

LXXXIV INTERNATIONAL COUNCIL MEETING WORKING MATERIALS



TBILISI

15th -19th November 2023



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The European Law Students' Association

FOREWORD

GENERAL INFORMATION

FOREWORD

Dear Network,

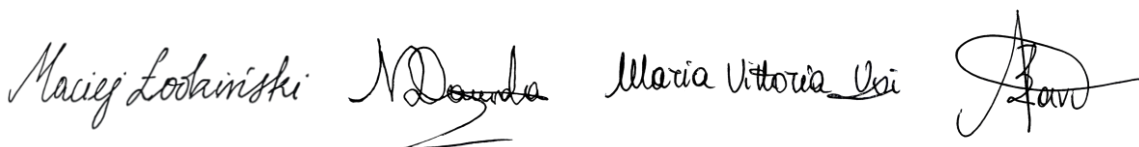
The vision of a *“just world in which there is respect for human dignity and cultural diversity”* is an abstract notion that guides us constantly as ELSA Officers in all of our projects and activities - regardless of whether it concerns the organisation of an ELSA Delegation, Law School, Moot Court Competition, ROLE School Session, Traineeship or other. It is a part of our Philosophy Statement, formulated more than three decades ago.

At the same time, however, it is also the reality for over 250 law students and young lawyers who specifically meet twice every year in a selected European country to continuously work on the improvement of our Association during the International Council Meetings of ELSA. These are the meetings during which our vision becomes truly alive, through the ELSA Spirit of every single one of their attendees.

This Autumn, our location is Georgia and the beautiful city of Tbilisi, combining history and modernism, cultural preservation and international progress. Inspired by the efforts and hospitality of the Organising Committee of the LXXXIV International Council Meeting, we are excited to embark on an exciting journey, spanning over the course of five days, three Plenary sessions and numerous Workshops. These activities will cover a variety of topics - from the presentation of the Annual Report of the International Board 2022/2023 and the voting on their Relief of Responsibility, to the voting on key Statutory and Decision Book Proposals, and most importantly perhaps the elections within the International Board of ELSA 2023/2024.

The LXXXIV International Council Meeting promises to be an exciting step in the future of ELSA - merging tradition and innovation against the background of the values of Continuity, Fellowship and Diversity - our values. With 21 days to go, we cannot wait to meet you and share this journey with you!

ELSAfully Yours,



Yordan, Adéla, Fidan, Nadia, Maciej, Maria Vittoria and Xanthi

International Board of ELSA 2023/2024

FOREWORD

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THE INTERNATIONAL COUNCIL MEETING GUIDE

THE INTERNATIONAL COUNCIL MEETING GUIDE

What is an International Council Meeting?

The International Council Meeting is a statutory meeting and one of the International Internal Meetings of ELSA.

It brings together officers of all Areas from the whole ELSA Network. It consists of both plenary and workshop sessions. The main aims of this meeting are:

- a. to provide an opportunity for Officers to meet, to get informed about the latest updates in their respective areas and to exchange ideas, and
- b. to summon the International Council, which discusses issues concerning the administration and the further development of the Association.

The International Council represents the Members of ELSA and is the supreme decision-making body of the Association, whose decisions are binding upon the International Board, the Members and the Observers of ELSA. A Council decision can only be overturned by a subsequent International Council decision.

The International Council Meeting is held on a biannual basis, once in spring and once in autumn.

What is a Workshop?

Workshops provide an introduction to or a review of topics of interest. They offer space for interaction, discussion, and exchange of information, while the participants explore different subjects and develop their soft skills.

In each International Council Meeting, there are seven Workshops; one for each area of activity. Each workshop is conducted by the respective International Board member(s) and chaired by an experienced delegate.

The following workshops will be held during the International Council Meeting:

Board Management, External Relations and Expansion (BEE): conducted by the International Board and attended by National Presidents of the ELSA Network.

Internal Management (IM): conducted by the Secretary General of the International Board and attended by National Secretaries General of the ELSA Network.

Financial Management (FM): conducted by the Treasurer of the International Board and attended by National Treasurers of the ELSA Network.

Marketing (MKT): conducted by the Deputy Vice President in charge of Marketing of the International Board and attended by National Vice Presidents in charge of Marketing of the ELSA Network.

Academic Activities and Competitions (AA/C): conducted by the Vice President in charge of Academic Activities and the Vice President in charge of Competitions of the International Board

THE INTERNATIONAL COUNCIL MEETING GUIDE

and attended by National Vice Presidents in charge of Academic Activities, National Vice Presidents in charge of Competitions and National Vice Presidents in charge of Moot Court Competitions of the ELSA Network.

Professional Development (PD): conducted by the Deputy Vice President in charge of Professional Development of the International Board and attended by National Vice Presidents in charge of Professional Development and National Vice Presidents in charge of STEP of the ELSA Network.

Seminars and Conferences (S&C): conducted by the Vice President in charge of Seminars and Conferences of the International Board and attended by National Vice Presidents for Seminars and Conferences of the ELSA Network.

What is a Joint Workshop?

A Joint Workshop sets on the table a topic that is worth being discussed by the officers of more than one area.

Who is a Workshop Officer?

There are at least four Workshop Officers in the ICM: the *Chair*, the *Vice Chair* and two *Secretaries*. If necessary, more Secretaries can be appointed.

The task of the Chair is to conduct the Workshop in good order, to lead it together with the respective member of the International Board of ELSA.

The role of the Vice Chair is to assist the Chair and stand in for him or her in the event of his or her absence.

The Secretaries are in charge of keeping the minutes of the Workshop and of the preparation of all the documents that have to be submitted to the Council.

During the Opening Workshop of each respective area, which will be held on Wednesday, the Officers of the Workshop will be elected, and they will attend a workshop provided by ELSA International right after the end of the opening session in order to receive the detailed guidelines of their tasks. If you are interested in becoming a Workshop Officer, please contact the respective member of the International Board as soon as possible in order to volunteer.

What is an International Council Meeting Officer?

There are nine to fifteen International Council Meeting Officers supporting the International Council proceedings during each ICM: the *Chair*, the *Vice Chair*, two to four *Secretaries*, two to six *Tellers*, and three members of the *Nominations Committee*. The International Council Meeting Officers ensure that some of the most important tasks regarding the plenary sessions of an International Council Meeting are carried out properly.

The role of the Chair of the Plenary is to ensure that the International Council Meeting agenda is respected and adhered to, to supervise and assist the other International Council Meeting Officers,

 THE INTERNATIONAL COUNCIL MEETING GUIDE

to invite people to address the International Council, to decide when to put proposals to a vote, to supervise the voting procedure, to announce the result of the voting procedure, to supervise the election procedure, to bring the meeting to order and to resolve any question concerning the International Council Meeting proceedings.

The role of the Vice Chair is to assist the Chair and stand in for him or her in the event of his or her absence.

The role of each Secretary is to keep the minutes of the plenary sessions. The Secretaries are responsible to the Secretary General of the International Board and should always refer to her in case of difficulty.

The role of each Teller is to count the votes, compare the results of the counting procedure, and inform the Chair about the result. The Tellers shall not be voting delegates.

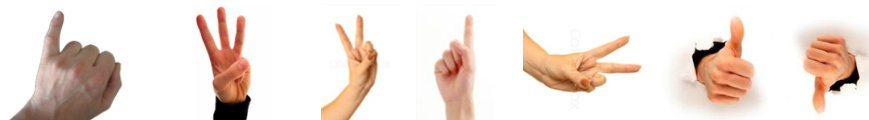
The role of each member of the Nominations Committee is to receive nominations for all the elections and to announce them to the International Council. Therefore, it is recommended that the Nominations Committee be comprised of well-known individuals in the ELSA Network so that it is easier for people to find and approach them.

