00

TRANSITION**Description**

In this workshop, we will have the opportunity to analyse different transition strategies, in order to ensure a proper knowledge transfer. We will go through all the information that needs to be communicated to our successors, to prepare the next Treasurers of the Network and ensure the quality standards of our work.

Outcome

To give information about transition structure and the best practices and ideas to share this knowledge.

Preparation

None.

FINANCIAL MANAGEMENT WORKSHOP

Friday, 8th April 2022

10:00 – 13:00

INTERIM ACCOUNTS (JOINT WITH BEE)

Description

In this workshop, the Treasurer of the International Board of ELSA will present the Interim Accounts of ELSA International 2021/2022 and the ELSA Development Foundation 2021/2022. The Auditors will provide their statements on the Interim Accounts.

Outcome

Understand the financial situation of the Association.

Preparation

Read the Interim Accounts reports and be prepared to ask any questions regarding this financial evaluation.

14:30 – 17:00

REVISION OF THE BUDGET

Description

The workshop will review the presented proposals for budget amendments for the current term, as well as the budget for the term 2022/2023.

Outcome

Recommendation to the Council regarding the budget proposals.

Preparation

Read the amended budget of ELSA International 2021/2022 which can be found in Annex 6 of the [Working Materials of 80th Online ICM](#) as well as the [Minutes from 80th ICM Online](#) p. 131-136 concerning the amended budget of ELSA International 2021/2022. Read the proposed revision of the budget for this ICM, which can be found in Annex 5, as well as the proposed budget for the term 2022/2023, which can be found in Annex 6.

17:30 – 18:30

CANDIDACY WORKSHOP

Description

The aim of this workshop is to give to the candidate(s) running for the position of Treasurer of the International Board of ELSA 2022/2023 the opportunity to present themselves. You will have the opportunity to ask questions and/or require some clarifications.

FINANCIAL MANAGEMENT WORKSHOP

Outcome

This session will give you the opportunity to hear the plans of the potential future Treasurer. This is hosted in order to lessen the questions required to ask in the Plenary in which the time is limited.

Preparation

Read carefully the Candidacy Materials.

18:30 – 19:30

CLOSING**Description**

Last opportunity to discuss any open questions and the opportunity to evaluate the last online International Council Meeting.

Outcome

Everything is clear and everyone is happy.

Preparation

None.

MARKETING WORKSHOP

MARKETING WORKSHOP

Timetable

	3rd April	4th April	5th April	6th April	7th April	8th April	9th April
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10:00-10:30	ARRIVAL	Free	Free	Mid Plenary	Rebranding	For the next generation	Final Plenary
10:30-11:00							
11:00-11:30		IB Update	Social Media				
11:30-12:00							
12:00-12:30		Network Update	Public Relations (I)				
12:30-13:00							
13:00-13:30		Lunch					
13:30-14:00							
14:00-14:30							
14:30-15:00	Opening Plenary	Practical Session: Video	Public Relations (II)	Mid Plenary	Free / Preparation Time	Let's work together	Final Plenary
15:00-15:30			Proposal Workshop			Let's work together	
15:30-16:00							
16:00-16:30							
16:30-17:00		Break	Break			Break	
17:00-17:30		Practical Session: Booklets	Synergy			Closing	
17:30-18:00							
18:00-18:30	Marketing Handbook		Gala Ball				
18:30-19:00							
19:00-19:30	Officers/ Freshers' WS	Dinner	Dinner	Dinner	Gala Ball	Dinner	Dinner
19:30-20:00	HoD						
20:00-20:30	Dinner	Dinner	Dinner	Dinner	Gala Ball	Dinner	
20:30-21:00							
21:00-21:30		Free	Free	Free	Gala Ball	Free	
21:30-22:00							

MARKETING WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders in force after the LXXX International Council Meeting of ELSA](#);
- Read relevant parts of the [International Council Meeting Decision Book, 56th Edition](#);
- Read the [One Year Operational Plan \(OYOP\) of ELSA International 2021/2022](#);
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXI International Council Meeting Cosenza!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Vice President in charge of Marketing of the International Board at marketing@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is my pleasure to welcome you to the MKT Workshop!



Tony Marinescu

Vice President in charge of Marketing of the International Board of ELSA 2021/2022

MARKETING WORKSHOP

Draft Agenda

Sunday, 3rd April 2022

18:00 – 19:00

OPENING WORKSHOP**Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

19:00 – 19:30

OFFICERS AND FRESHERS' WORKSHOPS**Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task.
Presenting to new members content of the meeting.

Preparation

None.

MARKETING WORKSHOP

19:30 – 20:00

HEAD OF DELEGATION'S MEETING**Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

No preparation is required.

Monday, 4th April 2022

11:00 – 12:00

IB UPDATE**Description**

A brief update on the work of the International Board of ELSA up to this date shall be given.

Outcome

Participants are expected to find out the latest updates on the Marketing area, projects, partners, and life in the ELSA House in Brussels.

Preparation

None.

12:00 – 13:00

NETWORK UPDATE**Description**

We gave you our update – now it is your turn. In this workshop, we ask that you present your national and local groups and if you have any achievements or challenges you faced since the 80th International Council Meeting.

Outcome

A status update on the situation of the Network as well as guidelines on how to solve problems related to marketing on the local and national level.

MARKETING WORKSHOP

Preparation

Get ready to share with us your activity since the 80th ICM, both personally and in your National Network.

14:30 – 17:00

PRACTICAL SESSION: VIDEO**Description**

The last part of the term is usually perfect to create materials for the upcoming term, especially video content. A good scene setup usually makes or breaks a video, so we will pursue ways to ensure a quality recording.

Outcome

We will learn tips and tricks on shooting video.

Preparation

None.

17:30 – 19:30

PRACTICAL SESSION: BOOKLETS**Description**

Our ELSA activity is usually supported by private partners, who financially assist the Association. But in order to attract more partners, we need documentation that explains easily what we do. This is why we will learn how to develop a booklet.

Outcome

We will learn the key aspects to be taken into account when creating a booklet.

Preparation

None.

Tuesday, 5th April 2022

11:00 – 12:00

SOCIAL MEDIA**Description**

Looking into your statistics, you can learn a lot about the content that you are sharing online. Based on that information, we should adopt our strategy to see better results.

MARKETING WORKSHOP

Outcome

We will learn more about our activity on social media.

Preparation

Get ready to share interesting facts you have discovered about your social media accounts throughout this term.

12:00 – 13:00

PUBLIC RELATIONS (I)**Description**

Public Relations is one of the main tasks of a Marketeer nowadays. In order to develop the image of our Association, ELSA International has prepared the second part of the Public Relations Strategy that we will showcase during this workshop and the following one.

Outcome

We will discuss and learn about the upcoming Public Relations Strategy of ELSA International.

Preparation

None.

14:30 – 15:30

PUBLIC RELATIONS (II)**Description**

See previous workshop.

Outcome

Continuation of the previous workshop.

Preparation

None.

15:30 – 17:00

PROPOSAL WORKSHOP**Description**

During this workshop we will discuss the marketing-related proposals and vote on what to recommend to the Council.

Outcome

Voting for the Workshop Recommendations for the respective proposals.

 MARKETING WORKSHOP

Preparation

Read the proposal No. 18 carefully.

17:30 – 18:30

SYNERGY**Description**

Here, we will review the one and only Synergy Blog, its promotional peculiarities, and its production obstacles.

Outcome

Participants will learn how to contribute to Synergy.

Preparation

None.

18:30 – 19:30

MARKETING HANDBOOK**Description**

The Marketing area is a vast and complicated one. All its knowledge should be stored and presented in a suitable document. Thanks to our predecessors, we have since 2013 an incredible handbook. We believe that now is the time to update it.

Outcome

We will have a clearer direction towards updating our Marketing Handbook.

Preparation

Get ready to share your view on what an improved Marketing Handbook should look like and/or contain.

Thursday, 7th April 2022

10:00 – 13:00

REBRANDING (JOINT WITH BEE)**Description**

In the past two years, we have been discussing the possibility of modernising the brand of our Association. After many calls, feedback and professional support, now it is the time to decide.

Outcome

We will prepare our recommendation regarding the adoption of a new ELSA Brand.

MARKETING WORKSHOP

Preparation

Join the Pre-ICM calls to learn more about the entire process to have time to discuss with your own Network.

Friday, 8th April 2022

10:00 – 13:00

FOR THE NEXT GENERATION**Description**

Board elections and summer are approaching rapidly. It is one of our main duties to make sure that our successors have all the necessary information to start their term on the right foot.

Outcome

We will establish key aspects that should not be missed during transition.

Preparation

Get ready to share your view on the transition that you will have to host for your successor.

14:30 – 16:30

LET'S WORK TOGETHER (JOINT WITH S&C)**Description**

During this workshop, our objective is to achieve a better coordination between areas and bring up the good aspects that are already happening.

Outcome

Project managers and Marketeers will learn to work together even better.

Preparation

Get ready to share your experience in working with project managers.

17:30 – 18:30

CANDIDATES' WORKSHOP**Description**

This Workshop is dedicated to the candidate(s) running for the position of Vice President in charge of Marketing of International Board of ELSA 2022/2023. We will hear their presentation(s) followed by an open Q&A session.

Outcome

The candidate(s) present their plans for a year in the International Board of ELSA.

MARKETING WORKSHOP

Preparation

Think about the questions you want to ask the candidate(s).

18:30 – 19:30

CLOSING**Description**

Our last workshop of the week will offer opportunities for feedback and sweet goodbyes.

Outcome

Feedback for ELSA International to improve and an appropriate end to our week together.

Preparation

None.

ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

Timetable

	3rd April	4th April	5th April	6th April	7th April		8th April	9th April	10th April	
	Sunday	Monday	Tuesday	Wednesday	Thursday		Friday	Saturday	Sunday	
10:00-10:30	ARRIVAL	Dos and Don'ts: How to enjoy a physical ICM!	Change is what we need: Board Reform	Mid Plenary	MCC: Cash Cows	AA: Legal Writing	Free	Final Plenary	DEPARTURES	
10:30-11:00										
11:00-11:30										
11:30-12:00		Work, Sleep, Repeat - International Update				MCC: Partnerships are not islands	AA: Are you watching closely?			"I volunteer as tribute!" Take the floor
12:00-12:30		Why so serious? - Teambuilding								
12:30-13:00										
13:00-13:30										
13:30-14:00		Lunch								
14:00-14:30										
14:30-15:00										
15:00-15:30	Opening Plenary	Switch on: Competitions	Start small, act now! Social Responsibility & Human Rights	Mid Plenary	Free / Preparation Time		Free	Final Plenary		
15:30-16:00										
16:00-16:30		Creating balance: Knowledge and Practice					Countdown starts: Candidacy Workshop			
16:30-17:00										
17:00-17:30		Break	Break			Break				
17:30-18:00										
18:00-18:30	Opening Workshop	Creating certainty for future success: ENC	IFP			Miscellaneous				
18:30-19:00			Flagship Projects			Alright, Mr.Demille, I'm ready for my close-up				
19:00-19:30	Officers/ Freshers' WS				Gala Ball					
19:30-20:00	HoD									
20:00-20:30	Dinner	Dinner	Dinner	Dinner			Dinner	Dinner		
20:30-21:00										
21:00-21:30										
21:30-22:00			Free	Free	Free		Free			

ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders in force after the LXXX International Council Meeting of ELSA](#);
- Read relevant parts of the [International Council Meeting Decision Book, 56th Edition](#);
- Read the [One Year Operational Plan \(OYOP\) of ELSA International 2021/2022](#);
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXI International Council Meeting Cosenza!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Vice President in charge of Academic Activities of the International Board at academicactivities@elsa.org or the Vice President in charge of Moot Court Competitions of the International Board at mootcourts@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the AA & MCC Workshop, let's #BeTheChange we want to see in our beloved area!



Samira Safarova

Vice President in charge of Academic
Activities
International Board of ELSA 2021/2022



Mathieu Verhelst

Vice President in charge of Moot Court
Competitions
International Board of ELSA 2021/2022

&

Draft Agenda**Sunday, 3rd April 2022***18:00 – 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda and set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

*19:00 – 19:30***OFFICERS AND FRESHERS' WORKSHOPS****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task.
Presenting to new members content of the meeting.

Preparation

None.

ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

19:30 – 20:00

HEAD OF DELEGATION'S MEETING**Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

No preparation is required.

Monday, 4th April 2022

10:00 – 11:00

DOS AND DON'TS: HOW TO ENJOY A PHYSICAL ICM!**Description**

Since we finally get the chance to meet our AA&MCC family in person, we will dedicate our first workshop to getting to know each other. We will also share some valuable tips for the participants to ensure that they enjoy the physical ICM to the fullest after the two years break! Let's remind ourselves how our lives changed suddenly because of the Covid-19 crisis. The first rule of the AA&MCC workshops will be constantly reminding yourselves to enjoy every moment you have. Because there are no rewinds in life, only flashbacks, so make sure it's all worth it.

Outcome

Getting to know workshop participants and guiding them through the agenda in detail.

Preparation

None.

11:00 – 12:00

WORK, SLEEP, REPEAT - INTERNATIONAL UPDATE**Description**

During this workshop, we will share updates with our participants on the work done by ELSA International in the past eight months. The primary purpose is to receive feedback from the Network on the work that has been done, find the gaps to be filled and determine the priorities to be accomplished by the end of our term. This evaluation process with our participants will be used to create recommendations for the future members of the International Board. Our motto for this workshop will be: "Continuous improvement is better than delayed perfection."

ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

Outcome

Updating workshop participants on the steps taken by ELSA International and evaluation of the current status of the projects.

Preparation

Think about this question: What would you do differently if you were in our shoes?

12:00 – 13:00

WHY SO SERIOUS? - TEAMBUILDING**Description**

To start with good energy and the highest ELSA Spirit, we will use this workshop to bring our officers together by encouraging collaboration and teamwork. With the help of team building games, we will create a successful and creative discussion environment where we will exchange information that can be valuable for everyone. The motto of this workshop is, “The way to get started is to quit talking and begin doing.”

Outcome

Establishing good communication among the participants and ensuring space for fruitful discussions.

Preparation

Do not forget to bring your ELSA Spirit with you and be prepared to actively participate.

14:30 – 16:00

SWITCH ON: COMPETITIONS**Description**

Getting closer to the implementation of the position of the Vice President for Competitions, we believe it is essential to explain to our participants how our competitions work: Helga Pedersen Moot Court Competition, the John H. Jackson Moot Court Competition and Academic Competitions. We will also use this opportunity to talk about the preparations that have been done to make the transition process as simple as possible for the Network. At the end of the workshop, participants will get answers on how to start and run the implementation in their respective Groups. Our motto for this workshop will be: “Today is getting us closer to where we want to be tomorrow.”

Outcome

Preparing the participants for the Board Reform implementation, namely for the transition to the Competitions area.

Preparation

Get yourself familiar with the [MCC](#) and [Academic Competitions Handbook](#).

ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

14:30 – 16:00

CREATING BALANCE: KNOWLEDGE AND PRACTICE**Description**

To ensure the continuity of the projects with utmost quality, it should be our priority to deliver the well-improved transition to our Network and successors. Considering the changes related to the AA&MCC area, we will guide our participants on how to work on knowledge management and what to focus on during the transition period. This time we will be inspired by the words of famous billionaire - Bill Gates: “Knowledge management is a means, not an end.”

Outcome

Providing detailed information on knowledge management and transition of AA&MCC Officers.

Preparation

Please check [the Academic Activities Transition Checklist](#) and think about what needs to be improved. Be ready to share the experience of your group on the topic.

17:30 – 19:30

CREATING CERTAINTY FOR FUTURE SUCCESS: ENC (JOINT WITH BEE)**Description**

With regards to the previous International Internal Meetings, the ELSA Negotiation Competition – specifically the organisation of the first ENC European Final Round – has been discussed several times with the Network, with the objective of ensuring the highest quality and most feasible timeline. In this workshop, we will share information on the latest developments of the ENC and the obstacles that the European Final Round is currently facing. We will dedicate ourselves to discussing the proposals concerning the ENC and establish how we can achieve the European Final Round as soon as possible.

Outcome

Discussion on the development of the ENC and the organisation of the ENC European Final Round. Informing our participants about the proposed plan.

Preparation

Please read [the minutes of the II International Strategy Meeting](#) and proposals No. 6 and 19. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and efficiently.

ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

Tuesday, 5th April 2022*10:00 – 13:00***CHANGE IS WHAT WE NEED: BOARD REFORM (JOINT WITH BEE & S&C)****Description**

Board Reform has been a discussion topic with the Network for a long time. After taking part in these discussions and constantly evaluating the implementation process, we are proposing a new Board Reform structure that provides stability and space for the future development of our projects. We will talk about the proposal as well as our plan for the implementation period during this workshop. Our motto for this workshop will be: “If it does not challenge you, it does not change you.”

Outcome

Discussion on the proposed Board Reform structure and the implementation plan.

Preparation

Please read the pages 17-24 of [the minutes of the II International Strategy Meeting](#) and proposals No. 2, 4 and 9. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

*14:30 – 17:00***START SMALL, ACT NOW! SOCIAL RESPONSIBILITY & HUMAN RIGHTS****Description**

After focusing on the definition of the Social Responsibility part of our purpose at the first International Council Meeting of the term, during this workshop we will set clear objectives on how we can start acting. This workshop will focus on analysing and creating solutions to the challenges that different Groups are facing in establishing their Social Responsibility & Human Rights initiatives. Our inspiration will be: “Think big, start small, act now. The future depends on what we do in the present.”

Outcome

Working together with the participants to create a Social Responsibility & Human Rights planning in detail for the following years.

Preparation

Think about the possible Social Responsibility and Human Rights initiatives that can be implemented in your Group and what obstacles you may face during the organisation. Has your Group organised any Social Responsibility and/or Human Rights projects? Also, think about the ways of support you would need from ELSA International.

ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

17:30 – 18:30

INTERNATIONAL FOCUS PROGRAMME (JOINT WITH BEE, S&C AND PD)**Description**

The time has finally come. After two and a half years of the Law & Technology topic, it is the moment for us to proceed on deciding on a matter that will link the Association for the next 3 years. This surely does not come everyday. During this workshop we will discuss the two options for the next IFP topic.

Outcome

The participants of the workshop recommend the next IFP topic.

Preparation

Read the minutes from the IFP Workshop of the [LXXX ICM](#) and the [II ISM](#) on the pages 47-56. Familiarise yourself with the IFP input papers in these working materials. Read proposals No.20, No. 21a and No. 21b carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

18:30 – 19:30

FLAGSHIP PROJECTS (JOINT WITH BEE, PD & S&C)**Description**

The idea behind this workshop is to define better what we consider to be an ELSA Flagship Project, in the most objective way possible. We will do this by defining criteria that can help to distinguish the Flagship projects as the more representative of our Network. We will distinguish their values from the other projects that ELSA International can organise or coordinate. We will then present and discuss Proposal No. 5.

Outcome

Discussion on the definition of the Flagship Projects and proposal No. 5.

Preparation

Please read the pages 32-40 of the minutes of the [II Online ISM](#) and Proposal No 5.

ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

Thursday, 7th April 2022

10:00 – 11:30

AA: LEGAL WRITING

Description

ELSA International will present all the work done in order to support the Groups for the organisation of Legal Writing projects. We will also use this workshop to discuss improving legal writing projects and discovering ways to support the Network. The motto of this workshop is “There is always room for improvement”.

Outcome

Discussion on the ways of improvement of the Legal Writing area.

Preparation

Get yourself familiar with [the LRG](#) and [Law Review](#) Handbooks, as well as [the packages](#).

MCC: CASH COWS (JOINT WITH FM)

Description

In this workshop, we will discuss the financial management of Competitions, analysing in particular the John H. Jackson Moot Court Competition and the Helga Pedersen Moot Court Competition, as well as the future of the ENC.

Outcome

Understand the financial potential of competitions.

Preparation

Be prepared to share your national experience on the organisation of legal competitions.

11:30 – 12:00

AA: ARE YOU WATCHING CLOSELY?

Description

With the implementation of Board Reform, we should start thinking about how we are envisaging future Academic Activities and what skills a person should have to lead the projects within this area. Our motto for this workshop will be, “The best way to predict the future is to create it!”

Outcome

Discussion on the future of the Academic Activities area and the definition of a project manager.

Preparation

1) Which projects should be the “must” of the Academic Activities area? 2) Think about the challenges you faced as a project manager. What skills did you gain/would you need to successfully carry out a project?

 ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

MCC: PARTNERSHIPS ARE NOT ISLANDS (JOINT WITH PD)**Description**

When we engage with a Partner at every level in ELSA, we tend to present our own projects, not always considering that they may also be interested in participating in different activities, engaging more with our community of members. During this workshop, we will understand how to build a strategy together with other board members through correctly sharing our contacts whilst ensuring long-term collaboration with Externals that will help our projects grow and make our Association more credible and competitive.

Outcome

Improving our Partnerships strategy.

Preparation

Think about the strategy you have followed so far in terms of partners engagement. Think about the benefits and the difficulties you got when a Partner was involved in different projects carried out by your ELSA Group.

Friday, 8th April 2022

11:30 – 13:00

“I VOLUNTEER AS TRIBUTE”: TAKE THE FLOOR!**Description**

As a tradition of AA&MCC workshops, we will be delighted to pass the floor to our participants so they can talk about their accomplishments in the past months as well as their plans for the rest of the term. Our motto for this workshop is “Loving, caring, sharing. This is family.”

Outcome

An overview and update on the projects across the Network.

Preparation

Prepare presentations of the projects of your Local and/or National Group projects or any other materials that can be shared with the network.

15:30 – 17:00

COUNTDOWN STARTS: CANDIDACY WORKSHOP**Description**

Slowly coming to the end of our term, it is time to get to know the candidates for the position of Vice President in charge of Academic Activities and the very first Vice President in charge of Competitions! Here, they will have the opportunity to present themselves and their plans before the Final Plenary and answer any questions you may have regarding their ideas, motivation and plans for the future. Get ready to know the authors so you can trust the next chapter!

ACADEMIC ACTIVITIES & MOOT COURT COMPETITIONS WORKSHOP

Outcome

Q&A with the Candidates for the positions of Vice President in charge of Academic Activities and Vice President in charge of Competitions.

Preparation

Please read carefully the candidacy materials sent out to the Network and discuss any questions you may have with your Boards.

17:30 – 18:30

MISCELLANEOUS**Description**

A chance to catch up on anything we missed. We will use this workshop to give more attention to specific points we did not discuss before. Also, here you can raise awareness on certain topics you think were not sufficiently discussed.

Outcome

Discuss topics that were postponed or raise awareness on specific underdeveloped points of the ICM.

Preparation

None.

18:30 – 19:30

ALRIGHT, MR.DEMILLE, I AM READY FOR MY CLOSE-UP! DON'T FORGET TO REMEMBER US...**Description**

Even the longest day has its end. We will use our final workshop to evaluate the ICM and the conclusions we have reached during our workshops. This workshop will also be an opportunity for the participants to address their questions. It is a chance to catch up on anything we missed during the week, take some pictures and say goodbyes to our workshop until the next time we meet. Our final motto will be "The end of a story, the beginning of many."

Outcome

Feedback for the International Board of ELSA to improve.

Preparation

Think about which improvements you would like to see implemented in the structure and content of the next ICM.