Finger rules for workshops and plenaries

The “finger rules” are intended to make the job of the Chair easier and to ensure that the discussions are as effective and smooth as possible. The theory behind the finger rules is simple; you indicate what you want to state by using one of the following gestures:

One finger:	New topic or idea
Two fingers:	Direct comment or response
Three fingers:	End the discussion as it is not useful
Pinkie finger:	Technical remark (e.g. “Open the window.”, “The font is too small.”)
Scissors:	Remove yourself from the speakers’ list
Thumb up:	Show immediate feedback to the conversation (“I like this idea.”)
Thumb down:	Show immediate feedback to the conversation (“I do not like this idea.”)

The **priority** amongst the different hand gestures goes in the following order: pinkie, three fingers, two fingers, one finger. This way, the Chair can more easily moderate the discussions. Scissors and thumbs up/down do not require a direct reaction by the Chair and that is why the priority rule is not applied to them.



OBLIGATIONS OF THE NATIONAL GROUPS

OBLIGATIONS OF THE NATIONAL GROUPS

Important information!

In accordance with article 7.3 of the Statutes of ELSA, the voting rights of a Member National Group are suspended during an ICM if the National Group:

- a. has not fulfilled its **financial obligations** towards ELSA, or
- b. has not submitted the **State of the Network Inquiry** (SotN Inquiry) to the International Board;
- c. has not submitted the **Letter of Authorisation** to the Secretary General of the International Board; and
- d. has not submitted the **National Group Report** to the International Board.

For this purpose, please address all financial enquiries concerning debts towards ELSA to the Treasurer of the International Board in due time **until the 15th of November 2023, 23:59 CET** at treasurer@elsa.org.

Moreover, the SotN Inquiry must be thoroughly filled out and submitted electronically to the International Board **until the 1st of November 2023, 23:59 CET**, 14 days before the opening of the International Council Meeting, as stated in the International Council Meeting Decision Book. The 35th State of the Network Inquiry has already been sent out, and you may find it [here](#). If you need any clarifications regarding the SotN Inquiry, please contact the Secretary General of the International Board at secgen@elsa.org.

Additionally, the National Group Report had to be submitted to the Secretary General of the International Board **until the 31st of August 2023, 23:59 CEST**. Please note that if you have not submitted the National Group on time, the voting rights of your National Group will be suspended for the duration of the International Council Meeting. The National Group Report has already been sent out, and you may find it [here](#).

According to article 5.5 of the Standing Orders of ELSA, for the delegates representing a Member National Group to be allowed to participate in the International Council, they must be duly authorised to vote in the International Council on behalf of their National Group and must, therefore, send to the Secretary General of the International Board the **Letter of Authorisation** signed by two elected National Board members of the respective National Group **before the Opening Plenary on the 15th of November 2023**. Each Letter of Authorisation shall be accompanied by a list of Local Groups that are currently Members and Observers of the respective National Group. A template of the Letter of Authorisation can be found in [Annex 8](#) of these Working Materials.

In order for the International Council to reach the necessary quorum, as stated in article 7.4 of the Statutes of ELSA and be fully competent, it is highly recommended that the Member National Groups, which are not going to be represented in the International Council by their own delegates, give a **proxy** to another Member National Group following the rules of article 5.6 of the Standing Orders of ELSA. A template of proxy can be found in [Annex 9](#) of these Working Materials. The deadline to submit a proxy to secgen@elsa.org is before **the Opening Plenary on the 15th of November 2023**.

REMINDERS

REMINDERS**General Reminder**

If you really want to enjoy this ICM,

DO NOT FORGET THE FOLLOWING:

“Be prepared to speak and to speak, be prepared!”

To be prepared for the Workshops:

- Read carefully from cover to cover and bring with you a copy of these Working Materials;
- Read the minutes of at least the two previous ICMs: [LXXXII ICM Dubrovnik](#) and [LXXXIII ICM Malta](#);
- Read the [Statutes and Standing Orders of ELSA](#);
- Read the [61st edition of the International Council Meeting Decision Book](#)
- Read the [One Year Operational Plan](#) of the International Board for the term 2023/2024.

To be prepared to be celebrated as a true legend:

- Consider being a Workshop Secretary;
- Consider being a Plenary Secretary;
- Consider being a member of the Nominations Committee.

To be prepared for the time of your life...

- Bring your good mood and happy smiles!
- Bring all of your ELSA Spirit!

REMINDERS

Deadline for Nominations

The deadline for nominations for:

PRESIDENT OF THE INTERNATIONAL BOARD OF ELSA 2023/2024;

VICE PRESIDENT IN CHARGE OF MARKETING OF THE INTERNATIONAL BOARD OF ELSA 2023/2024;

VICE PRESIDENT IN CHARGE OF PROFESSIONAL DEVELOPMENT OF THE INTERNATIONAL BOARD OF ELSA 2023/2024;

INTERNAL VICE AUDITOR OF ELSA INTERNATIONAL 2023/2024;

is on Thursday, 16th of November 2023, at 23:59 CET.

REMINDERS

Call for the President of the International Board of ELSA 2023/2024



The European Law Students' Association

Do you want to take part in the development
of the ELSA Network?

Would you like to devote your knowledge and
skills to our Association?

Ever dreamt of living in the ELSA House?

This is your opportunity:

Join the International Board!

MAKE A DIFFERENCE FOR ELSA!

RUN FOR THE POSITION OF

**PRESIDENT OF THE INTERNATIONAL BOARD OF ELSA
2023/2024!**

**Call for the Vice President in charge of Marketing of the International Board of ELSA
2023/2024**



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MAKE A DIFFERENCE FOR ELSA!

RUN FOR THE POSITION OF

**VICE PRESIDENT IN CHARGE OF MARKETING OF THE
INTERNATIONAL BOARD OF ELSA 2023/2024!**

Call for the Vice President in charge of Professional Development of the International Board of ELSA 2023/2024



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MAKE A DIFFERENCE FOR ELSA!

RUN FOR THE POSITION OF

**VICE PRESIDENT IN CHARGE OF PROFESSIONAL
DEVELOPMENT OF THE INTERNATIONAL BOARD OF
ELSA 2023/2024!**

What is the role of the International Board of ELSA?

The International Board is the supreme executive body of ELSA. The tasks of the International Board are to represent ELSA, to carry out and be responsible for the day-to-day running and management of ELSA's fields of activity, to advance the aims and efficiency as well as to execute and implement Council decisions.

President

The President is in charge of the overall coordination of the ELSA work, execution of expansion, planning and direction of the work, and communication of the International Board. The President is also the primary contact person between ELSA International and externals by representing ELSA International at official events and meetings, being responsible for maintaining contact and the flow of information to other student associations and other organisations (NGOs and international institutions). The President takes care of the business development strategy of the association, including managing ELSA's fundraising efforts through commercial and strategic partnerships. The President shall also have an overview of all contacts with partners and supporters of ELSA International.

Vice President in charge of Marketing

The Vice President in charge of Marketing is responsible for the supporting area of Marketing. The tasks include amongst others, the coordination of advertising for various publications and for the website. He or she is also responsible for the production and editing of Synergy Magazine, the production of internal presentation and marketing materials for the key areas, and the representation of ELSA towards externals. One of the main responsibilities that the Vice President for Marketing has is to define marketing strategies for all matters related to ELSA and its activities.

Vice President in charge of Professional Development

The main responsibility of the Vice President in charge of Professional Development is related to the flagship project ELSA Traineeships. This includes coordination and supervision of all the related information received from the Network and making the information and statistics available to all the Officers, the implementation of the international partnerships for the project, and actively seeking additional opportunities for the traineeship programme and the International Focus Programme and Human Rights within the scope of ELSA Traineeships. The Vice President in charge of Professional Development is also responsible for organising the Career Launch, supporting the National Groups in the organisation of their National Traineeships Programme, monitoring that they do not overlap with the timeline of ELSA Traineeships and training the Network about Professional Development events, providing the Officers with all the necessary guidelines and support.