PROFESSIONAL DEVELOPMENT WORKSHOP

PROFESSIONAL DEVELOPMENT WORKSHOP

Timetable

	3rd April	4th April	5th April	6th April	7th April	8th April	9th April	10th April	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
10:00-10:30	ARRIVAL	Finally time to get to know each other!	How to get away with a Professional Development event	Mid Plenary	ELSA Traineeships website	Free	Final Plenary	DEPARTURES	
10:30-11:00					Just one BEE proposal you said...	Partnerships are not islands			What we leave is more important than what we do
11:00-11:30									
11:30-12:00									
12:00-12:30									
12:30-13:00									
13:00-13:30		Lunch							
13:30-14:00									
14:00-14:30									
14:30-15:00									
15:00-15:30	Opening Plenary	Verification & Matching, why is still the big elephant in the room?	PD Proposals	Mid Plenary	Free / Preparation Time	Free	Final Plenary		
15:30-16:00						Candidacy Workshop			
16:00-16:30									
16:30-17:00		Break	Break			Break			
17:00-17:30									
17:30-18:00	How do the Trainees evaluate our Flagship Project?	IFP	And to you, if you have stuck with Harry until the very end						
18:00-18:30					Flagship Projects				
18:30-19:00		Opening Workshop							
19:00-19:30	Officers/ Freshers' WS	Dinner	Dinner	Dinner	Gala Ball	Dinner			
19:30-20:00	HoD								
20:00-20:30									
20:30-21:00									
21:00-21:30									
21:30-22:00	Free						Free		Free

PROFESSIONAL DEVELOPMENT WORKSHOP

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders in force after the LXXX International Council Meeting of ELSA](#);
- Read relevant parts of the [International Council Meeting Decision Book, 56th Edition](#);
- Read the [One Year Operational Plan \(OYOP\) of ELSA International 2021/2022](#);
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXI International Council Meeting Cosenza!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Vice President in charge of Professional Development of the International Board at professionaldevelopment@elsa.org.

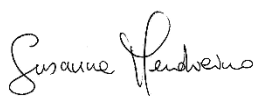
To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is my pleasure to welcome you to the Professional Development Workshop!



Susanna Mendicino

Vice President in charge of Professional Development of the International Board of ELSA 2021/2022

Draft Agenda**Sunday, 3rd April 2022***18:00 – 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

*19:00 – 19:30***OFFICERS AND FRESHERS' WORKSHOPS****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task.
Presenting to new members content of the meeting.

Preparation

None.

PROFESSIONAL DEVELOPMENT WORKSHOP

19:30 – 20:00

HEAD OF DELEGATION'S MEETING**Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

No preparation is required.

Monday, 4th April 2022

10:00 – 11:30

FINALLY TIME TO GET TO KNOW EACH OTHER!**Description**

After almost a year of working together “behind a screen”, it is finally time to have the chance to know each other. I would like to dedicate the first workshop, after the opening one, to each and all the participants, giving them the chance to present themselves and to describe the projects they carried out during the term.

Outcome

Team-building.

Preparation

Think about your term as a Professional Development Officer, the goals you reached and the difficulties you encountered. Be prepared to give a short presentation about yourself and your work.

11:30 – 13:00

JUST ONE BEE PROPOSAL YOU SAID... (JOINT WITH BEE)**Description**

During this workshop, we will discuss the proposal regarding the new External Relations Procedure. With Presidents, we will explore all updates and present solutions regarding the issues we found in the current one.

Outcome

Discuss Proposal No. 8.

PROFESSIONAL DEVELOPMENT WORKSHOP

Preparation

Read Proposal No. 8 and discuss with your National Board potential doubts, concerns or improvements, so that we may approach them during the Workshop.

14:30 – 17:00

VERIFICATION & MATCHING, WHY IS STILL THE BIG ELEPHANT IN THE ROOM?**Description**

The Verification & Matching of the applications is the core of our Flagship Project. The good quality of the applications is our main “selling point” during Job Hunting and the support we give to our applicants during Student Hunting is what makes ELSA Traineeships different from other traineeship programmes. For this reason, during the workshop, we will go through the correct procedure of Verification, discussing the more frequent mistakes and sharing best practices and difficulties.

Outcome

To improve the level of the Verification process.

Preparation

Read the [STEP Online System \(SOS\) Manual](#) and the [Verification & Matching Guidelines](#).

17:30 – 19:30

HOW DO THE TRAINEES EVALUATE OUR FLAGSHIP PROJECT?**Description**

We are used to sharing our opinions and experiences about ELSA Traineeships, but are our Trainees really satisfied with their experience? Would they like to apply again? We will answer those questions by going through the Evaluation Forms filled out in the previous term, understanding the strengths and weaknesses of our beloved flagship project.

Outcome

Be more conscious of the opinions of our Trainees all over the Network in order to continue improving ELSA Traineeships.

Preparation

Read the [Pre-Traineeship Evaluation Form \(Pre-TEF\)](#) and the [Post-Traineeship Evaluation Form \(Post-TEF\)](#)

PROFESSIONAL DEVELOPMENT WORKSHOP

Tuesday, 5th April 2022*10:00 – 13:00***HOW TO GET AWAY WITH A PROFESSIONAL DEVELOPMENT EVENT****Description**

This year we started exploring new events and activities focused on Professional Development. When it comes to Project Management, nothing can be left to chance. It is fundamental to have a strong working method, based on accurate project planning. That's why, in this session, we will understand how to properly plan and coordinate our projects. Even more importantly, we will test ourselves with a practical session in which we will simulate the organization of a PD project.

Outcome

To improve Project Management skills.

Preparation

Read the [Presentation on Professional Development Events](#) made for the 80th ICM.

*14:30 – 17:00***PD PROPOSALS****Description**

Presentation and discussion of Proposal No. 22 concerning the ELSA Traineeships Calendar and Proposal No. 23a-23b concerning the change of the name of the Student Application Form.

Outcome

Discuss Proposal No. 22 and No. 23a-23b.

Preparation

Read Proposal No. 22 and No. 23a-23b, discuss them with your Local PD Officers and Board members in order to take into consideration their opinions and feedback.

*17:30 – 18:30***INTERNATIONAL FOCUS PROGRAMME (JOINT WITH BEE, AA/MCC & S&C)****Description**

The time has finally come. After two and a half years of the Law & Technology topic, it is the moment for us to proceed on deciding on a matter that will link the Association for the next 3 years. This surely does not come everyday. During this workshop we will discuss the two options for the next IFP topic.

Outcome

The participants of the workshop recommend the next IFP topic.

PROFESSIONAL DEVELOPMENT WORKSHOP

Preparation

Read the minutes from the IFP Workshop of the [LXXX ICM](#) and the [II ISM](#) on the pages 47-56. Familiarise yourself with the IFP input papers in these working materials. Read proposals No.20, No. 21a and No. 21b carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

18:30 – 19:30

FLAGSHIP PROJECTS (JOINT WITH BEE, AA/MCC & S&C)**Description**

The idea behind this workshop is to define better what we consider to be an ELSA Flagship Project, in the most objective way possible. We will do this by defining criteria that can help to distinguish the Flagship projects as the more representative of our Network. We will distinguish their values from the other projects that ELSA International can organise or coordinate. We will then present and discuss Proposal No. 5.

Outcome

Discuss proposal No 5

Preparation

Read the pages 32-40 of the minutes of the [II Online ISM](#) and Proposal No 5

Thursday, 7th April 2022

10:00 – 11:30

ELSA TRAINEESHIPS WEBSITE**Description**

One of the most recurring topics in our area is the user experience of our members applying for ELSA Traineeships. During this workshop, I would like to discuss with the Network some feasible options to improve the user interface and experience on our website in order to collect feedback from the National Officers.

Outcome

Collecting feedback from the Network on possible ways to improve the ELSA Traineeships website.

Preparation

Check the official website of ELSA Traineeships at traineeships.elsa.org from a perspective of a applicant and try to bring into the discussion all the technical issues faced so far.

PROFESSIONAL DEVELOPMENT WORKSHOP

11:30 – 13:00

PARTNERSHIPS ARE NOT ISLANDS (JOINT WITH MCC)**Description**

When we engage with a Partner at every level in ELSA, we tend to present our own projects, not always considering that they may also be interested in participating in different activities, engaging more with our community of members. During this workshop, we will understand how to build a strategy together with other board members through correctly sharing our contacts whilst ensuring long-term collaboration with Externals that will help our projects grow and make our Association more credible and competitive.

Outcome

Improving our Partnerships strategy.

Preparation

Think about the strategy you have followed so far in terms of partners engagement. Think about the benefits and the difficulties you got when a Partner was involved in different projects carried out by your ELSA Group.

Friday, 8th April 2022

11:30 – 13:00

WHAT WE LEAVE IS MORE IMPORTANT THAN WHAT WE DO**Description**

The last duty of the term of an ELSA Officer is to transition their successor. Even if it is the last one, it is actually one of the most important tasks in our ELSA path. No matter how hard we worked, how many things we created from scratch or we improved, they will not last long if we are not able to transfer all the relevant information to our successor. During this workshop, we will not simply make a Transition checklist, we will also discuss in detail the method and the approach we should use during transition. This will result in creating the necessary continuity in our Area, ensuring that our initiatives are continued and improved by the next generations.

Outcome

Being ready for the transition both on a technical and personal aspect.

Preparation

Read the [STEP Transition Toolkit](#).

PROFESSIONAL DEVELOPMENT WORKSHOP

15:30 – 17:00

CANDIDACY WORKSHOP**Description**

Time to get to know the candidates for the position of Vice President in charge of Professional Development of the International Board for the term 2022/2023! Here, they will have the opportunity to present themselves and their plans before the Final Plenary and answer any questions you may have regarding their ideas, motivation and plans for the future.

Outcome

Q/A with PD Candidates.

Preparation

Read their candidacy materials and discuss with your Boards any questions you may have.

17:30 – 19:30

AND TO YOU, IF YOU HAVE STUCK WITH HARRY UNTIL THE VERY END**Description**

Ok, I will not pretend that some of us will not cry - a tiny little bit - in this workshop. There is never an easy way to say “goodbye” to the people we shared so much with. But rather than that, I really would like to know how this experience was for each and every one of you. It would be very important for me to know if our level of communication was satisfying for you, if you felt included and sufficiently supported so far. Not only to have the chance to improve during the last months of the term and leave important suggestions to my successor but also to treasure your experiences as part of mine.

Outcome

Doing the PD area picture before starting to cry.

Preparation

None.

SEMINARS AND CONFERENCES WORKSHOP

SEMINARS AND CONFERENCES WORKSHOP

Timetable

	3rd April	4th April	5th April	6th April	7th April	8th April	9th April
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10:00-10:30	ARRIVAL	Let's finally meet each other	Change is what we need: Board Reform	Mid Plenary	S&C Multiyear Plan	Free	Final Plenary
10:30-11:00							
11:00-11:30		Status Quo & S&C Library					
11:30-12:00							
12:00-12:30							
12:30-13:00							
13:00-13:30		Lunch					
13:30-14:00							
14:00-14:30							
14:30-15:00		Opening Plenary	ELSA Law Schools	S&C Proposals	Mid Plenary	Free / Preparation Time	Let's work together
15:00-15:30							
15:30-16:00	Giving Back						
16:00-16:30							
16:30-17:00	Break		Break	Ugly Truth and Is there a life after ELSA ?			
17:00-17:30							
17:30-18:00	Proposals		IFP				
18:00-18:30	Opening Workshop		Free	Flagship Projects			
18:30-19:00							
19:00-19:30	Officers/ Freshers' WS	Dinner	Dinner	Dinner	Gala Ball	Is it already over?	
19:30-20:00	HoD					Dinner	
20:00-20:30							
20:30-21:00							
21:00-21:30							
21:30-22:00		Free	Free	Free		Free	

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders in force after the LXXX International Council Meeting of ELSA](#);
- Read relevant parts of the [International Council Meeting Decision Book, 56th Edition](#);
- Read the [One Year Operational Plan \(OYOP\) of ELSA International 2021/2022](#);
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXI International Council Meeting Cosenza!

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Vice President in charge of Seminars & Conferences of the International Board at seminarsconferences@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is my pleasure to welcome you to the S&C Workshop!



Valentin Badert

Vice President in charge of Seminars & Conferences of the International Board of ELSA 2021/2022

Draft Agenda**Sunday, 3rd April 2022***18:00 – 19:00***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

*19:00 – 19:30***OFFICERS AND FRESHERS WORKSHOPS****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task.
Presenting to new members content of the meeting.

Preparation

None.

SEMINARS AND CONFERENCES WORKSHOP

19:30 – 20:00

HEAD OF DELEGATION'S MEETING**Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

No preparation is required.

Monday, 4th April 2022

10:00 – 11:30

LET'S FINALLY MEET EACH OTHER**Description**

Finally the Sexiest and Coolest area is together! After 2 years of meeting online, it is time to meet each other in person this time and realise that we do in fact exist in person. During this workshop, we will aim at improving our teambuilding and build a big and strong team for the upcoming ICM and rest of the term.

Outcome

Participants bond with each other and get to know each other outside of the online format.

Preparation

None.

11:30 – 13:00

STATUS QUO AND S&C LIBRARY**Description**

During this workshop we will analyse how the S&C area was at the beginning of the term and in previous terms. We will analyse what has been achieved so far and what is yet to be done: it is time for you to criticise your own work. This workshop will also be the opportunity to provide an overview of the work of the VP S&C on the International Level.

Outcome

Participants of the workshop are aware of the current situation and history of the area and of their work up until now.

SEMINARS AND CONFERENCES WORKSHOP

Preparation

Look back on what you have achieved up until now and think about questions you always wanted to ask the VP S&C of the IB.

14:30 – 17:00

ELSA LAW SCHOOLS**Description**

After almost 3 year, ELSA Law Schools are finally back. This workshop will be the opportunity to analyse the statistics of the WELS Cycle that just ended and look upon the current SELS cycle. We will also use this workshop to decide on the future of the project and the changes that are being proposed.

Outcome

Participants understand the current situation of ELSA Law Schools in the Network and decide on their future.

Preparation

Read Proposals No. 24, No. 25, No. 26, No. 27 and No. 28 carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the International Board first. This will allow the Workshop to go much faster and more efficiently.

17:30 – 18:30

PROPOSALS (JOINT WITH FM)**Description**

During this workshop, we will discuss and give recommendations to the International Council concerning all FM and S&C related proposals to amend current regulations.

Outcome

Recommendation to the Council in regards to the FM proposals related to the Seminars and Conferences area.

Preparation

Read proposals No. 14 and No. 15 carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

SEMINARS AND CONFERENCES WORKSHOP

Tuesday, 5th April 2022*10:00 – 13:00***CHANGE IS WHAT WE NEED: BOARD REFORM (JOINT WITH BEE & AA/MCC)****Description**

Board Reform has been a discussion topic with the Network for a long time. After taking part in these discussions and constantly evaluating the implementation process, we are proposing a new Board Reform structure that provides stability and space for the future development of our projects. We will talk about the proposal as well as our plan for the implementation period during this workshop. Our motto for this workshop will be: “If it does not challenge you, it does not change you.”

Outcome

Discussion on the proposed Board Reform structure and the implementation plan.

Preparation

Please read the pages 17-24 of [the minutes of the II International Strategy Meeting](#) and proposals No. 2, 4 and 9. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

*14:30 – 15:30***S&C PROPOSALS****Description**

During this workshop we will discuss and vote on all the proposed amendments to the regulations of ELSA in the S&C area.

Outcome

Workshop recommendations regarding proposals.

Preparation

Read proposals No. 7, No. 29 and No. 30 carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

*15:30 – 17:00***GIVING BACK****Description**

SEMINARS AND CONFERENCES WORKSHOP

Now that the end of the year is slowly approaching, it is time to discuss the moment we wish would take more time to arrive: transition. We will discuss how you can already start preparing to give back to your beloved area by organising the upcoming transition of your successor.

Outcome

Creation of individual transition plans and guidelines for our successors.

Preparation

Think about your own transition and about what you liked and disliked.

17:30 – 18:30

INTERNATIONAL FOCUS PROGRAMME (JOINT WITH BEE, AA/MCC & PD)**Description**

The time has finally come. After two and a half years of the Law & Technology topic, it is the moment for us to proceed on deciding on a matter that will link the Association for the next 3 years. This surely does not come everyday. During this workshop we will discuss the two options for the next IFP topic.

Outcome

The participants of the workshop recommend the next IFP topic.

Preparation

Read the minutes from the IFP Workshop of the [LXXX ICM](#) and the [II ISM](#) on the pages 47-56. Familiarise yourself with the IFP input papers in these working materials. Read proposals No.20, No. 21a and No. 21b carefully. Prepare concrete amendments if you have any, and where possible, discuss them with the Workshop Chairs/International Board beforehand. This will allow the Workshop to go much faster and more efficiently.

18:30 – 19:30

FLAGSHIP PROJECTS (JOINT WITH BEE, AA/MCC & PD)**Description**

The idea behind this workshop is to define better what we consider to be an ELSA Flagship Project, in the most objective way possible. We will do this by defining criteria that can help to distinguish the Flagship projects as the more representative of our Network. We will distinguish their values from the other projects that ELSA International can organise or coordinate. We will then present and discuss Proposal No. 5.

Outcome

Discuss proposal No.5

Preparation

Read the pages 32-40 of the minutes of the [II Online ISM](#) and Proposal No 5

Thursday, 7th April 2022*10:00 – 13:00***S&C MULTIYEAR PLAN****Description**

The S&C development goals ended at the end of last year. It is therefore time to reflect on the discussions we had during the Autumn ICM and focus on building the multiyear plan for the S&C area with concrete objectives and a timeframe for the implementation of those goals.

Outcome

Drafting a multiyear plan for the S&C area.

Preparation

Read the [S&C 2019-2021 Development Goals](#).

Friday, 8th April 2022*11:30 – 13:00***CANDIDACY WORKSHOP****Description**

The long awaited workshop is there... it is candidacy time. The workshop will receive a presentation of the Candidate(s) for the position of Vice President in charge of Seminars & Conferences of the International Board of ELSA 2022/2023. All candidates will present themselves and their plans, after which the Workshop will be able to ask questions. It is time to see who will be the future of the S&C area!

Outcome

The workshop has a better image of the capabilities, ideas and plans of all S&C candidates.

Preparation

Read the Candidacy Materials of all the Candidates and prepare your questions.

*14:30 – 16:30***LET'S WORK TOGETHER (JOINT WITH MKT)****Description**

During this workshop, our objective is to achieve a better coordination between areas and bring up the good aspects that are already happening.

SEMINARS AND CONFERENCES WORKSHOP

Outcome

Project managers and Marketeers will learn to work together even better.

Preparation

Get ready to share your experience in working with project managers.

17:00 – 19:00

UGLY TRUTH AND IS THERE A LIFE AFTER ELSA?**Description**

The ICM S&C workshops would not be complete without the famous ugly truth workshop. This workshop will be the opportunity for you to open up, to share truly how you have been feeling this year and how you are feeling now. Be ready for a big dose of emotions and don't be scared of sharing everything, what will be said during this workshop will stay in this workshop.

Outcome

Participants of the workshop exchanged their feelings about their term and the problems they faced.

Preparation

None.

19:00 – 19:30

IS IT ALREADY OVER?**Description**

The moment we were all (not) waiting for. It is time for us to look over ICM Cosenza and what we have achieved during this ICM. Even though this might sound like a goodbye, the term is not yet over, as we will still have 4 months of working together, so don't forget me yet! I have never been very good at goodbyes but we will try to make this workshop fun and emotional.

Outcome

Evaluation of the year and goodbyes.

Preparation

Bring tissues.

REPORTS

[ACTIVITY REPORT OF THE INTERNATIONAL BOARD 2021/2022](#)

[ACTIVITY REPORT OF THE ELSA INTERNATIONAL TEAM 2021/2022](#)

PROPOSALS

THE INTERNATIONAL BOARD

No. 1: Statutes amendment concerning the International Council section

The International Board of ELSA is proposing the following to the International Council:

The International Council

Article 7 – Main Provisions

[...]

7.5 Principles for Validity of Decisions

Unless specified otherwise in the Statutes of ELSA or the Standing Orders, the decisions made by the International Council shall be determined by a simple majority of the votes cast. In the context of ELSA, simple majority ~~means is obtained by the option that receives the most votes, without counting the abstentions. the abstentions shall be deducted from the total amount of votes used to determine the majority.~~ Absolute majority is obtained with more than fifty per cent of the votes.

Dutch translation of the amendment:

7.5 Geldigheid van Besluiten

Tenzij anders aangeduid in deze of het Reglement van Orde worden besluiten door de Internationale Raad met een gewone meerderheid van de uitgebrachte stemmen aangenomen. Met het oog op ELSA ~~betekent is een gewone meerderheid bereikt door middel van de optie met de meeste stemmen, uitgezonderd de onthoudingen dat alle onthoudingen van het totale aantal stemmen ter vaststelling van de meerderheid worden afgetrokken. Een absolute meerderheid is bereikt door meer dan vijftig procent van de stemmen.~~

Comments:

This proposal aims to explain the concepts of simple and absolute majority. With regards to simple majority, this term is further clarified. As for absolute majority, we are proposing a definition in this article, in order to avoid future confusion on the topic.

No. 2: Standing Orders amendment concerning the Scope of the Association and the International Board¹

The International Board of ELSA is proposing the following to the International Council:

Scope of the Association

Article 2 – Main Fields of Activity

ELSA's main fields of activity shall be:

- a. ~~Academic Activities (AA), involving the development of legal knowledge through guided practical activities.~~ Academic Development (AD), acquiring and expanding the knowledge obtained through international exchanges and legal studies;
- b. Competitions (C), simulating the practice of law to develop necessary skills and to complement theoretical knowledge;
- c. ~~Seminars and Conferences (S&C), involving the acquisition of knowledge through exposure to professionals and foreign cultures;~~ Social Responsibility (SR), enhancing the contribution of ELSA within civil society through legal expertise;
- d. Professional Development (PD), supporting law students and young lawyers in developing and improving the necessary skills to access the professional world and providing them with opportunities to advance in their career path.

[...]

The International Board

Article 9 – Composition

9.1 General Rules

The following rules shall apply in regards to the composition of the International Board:

- a. The International Board consist of eight positions, namely:
 - i. The President,
 - ii. The Secretary General,
 - iii. The Treasurer,
 - iv. The Vice President in charge of Marketing,
 - v. The Vice President in charge of Academic ~~Activities~~ Development,
 - vi. The Vice President in charge of Competitions,
 - vii. The Vice President in charge of Professional Development, and
 - viii. The Vice President in charge of ~~Seminars and Conferences~~ Social Responsibility;
and.

¹ If accepted by the International Council during the LXXXI International Council Meeting of ELSA, these amendments shall enter into force on the 1st of August 2023.

THE INTERNATIONAL BOARD

- ix. ~~The Vice President in charge of Professional Development.~~

[...]

Comments:

The International Board of ELSA proposes amending the Main Fields of Activity and the Composition of the International Board in accordance with the newly proposed Board Reform structure.

THE INTERNATIONAL BOARD

No. 3: Standing Orders amendment concerning the Finances section

The International Board of ELSA is proposing the following to the International Council:

Finances

Article 15 – Internal and External Auditors

15.1 Internal Auditors' elections and requirements

The International Council shall elect two Internal Auditors of ELSA and one Internal Vice Auditor of ELSA (hereinafter jointly referred to as Internal Auditors) from independent persons with necessary experience in accounting and finance, according to the electoral procedure of the International Board, however without the need to provide an action plan. The Internal Vice Auditor shall act as the substitute of any of the Internal Auditors if they are unable or unwilling to perform their duties. In such a situation, the Internal Auditors shall inform the International Board of ELSA.

Comments:

In order to clarify the relation between Auditors and Vice-Auditors, we are proposing the following clarification to the Council.

THE INTERNATIONAL BOARD

No. 4: International Council Meeting Decision Book amendment concerning the Board Reform chapter in the General Part.