Electoral Procedure for the International Board

A person running for a position in the International Board must be nominated by a Member National Group and seconded by another Member National Group. National Groups with Observer status cannot nominate or second nominations. It is possible for a candidate to be nominated by his or her own National Group.

The nominations must be sent to the Nominations Committee by the deadline set for nominations in order for the candidates to be able to run for the International Board. This **deadline is set at 23:59 CET on the second day of the International Council Meeting, 16th of November 2023,**

REMINDERS

unless the International Council decides to prolong the deadline. The necessary documents, Nomination, Seconding and Confirmation sheets can be found in [Annex 10](#) of these Working Materials.

The nominee shall prepare a personal presentation in writing and distribute it to the National Groups before 23:59 CET on the day before the Final Plenary session. The presentation shall include a personal CV, an ELSA CV and an Action Plan for the term in office as a member of the International Board. It is also recommended that the presentation includes a Letter of Motivation.

During the Candidacy Workshop, all the candidates will first present themselves and their candidacy, and after that, they will be granted some time to answer questions from the Workshop participants. If there are several people running for the same board position, the nominees have to leave the Workshop during the presentation of the other nominees.

During the Final Plenary session, the nominees are all given five minutes to present themselves and their candidacy and ten minutes to answer questions from the International Council. If there are several people running for the same board position, the nominees have to leave the room during the presentation of the other nominees.

Call for Internal Vice Auditor of ELSA 2023/2024



The European Law Students' Association

Are you an accurate person?

Do you have a special interest in financial matters
as well as a basic knowledge of accounting and auditing?

If you answered “yes” to both questions,
do not hesitate to run for:

**INTERNAL VICE AUDITOR OF
ELSA INTERNATIONAL 2023/2024!**

What is the role of the Internal Auditors of ELSA?

The Internal Auditors and the Internal Vice Auditor are three neutral and independent people who are auditing the accounts of ELSA and the ELSA Development Foundation.

The Internal Auditors are elected by the International Council during the second International Council Meeting of the year. The Internal Auditors' team consists of two Auditors and one Vice Auditor. The two Auditors are mainly responsible for controlling the interim and final accounts of the respective year they have been elected for; the Vice Auditor is only active if one of the Auditors is not able to fulfil his or her tasks.

The Internal Auditors are responsible for checking the documents and accounts in the headquarters of ELSA in Brussels.

What are the general responsibilities of the internal auditors?

- Travelling to Brussels in order to control the accounts of ELSA and the ELSA Development Foundation;
- Writing the Internal Auditors' report about the auditing of ELSA and the ELSA Development Foundation;
- Presenting the Internal Auditors' report at the International Council Meeting.

What are the references/qualifications to become an Internal Auditor?

- Basic knowledge of accounting;
- Basic knowledge of auditing;
- A certain interest in financial matters;
- No active involvement in ELSA International or any National Groups of ELSA for the term 2023/2024. Elected or appointed positions at the Local level or as an Auditor at any level are acceptable.

Electoral Procedure for the Internal Auditors of ELSA International

A person running for a position in the Internal Auditors' team must be nominated by a Member National Group and seconded by another Member National Group. National Groups with Observer status cannot nominate or second nominations. It is possible for a candidate to be nominated by his or her own National Group.

The nominations must be handed in to the Nominations Committee by the deadline set for nominations in order for the candidates to be able to run for the Internal Auditors' team. **This deadline is set at 23:59 CET on the second day of the International Council Meeting, 16th of November 2023**, unless the Council decides to prolong the deadline. The necessary documents, Nomination, Seconding and Confirmation sheets can be found in [Annex 10](#) of these Working Materials.

The nominee shall prepare a personal presentation in writing and distribute it to the National Groups before 23:59 CET on the day before the Final Plenary session. The presentation shall include a personal CV and an ELSA CV. It is also recommended that the presentation includes a Letter of Motivation.

REMINDERS

During the Final Plenary session, the nominees are all given five minutes to present themselves and their candidacy and 10 minutes to answer questions from the Council. If there are more people running for the same position than there are positions, the nominees have to leave the room during the presentation of the other nominees.

REMINDERS

Memento

Voting Rights in the Plenary

Each Member National Group has three votes and may split them during any voting procedure according to the will of its voting delegates. Your National Group is **NOT** eligible to vote in the Plenary unless:

1. the National Board has filled in and submitted the **State of the Network Inquiry** to the International Board at least 14 days before the opening of the International Council Meeting;

Please make sure that the Secretary General of the International Board has received the responses of your National Group to the State of the Network Inquiry.

2. the National Board has **fulfilled all financial obligations** towards ELSA;

Please confirm the debt situation of your National Group with the Treasurer of the International Board prior to the International Council Meeting.

3. the National Board has submitted the National Group Report to the International Board in due time

Please make sure that the Secretary General of the International Board has received the National Group Report of your National Group.

4. its delegates in the ICM have sent the **Letter of Authorisation** to the Secretary General of the International Board.

You may find the template for the Letter of Authorisation in [Annex 8](#).

Letter of Authorisation

The Letter of Authorisation must include:

- the contact details of your National Group;
- the names of the delegates of your National Group who are allowed to vote during the voting process;
- the names of all other delegates representing your National Group;
- the **signatures of two elected National Board members** authenticating the letter.

The Letter of Authorisation should be filled in and sent **before the Opening Plenary on the 15th of November 2023** if you wish to receive your voting rights. Please make sure that the Letter of Authorisation is submitted to the Secretary General of the International Board in due time.

REMINDERS

Proxy

If your National Group is a Member of ELSA and will not be represented by its own delegates at the International Council Meeting, the National Board can give a proxy to another Member which will speak and vote on behalf of the proxy-giver.

The Proxy must include:

- the names of the National Group which gives a proxy and of the National Group that receives the proxy;
- the dates during which the proxy will be valid;
- the **signatures of two elected National Board members of the proxy-giver** authenticating the letter; and
- the contact details of a person responsible from the proxy-giver National Group.

The Proxy should be filled in and sent to the Secretary General of the International Board **before the Opening Plenary on the 15th of November 2023**, at secgen@elsa.org so that your voting rights be given to the National Group acting as a proxy. You can find a draft Proxy in [Annex 9](#).

Reporting Time

This is the moment when the delegation meets and discusses important matters brought up in the workshops and in the plenary sessions.

Voting Rights in the Workshops

In the Workshops, each Member National Group has only one vote, no matter how many people from the same National Group are present. Make sure you prepare and coordinate your delegation and appoint one person to be your voting delegate in the Workshops.

Plenary Presentations

During the plenary sessions, the National Groups may present their events and activities if they wish to inform the ELSA Network about them and attract participants. In order to ensure the best possible efficiency to the International Council proceedings, we hereby set some rules for the National Groups interested in making a presentation during the plenary sessions:

- The demonstration of any presentations during the plenary sessions will be up to the discretion of the Chair and/or Vice Chair.
- No presentations will be allowed if they do not match the following criteria:
 1. have an appropriate length (between three and five minutes);
 2. be in accordance with the principles of ELSA;
 3. be sent to the Vice President in charge of Marketing of the International Board until the **14th of November 2023, 23:59 CET**.
- The priority of acceptance will be as follows:
 1. International Internal Meetings;
 3. Training Events;
 4. ELSA Core Activities events;
 5. Social Events;
 6. Other events or activities.

REMINDERS

E-VOTING

Please indicate which Delegate from your National Group shall receive the Nemovote credentials until the 1st of November 2023, 23:59 CET through this [form](#).

ICM TIMETABLE

DRAFT TIMETABLES AND AGENDAS

ICM TIMETABLE

General Timetable

	15th November	16th November	17th November	18th November	19th November
	Wednesday	Thursday	Friday	Saturday	Sunday
8:00	Arrival	Breakfast			
8:30					
9:00					
9:30		Workshops	Sponsors Fair	Sightseeing	Final Plenary
10:00			Break		
10:30					
11:00			Lunch		
11:30		Lunch			
12:00			Lunch		
12:30		Lunch			
13:00	Lunch				
13:30		Lunch			
14:00	Workshops		Mid Plenary	Workshops	
14:30					
15:00	Letter of Authorisation	Workshops	Mid Plenary	Workshops	
15:30	Opening Plenary				
16:00		Workshops	Mid Plenary	Preparation Time	
16:30					Preparation Time
17:00		Preparation Time			
17:30			Preparation Time		
18:00		Preparation Time			
18:30	Preparation Time				
19:00		Opening Workshop	Reporting Time	Reporting Time	Gala dinner
19:30	Freshers' Workshops	Dinner	Dinner		
20:00	HoD			Dinner	Gala dinner
20:30	Dinner	Socials	ELSA Vision		
21:00	Socials			Socials	ELSA Vision
21:30		Socials	Socials		

DRAFT PLENARY AGENDA

DRAFT PLENARY AGENDA**Opening Plenary: Wednesday, 15th November 2023**

- 16:00 **Opening of the LXXXIV International Council Meeting**
Yordan Kyurkchiyski, Secretary General of the International Board of ELSA
- 16:10 **Presentation of the Chair and the Vice Chair of the Plenary**
Yordan Kyurkchiyski, Secretary General of the International Board of ELSA
- 16:20 **Announcement of the list of votes**
Yordan Kyurkchiyski, Secretary General of the International Board of ELSA
- 16:30 **Election of the International Council Meeting Officers**
Chair and Vice Chair
- 17:00 **Partner Presentation**
Council of Europe
- 17:20 **Partner Presentation**
Católica Global School of Law
- 17:40 **Approval of the International Council Meeting Agenda and presentation of
the International Council Meeting structure**
Chair and Vice Chair
- 18:00 **Approval of the Minutes of the LXXXIII International Council Meeting
Malta, Spring 2023**
Chair and Vice Chair
- 18:10 **Presentation of the ELSA International Team 2023/2024**
The International Board of ELSA
- 18:30 **Questions and Answers with the International Board of ELSA**
The International Board of ELSA
- 18:55 **Information regarding Officers' Workshop**
Yordan Kyurkchiyski, Secretary General of the International Board of ELSA
- 19:00 **End of the Opening Plenary**
Chair and Vice Chair

DRAFT PLENARY AGENDA

Mid Plenary: Friday, 17th November 2023

- 12:00 **Opening of the Mid Plenary**
Chair | Vice Chair
- 12:05 **Revision of the list of votes**
Yordan Kyurkchiyski, Secretary General of the International Board of ELSA
- 12.10 **Announcement of the Nominations**
Nominations Committee
- 12.20 **Presentation and approval of the Statutory Proposals**
Chair | Vice Chair and Workshop Chair
- 13:00 **Lunch Break**
- 14:00 **Reconvening of the Mid Plenary**
Chair | Vice Chair
- 14:10 **Partner Presentation**
Council of Europe
- 14:30 **Revision of the list of votes**
Yordan Kyurkchiyski, Secretary General of the International Board of ELSA
- 14:35 **Presentation and approval of the Non-Political Status related Proposals**
Chair | Vice Chair and Workshop Chair
- 14:50 **Presentation and approval of the BEE workshop related Proposals**
Chair | Vice Chair and Workshop Chair
- 15:10 **Presentation and approval of the IM workshop related Proposals**
Chair | Vice Chair and Workshop Chair
- 15:30 **Presentation and approval of the AA & C workshop related Proposals**
Chair | Vice Chair and Workshop Chair
- 15:40 **Presentation and approval of the S&C workshop related Proposals**
Chair | Vice Chair and Workshop Chair
- 16:00 **Presentation and approval of the EDF Standing Orders related Proposals**
Chair | Vice Chair and Workshop Chair
- 16:30 **Presentation of the Candidate for LXXXVII ICM Host Candidate, Spring 2025 – ELSA Azerbaijan**
Chair | Vice Chair and ELSA Azerbaijan

DRAFT PLENARY AGENDA

- 16:40 **Q&A with the Candidate for LXXXVII ICM Host Candidate, Spring 2025 – ELSA Azerbaijan**
Chair | Vice Chair and ELSA Azerbaijan
- 16:50 **Vote on the Candidate for LXXXVII ICM Host Candidate, Spring 2025 – ELSA Azerbaijan**
Chair | Vice Chair and ELSA Azerbaijan
- 17:00 **Presentation and approval of the proposed revision of the Budget of ELSA International 2023/2024**
Chair | Vice Chair and Workshop Chair
- 17:30 **Partner Presentations**
IE University and Deutsche Juristen Akademie (DJA)
- 18:10 **Presentations of the Network**
Chair | Vice Chair and Network
- 19:00 **End of the Mid Plenary**
Chair

DRAFT PLENARY AGENDA

Final Plenary: Sunday, 19th November 2023

- 10:00 **Opening of the Final Plenary**
Chair
- 10:05 **Revision of the list of votes**
Yordan Kyurkchiyski, Secretary General of the International Board of ELSA
- 10:20 **Presentation of the Host of the IV International Strategy Meeting - ELSA Brno**
Chair | Vice Chair and ELSA Brno
- 10:50 **Presentation of the Annual Report of the International Board of ELSA 2022/2023**
Yuri van Steenwijk, President of the International Board of ELSA 2022/2023
- 11:20 **Presentation of the Final Accounts of ELSA International 2022/2023**
Mikko Laitinen, Treasurer of the International Board of ELSA 2022/2023
- 11:40 **Internal Auditors' Report of ELSA International 2022/2023**
Fabian Eigner and Matteo Alessandro, Internal Auditors of ELSA International 2023/2024
- 12:00 **Presentation of the Final Accounts of the ELSA Development Foundation 2022/2023**
Mikko Laitinen, Treasurer of the International Board of ELSA 2022/2023
- 12:20 **Internal Auditors' Report of the ELSA Development Foundation 2022/2023**
Fabian Eigner and Matteo Alessandro, Internal Auditors of ELSA International 2023/2024
- 12:40 **Relief of Responsibility for the International Board 2022/2023**
Chair | Vice Chair
- 13:00 **Presentation and Q&A for the Candidate(s) for Internal Vice Auditor of ELSA International 2022/2023**
Chair | Vice Chair and Candidate(s)
- 13:20 **Presentation and Q&A for the Candidate(s) for the position of Vice President in charge of Professional Development of the International Board of ELSA 2023/2024**
Chair | Vice Chair and Candidate(s)
- 13:40 **Presentation and Q&A for the Candidate(s) for the position of Vice President in charge of Marketing of the International Board of ELSA 2023/2024**
Chair | Vice Chair and Candidate(s)

DRAFT PLENARY AGENDA

- 14:00 **Presentation and Q&A for the Candidate(s) for the position of President of the International Board of ELSA 2023/2024**
Chair | Vice Chair and Candidate(s)
- 14:20 **Presentation of the voting procedure**
Chair and Vice Chair
- 14:50 **Announcement of the results**
Chair and Vice Chair
- 14:55 **Closing of the LXXXIV International Council Meeting**
Yordan Kyurkchiyski, Secretary General of the International Board of ELSA
- 15:00 **End of the Final Plenary**
Chair

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP**Timetable**

	15th November	16th November	17th November	18th November	19th November
	Wednesday	Thursday	Friday	Saturday	Sunday
8:00	Arrival	Breakfast			
8:30					
9:00					
9:30		Let's get it started	Sponsors Fair	Sightseeing	Final Plenary
10:00					
10:30		Statutory Proposals (Joint with IM)	Break	Annual Report, Final Accounts and Relief of Responsibility (Joint with FM)	
11:00			Mid Plenary		
11:30					
12:00		Lunch			
12:30					
13:00		The king is dead, long live the king!	Mid Plenary	Candidacy Workshop	
13:30					
14:00		Another day, another proposal		Miscellaneous and Closing	
14:30					
15:00	Letter of Authorisation	Preparation Time			
15:30	Break				
16:00	Opening Plenary	From Stress to Success: The Presidential Playbook for Image and Emotions	Gala dinner		
16:30					
17:00					
17:30					
18:00	ELSA Austria Proposals (Joint with IM)	Reporting Time	Gala dinner		
18:30					
19:00	Opening Workshop	Reporting Time	Gala dinner		
19:30	Freshers' Workshops				
20:00	HoD	Dinner	Gala dinner		
20:30	Dinner				
21:00	Dinner	Socials	Gala dinner		
21:30				Socials	
			ELSA Vision		

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA.
- Read relevant parts of the [International Council Meeting Decision Book, 61st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board of ELSA 2023/2024;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXIV International Council Meeting Tbilisi.