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 3. BOARD REFORM**Article 1. Implementation**

- 1.1 The International Board of ELSA shall:
 - a. publish a Board Reform Implementation strategy as well as Transition Materials for the National Groups by 31st of July 2024~~2~~. These shall include:
 - i. A specification of the duties, responsibilities and activities of each position within the new structure;
 - ii. A timeline and concrete implementation steps for the implementation period 2024~~2~~ – 2023~~5~~ with national implementation starting in 2024-2025 ~~concrete implementation steps~~; and
 - iii. A strategy on ensuring consistent knowledge management throughout the network
 - b. Expand and strengthen the ELSA International Team as an integral part of Board Reform;
 - c. Publish detailed bimonthly updates containing:
 - i. All positive advancements in the implementation of Board Reform;
 - ii. All difficulties and obstacles experienced and potential solutions.
 - d. Publish implementation guidelines assisting National Groups in implementing Board Reform or in adapting to an asymmetric board structure;
 - e. Support National Groups in the implementation of Board Reform or in adapting to an asymmetric board structure.
- 1.2 Until the end of the international transition period, ELSA International shall:
 - a. Provide support to National Groups on transitioning Legal Writing projects to the Academic Development Area;
 - b. Create necessary tools for the Network including a Social Responsibility Handbook and guidelines for new Social Responsibility initiatives;
 - c. Ensure the stability and improvement of the existing Social Responsibility initiatives and advocacy projects, including the Annual Human Rights Campaign and the Rule of Law Education Campaign through constant evaluation;
 - d. Ensure that at least one-third of National Groups participate in the Social Responsibility and advocacy projects organised by ELSA International, including the Annual Human Rights Campaign and the Rule of Law Education Campaign;
 - e. Establish new Social Responsibility and advocacy initiatives on the international level;
 - f. Provide support to National Groups in establishing their Social Responsibility and advocacy initiatives through a coaching system.
- 1.3 Until the beginning of the national implementation of the position of the Vice President in charge of Social Responsibility, National Groups shall:

THE INTERNATIONAL BOARD

- a. Ensure the continuous organisation of existing Social Responsibility and advocacy initiatives on local and national levels;
- b. Start preparing Social Responsibility and advocacy initiatives with the support provided by ELSA International;
- c. Contribute to the Social Responsibility and advocacy initiatives organised by ELSA International;
- d. Develop tools and transition materials to assist the Local Groups in implementing the Social Responsibility and advocacy initiatives.

Comments: Together with the new Board Reform proposal, the International Board of ELSA presents an improved plan for the implementation on both national and international levels. Considering the feedback received from the Network in the past months, especially on the implementation of the position of the Vice President in charge of Social Responsibility, this plan also includes concrete steps that need to be taken by ELSA International and National Groups to ensure that on the date which newly proposed Board Reform will go in force, the Network will be prepared to start the gradual implementation.

No. 5: International Council Meeting Decision Book amendment concerning the General part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 6. FLAGSHIP PROJECTS**Article 1. Definition**

1.1 The Flagship Projects of ELSA are well established projects of key importance to the National Groups and ELSA International organised and/or coordinated by ELSA International.

1.2 In order to qualify as a Flagship Project of ELSA, a project needs to:

- a. Be continuously organised over a period of at least 3 years;
- b. Engage law students and young lawyers from at least a third of the Network;
- c. Be coordinated by ELSA International and supported by the National Groups of ELSA;
- d. Have a uniform brand across the Network.

1.3 In order to be included or removed from the list of Flagship Projects of ELSA, besides fulfilling the criteria set out on Article 1.2, in consecutive Spring and Autumn International Councils need to vote favourably on its inclusion or removal.

~~1.4~~ 2 The Flagship Projects of ELSA are:

- a. The Helga Pedersen Moot Court Competition;
- b. The ELSA Law Review;
- c. ELSA Negotiation Competition;
- d. The John H. Jackson Moot Court Competition;
- e. ELSA Law Schools;
- f. ELSA Delegations;
- g. International Conferences of ELSA;
- h. ELSA Traineeships.

Comments:

With this proposal, the International Board of ELSA aims to define some of the common characteristics of what makes a Flagship Project of ELSA. With that, we intend on giving future generations of ELSA Officers ground rules and guidelines to consider, when deciding whether a project is or is not a Flagship Project.

No. 6: International Council Meeting Decision Book amendment concerning the General part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 6. FLAGSHIP PROJECTS

Article 1. Definition

1.1 The Flagship Projects of ELSA are well established projects of key importance to the National Groups and ELSA International organised and/or coordinated by ELSA International.

1.2 The Flagship Projects of ELSA are:

- a. The Helga Pedersen Moot Court Competition;
- b. The ELSA Law Review;
- c. ~~ELSA Negotiation Competition;~~
- d. The John H. Jackson Moot Court Competition;
- e. ELSA Law Schools;
- f. ELSA Delegations;
- g. International Conferences of ELSA;
- h. ELSA Traineeships.

Comments:

After the discussions during the second International Strategy Meeting, once again we reached a conclusion that the ELSA Negotiation Competition cannot be defined as a well-established project in the Network. The main reasons behind this conclusion are 1) majority of the Groups are still not familiar with the ELSA Negotiation Competition and the ones who are organising the project, do not comply with the quality standards set in the International Council Meeting Decision Book; 2) the lack of involvement from the Network and instability of the Competition create an obstacle to organising the European Final Round with quality. Therefore, the International Board of ELSA proposes to delete the ELSA Negotiation Competition from the list of the Flagship Projects of ELSA. However, we aim to focus on the ELSA Negotiation Competition in order to bring it to the level of improvement as other well-established - Flagship Projects of ELSA.

THE INTERNATIONAL BOARD

No. 7: International Council Meeting Decision Book amendment concerning the General Part and the International Conferences of ELSA section of the Seminars and Conferences part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 6. FLAGSHIP PROJECTS**Article 1. Definition**

1.1 The Flagship Projects of ELSA are well established projects of key importance to the National Groups and ELSA International organised and/or coordinated by ELSA International.

1.2 The Flagship Projects of ELSA are:

- a. The Helga Pedersen Moot Court Competition;
- b. The ELSA Law Review;
- c. ELSA Negotiation Competition;
- d. The John H. Jackson Moot Court Competition;
- e. ELSA Law Schools;
- f. ELSA Delegations;
- ~~g. International Conferences of ELSA;~~
- h. ELSA Traineeships.

[...]

PART 8. SEMINARS AND CONFERENCES (S&C)

[...]

CHAPTER 5. INTERNATIONAL CONFERENCES OF ELSA**Article 1. Definition**

1.1 International Conferences of ELSA (ICE) is a ~~Flagship p~~Project of ELSA which is organised by Organising Committees of one or more National or Local Groups and coordinated by ELSA International, which fulfils the requirements regulated in this Chapter.

Comments:

As discussed during the 80th ICM and the II ISM we think that International Conferences of ELSA do not have the activity in the Network to yet be qualified as a flagship project. We think that we should give more time for the project to develop and to work internally on its organisation before considering calling it a flagship project of ELSA.

THE INTERNATIONAL BOARD

No. 8: International Council Meeting Decision Book amendment concerning the External Relations Chapter of the Board Management, External Relations and Expansion (BEE) Part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 3. EXTERNAL RELATIONS

Article 1. Definitions

1.1 External Relations encompass any contact ~~are relations~~ with third parties, who may be corporate and institutional contacts.

1.2 Corporate contacts shall cover law firms and other companies.

- a. International corporate contacts shall cover contact with law firms situated in five or more countries ~~with 100 or more legal professionals as stated in the firm's website, and companies that do not qualify as law firms and which are present in five or more countries.~~
- b. National corporate contact shall cover any contact that is not an international corporate contact.
- c. The national and local branches of international corporate contacts shall cover the national and local representations of an international corporate contact. These are considered to be simultaneously national and international corporate contacts.

1.3 Institutional contacts shall cover governmental or non-governmental organisations, public administrations, private institutions, and universities or other higher education institutions.

- a. International institutions shall cover institutions that act in more than one country and represent the headquarters or the highest respective office of a certain field of activity of an institution. ~~Local branches of international institutions shall cover institutions that represent international governmental or non-governmental or private institutions being active only in one country.~~
- b. National institutions shall cover institutions that are active only within one country or on behalf of a country. ~~Universities and other higher educational institutions present only within one European State in which there is a National Group always qualify as national institutions.~~
- c. The national and local branches of international institutional contacts shall cover institutions that represent international governmental, non-governmental or private institutions being active only in one country. These are to be considered as national institutions.

1.4 ~~The Concrete reasons shall cover contacts creating or likely to create damage to the image, reputation, ongoing negotiations, or financial stability of ELSA. for denying the approval to contact are:~~

- a. The contact creates or is likely to create damage to the image or reputation of ELSA or its National Groups;
- b. The contact negatively impacts or is likely to negatively impact the financial stability of ELSA or its National Groups;

THE INTERNATIONAL BOARD

- c. There are ongoing negotiations between the third party and the International Board, the requested National Group or its Local Groups;
- d. The third party has a partnership in effect with the International Board, the requested National Group or its Local Groups;
- e. The contact does not comply with ELSA's Philosophy Statement.

Article 2. Procedure to contact

2.1 The International Board of ELSA shall coordinate all contacts with international corporate and institutional contacts.

2.2 The procedure for contacting third parties located in a country with no National Group of ELSA present shall be the following:

- a. Before contacting any third party, the requesting National Group shall request permission of the International Board of ELSA by submitting the Contact Approval Form. The Contact Approval Form shall include the name of the Officer applying, the respective National Group and, if applicable, Local Group, the location, the website URL, and information regarding the nature and content of the contact.
- b. The International Board of ELSA shall respond within seven days from receiving the Contact Approval Form, and state a concrete reason for the refusal, if applicable.
- c. The requesting National Group may contact the third party once the permission is granted, the deadline for approval has expired, or no concrete reason for refusal has been given.

2.3 The procedure for contacting third parties located in a country with a National Group of ELSA present shall be the following:

- a. Before contacting an international corporate or institutional contact, the requesting National Group shall request permission of the International Board of ELSA by submitting the Contact Approval Form;
- b. Before contacting a national corporate or institutional contact, the International Board of ELSA or the requesting National Group shall request permission via email from the respective National Group. This request shall include the location, the website URL, and information regarding the nature and content of the contact.
- c. The International Board of ELSA, and if applicable the respective National Group, shall respond within seven days from receiving the request for contact, and state a concrete reason for the refusal, if applicable.
- d. The International Board of ELSA, and if applicable the requesting National Group, may contact the third party once the permission is granted, the deadline for approval has expired, or no concrete reason for refusal has been given.

2.4 If the International Board of ELSA or a National Group of ELSA wishes to contact a partner of a National Group of ELSA or of the International Board of ELSA, the process shall be the following:

- a. The International Board of ELSA or, if applicable, the requesting National Group, shall request permission of the National Group of ELSA or the International Board of ELSA.
- b. The International Board of ELSA, and if applicable the respective National Group, shall respond within seven days from receiving the request for contact, and state a concrete reason for the refusal, if applicable.

 THE INTERNATIONAL BOARD

- c. The International Board of ELSA, and if applicable the requesting National Group, may contact the third party once the permission is granted, the deadline for approval has expired, or no concrete reason for refusal has been given.

~~2.2 The procedure for contacting an international contact shall be the following:~~

- ~~a. Before contacting an international corporate or institutional contact, the requesting National Group shall request permission of the International Board of ELSA by submitting the Contact Approval Form. The Contact Approval Form shall include the name of the Officer applying, the name of the National Group, the location, the website URL, and information regarding the nature and content of the contact.~~
- ~~b. If the international corporate or institutional contact is situated in a European State where there is a National Group present, the permission of the National Group shall also be requested.~~
- ~~c. The International Board of ELSA, and if applicable the respective National Group, shall respond within seven days from receiving the Contact Approval Form, and state a concrete reason for the refusal if the contact is not approved.~~
- ~~d. The requesting National Group may contact the international corporate or institutional contact once the permission is granted, the deadline for approval has expired, or no concrete reason for refusal has been given.~~

~~2.3 The procedure for contacting a national contact shall be the following:~~

- ~~a. Before contacting a national corporate or institutional contact or local branch of international institution, the International Board of ELSA or the requesting National Group shall request permission via email from the respective National Group. This request shall include the location, the website URL, and information regarding the nature and content of the contact.~~
- ~~b. The National Group shall respond within seven days from receiving the email, and state a concrete reason for the refusal if the contact is not approved.~~
- ~~c. The requesting National Group or the International Board of ELSA may contact the national corporate or institutional contact once the permission is granted, the deadline has expired, or no concrete reason for refusal has been given.~~
- ~~d. National Groups and the International Board of ELSA may contact directly national corporate or institutional contacts situated in a European State where there is no ELSA Group present.~~

2.45 The procedure for contacting for project or event sponsorships, or donations, shall be the following:

- a. Before contacting a third party corporate or institutional contact, the Organising Committee of a project or event that is organised or co-organised by ELSA International (e.g. the International Council Meetings, the HPMCC, and the JHJMCC) shall request permission from the International Board of ELSA and any respective National Group.
- b. The procedure does not apply to contacts with service providers who are only active locally ~~or within one country.~~

~~2.5 The reporting procedure shall be the following:~~

 THE INTERNATIONAL BOARD

- ~~a. Upon contacting an international corporate or institutional contact, the requesting National Group shall submit within two months from receiving the permission to contact the Contact Evaluation Form, stating the outcome of the contact.~~
- ~~b. Upon contacting a national corporate or institutional contact, the International Board of ELSA or the requesting National Group shall send within two months from receiving the permission to contact an email to the respective National Group, stating the outcome of the contact~~

2.6 The above procedures do not apply to contacting corporate or institutional contacts in order to obtain materials or products intended for promotion free of charge.

Article 3. Procedure to report

3.1 Every contact with third parties shall be reported.

3.2 The International Board of ELSA and the requesting National Groups shall report, within two months from receiving the permission to contact, on the results of:

- a. The contacts falling within the scope of Articles 2.2, 2.3, a), 2.4, in what refers to the International Board of ELSA, and 2.5. These reports shall be submitted to the International Board of ELSA, through the Contact Evaluation Form, stating the outcome of the contact.
- b. The contacts falling within the scope of Articles 2.3, b) and 2.4, in what refers to National Groups of ELSA. These reports shall be submitted to the requested National Group, through an e-mail, stating the outcome of the contact.

3.3 If not outcome has been reached during those two months, the International Board of ELSA and the requesting National Group shall continue reporting, every two months, until a conclusion is achieved.

3.4 The International Board of ELSA and the requesting National Groups shall report to the requested National Group or the International Board of ELSA within one week after the conclusion of an agreement.

Article 34. Responsibilities

34.1 ELSA International shall:

- a. Create, evaluate and revise the Contact Approval and Contact Evaluation Forms;
- b. Create and maintain an External Relations Database, where the partners of ELSA International and of the National Groups are registered, including their names, websites, as well as the type of the partnership and duration of the cooperation. The third parties included in the External Relations Database are to be seen as the official partners of ELSA International and the National Groups;
- c. Request National Groups to fill the External Relations Database on each State of the Network Inquiry~~Update the External Relations Database 14 days before the second International Council Meeting of the term and include the name, the website of the~~

 THE INTERNATIONAL BOARD

~~corporate or institutional contact, as well as the type of the partnership and the main capacity of the contact.~~

34.2 National Groups shall:

- a. Be liable for any violations of ~~this external relations procedure~~ Article 2 conducted within their National Network;
- b. Ensure that their National Network complies with the rules set out in this Chapter;
- c. Provide ELSA International with the necessary and accurate ~~information necessary~~ to update the External Relations Database.

Article 45. Sanctions

~~45.1~~ Upon violating this external relations procedure, the involved National Groups and, if applicable, the International Board of ELSA shall:

- a. Reach an agreement on a suitable sanction within six months from the becoming aware of such violation;
- b. Inform the International Council about the agreed sanction;
- c. Submit a copy of the agreement to the International Board of ELSA.

~~45.2~~ The International Council shall decide on a suitable sanction in case no agreement is reached. The amount may not exceed the highest amount proposed.

~~45.23~~ The sanctions for infringing the procedure to contact corporate contacts shall:

- a. Not exceed the amount received from the contact during the past two years by the affected National or Local Group, or ELSA International;
- b. Not exceed €500 if no amount was received;
- ~~b.c.~~ Be paid directly to the affected National or Local Group, or the International Board of ELSA.

~~45.34~~ The sanctions for infringing the procedure to contact institutional contacts shall:

- a. Not exceed the amount of €3,000;
- b. Be paid directly to the affected National or Local Group, or the International Board of ELSA;
- ~~c. In case of a sanction imposed on a Local Group, the respective National Group shall be considered the Group involved and is liable for the sanction.~~

5.5 The sanctions for infringing the procedure to report shall be:

- a. The refusal of requests to contact, if it is an infringement of Article 3. This sanction shall last for as long as the report is not submitted, for a maximum period of three months;
- b. The impossibility of stating as a concrete reason the existence of a partnership in effect with a third party that is not registered in the External Relations Database.

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Comments:

This proposal is the culmination of work done by the Working Group created after the first International Council Meeting of the term. It focused on revising the current External Relations Procedure, in order to make it coherent with the current practice while also making it more effective. With that in mind, we focused on revising the definitions used, as well as the procedure for contacting third parties, ensuring that the Groups that may be affected by the contacts are informed and give their consent. Furthermore, we focused heavily on reporting, as it is something that is not done efficiently. With that in mind, we reinforced the reporting procedure by introducing an article specially aimed at that, while also suggesting new sanctions in case reporting is not done. Lastly, a new sanction regarding the contact of corporate contacts was introduced, in order to avoid loopholes in case there is an infringement of that does not cause financial losses to any National Group or ELSA International.

THE INTERNATIONAL BOARD

No. 9: International Council Meeting Decision Book amendment concerning the Human Resources and Information Technology Chapter of the Internal Management Part, the Financial Management of ELSA Projects chapter in the Financial Management Part (FM), the Academic Activities (AA) Part and the Seminars and Conferences (S&C) Part.²

The International Board of ELSA is proposing the following to the International Council:

PART 3: INTERNAL MANAGEMENT (IM)

[...]

CHAPTER 6. HUMAN RESOURCES

[...]

Article 3. ELSA International Team

3.1 In accordance with Article 10.4.c of the Standing Orders of ELSA, the International Board of ELSA shall, at the beginning of each term, open a call for the following positions within the ELSA International Team:

[...]

d. An officer responsible for Publications supporting the Vice President in charge of Academic ~~Activities—Development~~ of the International Board or their substitute with the overall coordination of legal writing projects.

[...]

CHAPTER 8. INFORMATION TECHNOLOGY

[...]

Article 2. E-mail communication

2.1 The official e-mail addresses of each National and Local Group shall be the following: president@, secgen@, treasurer@, marketing@, ~~academicactivities~~socialresponsibility@, competitions@, ~~seminarsconferences~~academicdevelopment@, professionaldevelopment@, followed by the domains mentioned under Article 1.1 The official e-mail addresses can also include the name or the abbreviation of the Local Group inserted between the title and the @. The domain for email addresses can in addition to the ones mentioned under Article 1.1 be the country abbreviation followed by .elsa.org.

² If accepted by the International Council during the LXXXI International Council Meeting of ELSA, these amendments shall enter into force on the 1st of August 2023.

PART 4. FINANCIAL MANAGEMENT (FM)

[...]

CHAPTER 8. FINANCIAL MANAGEMENT OF ELSA PROJECTS**Article 1. ~~Academic Activities~~ Social Responsibility**

1.1. The allowances of the Vice President in charge of Social Responsibility ~~Academic Activities~~ of the International Board of ELSA should be covered by the projects organised within this Area.

[...]

Article 4. ~~Seminars and Conferences~~ Academic Development

4.1. The allowances of the Vice President in charge of ~~Seminars and Conferences~~ Academic Development of the International Board of ELSA should be covered by the projects organised within this Area.

PART ~~96~~. ACADEMIC ACTIVITIES (AA) SOCIAL RESPONSIBILITY (SR)**CHAPTER 1. DEFINITIONS****Article 1. General**

1.1 ~~Academic Activities is the Key Area of ELSA that aims to contribute to the legal education of law students and young lawyers and enhance the social responsibility contribution of ELSA through interactive practical activities and human rights initiatives.~~ Social Responsibility is the Key Area of ELSA that enhances the social contribution of ELSA and reaches out to the civil society through interactive practical activities and advocacy campaigns.

1.2 ~~An Academic Activities project is a project where participants acquire legal skills by means of practical and (inter)active learning through academic competitions, legal research groups, law reviews, lawyers at work events, or any other activity falling under the scope of Article 1.1. A Social Responsibility project is a project falling under the scope of Article 1.1. A Social Responsibility project is a project that aims to make ELSA members more conscious about their community and to ensure the Association's positive impact on society.~~

[...]

CHAPTER 2. RESPONSIBILITIES

Article 1. Responsibilities

1.1 ~~The Vice President in charge of Academic Activities of the International Board of ELSA shall be in charge of the overall coordination and strategy of all Academic Activities and advocacy projects and initiatives, including the Annual Human Rights Campaign and the Rule of Law Educational Campaign.~~

1.2 ~~The Vice President in charge of Academic Activities of the International Board of ELSA shall be in charge of all other Academic Activities projects, including the European Human Rights Moot Court Competition.~~

1.3 ~~2~~ ELSA International shall:

- a. Produce and make available to National Groups tools necessary for the area of ~~Academic Activities~~ Social Responsibility, annually revise them, and, if necessary, update them;
- b. Annually evaluate the Flagship Projects of ELSA falling under the area of ~~Academic Activities~~ Social Responsibility and share the outcome with National Groups.

1.4 ~~1.3~~ National Groups shall:

- a. Support and promote the ~~Academic Activities~~ Social Responsibility projects organised by ELSA International.

[...]