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact us at president@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the BEE Workshop!

The International Board of ELSA 2023/2024

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

Draft Agenda**Wednesday, 15th November 2023***19:00-19:30***OPENING WORKSHOP****Description**

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

*19:30-20:00***OFFICERS AND FRESHERS WORKSHOPS****Description**

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

*20:00-20:30***HEAD OF DELEGATION'S MEETING****Description**

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

None.

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

Thursday, 16th November 2023*10:00 – 11:00***LET'S GET IT STARTED****Description**

Our International Council Meeting will begin with an exchange of our recent activities, both at the national and international levels. Additionally, we will delve into the State of the Network findings to identify areas requiring enhancement and discuss strategies for improvement.

Outcome

Informing participants about recent developments within the Network and evaluating the State of the Network findings.

Preparation

Prepare a brief presentation summarising your recent activities. Reflect on the primary challenges you have been facing so far.

*11:00 – 13:00***STATUTORY PROPOSALS (JOINT WITH IM)****Description**

During this workshop we will discuss the Statutory Proposals brought forward by the International Board of ELSA.

Outcome

The Workshop provides a recommendation to the International Council regarding the Statutory Proposals brought forward by the International Board of ELSA.

Preparation

Read Proposals No.1-21.

*14:00 – 15:30***THE KING IS DEAD, LONG LIVE THE KING!****Description**

During this workshop, we will discuss the Strategic Plan Final Report 2018 - 2023 and the Strategic Goals 2023 - 2028 Implementation Handbook. We will start by going through the Strategic Plan Final Report 2018 - 2023 to analyse the work with the previous Strategic Plan. Afterwards, we will continue with the Strategic Goals 2023 - 2028 Implementation Handbook and discuss the recommended future actions to achieve the current Goals.

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

Outcome

Discuss the Strategic Plan Final Report 2018 - 2023 and the Strategic Goals 2023 - 2028 Implementation Handbook and amend them if beneficial.

Preparation

Read the [International Council Meeting Decision Book](#), particularly Chapters 1 and 2 of Part 1. Also, read and discuss the Strategic Plan Final Report 2018 - 2023 and the Strategic Goals 2023 - 2028 Implementation Handbook ([Input Papers](#)) with your board. A suggestion is to divide the Goals between you and reliable areas, then go through each of your notes to ensure you understand each Goal for the Workshop.

15:30 – 16:00

ANOTHER DAY, ANOTHER PROPOSAL**Description**

To kick off this workshop, we will engage in a comprehensive discussion of all the proposals related to the External Relations procedure. In the latter part of the workshop, we will review the External Relations process and provide a refresher on essential steps that each of us should follow before approaching a new firm/company/institution.

Outcome

Understanding the External Relations procedures and recommendations to the Council concerning proposals of External Relations procedure.

Preparation

Carefully read Proposals No. 23-26, and if you have specific amendments in mind, please prepare them. If feasible, consider discussing these amendments with the Workshop Chairs or International Board prior to the workshop. This will facilitate a smoother and more expedient progression of the workshop.

16:30 – 18:00

FROM STRESS TO SUCCESS: THE PRESIDENTIAL PLAYBOOK FOR IMAGE AND EMOTIONS**Description**

Leading can be many things, and one of them is certainly maintaining a particular presidential image. At the same time, leading can also be a strenuous endeavour. Among other things, it may cause anger and stress; it is paramount for a good leader to be able to effectively manage these. During this workshop, we will explore the art of mastering a presidential image: tactics to enable you to become a poised and confident leader. Additionally, we will delve into ways to build resilience and let us not be overcome with our stress and emotions.

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

Outcome

Helping participants feel more comfortable in their roles by imparting ways of projecting a presidential image that allows them to lead with confidence. At the same time, the workshop aims to teach techniques to master stressful situations and manage anger better.

Preparation

Think of a leader that has inspired you. Be prepared to share what in your opinion makes them such a great leader.

Think about an instance where a fellow board member did something that made you angry. Be prepared to share your reaction to the situation.

18:00 – 19:00

ELSA AUSTRIA PROPOSAL (JOINT WITH IM)**Description**

During this workshop we will discuss the Proposals brought forward by ELSA Austria.

Outcome

The Workshop provides a recommendation to the International Council regarding the Proposals brought forward by ELSA Austria.

Preparation

Read Proposals No. 39-42.

BOARD MANAGEMENT, EXTERNAL RELATIONS & EXPANSION WORKSHOP

Saturday, 18th November 2023*14:00 – 16:00***ANNUAL REPORT, FINAL ACCOUNTS AND RELIEF OF RESPONSIBILITY (JOINT WITH FM)****Description**

This workshop will be focused on two main aspects: a recap of the accomplishments achieved in the previous term and the preparations for the vote on the relief of responsibility. Former members of the International Board of ELSA will deliver presentations encompassing the contents of the Annual Report of ELSA 2022/2023, the Final Accounts of ELSA and the ELSA Development Foundation. The auditors will provide reports for ELSA and the ELSA Development Foundation of the 2022/2023 term, and this will be followed by a question-and-answer session where participants can seek clarification.

Outcome

The BEE and FM Workshop will conduct a comprehensive analysis of the Final Accounts for the 2022/2023 term and subsequently formulate a recommendation, which will be presented at the plenary of the International Council Meeting.

Preparation

Read the Final Accounts of ELSA International 2022/2023 ([Annex 2](#)), the Final Accounts of ELSA Development Foundation 2022/2023 ([Annex 3](#)) as well as the Internal Auditors Report on the Final Accounts of ELSA International 2022/2023 ([Annex 4](#)) and the Internal Auditors Report on the Final Accounts of ELSA Development Foundation 2022/2023 ([Annex 5](#)).

*16:00 – 17:00***CANDIDACY WORKSHOP****Description**

This workshop aims to give the candidate(s) running for the position of President of the International Board of ELSA 2023/2024 the opportunity to present themselves. You will have the chance to ask questions and/or require some clarifications. This will give you the opportunity to hear the plans of the potential future President.

Outcome

The BEE Officers are familiar with the candidate(s) running for the position of President of the International Board of ELSA 2023/2024, along with their proposed action plans. Therefore, they can provide an informed recommendation to their National Group.

Preparation

Read the candidacy materials of the candidate(s) for the position of President of the International Board of ELSA 2023/2024 and discuss and prepare with your Board any questions you may have.

17:00 – 17:30

MISCELLANEOUS AND CLOSING

Description

Now, you will have an opportunity to address any pertinent matters or subjects that may have been left unexplored and evaluate the 84th International Council Meeting.

Outcome

Evaluation of the 84th International Council Meeting and our cooperation in the first four months of the term and say our goodbyes.

Preparation

None.