CHAPTER 4: LEGAL WRITING

Article 1. Legal Research Groups

1.1 ~~A Legal Research Group is a group of law students and/or young lawyers carrying out research on a specified topic of law with the aim to make their conclusions publicly accessible.~~

1.2 ~~Legal Research Groups may be:~~

- b. ~~Unilateral: Conducted by one National or Local Group;~~
- c. ~~Bilateral: Conducted as a cooperation between two National or Local Groups;~~
- d. ~~Multilateral: Conducted as cooperation between three or more National or Local Groups;~~
- ~~or~~
- e. ~~International: Conducted by ELSA International in cooperation with an academic partner.~~

1.3 ~~The Legal Research Group shall have:~~

- a. ~~An Academic Framework encompassing one main question divided into several subsequent questions;~~
- b. ~~A timeline setting out the deadlines for participants, organisers and externals; and~~
- c. ~~A Style Guide for formatting and referencing in accordance with the Oxford University Standard for the Citation of Legal Authorities (OSCOLA).~~

 THE INTERNATIONAL BOARD

1.4 ~~In the organising team of the Legal Research Group, there shall be at least:~~

- ~~a. A project coordinator being either the Vice President in charge of Academic Activities of the organising National or Local Group(s) or the Human Resources Coordinator of the Legal Research Group;~~
- ~~b. An Academic Board (member), including legal practitioners and/or legal academics, responsible for the Academic Framework, quality of research and outcome, as well as the reputability of the project; and~~
- ~~c. One or more editors for linguistics, formatting and/or referencing, to ensure consistency.~~

1.5 ~~The Legal Research Group shall make its conclusions publicly accessible in the form of a final report.~~

Article 2. International Legal Research Groups

2.1 General

- ~~a. The International Legal Research Group is a Flagship Project of ELSA annually organised and coordinated by ELSA International.~~
- ~~b. A Final Report of an International Legal Research Group is a compilation of all National Reports including at least introductions, answers to the Academic Framework, tables of legislation and bibliographies.~~
- ~~c. A Concluding Report of an International Legal Research Group compares and contrasts the findings of the Final Report including at least an executive summary, an introduction, compilations of the answers to the Academic Framework and a conclusion.~~
- ~~d. Once the National Coordinator and/or their National Research Team has been appointed, they shall not be replaced or removed without the explicit approval of the Vice President in charge of Academic Activities of the International Board of ELSA.~~

2.2 ELSA International shall:

- ~~a. During the preparation period for the International Legal Research Group:

 - ~~i. Establish an Academic Board for each new International Legal Research Group;~~
 - ~~ii. Develop the Academic Framework, Academic Guidelines, timeline and Style Guide for the Final Report and the Concluding Report of the International Legal Research Group in collaboration with the Academic Board;~~~~
- ~~b. During the period for the National Coordinator applications:

 - ~~i. Coordinate the participation of National Groups in the International Legal Research Group through the appointment, instruction and management of National Coordinators;~~
 - ~~ii. Open a call for such National Coordinators prior to the launch of the International Legal Research Group;~~
 - ~~iii. Send the applications for the position of National Coordinator to the relevant National Groups for recommendations within five days after the call has been closed;~~
 - ~~iv. Inform the applicants for the position of National Coordinator about the outcome of their application within 15 days after the call has been closed;~~~~

 THE INTERNATIONAL BOARD

- ~~e. During the period for the National Research Team applications:

 - ~~i. Open a call for the remaining positions in the National Research Teams after the appointment of the National Coordinators;~~
 - ~~ii. Send the applications for the National Research Teams to the relevant National Groups and National Coordinator within five days after the call has been closed;~~~~
- ~~d. During the period for Concluding Report Team applications:

 - ~~i. Open a call for the positions in the Concluding Report Team;~~
 - ~~ii. Inform the applicants for the positions in the Concluding Report Team about the outcome of their application within five days after the call has been closed;~~~~
- ~~e. During the period for the research and publication:

 - ~~i. Inform the National Research Teams of the progress of the International Legal Research Group throughout the research period and the publication period;~~
 - ~~ii. Make the research publicly available in a Final Report and a Concluding Report within a reasonable amount of time following the completion of the research;~~
 - ~~iii. Ensure the editorial standard of the Final Report and the Concluding Report by cooperating with an external publisher.~~~~

2.3 National Groups shall:

- ~~a. During the period for the National Coordinators applications:

 - ~~i. Promote the call for National Coordinators within their National Group;~~
 - ~~ii. Recommend justifiably to ELSA International whether to accept or reject an application for National Coordinator within 10 days after the call has been closed;~~
 - ~~iii. Provide the appointed National Coordinator with the tools and contacts they need to fulfil their tasks and access to the external contacts of the National Group;~~~~
- ~~b. During the period for the National Research Team applications:

 - ~~i. Promote the call for the positions within the National Research Team within their National Group;~~
 - ~~ii. Recommend justifiably to the National Coordinator whether to accept or reject an application for the National Research Team within 10 days after the call has been closed.~~~~
- ~~c. During the period for Concluding Report Team applications:

 - ~~i. Promote the call for the positions within the Concluding Report Team within their National Group;~~~~

2.4 National Coordinators shall:

- ~~a. During the period for the National Research Team applications:

 - ~~i. Promote the call for positions in the National Research Team within their National Group;~~
 - ~~ii. Consider the recommendation of the National Group in the selection of the National Research Team;~~~~

 THE INTERNATIONAL BOARD

- iii. ~~Inform the applicants to the positions on the National Research Team within 15 days after the call has been closed, but no earlier than 10 days after the call has been closed;~~
- b. ~~During the period for Concluding Report Team applications;~~
 - 1. ~~Promote the call for the positions within the Concluding Report Team within their National Group;~~
- c. ~~During the period for research and publication:~~
 - i. ~~Ensure that the National Research Team complies with the timeline, Academic Framework, Academic Guidelines and Style Guide as set out by ELSA International;~~
 - ii. ~~Ensure the academic and editorial standard of their National Report.~~

Article 3. Law Review

3.1 ~~A Law Review is a legal publication consisting of contributions from students, practitioners and/or academics.~~

3.2 ~~The Law Review shall have a comprehensive editorial policy and a set of submission requirements.~~

3.3 ~~The Law Review shall have an Editorial Board responsible for the selection of submissions of the highest academic standard.~~

Article 4. ELSA Law Review

4.1 ~~The ELSA Law Review is a Flagship Project of ELSA and constitutes the Law Review of ELSA. It shall publish original peer-reviewed submissions, the publication of which shall further the vision, purpose and means of ELSA.~~

4.2 ~~The ELSA Law Review shall be managed by the Editorial Board. The Editorial Board shall consist of the Vice President in charge of Academic Activities of the International Board of ELSA and a minimum of three other members. The Editorial Board shall create and annually update the Authors' Guidelines.~~

4.3 ~~The ELSA Law Review shall be peer-reviewed by the Academic Board for the purpose of ensuring its academic quality and credibility. The Academic Board shall be appointed by the International Board of ELSA and consist of individuals with the requisite expertise to conduct a credible, high-quality peer-review.~~

4.4 ~~The ELSA Law Review shall be revised and published by a professional publisher, to ensure a high-quality standard.~~

4.5 ~~The primary topic of the ELSA Law Review shall be human rights law. Each issue of the ELSA Law Review may have additional topics selected by the Editorial Board.~~

4.6 ~~The submissions published shall meet the following requirements:~~

 THE INTERNATIONAL BOARD

- ~~a. The submissions shall be in British English;~~
 - ~~b. The submissions shall be the original work of the authors submitting them for publication;~~
 - ~~c. The submissions shall comply with the ELSA Law Review Plagiarism Policy;~~
 - ~~d. The submissions shall be referenced in accordance with the Oxford University Standard for the Citation of Legal Authorities (OSCOLA);~~
 - ~~e. The submissions shall not have been published elsewhere;~~
 - ~~f. The submissions shall include a short abstract, consisting of a maximum 10% of the length of the submission, as well as an author's biography not exceeding 100 words;~~
 - ~~g. The submission shall be submitted as a file readable by Microsoft Word;~~
 - ~~h. The submission shall comply with the Authors' Guidelines in force at the time of publication;~~
 - ~~i. Articles submitted shall be between 2,500 and 7,500 words including footnotes and appendices;~~
 - ~~i. Case notes submitted shall be between 1,000 and 4,000 words including footnotes and appendices; and~~
 - ~~j. Letters to the editor shall be between 1,000 and 2,000 words including footnotes and appendices.~~
- ~~4.7 The ELSA Law Review shall be published in accordance with the Publication Cycle:~~
- ~~a. A volume of the ELSA Law Review shall span the calendar year and shall consist of two issues.~~
 - ~~b. The call for submissions for the first issue shall open no later than the opening of the first International Council Meeting of the term of the year preceding its publication.~~
 - ~~c. The call for submissions for the second issue shall open no later than the opening of the second International Council Meeting of the term of the year of its publication.~~

Article 5. Essay Competitions

- ~~5.1 An Essay Competition is a project in which law students and/or young lawyers compete by submitting essays on a specified topic.~~
- ~~5.2 The Essay Competition shall have a relevant legal topic in accordance with the scope of the association, a recognised jury and a comprehensive set of rules.~~
- ~~5.3 An essay shall be understood as a piece of legal writing on a certain topic of law answering one or more questions set out by the organiser and/or academic partner.~~
- ~~5.4 The submitted essays shall be evaluated by a jury including legal practitioners and/or legal academics. In the evaluation, the jury shall be guided by factors such as clarity, conciseness, and persuasiveness.~~

CHAPTER 45. SOCIAL RESPONSIBILITY INITIATIVES

Article 1. Social Responsibility Initiatives

- ~~1.1 Social Responsibility initiatives are projects that aim to make ELSA members more conscious about their community and to ensure the Association's positive impact in society.~~

 THE INTERNATIONAL BOARD

~~1.2 ELSA International shall:~~

- ~~a. Provide necessary information and other assistance to National and Local Groups;~~
- ~~b. Create, annually revise, and update tools facilitating the organisational process of Social Responsibility Initiatives.~~

Article 12. Rule of Law Educational Campaign (ROLE)

~~12.1~~ The Rule of Law Educational Campaign is an initiative with the purpose of educating Europe's youth on their fundamental rights and Rule of Law.

~~12.2~~ The Rule of Law Education Campaign shall be organised in collaboration with ELSA Alumni.

~~12.3~~ ELSA International shall:

- a. Coordinate the implementation of the Rule of Law Education Campaign;
- b. Create, annually revise and update tools facilitating the organisational process of the Rule of Law Education Campaign;
- c. Appoint National Coordinators for the implementation of the Rule of Law Education Campaign in organising National Groups;
- d. Provide necessary information and other assistance to organising National Groups.

~~12.4~~ National Groups shall:

- a. Forward all relevant information regarding the Rule of Law Education Campaign received from ELSA International to Local Groups;
- b. Use promotional materials (i.e., official ROLE Campaign logo) provided by ELSA International.

Article 23. ELSA for Schools (ELSA4Schools)

~~23.1~~ ELSA4Schools is a project that aims to implement change within society through the legal education of children and young people.

~~23.2~~ An ELSA4Schools event corresponds to a school visit coordinated by an organising ELSA group and shall consist of no less than one hour of academic programme followed by a practical exercise.

CHAPTER 5. ADVOCACY

Article 1. Advocacy Initiatives

1.1 Advocacy is the act or process of speaking up, drawing a community's attention to an important issue. ELSA shall create campaigns in order to build support for these causes, influencing others to support them.

 THE INTERNATIONAL BOARD

1.2 ELSA International shall:

- a. Create international advocacy campaigns and provide National Groups with guidelines of implementation;
- b. Provide necessary information and other assistance to National and Local Groups regarding advocacy;
- c. Create, annually revise, and update tools facilitating the organisational process of Social Responsibility Initiatives.

1.3 National Groups shall:

- a. Support ELSA International's advocacy campaigns;
- b. Implement their own national and local advocacy campaigns.

CHAPTER 6. HUMAN RIGHTS

Article 1. Coordination of Human Rights

1.1 Human rights shall be implemented in activities of ELSA through organising annual campaigns, falling under the topic of the International Focus Programme.

1.2 ELSA International shall:

- a. Publish regularly in Synergy on human rights;
- b. Provide necessary information and other assistance to National and Local Groups;
- c. Coordinate the Annual Human Rights Campaign;
- d. Launch a call for Annual Human Rights Campaign topics no later than four weeks before the opening of the second International Council Meeting of the term;
- e. Create an Annual Human Rights Campaign Outline for the respective edition;
- f. Conduct the Annual Human Rights Campaign Competition.

1.3 National Groups shall:

- a. Submit the Annual Human Rights Campaign Specification Form and the Annual Human Rights Campaign Evaluation Form to ELSA International when an Annual Human Rights Campaign event has been organised by the National Group;
- b. Contribute to the Annual Human Rights Campaign;
- c. Ensure that Local Groups organise Annual Human Rights Campaign events;
- d. Ensure that Local Groups submit the Annual Human Rights Campaign Specification Form and the Annual Human Rights Campaign Evaluation Form to ELSA International when an Annual Human Rights Campaign event has been organised by the Local Group;
- e. Ensure that Local Groups contribute to the Annual Human Rights Campaign.

Article 2. ELSA Day

2.1 ELSA Day is a human rights forum constituting a part of ELSA's Annual Human Rights Campaign. ELSA Day consists of coordinated events organised by National and Local Groups on national and international standards of protection and implementation of human rights. The ELSA Day events shall be organised on every last Wednesday of November.

CHAPTER 7. INTERNATIONAL FOCUS PROGRAMME

Article 1. General

1.1 ~~The aim of the International Focus Programme (IFP) is to have a specific theme for the entire association over a fixed period of time.~~

Article 2. Implementation of the IFP

2.1 ~~The International Council decides upon the International Focus Programme topic, its duration and its outcome.~~

2.2 ~~The duration shall not be less than one year.~~

2.3 ~~The execution of the International Focus Programme initiatives shall be coordinated by the Vice President in charge of Academic Activities of the International Board of ELSA.~~

Article 3. Responsibilities

3.1 ELSA International shall:

- a. ~~Coordinate the implementation of the International Focus Programme;~~
- b. ~~Coordinate the research for finding the topic and sub-topics for the upcoming International Focus Programme;~~
- c. ~~Ensure that a topic for the upcoming International Focus Programme is proposed to the International Council at the last International Council Meeting of the running International Focus Programme;~~
- d. ~~Create an International Focus Programme Handbook;~~
- e. ~~Publish at least one article on the International Focus Programme topic in every issue of Synergy;~~
- f. ~~Provide necessary training, information and other assistance to National and Local Groups;~~
- g. ~~Ensure the realisation of the International Focus Programme outcome.~~

3.2 National Groups shall:

- a. ~~Forward all relevant information regarding the International Focus Programme received from ELSA International to Local Groups;~~
- b. ~~Provide necessary training, information and other assistance to Local Groups to organise International Focus Programme events.~~

Article 4. International Focus Programme Topic

4.1 ~~The topic of the International Focus Programme, with duration from the 1st of January 2020 until the 31st of July 2022, shall be "Law and Technology".~~

 THE INTERNATIONAL BOARD

~~4.2 During the implementation of the International Focus Programme, the association shall focus on:~~

- ~~a. Raising interest and academic knowledge in the field of the International Focus Programme topic;~~
- ~~b. Raising awareness of the issues which pose problems in the development and application of the International Focus Programme topic;~~
- ~~c. Creating long-term partnerships through events on the International Focus Programme topic to support the growth and credibility of National Groups;~~
- ~~d. Increasing the number of major events on the International Focus Programme topic, particularly those that are repeated annually.~~

~~4.3 The outcome of the implementation of the International Focus Programme shall be a Final IFP Report. This report shall reflect the work done by ELSA International, National and Local Groups during the years of implementation period and shall include at least the most discussed topics.~~

PART 68. SEMINARS AND CONFERENCES (S&C) ACADEMIC DEVELOPMENT (AD)

CHAPTER 1. DEFINITIONS

Article 1. General

~~1.1 Seminars & Conferences Academic Development is the Key Area of ELSA that aims to provide law students and young lawyers with learning experience, interaction with professionals and new social and cultural environments by means of passive learning, in order to acquire legal education and preparing them for future responsibilities as members of society.~~

~~1.2 An Seminars & Conferences Academic Development event is an event where participants acquire supplementary academic and cultural knowledge and develop their skills by means of passive learning through a lecture, a panel discussion, a seminar, a conference, a law school, a Study Visit, an Institutional Visit, a delegation, a webinar, a legal writing project or any other activity falling under the scope of the definition from Article 1.1 of this Chapter.~~

CHAPTER 2. RESPONSIBILITIES

Article 1. Responsibilities

1.1 ELSA International shall:

- a. Produce and make available to National Groups tools necessary for the ~~Seminars & Conferences~~ Academic Development area, annually revise them and, if necessary, update them;

 THE INTERNATIONAL BOARD

- b. Annually evaluate the Flagship Projects of ELSA falling under the area of ~~Seminars & Conferences~~ Academic Development and share the outcome with National Groups.

1.2 National Groups shall:

- a. Support and promote ~~Seminars & Conferences~~ Academic Development events organised by ELSA International;
- b. Ensure that Local Groups submit requested information regarding ~~Seminars & Conferences~~ Academic Development events to ELSA International;

[...]

CHAPTER 3. ELSA LAW SCHOOLS

[...]

Article 6. Compliance and quality control of ELSA Law Schools

[...]

6.3 The Vice President in charge of ~~Seminars and Conferences~~ Academic Development of the International Board of ELSA shall report in an area workshop during the International Council Meeting about the use of powers listed under Article 6.1 of this Chapter.

[...]

CHAPTER 5. INTERNATIONAL FOCUS PROGRAMME

Article 1. General

1.1 The aim of the International Focus Programme (IFP) is to have a specific theme for the entire association over a fixed period of time.

Article 2. Implementation of the IFP

2.1 The International Council decides upon the International Focus Programme topic, its duration and its outcome.

2.2 The duration shall not be less than one year.

2.3 The execution of International Focus Programme initiatives shall be coordinated by the Vice President in charge of Academic Development of the International Board of ELSA.

Article 3. Responsibilities

3.1 ELSA International shall:

 THE INTERNATIONAL BOARD

- a. Coordinate the implementation of the International Focus Programme;
- b. Coordinate the research for finding the topic and sub-topics for the upcoming International Focus Programme;
- c. Ensure that a topic for the upcoming International Focus Programme is proposed to the International Council at the last International Council Meeting of the running International Focus Programme;
- d. Create an International Focus Programme Handbook;
- e. Publish at least one article on the International Focus Programme topic in every issue of Synergy;
- f. Provide necessary training, information and other assistance to National and Local Groups;
- g. Ensure the realisation of the International Focus Programme outcome.

3.2 National Groups shall:

- a. Forward all relevant information regarding the International Focus Programme received from ELSA International to Local Groups;
- b. Provide necessary training, information and other assistance to Local Groups to organise International Focus Programme events.

Article 4. International Focus Programme Topic

4.1 The topic of the International Focus Programme, with a duration from the 1st of January 2020 until the 31st of July 2022, shall be “Law and Technology”.

4.2 During the implementation of the International Focus Programme, the association shall focus on:

- a. Raising interest and academic knowledge in the field of the International Focus Programme topic;
- b. Raising awareness of the issues which pose problems in the development and application of the International Focus Programme topic;
- c. Creating long-term partnerships through events on the International Focus Programme topic to support the growth and credibility of National Groups;
- d. Increasing the number of major events on the International Focus Programme topic, particularly those that are repeated annually.

4.3 The outcome of the implementation of the International Focus Programme shall be a Final IFP Report. This report shall reflect the work done by ELSA International, National and Local Groups during the years of implementation and shall include at least the most discussed topics.

CHAPTER 56. INTERNATIONAL CONFERENCES OF ELSA

Article 1. Definitions

1.1 International Conferences of ELSA (ICE) is a Flagship Project of ELSA which is organised by Organising Committees of one or more National or Local Groups and coordinated by ELSA International, which fulfils the requirements regulated in this Chapter.

 THE INTERNATIONAL BOARD

[...]

Article 4. Compliance and quality control

[...]

4.3 The Vice President in charge of ~~Seminars and Conferences~~ Academic Development of the International Board of ELSA shall report in an area workshop during the International Council Meeting about the use of powers listed under Article ~~45.2~~ of this Chapter.

[...]

CHAPTER 7. LEGAL WRITING

Article 1. Legal Research Groups

1.1 A Legal Research Group is a group of law students and/or young lawyers carrying out research on a specified topic of law with the aim to make their conclusions publicly accessible.

1.2 Legal Research Groups may be:

- a. Unilateral: Conducted by one National or Local Group;
- b. Bilateral: Conducted as a cooperation between two National or Local Groups;
- c. Multilateral: Conducted as cooperation between three or more National or Local Groups;
or
- d. International: Conducted by ELSA International in cooperation with an academic partner.

1.3 The Legal Research Group shall have:

- a. An Academic Framework encompassing one main question divided into several subsequent questions;
- b. A timeline setting out the deadlines for participants, organisers and externals; and
- c. A Style Guide for formatting and referencing in accordance with the Oxford University Standard for the Citation of Legal Authorities (OSCOLA).

1.4 In the organising team of the Legal Research Group, there shall be at least:

- a. A project coordinator being either the Vice President in charge of Academic Development of the organising National or Local Group(s) or the Human Resources Coordinator of the Legal Research Group;
- b. An Academic Board (member), including legal practitioners and/or legal academics, responsible for the Academic Framework, quality of research and outcome, as well as the reputability of the project; and
- c. One or more editors for linguistics, formatting and/or referencing, to ensure consistency.

1.5 The Legal Research Group shall make its conclusions publicly accessible in the form of a final report.

1.6 ELSA International shall:

 THE INTERNATIONAL BOARD

- a. Coordinate and control the quality of unilateral, bilateral and multilateral Legal Research Groups;
- b. Publish unilateral, bilateral and multilateral Legal Research Groups on the virtual library on the website of Legal Research Groups and assist National Groups in the publication process upon request;
- c. Provide support to organising groups;
- d. Create, annually revise and update tools facilitating the organisational process of Legal Research Groups.

Article 2. Law Review

2.1 A Law Review is a legal publication consisting of contributions from students, practitioners and/or academics.

2.2. The Law Review shall have a comprehensive editorial policy and a set of submission requirements.

2.3 The Law Review shall have an Editorial Board responsible for the selection of submissions of the highest academic standard.

Article 3. ELSA Law Review

3.1 The ELSA Law Review is a Flagship Project of ELSA and constitutes the Law Review of ELSA. It shall publish original peer-reviewed submissions, the publication of which shall further the vision, purpose and means of ELSA.

3.2 The ELSA Law Review shall be managed by the Editorial Board. The Editorial Board shall consist of the Vice President in charge of Academic Development of the International Board of ELSA and a minimum of three other members. The Editorial Board shall create and annually update the Authors' Guidelines.

3.3 The ELSA Law Review shall be peer-reviewed by the Academic Board for the purpose of ensuring its academic quality and credibility. The Academic Board shall be appointed by the International Board of ELSA and consist of individuals with the requisite expertise to conduct a credible, high-quality peer-review.

3.4 The ELSA Law Review shall be revised and published by a professional publisher, to ensure a high-quality standard.

3.5 The primary topic of the ELSA Law Review shall be human rights law. Each issue of the ELSA Law Review may have additional topics selected by the Editorial Board.

3.6 The ELSA Law Review shall be published in accordance with the Publication Cycle:

- a. A volume of the ELSA Law Review shall span the calendar year and shall consist of two issues.
- b. The call for submissions for the first issue shall open no later than the opening of the first International Council Meeting of the term of the year preceding its publication.

 THE INTERNATIONAL BOARD

- c. The call for submissions for the second issue shall open no later than the opening of the second International Council Meeting of the term of the year of its publication.

Article 4. Essay Competitions

4.1 An Essay Competition is a project in which law students and/or young lawyers compete by submitting essays on a specified topic.

4.2 The Essay Competition shall have a relevant legal topic in accordance with the scope of the association, a recognised jury and a comprehensive set of rules.

4.3 An essay shall be understood as a piece of legal writing on a certain topic of law answering one or more questions set out by the organiser and/or academic partner.

4.4 The submitted essays shall be evaluated by a jury including legal practitioners and/or legal academics. In the evaluation, the jury shall be guided by factors such as clarity, conciseness, and persuasiveness.

CHAPTER 68. ELSA WEBINARS ACADEMY

[...]

CHAPTER 79. OTHER SEMINARS AND CONFERENCES ACADEMIC DEVELOPMENT EVENTS

[...]

Comment:

The International Board of ELSA has been constantly evaluating the planning and implementation process of Board Reform on all levels of our Network, to ensure we are aligned with our Strategic Goals 2019-2023. The outcome of this process has shown that with the current division of the responsibilities and workload within the Board, the initial goals set out on the LXXIX International Council Meeting are unachievable. This conclusion is based on the fact that we are limiting the possibility of the development of our projects within the purposes of ELSA: Legal Education, Mutual understanding and Social Responsibility. Addressing this problem, the International Board of ELSA proposes the new Board Reform structure with the aim of eliminating the unclarity among the Key Areas and relocating equal focus to three purposes. The new structure aims to 1) unite the projects aimed at Legal Education under the area of Academic Development; 2) establish a position of Vice President in charge of Social Responsibility to ensure that we organise sustainable projects which influence society towards a more just world and reflect the values of our Association.

THE INTERNATIONAL BOARD

No. 10: International Council Meeting Decision Book amendment concerning the ELSA Training section of the Internal Management part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 7. ELSA TRAINING**Article 2. International Trainers' Pool**

[...]

2.2 Every ELSA Training provided by an International Trainers' Pool Trainer shall:

- a. Last at least three hours;
- b. Not include more than 20 participants per one International Trainers' Pool Trainer;

2.3 In case of an ELSA Training taking place fully online or in a hybrid format, the organisers may derogate from the regulation set in Article 2.2.a. in consultation with their appointed International Trainers' Pool Trainer.

2.34 The Secretary General of the International Board of ELSA may also allow organisers of an ELSA Training to derogate from the regulation set in Article 2.2 upon presentation of an individual case.

[...]

Comments:

Based on statistical data from 2020-21 and 2021-22, the quality standard of 3 hours minimum for trainings has frequently been derogated from in the case of online training (around 25 per cent of trainings from this term). 3-hour or longer trainings are also not optimal, because participants and trainers both need to be in front of a screen for long periods of time and their attention span is reduced.

Therefore, we considered that a derogation should be possible when the individual assigned Trainer is consulted by the organising ELSA Group and agrees to such derogation. This would take into account the different online realities and optimise the trainings. The possibility to derogate under the new Art. 2.3. would only be possible for the duration of trainings under Art. 2.2.a and not the number of participants per ITP Trainer.

The general possibility to derogate from both quality standards in an individual case is maintained after the agreement of the Secretary General of the International Board.

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THE INTERNATIONAL BOARD

No. 11: International Council Meeting Decision Book amendment concerning the ELSA Training section of the Internal Management part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 7. ELSA TRAINING

Article 2. International Trainers' Pool

[...]

~~2.4 The organising ELSA Group shall fill in the evaluation form of the delivered Training Session no later than 14 days after the closing of the Training Session.~~

2.54 In order to request an International Trainers' Pool Trainer, the organising ELSA Group shall fill in the ITP Training Request at least three (3) weeks prior to the proposed date of the training. It is at the discretion of the Secretary General of the International Board or their substitute to accept requests received on a shorter notice.

[...]

Comments:

In practice, it is not the organising ELSA Group that fills out the evaluation form. Rather it distributes it to the participants, who in turn individually provide feedback on the delivered training. Therefore it does not make sense to keep the obligation towards the ELSA Group, especially since there is no enforcement mechanism attached to it.

Since there cannot be an individual obligation to participants in the decision book, a practical solution for receiving more feedback was recently implemented, whereby Trainers would display a QR code of the evaluation form at the end of the Training Session additionally to the form being distributed later by the organising ELSA Group.

THE INTERNATIONAL BOARD

No. 12: International Council Meeting Decision Book amendment concerning the ELSA Training section of the Internal Management part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 7. ELSA TRAINING

Article 2. International Trainers' Pool

[...]

2.6 The Secretary General of the International Board of ELSA or their substitute shall appoint an International Trainers' Pool Trainer for the requested event.

[...]

Comments:

Brings the provision in line with the rest of the Chapter and the reality of how things are done in practice. The duty to assign Trainers is generally delegated to the Director/Assistant for ELSA Training.

 THE INTERNATIONAL BOARD

No. 13: International Council Meeting Decision Book amendment concerning the ELSA Training section of the Internal Management part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 7. ELSA TRAINING

Article 3. Responsibilities

3.1 The International Board of ELSA shall annually organise the Refreshment Weekend and the Train the Trainers' ~~Week~~. The hosts for these events shall be appointed by the International Board of ELSA ~~at least six months prior to the events. The dates for the events shall be set and communicated to the National Groups at least three months prior to the event. In the absence of hosts, these events may be held online.~~

3.2 The Train the Trainers' ~~Week~~ is aiming to recruit new trainers to the International Trainers' Pool. Based on the results and ~~a~~ the feedback of hosting trainer(s) of the event, the International Board of ELSA shall appoint new trainers to the International Trainers' Pool.

3.3 The Refreshment Weekend is meant to conserve and enhance the quality of the International Trainers' Pool Trainers. The sessions of the event are hosted by the experienced International Trainers' Pool Trainer or the training companies who are partners of ELSA. The academic programme for the event is developed by ELSA International and the International Trainers' Pool itself.

Comments:

Although internal deadlines are necessary, it is impractical to regulate those in the Decision Book, because the structure and time of the TtT and RW change depending on the availability of participating trainers, presenting trainers and the International Board. It is also recognised that in the absence of hosts, both the TtT and RW may take place online instead of being postponed - this has been the case for the past 2 years.

Furthermore, the word "Week" is struck out after TtT, to allow for more flexibility with regards to the TtT. Namely, a new hybrid format is being tested this year whereby the TtT would consist of two online weekends with a culmination of a final in-person weekend. In this way, it would run over the course of three Weekends. The last weekend can also be combined with the Refreshment Weekend.

Finally, there is a grammatical correction in Art. 3.2.

THE INTERNATIONAL BOARD

No. 14: International Council Meeting Decision Book amendment concerning the and Events fees part of the Financial Management Chapter and Annex 2 of the Decision Book

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 6. EVENT FEES**Article 4. Participation Fee for International Conferences of ELSA**

4.1. The maximum participation fee for International Conferences of ELSA per participant per day shall be charged as provided in Annexes I and II to the Financial Management part of this International Council Meeting Decision Book. ~~the following:~~

a. ~~Non-favoured Countries: €35;~~

b. ~~Favoured Countries: €30.~~

4.2. The participation fee shall include:

- a. The academic programme;
- b. The social programme;
- c. Lunch for each day of the official programme, excluding either the day of arrival or the day of departure;
- d. At least one coffee break according to the duration of the official programme;
- e. A welcome package;
- f. Administrative costs.

4.3. The maximum additional fee for a gala ball or gala reception shall be €50

4.4 Different participation fees may be charged by the Organising Committee of an International Conference of ELSA from non-members

[...]

ANNEX 2. PARTICIPATION FEES

(UPDATED AS PER JANUARY 2022)

1.1 The participation fee for International Council Meetings, International Strategy Meeting and the Maximum Participation Fee for S&C Events (excluding Study Visits, Institutional Visits, ELSA Law Schools, ~~and International Conferences of ELSA~~) shall be indexed with the inflation rate of the Euro, as stated by the European Central Bank, every 1st of January. The amount shall be rounded to the nearest natural number. The basis for indexation shall be the participation fee as calculated the year before, up to two decimal points.

1.2 The maximum participation fees for the year 2021 were:

Non-favoured countries: 35 € (pre-rounded 35.29)

Favoured countries: 31 € (pre-rounded 30.58)

THE INTERNATIONAL BOARD

1.3 The latest inflation rate available on the 1st of January 2022 by the European Central Bank (ECB) from the ECB Statistical Data Warehouse for the month November 2021 was calculated at 4.9% (<https://sdw.ecb.europa.eu/>).

1.4 Therefore, the new maximum participation fees for the calendar year 2022 will be as follows:

Non-favoured countries 37 €

($35.29 * 4.9\% = 37.02 = 37$ rounded to the nearest natural number)

Favoured countries 32 €

($30.58 * 4.9\% = 32.08 = 32$ rounded to the nearest natural number)

Comments:

In order to ensure the financial sustainability of organisers of S&C events, we propose the fees for ICE to be updated in accordance with inflation rates.

THE INTERNATIONAL BOARD

No. 15: International Council Meeting Decision Book amendment concerning the Event Fees section of the Financial Management part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 6. EVENT FEES

Article 5. Participation Fee for ELSA Law Schools

5.1 The maximum participation fee for the ELSA Law Schools per participant shall be the following:

- a. Non-favoured countries:
 - i. ~~€350~~€375 for the first seven days of the ELSA Law School;
 - ii. ~~€50~~€55 for each additional day of the official programme of the respective ELSA Law School;
- b. Favoured countries:
 - i. ~~€315~~€335 for the first seven days of the ELSA Law School;
 - ii. ~~€45~~€50 for each additional day of the official programme of the respective ELSA Law School.

Comment:

Throughout this year and the return of the organisation of ELSA Law Schools, we have received feedback from organisers telling us that the Participation fee was too low. After consideration of the much broader aspect of the topic, we think that increasing the participation fee up to a certain standard of inflation that it should have followed in the past 6 years should be done as the fee did not change since the unification of ELSA Law Schools in 2015.

THE INTERNATIONAL BOARD

No. 16: International Council Meeting Decision Book amendment concerning the Financial Management of ELSA Projects section of the Financial Management part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 8. FINANCIAL MANAGEMENT OF ELSA PROJECTS**Article 1. General Reserve**

1.1. Regarding the General Reserve of the Association, ELSA shall capitalise a minimum of 5% of the General Administration income every year.

1.2. The reserve can be used only after a recommendation from the Internal Auditors of ELSA and the approval by the International Council.

1.3. The reserve can be used as follows:

- a. 50 % of the reserve can be used for:
 - i. Investments in the quality of the events;
 - ii. Investments in the professionalisation of ELSA;
 - iii. Improvement the marketing resources of ELSA;
 - iv. Maintenance of the ELSA House and utilities.
- b. 40 % of the reserve shall be kept in reserve for crises that can't be dealt with otherwise.
- c. 10% can be used as short term loans that don't need approval by the International Council.

1.4. ELSA International shall update National Groups on the state of the reserve at every International Council Meeting.

Article 12. Academic Activities

[...]

Comments:

After the discussions of the II International Strategy Meeting, and following the same logic under the creation of this chapter, we want to propose the inclusion of the conditions on how to use the ELSA General Reserve in this chapter.

THE INTERNATIONAL BOARD

No. 17: International Council Meeting Decision Book amendment concerning the Financial Strategy 2019-2022 section of the Financial Management part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 12. THE FINANCIAL STRATEGY OF ELSA ~~2019-2022~~ 2022-2025

~~Article 1. Fundraising~~

~~1.1 Partnerships shall be a prominent source of income for ELSA.~~

~~1.2 The International Board of ELSA shall:~~

- ~~1. Opt for an outreach strategy which embraces a more diverse, wider spectrum of partners;~~
- ~~2. Work on improving its cooperation with current partners;~~
- ~~3. Focus on partners whose duties can reach the needs of ELSA members, including in-kind agreements;~~
- ~~4. Utilise its partners' specialities and collaborate with them in its projects and its campaigns.~~

~~Article 2. Membership Fee~~

~~2.1 The Membership Fee shall not be considered as a common source of income. Given sufficient and sustainable income, ELSA shall reduce it.~~

~~1.2 The International Board of ELSA shall:~~

- ~~1. Reassess the Membership Fee calculation every three years;~~
- ~~2. Adjust the amount of the Membership Fee based on inflation and the needs of ELSA annually;~~
- ~~3. Link the Membership Fee amount to a tangible cost of the International Board of ELSA (rent, utilities, allowances, etc.).~~

~~Article 3. Advertising~~

~~3.1 Advertising shall become a reliable source of income of ELSA.~~

~~3.2 The International Board of ELSA shall:~~

- ~~1. Research the exact legal and tax implication of having advertising revenue and to which extent it can be done tax-free;~~
- ~~2. Implement advertising in its webinars;~~
- ~~3. Explain to the International Council annually the steps taken to fulfil this aim and its success;~~
- ~~4. Implement advertising in the Synergy each year.~~

 THE INTERNATIONAL BOARD

Article 4. Grants Strategy

~~4.1 ELSA shall rely on grants for at least 50% of its income, be eligible to the *One-off structural grant* of the European Youth Foundation and aim to have staff funded by grants.~~

~~4.2 The International Board of ELSA shall:~~

- ~~1. Establish a team dedicated to grants, staying for more than one year, and follow the reporting of the grants;~~
- ~~2. Invest in the training of the team members on grants;~~
- ~~3. Visit the ERASMUS+ and the EYF offices in Strasbourg during the transition period;~~
- ~~4. Apply every year for Erasmus+ KA3 Civil Society Cooperation – Youth Grant;~~
- ~~5. Apply every year for the *International Activities grant* of the European Youth Foundation;~~
- ~~6. Recruit full-time volunteers funded by the European Solidarity Corps or the European Voluntary Service;~~
- ~~7. Recruit interns funded by the Erasmus Intern programme;~~
- ~~8. Establish full-time employees funded by the MIRABEL grant;~~
- ~~9. Focus on finding new sources of grants, especially regional and national ones.~~

Article 5. Professionalisation

~~5.1 The sustainability of the association shall be ensured through consulting professionals.~~

~~5.2 The International Board of ELSA shall:~~

- ~~1. Take the required steps to implement a secretariat;~~
- ~~2. Continue to employ an accountant;~~
- ~~3. Set up a reliable way to get legal advice;~~
- ~~4. Start relying on interns to lighten the workload of the International Board of ELSA.~~

Article 6. Marketing

~~6.1 Investments shall be made to make the marketing tools and production of the association more professional.~~

~~6.2 The International Board of ELSA shall:~~

- ~~1. Invest in equipment used to produce materials, such as studio equipment, and reliable, job-specific hardware and software;~~
- ~~2. Invest in paid advertising on social media;~~
- ~~3. Investigate the possibility of outsourcing our design jobs to professional firms;~~
- ~~4. Investigate the possibility of acquiring professional marketing consultancy.~~

Article 7. Fundraising Events

~~7.1 The fundraising potential and the reputability of ELSA shall be increased.~~

~~7.2 The International Board of ELSA shall:~~

THE INTERNATIONAL BOARD

- ~~1. Research the different networking opportunities in the field of law;~~
- ~~2. Invest in sending members of the International Board of ELSA to these events.~~

Article 8. Reserve

~~8.1 A reserve shall be reconstituted equal to 50% of the annual income to solve liquidity issues. The reserve can be injected into the running funds of ELSA only after a recommendation from the Auditors of ELSA and the approval by the International Council.~~

~~8.2 The International Board of ELSA shall:~~

- ~~1. Capitalise 5 % of ELSA's total income every year;~~
- ~~2. Update National Groups on the state of the reserve at every International Council Meeting.~~

Article 9. ELSA House

~~9.1 Steady accommodation and work environment for the International Board of ELSA shall be provided.~~

~~9.2 The International Board of ELSA shall:~~

- ~~1. Assess the legal requirement for terminating the house contract;~~
- ~~2. Investigate the possibility of separating the housing and the working place;~~
- ~~3. Investigate the possibility of hosting the members of the International Board of ELSA in different accommodations, not all in the same house.~~

Article 10. Allowances

~~10.1 A legal and decent income shall be provided to the members of the International Board of ELSA.~~

~~10.2 The International Board of ELSA shall:~~

- ~~1. Improve the legal situation regarding the allowances;~~
- ~~2. Investigate the possibility to raise the allowances of the International Board of ELSA to match with the actual living cost of Brussels;~~
- ~~3. Investigate the possibility of changing the status of the board from volunteers to employees;~~
- ~~4. Help the new members of the International Board of ELSA by providing them with a template for the Erasmus+ Mobility Grant.~~

Article 11. Auditing

~~11.1 A consistent auditing system shall be set up.~~

~~11.2 Auditors of ELSA shall:~~

- ~~1. Provide transition to the Auditors of ELSA.~~

 THE INTERNATIONAL BOARD

11.3 ~~The International Board of ELSA:~~

- ~~1. Investigate the possibility of having a professional external audit in the complement of the internal audit;~~
- ~~2. Define the boundaries between the role of the Auditors of ELSA and the role of the Advisory Body;~~
- ~~3. Create a clear guideline for the Auditors of ELSA to follow.~~

Article 12. The John H. Jackson Moot Court Competition

~~12.1 The John H. Jackson Moot Court Competition shall be made self-sustaining and its reserve shall be reconstructed.~~

~~12.2 The International Board of ELSA shall:~~

- ~~1. Improve the transparency towards the International Council by presenting each year a report on the financial state of the competition;~~
- ~~2. Maintain a constant level of donations for the rounds in development;~~
- ~~3. Cover the allowances of the Vice President in charge of Moot Court Competitions of the International Board of ELSA from the competition budget;~~
- ~~4. Present the use of the reserve to the International Council as part of the Final Account Report of ELSA.~~

~~12.3 A reserve for the John H. Jackson Moot Court Competition shall be created:~~

- ~~a. by reserving 90,000.00 euros from the provision of the budget of the 19th edition of the John H. Jackson Moot Court Competition;~~
- ~~b. by capitalising a minimum of 5% of the income of the John H. Jackson Moot Court Competition every year.~~

Article 13. The Helga Pedersen Moot Court Competition

~~13.1 The standards of the competition shall be increased while maintaining its financial stability.~~

~~13.2 The International Board of ELSA shall:~~

- ~~1. Improve the transparency towards the International Council by presenting each year a report on the financial state of the competition;~~
- ~~2. Capitalise 5 % of the competition income each year to the reserve;~~
- ~~3. Set clear conditions of use of the reserve;~~
- ~~4. Introduce a registration fee in order to raise the quality standards of the competition;~~
- ~~5. Cover the allowances of the Vice President in charge of Academic Activities of the International Board of ELSA from the competition budget.~~

Article 14. Synergy

~~14.1 Synergy shall be made self-sustaining.~~

THE INTERNATIONAL BOARD

~~14.2 The International Board of ELSA shall:~~

- ~~1. Increase the advertisement revenue from the Synergy;~~
- ~~2. Research printing options to find the best quality/price balance.~~

Article 15. ELSA Law Schools

~~15.1 The quality of ELSA Law Schools and the communication surrounding the project shall be increased.~~

~~15.2 The International Board of ELSA shall:~~

- ~~1. Invest in marketing of the project;~~
- ~~2. Take steps to improve the IT aspect of the project;~~
- ~~3. Organise a training weekend every year;~~
- ~~4. Cover the allowances of the Vice President in charge of Seminars and Conferences of the International Board of ELSA from the project budget.~~

Article 16. Student Trainee Exchange Programme

~~16.1 The financial state of Student Trainee Exchange Programme shall be improved.~~

~~16.2 The International Board of ELSA shall:~~

- ~~1. Find new partnerships or methods to make the project financially sustainable;~~
- ~~2. Investigate grant possibilities for the project.~~

Article 17. Fundraising Execution

~~17.1 The General Partnership income shall be increased by 10% per year.~~

~~17.2 The Membership Fee income shall be reduced between 0 to 20% of the general income.~~

~~17.3 Advertising income and income from publications shall be between 15 to 20% of the general income.~~

~~17.4 Income from Operating/Structural Grants shall be elevated between 40 to 60% of the general income.~~

Article 18. Expenditure Executions

~~18.1 Expenses for the ELSA House shall be maintained at 20 to 35% of the general expenses.~~

~~18.2 The remunerations of the International Board of ELSA shall be maintained at 15 to 25% of the general expenses.~~

~~18.3 The travel expenses of the International Board of ELSA shall be maintained at 10 to 20% of the general expenses.~~

THE INTERNATIONAL BOARD

Article 1. Fundraising

1.1 The fundraising priorities for ELSA shall focus on partnerships, grants, advertising and merchandising, and donations.

1.2 The International Board of ELSA shall:

- Set a fundraising target for the first year of this financial strategy, and communicate it to the Council;
- Increase fundraising by 2% per year.

Article 2. Partnerships

2.1 Partnerships shall be considered a source of income for ELSA in general and for the organisation of every project of ELSA.

2.2 The International Board of ELSA shall:

- Use in kind partnerships to reduce costs of materials and services;
- Opt for an outreach strategy which embraces a more diverse, wider spectrum of partners;
- Focus on partners whose duties can reach the needs of ELSA members, including in-kind agreements; and
- Space the income from partnerships throughout the year to ensure liquidity.

Article 3. Grants

3.1 Grants shall be considered the main source of income for ELSA in general and for the organisation of every project of ELSA.

4.2 The International Board of ELSA shall:

- Establish a team dedicated to grants, which term last longer than one year, in order to follow the reporting of the grants;
- Create an annual grants strategy, which focus in the structural grants that will support the general administration budget of the Association;
- Create an internal database of all previous applications;
- Improve the Grants database, by including more national and international grants into it, and giving support to national Treasurers when applying to grants;
- Apply yearly to the Erasmus+ and EYF grants, in accordance with the priorities of each organisation. The Treasurer of the International Board shall explain to the Council the efforts taken in this regard;
- Explore the possibilities of applying for project Grants, with special attention to ELSA Traineeships and Social Responsibility projects.

THE INTERNATIONAL BOARD

Article 4. Membership fee

4.1 The Membership Fee shall not be considered as a common source of income. Given sufficient and sustainable income, ELSA shall tend to reduce it.

4.2 The International Board of ELSA shall:

- Discuss the Membership Fee System and its amount in the last year of this financial strategy;

Article 5. Advertising and Merchandising

5.1 Advertising shall be explored as a new source of income of ELSA.

5.2 The International Board of ELSA shall:

- Explore the possibility of advertising on the websites of ELSA;
- Explore the possibility of using Synergy as an advertising instrument;
- Create a strategy for the creation and distribution of merchandise, including project merchandising.

Article 6. Donations

6.1. ELSA shall create a Donation Strategy that allows for periodical and continued donations.

6.2 The International Board of ELSA shall:

- Establish a donors database and explore the possibilities of creating donors' benefit packages;
- Cooperate with its alumni in order to gather more support;
- Explore the possibility of integrating a donation system in ELSA's website and other platforms.

Article 7. Expenditure

7.1 The expenditure priorities for ELSA shall focus on IT, professionalisation, marketing, the ELSA House, the International Board allowances, the reserve and a debt collection system.

Article 8. IT

8.1 The IT Systems of ELSA International shall be improved.

8.2 The International Board of ELSA shall:

- Invest in the update and further maintenance of the general websites;
- Invest in the improvement of the ELSA Traineeships and ELSA Law Schools portals, in order to fix the technical issues that they face;
- Create a long term plan in order to pay for these expenses.

THE INTERNATIONAL BOARD

Article 9. Professionalisation

9.1 The sustainability of the Association shall be ensured through consulting professionals.

9.2 The International Board of ELSA shall:

- Take the required steps to employ a secretary;
- Set up a reliable way to get legal advice by establishing a relationship with a law firm to ensure these services;
- Set up a legal protection insurance and a Directors and Officers insurance;
- Set up a reliable way to get GDPR consultancy;
- Set up a reliable way to get external audits.

Article 10. Marketing

10.1 Investments shall be made to make the marketing tools and production of the Association more professional.

10.2 The International Board of ELSA shall:

- Invest in equipment used to produce materials, such as studio equipment, and reliable, job-specific hardware and software;
- Invest in Training for the Officers in the Marketing Area;
- Explore the possibility of obtaining external consultancy in the Marketing Area.

Article 11. ELSA House

11.1 The living conditions of the International Board shall be improved.

11.2 The International Board of ELSA shall:

- Focus on investing in the following equipment:
 - Working equipment;
 - Goods that will make the house more efficient; and
 - Utilities that will improve the quality of living.
- Explore the opportunity of buying the ELSA House by:
 - Creating a strategic fund that will allow so,
 - Evaluating the implications of this purchase when it comes to taxes, insurance, home maintenance among others.

Article 12. Allowances

12.1 A legal and decent income shall be provided to the members of the International Board of ELSA.

THE INTERNATIONAL BOARD

12.2 The International Board of ELSA shall:

- Aim at increasing the allowances in the last year of this financial strategy;
- Explore the possibility of having these expenses covered by grants.

Article 13. Reserve

13.1 A reserve shall be reconstituted equal to 50.000eur in order to solve liquidity issues, and it shall be placed in a savings account.

Article 14. Debt collection system

14.1 The financial sustainability of the entire Association shall be ensured by setting up a debt collection system.

14.2 The International Board of ELSA shall:

- Create a list of internal and external debtors, and update it periodically;
- Attempt to recover the previous term debts;
- Set up a strategy to write-off unrecoverable debt.

Article 15. Projects

15.1 The financial sustainability of ELSA Projects shall be ensured.

15.2 The International Board of ELSA shall:

- Focus on project partnerships and project grants;
- Explore the possibility of reducing project fees and/or creating project scholarships;
- Update the project fees based on inflation rate on the last year of this financial strategy.

Comments:

As presented in the II International Strategy Meeting, we are proposing the International Council the new Financial Strategy 2022-2023 drafted together with the Working Group on Financial Strategy.

The main purpose of this proposal is to adapt the previous Financial Strategy to the current needs of the International Board, as well as clarify and concrete some of the terms in the previous one.