INTERNAL MANAGEMENT WORKSHOP

Timetable

	15th November	16th November	17th November	18th November	19th November	
	Wednesday	Thursday	Friday	Saturday	Sunday	
8:00	Arrival	Breakfast				Final Plenary
8:30		Breakfast				
9:00		Breakfast				
9:30		Breakfast				
10:00		We Meet Again! (International Update)	Sponsors Fair	Sightseeing	Final Plenary	
10:30		State of the Network				
11:00		Statutory Proposals (Joint with BEE)	Break	Sightseeing		
11:30			Mid Plenary			
12:00			Mid Plenary			
12:30		Lunch				
13:00	Lunch					
13:30	Lunch					
14:00	Same Old, Same Old! (ITM Reform)	Mid Plenary	Moral Mingle	Departure		
14:30	IM Proposals					
15:00	Letter of Authorisation				Break	ELSA Training
15:30					Break	
16:00	Opening Plenary				We the People	Miscellaneous and Closing
16:30		ELSA Austria Proposals (Joint with BEE)	Preparation Time			
17:00					Opening Workshop	Reporting Time
17:30		Freshers' Workshops	Reporting Time			
18:00	HoD				Dinner	Gala dinner
18:30		Dinner	Gala dinner			
19:00	Opening Workshop			Reporting Time	Gala dinner	
19:30	Freshers' Workshops	Reporting Time				
20:00	HoD	Dinner	Gala dinner			
20:30	Dinner	Dinner				
21:00	Socials	Socials	Gala dinner			
21:30	Socials	ELSA Vision				

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA.
- Read relevant parts of the [International Council Meeting Decision Book, 61st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board of ELSA 2023/2024;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXIV International Council Meeting Tbilisi.

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Secretary General of the International Board at secgen@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the IM Workshop!



Yordan Kyurkchiyski

Secretary General

International Board of ELSA 2023/2024

Draft Agenda

Wednesday, 15th November 2023

19:00-19:30

OPENING WORKSHOP

Description

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

19:30-20:00

OFFICERS AND FRESHERS WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

20:00-20:30

HEAD OF DELEGATION'S MEETING

Description

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

None.

Thursday, 16th November 2023

10:00-10:30

WE MEET AGAIN! (INTERNATIONAL UPDATE)

Description

Participants will start the LXXXIV Council Meeting by receiving an update on what has been going on at the international level. Following this, they will have a chance to ask questions regarding the update and present their own National Group's perspective on specific issues.

Outcome

Participants are familiar with the developments at the international level since the beginning of the 2023/2024 term.

Preparation

Read through the Internal Management Parts of the Monthly Reports for [August](#), [September](#) and [October](#) (latter to be released on the 31st October 2023), as well as the [Autumn Activity Report](#) of ELSA International 2023/2024. Prepare any questions you may have with regards to the developments at the international level.

10:30-11:00

STATE OF THE NETWORK

Description

During this workshop, the 35th State of the Network Report will be presented to participants.

Outcome

To update participants on the 35th State of the Network results.

Preparation

None.

11:00-13:00

STATUTORY PROPOSALS (JOINT WITH BEE)

Description

During this workshop we will discuss the Statutory Proposals brought forward by the International Board of ELSA.

Outcome

The Workshop provides a recommendation to the International Council regarding the Statutory Proposals brought forward by the International Board of ELSA.

Preparation

Read Proposals No.1-21.

14:00-15:00

SAME OLD, SAME OLD! (ITM REFORM)

Description

The concept of the International Training Meeting (ITM) was formally voted upon as an element of the new Cycle of Internal Meetings during the 77th International Council Meeting. However, due to concerns over the quality of knowledge management in the Network, as well as the difficulties of having a physical meeting due to the Covid-19 pandemic at the time, its format was once again revised during the 79th International Council Meeting to include also Workshops besides Training Sessions, and to also take place online. This has led to an unclear structure and purpose of the meeting, often leading to it being criticised and labelled as ineffective and unengaging. This Workshop will seek to explore alternative solutions as to the balance of Training Sessions versus Workshops, as well as the target audience of the Meeting, while keeping in mind the experiences of the past and the original concept of the ITM.

Outcome

Participants engage in a focused discussion on the structure of the International Training Meeting and come up with a new proposed solution to increase engagement.

Preparation

In order to get informed and up to speed on previous discussions read the [Minutes of the 61st International Presidents Meeting](#) (pp. 36-51), [Minutes of the 77th International Council Meeting](#) (pp.133-143), and [Minutes of the 79th International Council Meeting](#) (pp.157-160).

Read the [Input Paper with Draft Reform Proposals for the International Training Meeting Structure](#) and think about your preferred format for the Meeting.

15:00-16:00

IM PROPOSALS

Description

During this Workshop, we will discuss the IM-related Proposals brought forward by the International Board of ELSA.

Outcome

The Workshop provides a recommendation to the International Council regarding the IM-related Standing Orders and International Council Meeting Decision Book Proposals brought forward by the International Board of ELSA.

Preparation

Read Proposals No.22, 27-31.

16:30-18:00

WE THE PEOPLE

Description

In this workshop, we will discuss the new Human Resources Handbook, provide an opportunity for discussions surrounding strategic priorities, and learn from each other's experiences. Participants are encouraged to actively share insights drawn from their experiences within National and Local Groups. This workshop offers a platform for a comprehensive understanding of ELSA International's HR projects, where theoretical knowledge is integrated into practical application. It's an opportunity for attendees to enhance their knowledge and skills, enabling them to contribute effectively to their HR roles.

Outcome

Participants shall leave the workshop with an understanding of ELSA International's HR projects and a practical skill set to excel in their HR roles. They shall be well-versed in the new HR Handbook, discussed strategic priorities, and shared experiences from their National and Local Groups. This workshop equips attendees with both theory and hands-on skills for effective HR management in ELSA.

Preparation

Please take a look at the new [Human Resources Handbook](#).

18:00-19:00

ELSA AUSTRIA PROPOSALS (JOINT WITH BEE)

Description

During this workshop we will discuss the Proposals brought forward by ELSA Austria.

Outcome

The Workshop provides a recommendation to the International Council regarding the Proposals brought forward by ELSA Austria.

Preparation

Read Proposals No. 39-42.

Saturday, 18th November 2023

14:00-16:00

MORAL MINGLE

Description

During this Workshop, we will have a possibility to take a detailed look into the question of our Code of Conduct - examining our existing version, as well as the new draft, which the Welfare Team of ELSA International has carefully prepared. Without having the restrictions of formal Proposals Workshops, participants will be able to provide input for changes in the draft, as well as to give their opinion on key issues that remain unresolved within it.

Outcome

Participants provide constructive criticism and their input with regards to the new Draft Code of Conduct of ELSA, so that it can be amended and prepared for final approval during the 85th International Council Meeting in Spring 2024.

Preparation

Read the current existing [Code of Conduct of ELSA](#), as well as the [Input Paper with the Draft Code of Conduct of ELSA](#) and be prepared to provide your input on possible changes to the Draft. Specifically prepare your input on Articles 7.2. Sanction Thresholds and 9. Data Protection and Privacy.

16:00-17:00

ELSA TRAINING

Description

During this Workshop we will discuss the benefits of ELSA Training and how these can be best promoted within our Network to ensure that a stable level of knowledge management and skills development is maintained throughout it.

Outcome

Participants share their experiences with ELSA Training, outline the perceived benefits of the programme and collectively brainstorm how to best promote these.

Preparation

Look through the [ELSA Training Website](#), as well as previous posts on social media, promoting the programme. Think about how it can be better promoted through internal and external communication channels and what the essential benefits/selling points are. If your National Group has a National Trainers' Pool, think about and be ready to share your output on how you promote it.

17:00-17:30

MISCELLANEOUS AND CLOSING

Description

This workshop will officially close the 84th International Council Meeting. We will share feedback and say our goodbyes. There is also an additional opportunity to raise any matters which have previously not been addressed or which have introduced additional questions over the week.

Outcome

Participants share constructive feedback regarding the International Council Meeting and say their goodbyes.