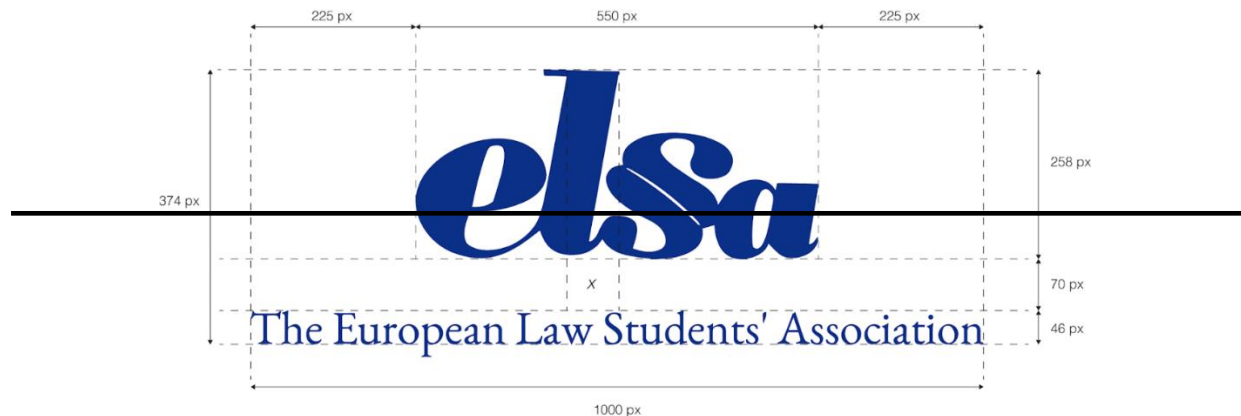
THE INTERNATIONAL BOARD

No. 18: International Council Meeting Decision Book amendment concerning the Uniformity section of the Marketing part and the creation of Annex 4

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 3. UNIFORMITY

Article 1. ELSA Logo Brand



1.1 The ELSA logo consists of two parts: the design and the subtitle. Only when the design and the subtitle appear together in the correct proportions and colours may it be called the ELSA logo.

1.2 The ELSA logo and the variations thereof may be featured without the subtitle only when the logo is relatively small and it is not used in combination with any other subtitle or name.

- a. Relatively small shall mean that the width of the design is 30 mm or less if the material production technology makes it impossible to use the logo with the subtitle and/or name.
- b. The exception in point 1.2 does not apply for business cards, letterheads, envelopes, and digital publishing including webpages and social media.

1.3 The dimensions of the logo may be altered without altering its proportions to the extent that the subtitle would still be easily legible.

1.4 The subtitle shall be written in the font EB Garamond and be perfectly centred under the design with a spacing equivalent to the width of the letter "L" in the design; hereby referred to as X. The colour of the subtitle shall be the same as the colour of the logo and it shall appear in English.

- a. If there is an obligation deriving from national legislation to have the subtitle in a national language, this shall have secondary importance to the ELSA logo described in point 1.1.
- b. The non-English subtitle shall be perfectly centred above the design with the same spacing, font, size and colour as the English subtitle.

THE INTERNATIONAL BOARD



~~1.5 National and Local Groups shall use the ELSA logo in combination with the name of their respective Group.~~

~~1.6 The name of National Groups shall be written in English.~~

~~1.7 The name of the National or Local Group shall be:~~

- ~~a. Written in the font EB Garamond;~~
- ~~b. Written in capital letters and in the same type, size and colour as the subtitle;~~
- ~~c. Perfectly centred under the subtitle with a fixed spacing of X, as mentioned under 1.4.~~



~~1.8 The ELSA logo shall be used only by ELSA International. ELSA International may authorise others to use the ELSA logo.~~

~~1.9 The written version of the abbreviated subtitle is: ELSA. When used with the name of a National or Local Group, it shall be written as following:~~

- ~~a. ELSA Italy~~
- ~~b. ELSA Prague / ELSA Praha~~

~~1.10 The ELSA logo and the variations thereof shall be featured in the following colours:~~

 THE INTERNATIONAL BOARD

- a. ~~ELSA blue: CMYK: 100 85 0 0, RGB: 10 48 135, HEX: #0A3087~~
- b. ~~Black: CMYK: 0 0 0 100, RGB: 0 0 0, HEX: #000000~~
- c. ~~White: CMYK: 0 0 0 0, RGB: 255 255 255, HEX: #FFFFFF~~

~~1.11 No extra effects, animations or ornamentations may be added to the logo unless the logo is used in a dynamic setting such as videos, gifs, or moving pictures provided that the logo is used in its right form at least for one second.~~

~~1.12 The ELSA logo and the variations thereof shall be surrounded by a clear space the size of which shall be determined by the cap height of the letter “e” in the design and shall be respected for all directions. There shall be no other logos, inscriptions or graphical elements infringing the clear space.~~



~~1.13 The ELSA logo and the relevant variations thereof, following the uniformity rules of ELSA, shall be featured on all Marketing with the exclusion of live broadcasting and instant photos shared on social media stories.~~

1.1 The Brand of ELSA and its defining characteristics are presented and described in the ELSA Brand Book.

1.2 The ELSA Brand Book is the binding user manual for the brand of the Association. It describes and helps ELSA members use correctly and effectively the identity elements of ELSA, both online and offline.

THE INTERNATIONAL BOARD

1.3 The ELSA Brand Book shall be available at all times on ELSA's Officers' Portal, under the Marketing section.

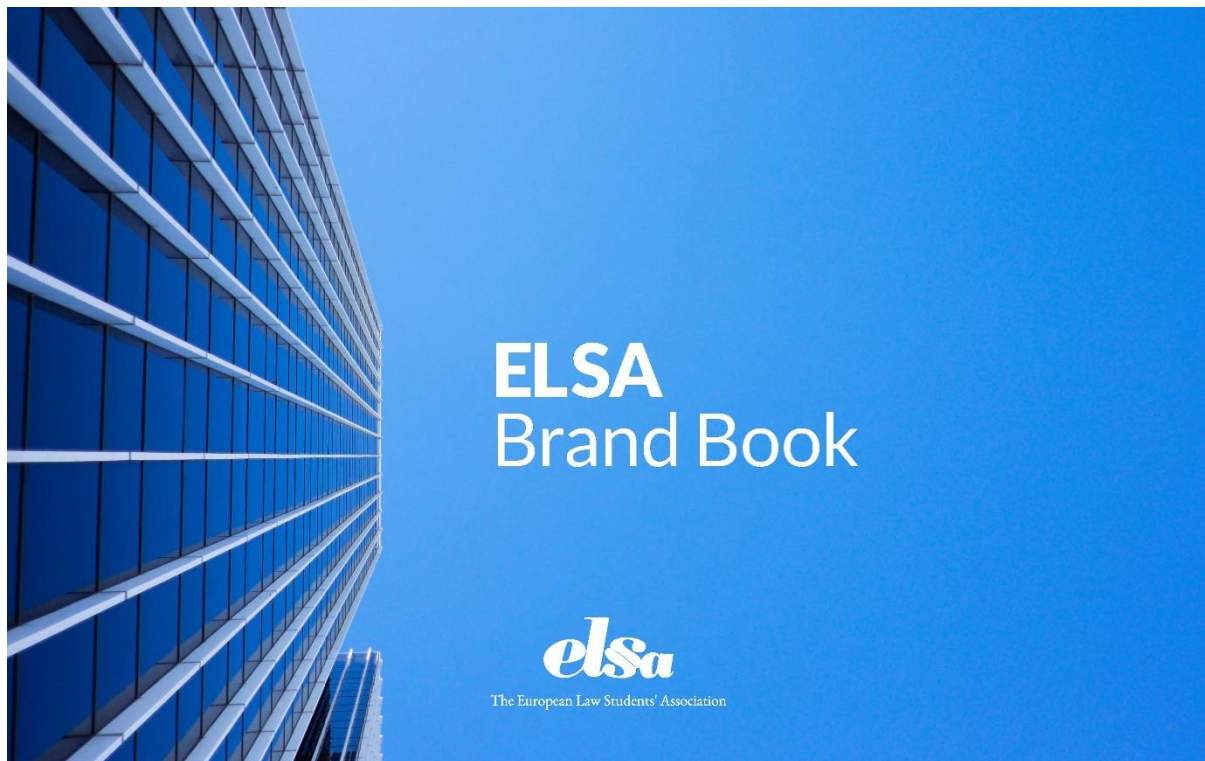
1.4 Modifications to the Brand Book shall be discussed and voted upon during the International Council Meeting.

1.45 The logo shall not be used in a way that would damage the positive image of ELSA or in any other way that would harm the reputation of the association, and the logo shall not be used in a way which could come in conflict with ELSA's non-political status of the association.

1.6 The logo of ELSA shall be a registered trademark. The International Board of ELSA shall renew the trademark, in case of expiry. The International Board of ELSA shall register the trademark of a new logo of the Association within one year of being implemented.

[...]

ANNEX 4. ELSA BRAND BOOK



Mission Statement

The brand of ELSA has a long-lasting history. Created to overcome many differences of the time, ELSA is still all about the people and strengthening ties - over cultural, language, religious and outlook differences. We are doing our share in this world by challenging the status quo of legal education in Europe and beyond.

Our vision is unique:

“A just world in which there is respect for human dignity and cultural diversity”

Our purpose is simple:

To contribute to legal education, to foster mutual understanding and to promote social responsibility of law students and young lawyers.

We provide opportunities for law students and young lawyers to learn about other cultures and legal systems in a spirit of critical dialogue and scientific co-operation.
We assist law students and young lawyers to be internationally minded and professionally skilled.
We encourage law students and young lawyers to act for the good of society.

THE INTERNATIONAL BOARD

Tone of Voice

Our tone of voice is appealing. As an association with an international outlook, we are embracing the diversity and various backgrounds our members are coming from. We aim at providing our members with a platform to develop their existing skills and acquire new ones while creating memorable relationships between each other. This is why we are here and this is how we are treating the world.

«It is about what you say and how you say it»

FAMILIAR

Try to be nice and build trust.

BRIEF

Forget about complex sentences.

HUMANE

Remember, people prefer contact with people, not robots.

PERSONAL

In the end, you are not strangers.

ACTIVE

Always ask people about their opinion.

TRULY

Do not set on "selling", just be honest.

TRUSTWORTHY

If you promise something - do it.

DARING

A pinch of confidence is always a good idea.

ELSA Brandbook | 3

BRAND PERSONALITY

There is much more that our brand has to offer. In its simplest way, ELSA embodies everything that active members can say about themselves.

PEOPLE-FOCUSED

We create an atmosphere of teamwork, where everybody can find their place. The feeling of family we all cherish.

INTERNATIONALLY MINDED

An international environment brings us the possibility to broaden our horizon. We are doing all this while travelling and discovering the world together.

SOCIALLY RESPONSIBLE

Our projects reflect the main values that we have, and these are mostly focused around human rights. Through our values we influence society and try to sculpt a more just world.

COMMITTED TO LEGAL EDUCATION

We are creating a plethora of opportunities for our members in the spirit of extracurricular education, which makes our members better and smarter.

4 | ELSA Brandbook

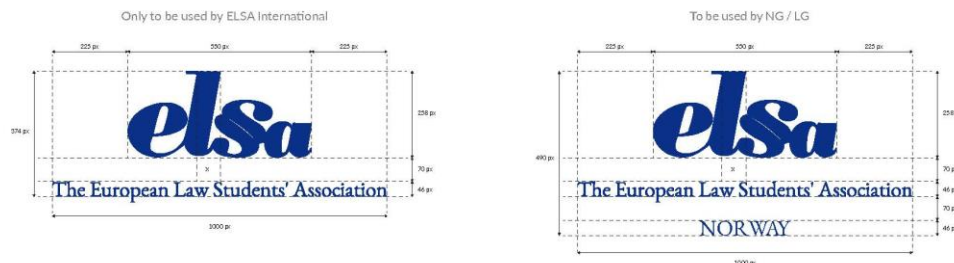
THE INTERNATIONAL BOARD



OUR LOGO

THE INTERNATIONAL BOARD

THE ELSA LOGO



The ELSA logo is the most immediate representation of our Association, our people and our brand to the world. In order to build a unified image of ELSA, correct use of the logo is essential.

The ELSA logo consists of two parts: the design and the subtitle. Only when the design and the subtitle appear together in the correct proportions and colours may it be called the ELSA logo. When the logo is used by a National or Local Group, it shall be in combination with the name of the respective group. The name shall always be written with capital letters, in the same type, size and colour as the subtitle, in English using EB Garamond.

Remember that the ELSA logo shall be featured on all marketing materials, with the exclusion of live broadcasting and instant photos shared on social media stories.

ELSA Brandbook | 7

LOGO USAGE

The ELSA logo and the variations thereof may be featured without the subtitle only when the logo is relatively small and it is not used in combination with any other subtitle or name. Relatively small shall mean that the width of the design is 30 mm or less if the material production technology makes it impossible to use the logo with the subtitle and/or name. This exception does not apply for business cards, letterheads, envelopes, and digital publishing including webpages and social media.

The dimensions of the logo may be altered without altering its proportions to the extent that the subtitle would still be easily legible.

If there is an obligation deriving from national legislation to have the subtitle in a national language, this shall have secondary importance to the ELSA logo. The non-English subtitle shall be perfectly centred above the design with the same spacing, font, size and colour as the English subtitle.

The name of National Groups shall be written in English. The name of the National or Local Group shall be written in the font EB Garamond; written in capital letters and in the same type, size and colour as the subtitle; Perfectly centred under the subtitle with a fixed spacing of X, presented in the schemes attached in this Brand Book.

The ELSA logo shall be used only by ELSA International. ELSA International may authorise others to use the ELSA logo.



CLEAR SPACE



In order to maintain the integrity of the ELSA logo, it is important that no other logos, inscriptions or graphical elements infringe on its space.

The size of the Clear Space is determined by the cap height of the letter "E" in the design part of the ELSA logo and is to be respected for all directions.

Have a look at the figures above to get a clear picture of the Clear Space of the logo.

Give the logo some space!

INCORRECT USE

Do not alter the ELSA logo in any way. Do not animate, colour, rotate, skew, or apply effects to the logo. Do not separate the elements. It is permitted only if the logo is used in a dynamic setting such as videos, gifs, or moving pictures provided that the logo is used in its right form at least for one second.

The following illustration demonstrates correct and incorrect logo use. Whilst it does not cover every possible scenario, you will formulate a good idea of what is acceptable and what is not.

Never attempt to create the logo yourself, change the font, or alter the proportions. Always use the provided templates.

If in doubt, do not hesitate to ask the Vice President of Marketing of ELSA International.



Do not alter the ELSA logo in any way!

THE INTERNATIONAL BOARD

COLOURS

The ELSA corporate colour palette consists of five colours and can be used in any combination as long as the integrity of the brand is not diminished. ELSA Blue should be used as an anchor in the material, but do not overuse it.

We have defined a core set of colours for you to start with. This does not mean that other complementary colours cannot be used. Make sure that the Corporate Identity is not undermined by non-corporate colours.

CMYK is the color profile used for **printed materials**.

RGB is used for **digital publishing**.



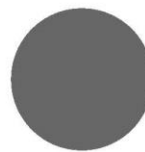
RGB: 10 48 135
CMYK: 100 85 0 0
HEX: #0a3087



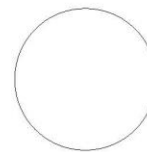
RGB: 255 116 0
CMYK: 0 64 94 0
HEX: #ff7400



RGB: 0 0 0
CMYK: 0 0 0 100
HEX: #000000



RGB: 102 102 102
CMYK: 0 0 0 60
HEX: #666666



RGB: 255 255 255
CMYK: 0 0 0 0
HEX: #ffffff

LOGO COLOURS

The ELSA logo shall under no circumstances be used in any other colours.



The European Law Students' Association



The European Law Students' Association



The European Law Students' Association

ELSA Blue

The logo in ELSA blue is the standard logo and should be used as much as possible.

Black

The black logo is only to be used for black & white material.

White

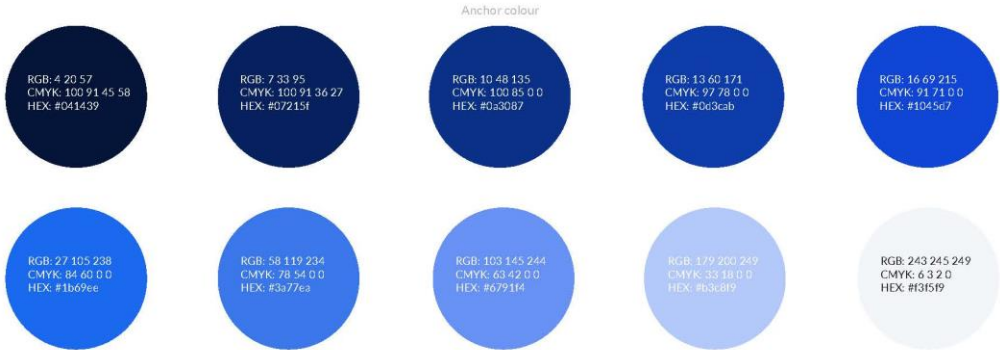
The white version of the logo is used when the logo is to be placed against dark backgrounds.

Seriously, never use any other colours for the logo!

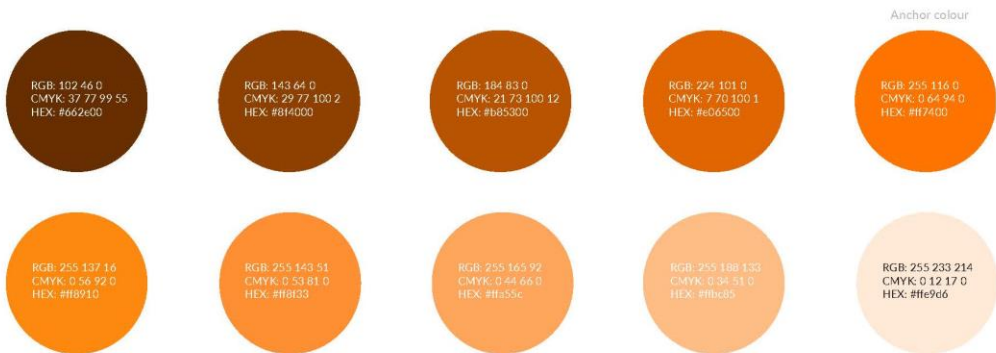
SUPPORTIVE COLOURS

To complement the ELSA primary colour palette, a set of supportive colours may be used. These colours are most appropriate in corporate design elements, charts and graphs, in lines and dots.

Do not be afraid to supplement with colours from outside this palette.



SUPPORTIVE COLOURS



FONTS

As with our logo, consistent use of our corporate fonts, EB Garamond and Lato, reinforces ELSA's brand identity.

Lato should be used for headlines and may be used for copy and digital materials. Short headlines or labels can be all caps, otherwise headlines and subheads are sentence case.

EB Garamond should be used primarily for extended running body copy in longer, multiple-page documents, such as brochures and datasheets.

When working on intricate material, you can instead of EB Garamond use either Garamond Monotype or Adobe Garamond Pro. This exception is only applicable when you due to the nature of the material must use different font weights.

EB Garamond shall always be used in the ELSA Logo!

Lato Light

Lato Light Italic

Lato Regular

Lato Italic

Lato Bold

Lato Bold Italic

LATO BLACK IS OUR HEADLINE WEIGHT

LATO BOLD IS OUR SUBHEADLINE WEIGHT

LATO REGULAR IS OUR BODY COPY WEIGHT

LATO LIGHT IS USED FOR CAPTIONS AND SMALL BODIES OF TEXT

RECOMMENDED IMAGERY

A picture is worth a thousand words!

When selecting photos for your marketing material it is important that the imagery portrays ELSA in a way that strengthens our brand and underline our brand personality.

The imagery should be positive, natural and not come in conflict with ELSA's non-political status.

If you cannot find anything suitable an abstract photo may be the way to go.

Only use professional and high-resolution photos.

It is important to keep in mind the legal aspects when searching for photos. Always make sure that you have the necessary rights to use the image in question, and always give appropriate crediting when needed.

Below you will find a selection of handy image banks where you can find millions of free photos:

pexels.com
unsplash.com
pixabay.com

EXAMPLES



OUR BRANDS

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The following pages will unveil the overview of the Flagship Projects of ELSA. Flagship Projects are the most important events organised internationally by ELSA. Such projects constitute the immediate representation of our core activities within the Key Areas and are a natural continuation of our philosophy and the values that we all share.

ELSA has its own unique brand, so do our Flagship Projects. It is important to distinguish between the general brand of ELSA and the brand of our Flagship Projects.

ELSA creates an umbrella brand which has its own distinctive features. These aspects are close to heart for members and alumni alike as they are easily linked to memories within ELSA. Meanwhile, Flagship Projects of ELSA have their own brand approach, which slightly differs from the general ELSA brand. Their brands are of course based upon the general ELSA brand, however, they have their own remarkable characteristics, which make them outstanding.

On the following pages, you will be presented with these specific details, which constitute the brands of our Flagship Projects.

THE INTERNATIONAL BOARD



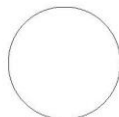
FONT

Palatino
Syne

COLOURS



RGB: 194 31 49
CMYK: 16 98 78 6
HEX: #c21f31



RGB: 255 255 255
CMYK: 0 0 0 0
HEX: #ffffff



RGB: 186 186 186
CMYK: 30 22 24 3
HEX: #bababa

KEY SELLING POINTS

1. Prize: Traineeship at the ECtHR
2. The only MCC in English on the ECHR
3. Council of Europe

ELEMENTS

1. Square speech bubbles
2. Black and white images

TIMELINE

1. **Launch** - September
2. **General Promotion** - ca. two months
3. **Registration Deadline** - November
4. **Final Round** - April

THE INTERNATIONAL BOARD



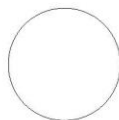
FONT

Lato (all weights)

COLOURS



RGB: 255 116 0
CMYK: 0 64 94 0
HEX: #ff7400



RGB: 255 255 255
CMYK: 0 0 0 0
HEX: #ffffff



RGB: 39 51 56
CMYK: 30 9 0 78
HEX: #273342

KEY SELLING POINTS

1. International Recognition and Publication
2. Working with experts in the field
3. Improvement of Legal English and Writing Skills

ELEMENTS

1. Linear Elements
2. Rectangle boxes with text inside

TIMELINE

1. **Launch** - November
2. **General Promotion** - 4 weeks
3. **Registration Deadline** - December
4. **Publication** - September

THE INTERNATIONAL BOARD



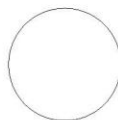
FONT

Lato (all weights)

COLOURS



RGB: 205 149 12
CMYK: 0 27 94 20
HEX: #cd950c



RGB: 255 255 255
CMYK: 0 0 0 0
HEX: #ffffff



RGB: 0 0 0
CMYK: 0 0 0 100
HEX: #000000

KEY SELLING POINTS

1. Development practical research skills
2. Publication and recognition in professional environment
3. Improvement of Legal English and Writing Skills

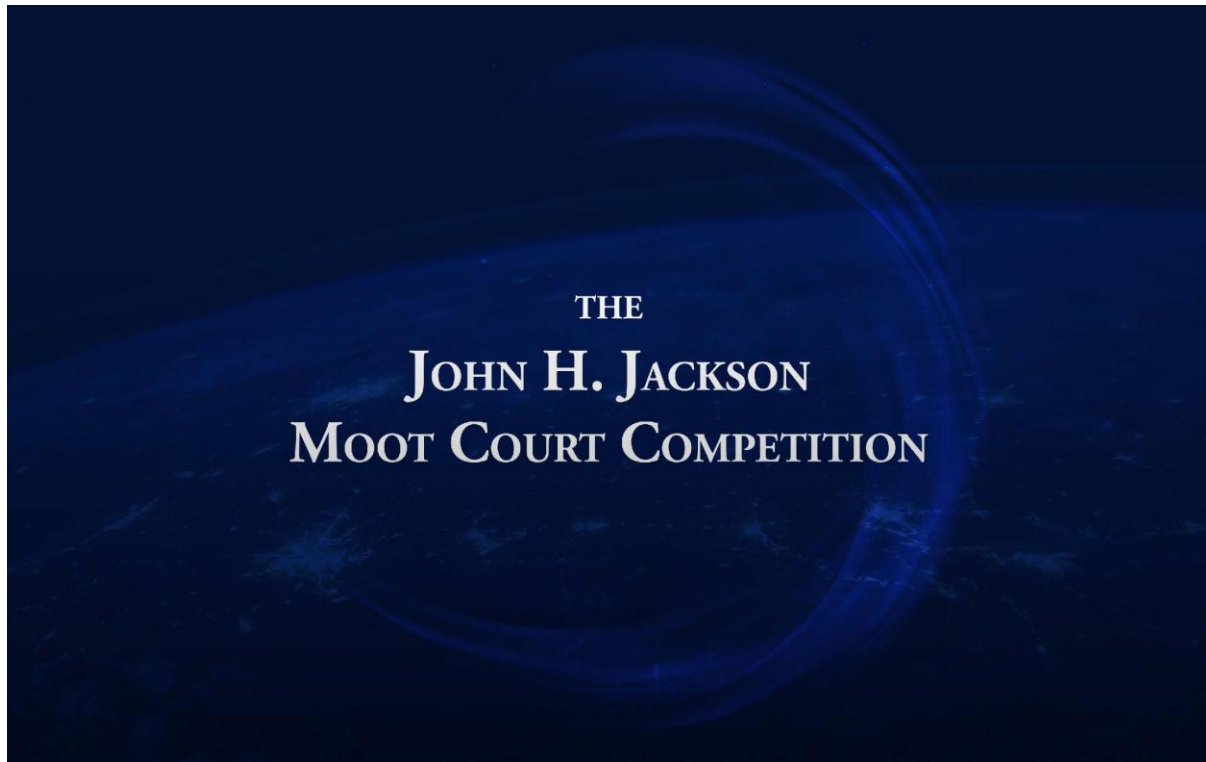
ELEMENTS

1. Linear Elements
2. Academic environment pictures

TIMELINE

1. **Launch** - November
2. **General Promotion** - 4 weeks
3. **Registration Deadline** - December
4. **Publication** - September

THE INTERNATIONAL BOARD



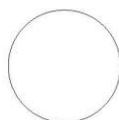
FONT

Lato (all weights)

COLOURS



RGB: 7 33 95
CMYK: 100 91 36 27
HEX: #07215f



RGB: 255 255 255
CMYK: 0 0 0 0
HEX: #ffffff



RGB: 255 116 0
CMYK: 0 64 94 0
HEX: #ff7400

KEY SELLING POINTS

1. All around the world
2. Biggest Moot Court Competition on Trade Law
3. World Trade Organization

ELEMENTS

1. Circular graphics
2. Globes & Case related pictures

TIMELINE

1. **Launch** - September
2. **General Promotion** - ca. two months
3. **Registration Deadline** - December
4. **Final Round** - June

THE INTERNATIONAL BOARD



FONT

Marling

Lato (all weights)

COLOURS



RGB: 65 64 66
CMYK: 66 57 52 55
HEX: #414042



RGB: 242 70 25
CMYK: 0 82 91 0
HEX: #E44619



RGB: 244 120 8
CMYK: 0 62 96 0
HEX: #F47808



RGB: 255 206 8
CMYK: 0 19 92 0
HEX: #FFCE08



RGB: 9 171 209
CMYK: 74 9 13 0
HEX: #09ABD1



RGB: 0 81 123
CMYK: 96 63 29 14
HEX: #00517B

KEY SELLING POINTS

1. A wide variety of legal topics
2. Good & efficient
3. Cultural diversity
4. Price

ELEMENTS

1. Waves
2. Boats
3. Beaches
4. Umbrellas
5. Hand drawn icons

TIMELINE

1. **Preliminary Promotion** – three weeks
2. **General Promotion** – seven weeks
3. **Additional Promotion Period** – two weeks

THE INTERNATIONAL BOARD



FONT

Lato (all weights)

COLOURS



RGB: 27 54 64
CMYK: 89 61 51 55
HEX: #1b3640



RGB: 105 127 138
CMYK: 61 38 34 16
HEX: #697f8a



RGB: 217 215 201
CMYK: 18 13 23 1
HEX: #d9d7c9



RGB: 10 48 135
CMYK: 100 85 0 0
HEX: #0a30b7

KEY SELLING POINTS

1. A wide variety of legal topics
2. Social programme
3. Cultural diversity
4. Winter break

ELEMENTS

1. Snowy sceneries
2. Mountains
3. Frozen lakes
4. People under snow
5. Christmas

TIMELINE

1. **Preliminary Promotion** – three weeks
2. **General Promotion** – six weeks

#ELSAdelegations

ELSA Delegations

«Experience international decision making»



ELSA
Delegations



FONT

Lato (all weights)

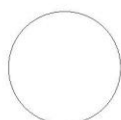
COLOURS



RGB: 10 48 135
CMYK: 100 85 0 0
HEX: #0a3087



RGB: 0 0 0
CMYK: 0 0 0 100
HEX: #000000



RGB: 255 255 255
CMYK: 0 0 0 0
HEX: #ffffff



RGB: 255 116 0
CMYK: 0 64 94 0
HEX: #ff7400

KEY SELLING POINTS

1. Exclusive opportunity for ELSA members
2. First-hand experience in international decision making
3. A wide variety of sessions on current hot topics

ELEMENTS

1. Recognisable images from UN bodies
2. Images with a variety of flags

TIMELINE

1. **Application opens every two months**
2. **Promotion Period** – two weeks

THE INTERNATIONAL BOARD



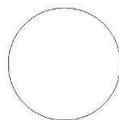
FONT

Lato (all weights)

COLOURS



RGB: 220 197 139
CMYK: 16 20 51 2
HEX: #dccc5b



RGB: 255 255 255
CMYK: 0 0 0 0
HEX: #ffffff



RGB: 138 120 80
CMYK: 43 44 75 16
HEX: #8a7850

KEY SELLING POINTS

1. High quality online legal courses
2. Specialisation without leaving home
3. Certificate of participation

THE INTERNATIONAL BOARD



FONT

Archivo (all weights)

COLOURS



RGB: 0 0 0
CMYK: 0 0 0 100
HEX: #000000



RGB: 103 172 95
CMYK: 64 8 77 0
HEX: #67ac5f



RGB: 48 96 51
CMYK: 82 38 91 32
HEX: #306033

KEY SELLING POINTS

1. Cultural and legal exchange
2. Language skills improvement
3. Enhancing your CV internationally
4. Internatioanlity

ELEMENTS

1. Corporate buildings
2. Young professionals
3. Office environment
4. Business
5. Traineeships destination pictures

TIMELINE

1. **Job Hunting** Promotion Period
2. **Student Hunting**
Countdown – one week
General Promotion – six weeks

TWO CYCLES

- 1st **Launch in November**
- 2nd **Launch in March**

THE INTERNATIONAL BOARD



FONT

Lato (all weights)

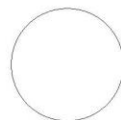
COLOURS



RGB: 52 73 153
CMYK: 91 76 10
HEX: #344999



RGB: 68 208 169
CMYK: 64 0 46 0
HEX: #44d0d9



RGB: 255 255 255
CMYK: 0 0 0 0
HEX: #ffffff

KEY SELLING POINTS

1. Human Rights and Social Responsibility
2. Hot legal topics
3. Feeling connected to the ELSA Network

ELEMENTS

1. Degraded transparent boxes
2. Images associated with Human Rights & IFP Topic

TIMELINE

General Promotion - throughout the year**ELSA Day** - Last Wednesday of November

ELSA International
Phone: +32 2 646 26 26
Web: www.elsa.org
E-mail: elsa@elsa.org



The European Law Students' Association

ELSA Brandbook | 41

Comments:

In the recent past, there has been the realisation that our brand is described in two different documents, the Decision Book and the Brandbook. Unfortunately, there are no regulations stating that our Brandbook is binding. This proposal pursues compiling all the branding regulations in one document, which will be enforceable.

No. 19: International Council Meeting Decision Book amendment concerning the Academic Competitions section of the Academic Activities (AA) and Moot Court Competitions (MCC) part and the Academic Competitions section of Annex 3

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 3. ACADEMIC COMPETITIONS

[...]

Article 2. ELSA Negotiation Competition

2.1 The ELSA Negotiation Competition ~~is a Flagship Project of ELSA.~~ simulates a negotiation process between different parties, conducted by teams consisting of two students representing a party in the negotiation.

2.2 The competition consists of a minimum of two rounds: The National Rounds and the European Final Round. National and Local Groups may organise local qualification rounds.

2.3 The simulations shall be observed and evaluated by a panel of no less than three judges who shall be recognised in the relevant field of law and shall include at least one legal practitioner. The panel shall provide participants feedback to advance their negotiation skills.

2.4 The simulations in National Rounds shall be held in English.

2.5 Participating teams must be provided one or more educational courses on negotiation skills and/or legal English lasting a total of no less than three hours. The course(s) may be provided as a webinar.

2.6 The International Board of ELSA may allow organisers of National Rounds to deviate from regulations concerning the ELSA Negotiation Competition upon presentation of an individual case.

2.7 ELSA International shall:

- a. Coordinate and control the quality of the ELSA Negotiation Competitions organised by National Groups;
- b. Collect and compile the information submitted by National Groups on the ELSA Negotiation Competition website and publish that information at least one week before the date indicated in the Specification Form as the beginning of the application period for the National Round;
- c. Provide joint promotion of the ELSA Negotiation Competition;
- d. Find an organiser for the European Final Round of the Negotiation Competition. All applications received by the International Board of ELSA within the deadline must be submitted to the Network via the mailing lists. From those groups applying to the International Board of ELSA to host the event, the International Board of ELSA must

 THE INTERNATIONAL BOARD

select one group to be entrusted with the organisation and justify this selection via the mailing lists.

- ~~e. Publish the final report of the ELSA Negotiation Competition no later than one month after the last day of the European Final Round. The final report must include a description of the competition, an overview of participating teams, judges, scores and concluding remarks.~~
- e. Provide support to the Organisers of the National Rounds through a coaching system.

2.8 National Groups shall:

- a. Submit the ELSA Negotiation Competition Specification Form at least 45 days before the starting date of the respective ELSA Negotiation Competition;
- b. Organise, if applicable, a National Round of the ELSA Negotiation Competition, complying with the quality standards stated in Article 2.3, 2.4, 2.5 and 2.6, to select teams for the European Final Round;
- ~~c. Submit, if applicable, their teams(s) for the European Final Round no later than the 31st of May;~~
- ~~d.~~ c. Promote the ELSA Negotiation Competition as a priority before other negotiation competitions outside of ELSA by using the provided marketing materials on every appropriate platform available to the National Group;
- e. d. Use promotional materials (i.e. official ENC logo) provided by ELSA International, for the National Rounds or European Final Round.

2.9 European Final Round:

- a. The European Final Round of the ELSA Negotiation Competition shall be annually organised by ELSA International, starting from the 1st of January 2025, in cooperation with a host organiser. ~~The European Final Round shall start no earlier than the third Wednesday of September and shall finish no later than the last Sunday of December;~~
- ~~b. The International Board of ELSA shall open the call for the European Final Round Organiser for the ELSA Negotiation Competition no later than the 31 of January. If no Organiser is appointed before the second International Council Meeting, ELSA International is responsible for the organisation of the European Final Round of the ELSA Negotiation Competition.~~
- ~~c. National Groups can submit up to two teams for the European Final Round who have participated in a National Round hosted after the 1st of September of the year prior to the European Final Round.~~
- ~~d. The International Board of ELSA can cancel the European Final Round in case the applications received through the National Groups constitute less than 10 teams in total by the deadline specified in Article 2.8 c. of this Chapter;~~
- ~~e. The International Board of ELSA shall provide a hosting agreement with terms to be agreed upon and templates for applications for European Final Round Organiser, the latter containing: motivation letter, draft agenda, draft budget and organisational timeline.~~
- ~~f. In appointing the European Final Round Organiser, the International Board of ELSA shall take the following criteria into account:

 - ~~i. The financial situation of the National or Local Group;~~
 - ~~ii. The accessibility of the proposed location;~~
 - ~~iii. The support from the respective National Group (if applicant is a Local Group);~~~~

 THE INTERNATIONAL BOARD

- ~~iv. The number of (international) events that could potentially affect the quality of the European Final Round, hosted by the National or Local Group;~~
- ~~v. The experience of the National or Local Group with regards to organising international or large national events, as well as competitions specifically.~~
- ~~g. ELSA International may ask for additional documentation (e.g., previous final accounts, annual budget) in order to assess the criteria mentioned under Article 2.9 f. of this Chapter.~~
- ~~h. ELSA International shall give each National or Local Group feedback regarding the assessment of the criteria mentioned under Article 2.9 f. of this Chapter.~~
- b. Until the launch of the European Final Round, ELSA International shall:
 - i. Provide support to all National Groups organising a National Round of the ELSA Negotiation Competition via coaching, providing necessary materials and ensuring the quality standards in accordance with the Articles 2.3, 2.4, 2.5 and 2.6.
 - ii. Ensure the financial sustainability of the European Final Round by establishing partnerships and external support.
 - iii. Define an Academic Board consisting of experts in the field of legal negotiation and academic development, who shall assist ELSA International in the organisation and coordination of the ELSA Negotiation Competition.
 - iv. Develop a sustainable timeline for the Competition that will allow the Vice President in charge of Competitions to allocate time for the Helga Pedersen Moot Court Competition and the John H. Jackson Moot Court Competition.
 - v. Restructure the ELSA International Team that will assist the Vice President in charge of Competitions with the development and organisation of the ELSA Negotiation Competition and the European Final Round.
 - vi. Create necessary materials including rules, guidelines, cases for the European Final Round.
- c. Until the launch of the European Final Round, National Groups shall:
 - i. Gradually adapt their Negotiation Competitions in order to comply with the quality standards enshrined in Articles 2.3, 2.4, 2.5 and 2.6;
 - ii. Ensure the annual and continuous organisation of National Rounds of the ELSA Negotiation Competition;
 - iii. Develop tools in order to assist teams to participate in the European Final Round;
 - iv. Within the year prior to the European Final Round, ensure the organisation of at least 15 National Rounds of the ELSA Negotiation Competition, compliant with the quality standards enshrined in Articles 2.3, 2.4, 2.5 and 2.6;

[...]

ANNEX 3

CHAPTER 3. ACADEMIC COMPETITIONS

[...]

Article 2. ELSA Negotiation Competition

 THE INTERNATIONAL BOARD

2.1 The ELSA Negotiation Competition ~~is a Flagship Project of ELSA. It~~ simulates a negotiation process between different parties, conducted by teams consisting of two students representing a party in the negotiation.

2.2 The competition consists of a minimum of two rounds: The National Rounds and the European Final Round. National and Local Groups may organise local qualification rounds.

2.3 The simulations shall be observed and evaluated by a panel of no less than three judges who shall be recognised in the relevant field of law and shall include at least one legal practitioner. The panel shall provide participants feedback to advance their negotiation skills.

2.4 The simulations in National Rounds shall be held in English.

2.5 Participating teams must be provided one or more educational courses on negotiation skills and/or legal English lasting a total of no less than three hours. The course(s) may be provided as a webinar.

2.6 The International Board of ELSA may allow organisers of National Rounds to deviate from regulations concerning the ELSA Negotiation Competition upon presentation of an individual case.

2.7 ELSA International shall:

- a. Coordinate and control the quality of the ELSA Negotiation Competitions organised by National Groups;
- b. Collect and compile the information submitted by National Groups on the ELSA Negotiation Competition website and publish that information at least one week before the date indicated in the Specification Form as the beginning of the application period for the National Round;
- ~~c. Provide support to organisers of the ELSA Negotiation Competition upon submitting the ENC specification Form (i.e. a coach from ELSA International and access to ENC materials);~~
- ~~d.~~ c. Provide joint promotion of the ELSA Negotiation Competition. All applications received by the International Board of ELSA within the deadline must be submitted to the Network via the mailing lists. From those groups applying to the International Board of ELSA to host the event, the International Board of ELSA must select one group to be entrusted with the organisation and justify this selection via the mailing lists.
- ~~e. Create, annually revise and update tools facilitating the organisational process of the ELSA Negotiation Competition;~~
- ~~f.~~ d. Find an organiser for the European Final Round of the Negotiation Competition;
- ~~g. Publish the final report of the ELSA Negotiation Competition no later than one month after the last day of the European Final Round. The final report must include a description of the competition, an overview of participating teams, judges, scores and concluding remarks.~~
- e. Provide support to the Organisers of the National Rounds through a coaching system.

2.8 National Groups shall:

- a. Submit the ELSA Negotiation Competition Specification Form at least 45 days before the starting date of the respective ELSA Negotiation Competition;

 THE INTERNATIONAL BOARD

- b. Organise, if applicable, a National Round of the ELSA Negotiation Competition, complying with the quality standards stated in Article 2.3, 2.4, 2.5 and 2.6, to select teams for the European Final Round;
- c. ~~Submit, if applicable, their teams(s) for the European Final Round no later than two months prior to the first day of the European Final Round;~~
- d. ~~c.~~ Promote the ELSA Negotiation Competition as a priority before other negotiation competitions outside of ELSA by using the provided marketing materials on every appropriate platform available to the National Group;
- e. d. Use promotional materials (i.e. official ENC logo) provided by ELSA International, for the National Rounds or European Final Round.

2.9 European Final Round:

- a. ~~ELSA International shall open the call for the European Final Round Organiser for the ELSA Negotiation Competition before the closing of the second International Council Meeting of the term. If no organiser is appointed before the 30th of September, ELSA International is responsible for the organisation of the European Final Round of the ELSA Negotiation Competition.~~
- b. ~~ELSA International shall provide a hosting agreement with terms to be agreed upon and templates for applications for European Final Round Organiser, the latter containing: motivation letter, draft agenda, draft budget and organisational timeline.~~
- c. ~~In appointing the European Final Round Organiser, the International Board of ELSA shall take the following criteria into account:~~
 - i. ~~The financial situation of the National or Local Group;~~
 - ii. ~~The accessibility of the proposed location;~~
 - iii. ~~The support from the respective National Group (if applicant is a Local Group);~~
 - iv. ~~The number of (international) events that could potentially affect the quality of the European Final Round, hosted by the National or Local Group;~~
 - v. ~~The experience of the National or Local Group with regards to organising international or large national events, as well as competitions specifically.~~
- d. ~~ELSA International may ask for additional documentation (e.g. previous final accounts, annual budget) in order to assess the criteria mentioned under Article 2.9 c. of this Chapter.~~
- e. ~~ELSA International shall give each National or Local Group feedback regarding the assessment of the criteria mentioned under Article 2.9 c. of this Chapter.~~
- a. The European Final Round of the ELSA Negotiation Competition shall be annually organised by ELSA International, starting from the 1st of January 2025, in cooperation with a host organiser.
- b. Until the launch of the European Final Round, ELSA International shall:
 - i. Provide support to all National Groups organising a National Round of the ELSA Negotiation Competition via coaching, providing necessary materials and ensuring the quality standards in accordance with the Articles 2.3, 2.4, 2.5 and 2.6.
 - ii. Ensure the financial sustainability of the European Final Round by establishing partnerships and external support.
 - iii. Define an Academic Board consisting of experts in the field of legal negotiation and academic development, who shall assist ELSA International in the organisation and coordination of the ELSA Negotiation Competition.

 THE INTERNATIONAL BOARD

- iv. Develop a sustainable timeline for the Competition that will allow the Vice President in charge of Competitions to allocate time for the Helga Pedersen Moot Court Competition and the John H. Jackson Moot Court Competition.
- v. Restructure the ELSA International Team that will assist the Vice President in charge of Competitions with the development and organisation of the ELSA Negotiation Competition and the European Final Round.
- vi. Create necessary materials including rules, guidelines, cases for the European Final Round.
- c. Until the launch of the European Final Round, National Groups shall:
 - i. Gradually adapt their Negotiation Competitions in order to comply with the quality standards enshrined in Articles 2.3, 2.4, 2.5 and 2.6;
 - ii. Ensure the annual and continuous organisation of National Rounds of the ELSA Negotiation Competition;
 - iii. Develop tools in order to assist teams to participate in the European Final Round;
 - iv. Within the year prior to the European Final Round, ensure the organisation of at least 15 National Rounds of the ELSA Negotiation Competition, compliant with the quality standards enshrined in Articles 2.3, 2.4, 2.5 and 2.6;

Comments:

As discussed with the Network during the second International Strategy Meeting Online, preparation and planning stage of the first European Final Round proved to be very challenging based on the current situation of the ELSA Negotiation Competitions in the Network and the impracticability of allocating time and workload for the European Final Round on the first year of the implementation of the Vice President for Competitions. The current situation in the Network shows that there are not sufficient number of National Groups organising ELSA Negotiation Competitions within the quality standards set in our Decision Book and Organisers need time to establish and develop their ELSA Negotiation Competitions as well as to ensure the consistency. Taking all of these barriers into consideration, the International Board of ELSA proposes concrete planning with specific date and clear responsibilities of ELSA International and National Groups in order to allow the first edition of the European Final Round happen with utmost quality where a considerable number of National Groups will participate.

No. 20: International Council Meeting Decision Book amendment concerning the International Focus Programme section of the Academic Activities & Moot Courts Competitions part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 7. INTERNATIONAL FOCUS PROGRAMME

Article 3. Responsibilities

3.1 ELSA International shall:

[...]

e. Publish ~~at least one~~ articles on the International Focus Programme topic ~~in every issue of~~ regularly in Synergy;

[...]

Comment:

Following the change of the format of Synergy at the previous ICM we would like to change this article in order to clarify the publishing of articles on the IFP topic in Synergy.

THE INTERNATIONAL BOARD

No. 21a: International Council Meeting Decision Book amendment concerning the International Focus Programme section of the Academic Activities & Moot Courts Competitions part³

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 7. INTERNATIONAL FOCUS PROGRAMME

Article 4. International Focus Programme Topic

4.1 The topic of the International Focus Programme, with duration from the 1st of ~~January 2020~~ August 2022 until the 31st of July ~~2025~~ 2022, shall be “Migration Law and Citizenship Law and Technology”.

Comment:

The topic of “Migration Law and Citizenship” was one of the shortlisted by the workshop at II ISM Online. It has been the subject of research for a Working Group, the results of which have been summarised by the International Board in the Input Paper attached to these Working Materials. The International Board will present the Input Papers during a Joint BEE, AA & MCC and S&C Workshop

³ If accepted by the International Council during the LXXXI International Council Meeting of ELSA, this amendment shall enter into force on the 1st of August 2022.

THE INTERNATIONAL BOARD

No. 21b: International Council Meeting Decision Book amendment concerning the International Focus Programme section of the Academic Activities & Moot Courts Competitions part⁴

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 7. INTERNATIONAL FOCUS PROGRAMME

Article 4. International Focus Programme Topic

4.1 The topic of the International Focus Programme, with duration from the 1st of ~~August 2022~~ ~~January 2020~~ until the 31st of July ~~2025~~ ~~2022~~, shall be “Law and Sustainability ~~Law and Technology~~”.

Comment:

The topic of “Law and Sustainability” was one of the shortlisted by the workshop at II ISM Online. It has been the subject of research for a Working Group, the results of which have been summarised by the International Board in the Input Paper attached to these Working Materials. The International Board will present the Input Papers during a Joint BEE, AA & MCC and S&C Workshop.

⁴ If accepted by the International Council during the LXXXI International Council Meeting of ELSA, this amendment shall enter into force on the 1st of August 2022.

THE INTERNATIONAL BOARD

No. 22: International Council Meeting Decision Book amendment concerning the ELSA Traineeships Section of the Professional Development Part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 2. ELSA TRAINEESHIPS

Article 2. Calendar

2.1 The Calendar consists of two Cycles each of which is divided into period for:

- a. Job Hunting which shall be concluded by:
 - i. During the first Cycle, ~~either in October or November~~;
 - ii. During the second Cycle, either in March or April;
- b. Student Hunting which shall be concluded by:
 - i. During the first Cycle, before 24 December;
 - ii. During the ~~first~~ second Cycle, either in April or May;
- c. Matching;
- d. Selection;
- e. Reception;
- f. Evaluation.

2.2 The earliest start date for Traineeships shall be at least three weeks after the Selection period unless otherwise agreed upon by the Traineeship Provider and Trainee.

[...]

Comments:

This proposal is aimed at changing the ELSA Traineeships calendar in order to accommodate a longer job-hunting period and a later selection date for the first cycle.