Preparation

None.

FINANCIAL MANAGEMENT WORKSHOP

Timetable

	15th November	16th November	17th November	18th November	19th November		
	Wednesday	Thursday	Friday	Saturday	Sunday		
8:00	Arrival	Breakfast				Final Plenary	
8:30		Breakfast					
9:00		Breakfast					
9:30		Breakfast					
10:00		What is new in the ELSA world	Sponsors Fair	Mid Plenary	Sightseeing		
10:30		The Beauty of the Budgeting					
11:00		Let's solve the issue	Break				
11:30			Mid Plenary				
12:00		Lunch	Annual Report, Final Accounts and Relief of Responsibility (Joint with BEE)	Mid Plenary	Preparation Time		
12:30							Departure
13:00							
13:30							
14:00		Grant Voyage (Joint with AA)	Mid Plenary	Annual Report, Final Accounts and Relief of Responsibility (Joint with BEE)			
14:30							
15:00	Letter of Authorisation	Break	Mid Plenary	Miscellaneous and Closing			
15:30							
16:00	Opening Plenary	The Development of the ELSA Development Foundation	Mid Plenary	Break			
16:30							
17:00		The Sustainability of ELSA Traineeships (Joint with PD)		Preparation Time			
17:30							
18:00	Reporting Time	Reporting Time	Gala dinner				
18:30							
19:00	Opening Workshop	Reporting Time	Reporting Time	Gala dinner			
19:30	Freshers' Workshops						
20:00	HoD	Dinner	Dinner	Gala dinner			
20:30	Dinner						
21:00	Dinner	Socials	ELSA Vision	Gala dinner			
21:30					Socials		

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA.
- Read relevant parts of the [International Council Meeting Decision Book, 61st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board of ELSA 2023/2024;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXIV International Council Meeting Tbilisi.

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Treasurer of the International Board of ELSA at treasurer@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the FM Workshop!



Adéla Chloupková

Treasurer

International Board of ELSA 2023/2024

Draft Agenda

Wednesday, 15th November 2023

19:00-19:30

OPENING WORKSHOP

Description

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

19:30-20:00

OFFICERS AND FRESHERS WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

20:00-20:30

HEAD OF DELEGATION'S MEETING

Description

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

None.

Thursday, 16th November 2023

10:00 – 11:00

WHAT IS NEW IN THE ELSA WORLD

Description

During this workshop, participants will receive an international-level update. Subsequently, they will have the opportunity to discuss developments within their ELSA group and share their activities. Moreover, they will be provided with a summary of the State of the Network (SoN) results.

Outcome

Receiving the latest Network updates and fostering stronger connections among participants.

Preparation

Get ready to provide a concise overview of your recent activities over the past few months.

11:00 – 12:00

THE BEAUTY OF THE BUDGETING

Description

Ensuring an accurate budget is a top priority for both the Treasurers and the Association. The initial segment of the workshop will focus on the execution of the ELSA International Budget 2023/2024, which was approved during the 83rd International Council Meeting Malta. During the second half of the workshop, participants will be presented with budget amendment proposals and have the opportunity to discuss them.

Outcome

Recommendation to the Council concerning the revised budget proposal.

Preparation

Read the proposed budget of ELSA International 2023/2024 in the [Working Materials of the 83rd International Council Meeting Malta](#) and the [Minutes from the 83rd International Council Meeting Malta](#) concerning the provisional budget of ELSA International 2023/2024. Additionally, go through the proposals for the budget amendments in [Annex 6](#).

12:00 – 13:00

LET'S SOLVE THE ISSUE

Description

Facing a financial crisis can be a challenge that even the most skilled Treasurer may encounter. In this workshop, participants will have the opportunity to tackle diverse financial problems through a simulated financial planning case, work together to anticipate potential financial planning

FINANCIAL MANAGEMENT WORKSHOP

scenarios and develop the ability to effectively address any challenges that may arise during the term.

Outcome

Being able to calmly solve any financial issue.

Preparation

None

14:00 – 15:30

GRANT VOYAGE (JOINT WITH AA/C)

Description

Very often grants serve as our primary means to facilitate large-scale events. Ever wondered about the secrets behind successful grant applications? Curious about where to find the perfect grants for your project? During this workshop we will talk about the process of a grant application, the division of responsibilities between the Treasurers and the AA/Cers, and of course outline the essential steps towards a successful outcome!

Outcome

After this workshop, participants will leave informed about practical strategies for successful grant applications, a clear understanding of where to find relevant grants, and a strengthened grasp of the division of responsibilities between the treasurer and AA/Cer.

Preparation

Think about possible grants that you would like to apply for, any difficulties that you faced, or any questions that you would like to share regarding the grant application process!

16:00 – 17:30

THE DEVELOPMENT OF THE ELSA DEVELOPMENT FOUNDATION

Description

ELSA Development Foundation is moving forward, bringing some changes along the way. This workshop will start with the presentation of the ELSA Development Foundation budget amendment proposals and have the opportunity to discuss them. This will apply also to the proposal concerning ELSA Development Foundation Standing orders. During the second half of this workshop, participants will have a chance to apply for the ELSA Development Foundation through the practical case.

Outcome

Understanding the ELSA Development Foundation procedures and recommendations to the Council concerning the revised ELSA Development Foundation budget proposal and ELSA Development Foundation Standing orders proposals.

Preparation

Read the proposed ELSA Development Foundation budget 2023/2024 in the [Working Materials of the 83rd International Council Meeting Malta](#) and the [Minutes from the 83rd International Council Meeting Malta](#) concerning the provisional ELSA Development Foundation budget 2023/2024 in [Annex 6](#). Additionally, go through the proposals for the ELSA Development Foundation budget amendments and carefully read Proposals No. 44-45, and if you have specific amendments in mind, please prepare them. If feasible, consider discussing these amendments with the Workshop Chairs or International Board prior to the workshop. This will facilitate a smoother and more expedient progression of the workshop.

17:30 – 19:00

THE SUSTAINABILITY OF ELSA TRAINEESHIPS (JOINT WITH PD)

Description

The discussion about making the Professional Development area sustainable is still ongoing, but a solution has not yet been found. There were many talks and workshops, but never any conclusions. This is the moment to finalise these discussions and understand if a solution is possible. Together, we will go through the options which the Board of the ELSA International prepared and brainstorm the final solution.

Outcome

Finding a solution for the sustainability of the Professional Development area or closing this topic for a while.

Preparation

Carefully read the following [Input Paper on ELSA Traineeships Fees](#) to understand the proposed solutions better.

Saturday, 18th November 2023

14:00 – 16:00

ANNUAL REPORT, FINAL ACCOUNTS AND RELIEF OF RESPONSIBILITY (JOINT WITH BEE)

Description

This workshop will be focused on two main aspects: a recap of the accomplishments achieved in the previous term and the preparations for the vote on the relief of responsibility. Former members of the International Board of ELSA will deliver presentations encompassing the contents of the Annual Report of ELSA 2022/2023, the Final Accounts of ELSA and the ELSA Development Foundation. The auditors will provide reports for ELSA and the ELSA Development Foundation of the 2022/2023 term, and this will be followed by a question-and-answer session where participants can seek clarification.

Outcome

The BEE and FM Workshop will conduct a comprehensive analysis of the Final Accounts for the 2022/2023 term and subsequently formulate a recommendation, which will be presented at the plenary of the International Council Meeting.

Preparation

Read the Final Accounts of ELSA International 2022/2023 ([Annex 2](#)), the Final Accounts of ELSA Development Foundation 2022/2023 ([Annex 3](#)) as well as the Internal Auditors Report on the Final Accounts of ELSA International 2022/2023 ([Annex 4](#)) and the Internal Auditors Report on the Final Accounts of ELSA Development Foundation 2022/2023 ([Annex 5](#)).