THE INTERNATIONAL BOARD

No. 23a: International Council Meeting Decision Book amendment concerning the ELSA Traineeships Section of the Professional Development Part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 2. ELSA TRAINEESHIPS**Article 3. Responsibilities**

[...]

3.1 ELSA International shall:

- a. Produce and make available to National Groups tools necessary for ELSA Traineeships, annually revise them, and, if necessary, update them;
- b. Publish the Calendar for the upcoming term within one week from the start of the term;
- c. Annually evaluate ELSA Traineeships and share the outcome with National Groups;
- d. Maintain, update and adhere to the list of External Applicants and ELSA International Traineeship Providers that are prevented from further participation in ELSA Traineeships;
- e. During the Job Hunting period:
 - i. Issue and, where necessary, amend the Traineeship Specification Form template;
 - ii. Amend, where necessary, the submitted Traineeship Specification Forms;
 - iii. Publish to National Groups within four weeks after Job Hunting a report about the unpaid Traineeships offered;
 - iv. Approve all the submitted Traineeship Specifications Forms which have been verified and meet the Quality Standards;
- f. During the Student Hunting period:
 - i. Issue and, where necessary, amend the ~~Student Application Form~~ ELSA Traineeships Application Form template;
 - ii. Amend, where necessary, the submitted ~~Student Application Forms~~ ELSA Traineeships Application Forms;
 - iii. Verify and approve the ~~Student Application Forms~~ ELSA Traineeships Application Forms submitted by External Applicants;
 - iv. Set the amount of the External Application Fee and the quota for External Applicants for each Cycle;
- g. During the Matching period:
 - i. Coordinate the process of shortlisting the approved ~~Student Application Forms~~ ELSA Traineeships Application Forms for the consideration of Traineeship Providers;
 - ii. Submit the matched ~~Student Application Forms~~ ELSA Traineeships Application Forms to hosting National Groups and, where necessary, Traineeship Providers directly;
- h. During the Selection period:
 - i. Inform National Groups about the outcome of Selection;
 - ii. During the Evaluation period:
 - iii. Produce and make available to National Groups a summary of evaluation results;

 THE INTERNATIONAL BOARD

- iv. Send a certificate to Trainees and Traineeship Providers that have submitted the evaluation forms provided by ELSA International.

3.2 National Groups shall:

- a. Ensure that they and their Local Groups comply with the Calendar
- b. Try to fundraise suitable remuneration for unpaid Traineeships;
- c. Maintain, update and adhere to the list of their respective Applicants and Traineeship Providers that are prevented from further participation in ELSA Traineeships;
- d. During the Job Hunting period:
 - i. Verify and, where necessary, amend the submitted Traineeship Specification Forms before approving them;
 - ii. Inform ELSA International about any changes made to the approved Traineeship Specification Forms;
- e. During the Student Hunting period:
 - i. Verify, and where necessary, amend the submitted ~~Student Application Forms~~ ELSA Traineeships Application Forms before approving them;
 - ii. Inform ELSA International about any changes made to the approved ~~Student Application Forms~~ ELSA Traineeships Application Forms;
- f. During the Matching period:
 - i. Submit the matched ~~Student Application Forms~~ ELSA Traineeships Application Forms as provided by ELSA International to the respective Traineeship Providers within three days;
- g. During the Selection period:
 - i. Ensure that the Traineeship Providers complete the ranking of the matched ~~Student Application Forms~~ ELSA Traineeships Application Forms;
- h. During the Reception period:
 - i. Contact and provide the accepted Applicants and Trainees with necessary information;
- i. During the Evaluation period:
 - i. Periodically evaluate the experiences of Trainees and Traineeship Providers;
- j. Share with the Trainees and the Traineeship Providers the evaluation forms provided by ELSA International within three weeks after the completion of the Traineeship.

[...]

Comments:

This proposal is aimed at changing the name of the Student Application Form (SAF) to ELSA Traineeships Application Form (ETAF).

THE INTERNATIONAL BOARD

No. 23b: International Council Meeting Decision Book amendment concerning the ELSA Traineeships Section of the Professional Development Part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 2. ELSA TRAINEESHIPS**Article 3. Responsibilities****3.1 ELSA International shall:**

- a. Produce and make available to National Groups tools necessary for ELSA Traineeships, annually revise them, and, if necessary, update them;
- b. Publish the Calendar for the upcoming term within one week from the start of the term;
- c. Annually evaluate ELSA Traineeships and share the outcome with National Groups;
- d. Maintain, update and adhere to the list of External Applicants and ELSA International Traineeship Providers that are prevented from further participation in ELSA Traineeships;
- e. During the Job Hunting period:
 - i. Issue and, where necessary, amend the Traineeship Specification Form template;
 - ii. Amend, where necessary, the submitted Traineeship Specification Forms;
 - iii. Publish to National Groups within four weeks after Job Hunting a report about the unpaid Traineeships offered;
 - iv. Approve all the submitted Traineeship Specifications Forms which have been verified and meet the Quality Standards;
- f. During the Student Hunting period:
 - i. Issue and, where necessary, amend the ~~Student Application Form~~ Traineeship Application Form template;
 - ii. Amend, where necessary, the submitted ~~Student Application Forms~~ Traineeship Application Forms;
 - iii. Verify and approve the ~~Student Application Forms~~ Traineeship Application Forms submitted by External Applicants;
 - iv. Set the amount of the External Application Fee and the quota for External Applicants for each Cycle;
- h. During the Matching period:
 - i. Coordinate the process of shortlisting the approved ~~Student Application Forms~~ Traineeship Application Forms for the consideration of Traineeship Providers;
 - ii. Traineeship Application Forms for the consideration of Traineeship Providers;
 - iii. Submit the matched ~~Student Application Forms~~ Traineeship Application Forms to hosting National Groups and, where necessary, Traineeship Providers directly;
- i. During the Selection period:
 - i. Inform National Groups about the outcome of Selection;
 - ii. During the Evaluation period:
 - iii. Produce and make available to National Groups a summary of evaluation results;
 - iv. Send a certificate to Trainees and Traineeship Providers that have submitted the evaluation forms provided by ELSA International.

3.2 National Groups shall:

 THE INTERNATIONAL BOARD

- a. Ensure that they and their Local Groups comply with the Calendar
- b. Try to fundraise suitable remuneration for unpaid Traineeships;
- c. Maintain, update and adhere to the list of their respective Applicants and Traineeship Providers that are prevented from further participation in ELSA Traineeships;
- d. During the Job Hunting period:
 - i. Verify and, where necessary, amend the submitted Traineeship Specification Forms before approving them;
 - ii. Inform ELSA International about any changes made to the approved Traineeship Specification Forms;
- e. During the Student Hunting period:
 - i. Verify, and where necessary, amend the submitted ~~Student Application Forms~~ Traineeship Application Forms before approving them;
 - ii. Inform ELSA International about any changes made to the approved ~~Student Application Forms~~ Traineeship Application Forms;
- f. During the Matching period:
 - i. Submit the matched ~~Student Application Forms~~ Traineeship Application Forms as provided by ELSA International to the respective Traineeship Providers within three days;
- g. During the Selection period:
 - i. Ensure that the Traineeship Providers complete the ranking of the matched ~~Student Application Forms~~ Traineeship Application Forms;
- h. During the Reception period:
 - i. Contact and provide the accepted Applicants and Trainees with necessary information;
- i. During the Evaluation period:
 - ii. Periodically evaluate the experiences of Trainees and Traineeship Providers;
- j. Share with the Trainees and the Traineeship Providers the evaluation forms provided by ELSA International within three weeks after the completion of the Traineeship.

Comments:

This proposal is aimed at changing the name of the Student Application Form (SAF) to Traineeship Application Form (TAF).

THE INTERNATIONAL BOARD

No. 24: International Council Meeting Decision Book amendment concerning the ELSA Law Schools section of the Seminars and Conferences part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 3. ELSA LAW SCHOOLS

[...]

Article 2. Requirements of ELSA Law Schools

2.1 ELSA Law Schools shall:

[...]

- e. Be organised in a close co-operation of an academic or institutional partner who shall ensure the academic quality of the event ~~academic programme~~ whose information shall be transmitted to ELSA International by filling in the academic partner form. The academic or institutional partner shall be a law faculty, public institution, law firm or any other legal entity which is entitled to provide education, professional legal services, or otherwise associated professionals in a particular field of law; ₂

[...]

Article 4. Responsibilities

4.1 ELSA International shall:

- a. Coordinate and control the quality of ELSA Law Schools;
- b. During the specification, send the ELSA Law Schools Specification Form and the respective ELSA Law Schools Calendar by:
 - i. The end of July for the Winter ELSA Law Schools Cycle; and
 - ii. The end of October for the Summer ELSA Law Schools Cycle;
- c. End the specification period by:
 - i. August for the Winter ELSA Law Schools Cycle; and
 - ii. December for the Summer ELSA Law Schools Cycle;
- d. During the preparation period:
 - i. Sign an ELSA Law School Hosting Agreement setting out the responsibilities of the Organising Committee, quality standards, and the privacy policy with the Organising Committees;
 - ii. Provide support to the Organising Committees of ELSA Law Schools through a coaching system;
 - iii. Provide joint promotion of ELSA Law Schools;
 - iv. Provide the Organising Committees of ELSA Law Schools with the ELSA Law Schools Marketing Kit in due time specified in the ELSA Law Schools Calendar;
 - v. Organise the Winter ELSA Law Schools Training Weekend and the Summer ELSA Law Schools Training Weekend;
 - vi. Send the academic partner form.

THE INTERNATIONAL BOARD

- e. During the application and the additional applications period, coordinate unified application process for all ELSA Law Schools and collect all the applications received;
- f. During the selection period, add ELSA Law Schools to the additional application period upon request submitted by the Organising Committee of an ELSA Law School;
- g. Send unified evaluation forms to the participants of all ELSA Law Schools by the end of each ELSA Law Schools Cycle, and evaluate them with the respective Organising Committees of ELSA Law Schools;
- h. Create, annually revise and, if necessary, update tools to facilitate the organisation of ELSA Law Schools.

Comments:

The Academic programme in an ELSA Law School is one of the most important aspects of it. Therefore we believe that the entity that ensures the quality of the Academic programme should be more aware of the idea it exists behind being an Academic Partner. We therefore think that having that agreement between the OC and the Academic Partner would help clarify responsibilities and expectations from the Academic Partner and in that idea help having a good quality Academic Programme.

THE INTERNATIONAL BOARD

No. 25: International Council Meeting Decision Book amendment concerning the ELSA Law Schools section of the Seminars and Conferences part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 3. ELSA LAW SCHOOLS

Article 2. Requirements of ELSA Law Schools

2.1 ELSA Law Schools shall:

[...]

- f. Be regulated by a hosting agreement duly signed by all parties involved.

Comments:

The ELSA Law School hosting agreement is a necessary step in the organisation of an ELSA Law School as it is the hosting agreement that regulates the legal relationship between the OC and ELSA International. We would therefore like to clarify that this ELS hosting agreement is a requirement to organise an ELSA Law School and that it cannot be organised without its signature.

No. 26: International Council Meeting Decision Book amendment concerning the ELSA Law Schools section of the Seminars and Conferences part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 3. ELSA LAW SCHOOLS

[...]

Article 3. ELSA Law School Cycle

[...]

3.2 There shall be two ELSA Law School Cycles during one term: the Winter ELSA Law Schools Cycle and the Summer ELSA Law Schools Cycle.

- a. To qualify into the Winter ELSA Law Schools Cycle, the ELSA Law School shall take place between the second Saturday ~~week~~ of January ~~December~~ and the last Sunday of ~~third week of~~ March.
- b. To qualify into the Summer ELSA Law Schools Cycle, the ELSA Law School shall start no earlier than ~~take place between~~ the last Saturday of June ~~first week of July~~ and end no later than the third Sunday ~~week~~ of September.

Comments:

One of the criticisms towards the organisation of the WELS Cycle was that the preparation period was too short compared to the SELS Cycle which has almost 3 months. In order to aim at improving the quality of the WELS project we think that more preparation should be needed and we think that currently the best way to do it is to reduce the timespan of the event period to be qualified as a WELS. Furthermore we would like to clarify the timeline by talking in days and not weeks as this was creating some confusion

THE INTERNATIONAL BOARD

No. 27: International Council Meeting Decision Book amendment concerning the ELSA Law Schools section of the Seminars and Conferences part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 3. ELSA LAW SCHOOLS

[...]

Article 4. Responsibilities

4.1 ELSA International shall:

- a. Coordinate and control the quality of ELSA Law Schools;
- b. During the specification, send the ELSA Law Schools Specification Form and the respective ELSA Law Schools Calendar by:
 - i. ~~The end 15th~~ of July for the Winter ELSA Law Schools Cycle; and
 - ii. ~~The end of 31st of~~ October for the Summer ELSA Law Schools Cycle;
- c. End the specification period by:
 - i. ~~15th of~~ August for the Winter ELSA Law Schools Cycle; and
 - ii. ~~30th of November-December~~ for the Summer ELSA Law Schools Cycle;

[...]

- f. ~~For the Summer Cycle, d~~During the selection period, add ELSA Law Schools to the additional application period upon request submitted by the Organising Committee of an ELSA Law School;

Comments:

Clarifying specific deadlines for ELSA International to submit and close every form.

No. 28: International Council Meeting Decision Book amendment concerning the ELSA Law Schools section of the Seminars and Conferences part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 3. ELSA LAW SCHOOLS

[...]

Article 6. Compliance and Quality Controls of ELSA Law School

6.1 ELSA International shall have the power to:

- a. Check the revenues and expenditures of an ELSA Law School;
- b. Check the qualification of the speakers of an ELSA Law School;
- c. ~~Ask the Organising Committee of an ELSA Law School for information and clarifications;~~
- c. Check the venues of an ELSA Law School;
- d. Check the accommodation of an ELSA Law School;
- e. Check the academic and/or institutional partner involvement in an ELSA Law School;
- f. Check the participants selected in the ELSA Law School in order to ensure that the diversity of selected participants has been ensured;
- g. Check any additional aspects of the ELSA Law School that ELSA International seems necessary to guarantee the quality of the ELSA Law School;
- h. Request any further information and/or clarifications from the Organising Committee of the ELSA Law School.

6.2 In case of breach, the International Board of ELSA shall try to solve the issue by means of dialogue. Should this dialogue be unsuccessful, the International Board of ELSA may:

- a. Inform the respective National Group about the attitude of the Organising Committee in order for it to take the appropriate internal measures;
- b. Remove the respective ELSA Law School from the current ELSA Law Schools Cycle after delivering to the Organising Committee of an ELSA Law School involved three official notifications regarding its breach of regulations concerning ELSA Law Schools, giving the Organising Committee of an ELSA Law School appropriate time to solve the breach of regulations each time, in order to prevent it from using the “ELSA Law School” label;
- c. Accept an ELSA Law School into the ELSA Law Schools Cycle after the end of the specification period upon presentation of an individual case;
- d. Allow the Organising Committee of an ELSA Law School to deviate from the regulations concerning ELSA Law Schools upon presentation of an individual case and in case of allowing deviation from the quality standards of ELSA Law Schools in particular, to ask the Organising Committee of an ELSA Law School to notify applicants and participants about differing quality standards.

 THE INTERNATIONAL BOARD

6.3 In case the breach is drawn to the attention of ELSA International during or after the ELSA Law School has taken place, it shall try to solve the issue by means of dialogue. Should this dialogue be unsuccessful, the International Board of ELSA may:

- a. Inform the respective National Group about the attitude of the Organising Committee in order for it to take the appropriate internal measures;
- b. In case of a serious breach or in case of breaches related to ELSA Law Schools organised by the same Organising ELSA Group during two consecutive cycles in which they are participating, forbid the Organising ELSA Group to organise an ELSA Law School for the duration of one year.

~~6.34 The Vice President in charge of Seminars and Conferences of the International Board of ELSA shall report in an area workshop during the International Council Meeting about the use of the power listed under Article 6.2.b and 6.3.b of this Chapter. the use of powers listed under Article 6.1 of this Chapter.~~

Comment:

One of the most crucial elements and most important problems of ELSA Law Schools nowadays is the quality of each ELSA Law School. Indeed, ELS being one of the most unified projects it is really important to have a quality on equal levels all around the Network in order to ensure that a participant attending an ELS X will get the same experience to ELS Y. In order to guarantee such quality we think it is important to widen the quality control role of ELSA International. First of all by guaranteeing the opportunity for ELSA International to ask to visit venues, especially in the context of Pre-Visits. Secondly by intensifying the focus on the control of the quality of the Academic programme as it constitutes one of the most important aspects of an ELS. Finally, by providing tools to ELSA International to deal with non-compliant ELSA Law Schools in case, it would be informed of such breach after the ELSA Law School has taken place mostly through the Participants evaluation form while keeping in mind this idea of solving any issue through means of dialogue first.

THE INTERNATIONAL BOARD

No. 29: International Council Meeting Decision Book amendment concerning the ELSA Webinars Academy section of the Seminars and Conferences part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 6. ELSA WEBINARS ACADEMY

Article 2. Requirements of ELSA Webinars Academy

2.1. ELSA Webinars Academies shall:

[...]

- b. Be comprised of at least five different sessions ~~ELSA Webinars~~ amounting to a total of at least five hours;

[...]

- d. Provide a certificate of participation at the end of the ELSA Webinars Academy to the participant if he attended at least 80% of the programme.

~~d.e.~~ Be promoted using the ELSA Webinars Academy Marketing Kit.

Comments:

In order to continuously improve the quality and recognition of the ELSA Webinars Academy project, we would like to add the requirement of a certificate being issued to the participant at the end of an EWA as well as a percentage of the programme he needs to attend in order to get that certificate.

No. 30: International Council Meeting Decision Book amendment concerning the General part

The International Board of ELSA is proposing the following to the International Council:

CHAPTER 7. OTHER SEMINARS AND CONFERENCES EVENTS**Article 5. Study Visits**

[...]

5.5 ELSA International shall: ~~collect and compile information about Local Groups submitted by National Groups for the Study Visits Portal and make the Study Visit Portal available to National and Local Groups via an online platform. The Study Visits Portal shall contain at least a short description of the history and location of a Local Group, information about the surroundings and climate, preferred periods for a Study Visit, and contact information of the Local Group.~~

- a. Collect and compile at least once a year information about Local Groups submitted by National Groups for the Study Visits Portal and make the Study Visit Portal available to National and Local Groups via an online platform. The Study Visits Portal shall contain at least a short description of the history and location of a Local Group, information about previous Study Visits held by the Local Group the surroundings and climate, whether the Local Group has the intention to participate in a Study Visit during the current term preferred periods for a Study Visit, and contact information of the Local Group.

5.6 National Groups shall:

- a. Provide information for the compilation of the Study Visits Portal to ELSA International at least once a year according to the instructions provided by ELSA International.

Comments:

According to the Network, a continuation of the work on the study visit portal has been continued and will still be ongoing for the rest of the year. However, with the prospect of the portal being functional again we would like to set up the responsibilities of each in order to ensure its continuation and its efficiency in the next few years.

No. 31: International Council Meeting Decision Book amendment concerning the Annex 2 of the Decision Book

The International Board of ELSA is proposing the following to the International Council:

ANNEX 2. PARTICIPATION FEES

(UPDATED AS PER JANUARY 2022)

1.1 The participation fee for International Council Meetings, International Strategy Meeting and the Maximum Participation Fee for S&C Events (excluding Study Visits, Institutional Visits, ELSA Law Schools, and International Conferences of ELSA) shall be indexed with the inflation rate of the Euro, as stated by the European Central Bank, every 1st of January. The amount shall be rounded to the nearest natural number. The basis for indexation shall be the participation fee as calculated the year before, up to two decimal points.

1.2 The maximum participation fees for the year 2021 were:

Non-favoured countries: 35 € (pre-rounded 35.29)

Favoured countries: 31 € (pre-rounded 30.58)

1.3 The latest inflation rate available on the 1st of January 2022 by the European Central Bank (ECB) from the ECB Statistical Data Warehouse for the month November 2021 was calculated at 4.9% (<https://sdw.ecb.europa.eu/>).

1.4 Therefore, the new maximum participation fees for the calendar year 2022 will be as follows:

a. For S&C events:

Non-favoured countries 37 € ($35.29 * 4.9\% = 37.02 = 37$ rounded to the nearest natural number)

Favoured countries 32 € ($30.58 * 4.9\% = 32.08 = 32$ rounded to the nearest natural number)

b. For International Council Meetings and International Strategy Meetings:

Non-favoured countries 45 €

Favoured countries 40 €

Comments:

After the consistent lack of hosts for the International Internal Meetings of ELSA, and this responsibility falling towards the International Board of ELSA, we are proposing to increase the participation fees for International Internal Meetings, as part of the Host Attraction Strategy, and to make it feasible to organise this type of events within our network.

INPUT PAPERS

INPUT PAPERS

[Working Group Report on the IFP Topic: Migration Law and Citizenship](#)

[Working Group Report on the IFP Topic: Law and Sustainability](#)

[Input Paper from ELSA Italy and ELSA Poland on the IFP Topic: Law and Sustainability](#)

ANNEX 1 – INTERIM ACCOUNTS OF ELSA 2021/2022

ANNEXES**ANNEX 1 – INTERIM ACCOUNTS OF ELSA 2021/2022**

The Interim Accounts of ELSA 2021/2022 can be accessed [here](#).

ANNEX 2 - INTERIM ACCOUNTS OF EDF 2021/2022

ANNEX 2 - INTERIM ACCOUNTS OF EDF 2021/2022

The Interim Accounts of EDF 2021/2022 can be accessed [here](#).

ANNEX 3 – INTERNAL AUDITORS’ REPORT ON THE INTERIM ACCOUNTS OF ELSA 2021/2022

ANNEX 3 – INTERNAL AUDITORS’ REPORT ON THE INTERIM ACCOUNTS OF ELSA 2021/2022

The Internal Auditors’ Report on the Interim Accounts of ELSA 2021/2022 will be sent out via email at a later stage.

ANNEX 4 – INTERNAL AUDITORS’ REPORT ON THE FINAL ACCOUNTS OF EDF 2021/2022

ANNEX 4 – INTERNAL AUDITORS’ REPORT ON THE FINAL ACCOUNTS OF EDF 2021/2022

The Internal Auditors’ Report on the Interim Accounts of EDF 2021/2022 will be sent out via email at a later stage.

ANNEX 5 – PROPOSED REVISION OF THE BUDGET OF ELSA 2021/2022

ANNEX 5 – PROPOSED REVISION OF THE BUDGET OF ELSA 2021/2022

The proposed revision of the Budget of ELSA 2021/2022 can be found [here](#).

ANNEX 6 – PROPOSED BUDGET OF ELSA 2022/2023

ANNEX 6 – PROPOSED BUDGET OF ELSA 2022/2023

The proposed of the Budget of ELSA 2022/2023 can be found [here](#).

ANNEX 7 – PROPOSED BUDGET OF EDF 2022/2023

ANNEX 7 – PROPOSED BUDGET OF EDF 2022/2023

The proposed of the Budget of EDF 2022/2023 can be found [here](#).

ANNEX 8 – DEBTORS OF ELSA INTERNATIONAL AS OF 13th MARCH 2022

ANNEX 8 – DEBTORS OF ELSA INTERNATIONAL AS OF 13th MARCH 2022

The list of debtors of ELSA International can be found [here](#).

ANNEX 9 – DEBTORS OF EDF AS OF 13th MARCH 2022

ANNEX 9 – DEBTORS OF EDF AS OF 13th MARCH 2022

The list of debtors of EDF can be found [here](#).

ANNEX 10 – LETTER OF AUTHORISATION

ANNEX 10 – LETTER OF AUTHORISATION

The template for the Letter of Authorisation can be found [here](#).

ANNEX 11 – PROXY

ANNEX 11 – PROXY

The template for the Proxy can be found [here](#).

ANNEX 12 – NOMINATIONS

ANNEX 12 – NOMINATIONS

The template for the Nomination, Seconding and Confirmation Sheet can be found [here](#).