16:00 – 17:00

MISCELLANEOUS AND CLOSING

Description

During the last workshop, participants will have a chance to discuss any relevant issues or topics and the opportunity to evaluate the 84th International Council Meeting.

Outcome

Reflect on the 84th International Council Meeting and our cooperation in the first four months of the term and say our goodbyes.

Preparation

None.

MARKETING WORKSHOP

Timetable

	15th November	16th November	17th November	18th November	19th November
	Wednesday	Thursday	Friday	Saturday	Sunday
8:00	Arrival	Breakfast			
8:30		Breakfast			
9:00		Breakfast			
9:30		Breakfast			
10:00		International Updates	Sponsors Fair	Sightseeing	Final Plenary
10:30		Marketing Strategies	Break		
11:00			Mid Plenary		
11:30		Public Relations			
12:00		Lunch			
12:30		Lunch			
13:00	Lunch				
13:30	Lunch				
14:00	Social Media	Mid Plenary	It's the remix- (Joint with AA)		
14:30	Audiovisual I				
15:00	Letter of Authorisation			Candidacy Workshop	
15:30	Opening Plenary		Break	Miscellaneous	
16:00			Audiovisual (creative time)	Preparation Time	
16:30			Promotional Plans		
17:00	Opening Workshop	Reporting Time	Reporting Time	Departure	
17:30		Reporting Time	Reporting Time		
18:00					Dinner
18:30		Gala dinner			
19:00	Freshers' Workshops		Dinner	Gala dinner	
19:30		Dinner			
20:00	Socials		ELSA Vision		
20:30		Socials			
21:00	Socials		ELSA Vision		
21:30		Socials			

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA.
- Read relevant parts of the [International Council Meeting Decision Book, 61st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board of ELSA 2023/2024;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXIV International Council Meeting Tbilisi.

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Deputy Vice President in charge of Marketing at marketing@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the MKT Workshop!



Fidan Namazova

Deputy Vice President in charge of Marketing
International Board of ELSA 2023/2024

Draft Agenda

Wednesday, 15th November 2023

19:00-19:30

OPENING WORKSHOP

Description

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

19:30-20:00

OFFICERS AND FRESHERS WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

20:00-20:30

HEAD OF DELEGATION'S MEETING

Description

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

MARKETING WORKSHOP

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

None.

Thursday, 16th November 2023

10:00 – 11:30

INTERNATIONAL UPDATES - THE WAY OF MARKETER

Description

Being a marketing officer can be fun, tough, interesting and sometimes a little overwhelming. This workshop will give the participants the opportunity to share their experiences through the term as creative souls while listening to others. We will be discussing the similar and different problems of Marketers in group works and trying to find out possible solutions for them.

Outcome

An understanding of what kind of challenges may arise in the next term and learning their possible solutions with teamwork.

Preparation

Skim through the MKT Handbook available on the [Officers' Portal](#). Prepare a short presentation on the current status of the Marketing area in your National Group and be ready to share any problems you might be facing.

11:30 – 12:30

MARKETING STRATEGIES

Description

Marketing is a science of art. We use marketing strategies to successfully “sell” our “products” - projects/events. During this workshop, you will learn about different marketing strategies, how to use and implement them in ELSA’s way, and their connection with human psychology.

Outcome

Having the base knowledge of main marketing strategies and their usage.

Preparation

None.

12:30 – 13:00

PUBLIC RELATIONS - A MARKETER’S PERSPECTIVE

Description

Public Relations is a crucial part of a Marketer’s responsibilities. During this workshop, you will get information about Public Relations, PR Strategy and how to create it. You will also have the opportunity to know about ELSA International’s PR Department, its working strategy and the general experience/state of ELSA in that regard. Finally, the marketers who want to establish a PR Department / create PR Strategies will be able to ask their questions.

Outcome

Understanding of Public Relations and learning how to create a Public Relations Strategy.

Preparation

Take a look at the current PR Strategies of ELSA International at [Officers Portal](#).

14:00 – 15:00

SOCIAL MEDIA

Description

When it comes to promotion, social media is the perfect place to market our Amazing, spectacular, Successful and Profound events. Knowing about the main social media tools, recent trends and how to utilise them will help you boost your engagement there! In order to work with real statistics participants will fill out a survey and share their own experiences about different social media platforms.

Outcome

Having the knowledge of recent social media trends and main engagement tools.

Preparation

Fill out the [Survey](#) before the workshop.

15:00 – 16:00

AUDIOVISUAL I

Description

Recent trends on different platforms showed us that the audiovisual holds the main role of the social media content. Everybody nowadays, especially the young people, love to watch quick, engaging videos that contain a lot of information in a short time period. This workshop will provide you with the necessary theoretical knowledge about audiovisual content creating and video editing.

Outcome

Learning about the basics of video content production.

Preparation

None.

16:30 – 18:00

AUDIOVISUAL II

Description

We continue to work on video content!

Are you ready for a competition? In this next part of the workshop participants will have creative time, produce their own “teaser” for ELSA and compete with it. After presenting their final product everybody will use their votes to choose a winner. May the worthy marketer win!

Outcome

Having necessary practical skills for creating video content.

Preparation

Download “Canva” or other video editing software to your computer/telephone.

18:00 – 19:00

PROMOTIONAL PLANS

Description

One of the main responsibilities of a Marketer is to create promotional plans for partners of the Association. This can look like a relatively easy task to do, however there are a lot of small details to consider. At the end of the day: good promotional plans - good partner benefits!

Outcome

Having the basic knowledge of promotional plans, their objective and ELSA International’s experience in that regard.

Preparation

None.

Saturday, 18th November 2023

14:00 – 15:30

“IT'S THE REMIX”- SYNERGY AND ELR BLOG

Description

In this workshop you will have the opportunity to get the basic information about the current status of two blogs of ELSA International: the Synergy Blog and the ELR Blog. As Marketers and AA Officers we will have practical tasks to investigate the possibility of merging these two blogs into one while solving the technical issues that may arise later.

Outcome

During this workshop, participants will gain a deeper understanding on Synergy and ELR Blog, as well as set the groundwork for their future.

Preparation

Please go through the [ELR blog](#) as well as the [Synergy](#) blog in order to understand their differences and similarities.

15:30 – 17:00

CANDIDACY WORKSHOP

Description

This is the moment to discover the candidate(s) for the position of Vice President in charge of Marketing of the International Board of ELSA for the term 2023/2024. Knowing about their plans, ideas, and vision for the area will be exciting and fruitful!

Outcome

Participants will be able to listen to the presentation of the candidate(s) for the Marketing area and will have the opportunity to ask questions.

Preparation

None.

17:00 – 17:30

MISCELLANEOUS AND CLOSING

Description

As we are approaching the end of the ICM, it's time to share our final thoughts on how the first part of the term went and chat about what to expect for the next part. We'll also talk about our fondest ELSA memories and have friendly chit-chat.

Outcome

Participants give their feedback about the workshops, this first part of the term and share future challenges.

Preparation

None.

ACADEMIC ACTIVITIES & COMPETITIONS WORKSHOP

Timetable (Academic Activities)

	15th November	16th November	17th November	18th November	19th November	
	Wednesday	Thursday	Friday	Saturday	Sunday	
8:00	Arrival	Breakfast				Final Plenary
8:30						
9:00						
9:30						
10:00		Global Gossip- International Update	Sponsors Fair	Sightseeing		
10:30		We're all in this together! AA/C relationship				
11:00		Focus! (Joint with S&C)	Break			
11:30			Mid Plenary			
12:00			Lunch			
12:30						
13:00						
13:30						
14:00	Grant Voyage (Joint with FM)	Mid Plenary	It's the remix- (Joint with MKT)			
14:30				"I am Kenough"- Annual Human Rights Campaign		
15:00	Letter of Authorisation		Miscellaneous and Closing			
15:30	Please I'm a star!- Rule of Law Education Programme					
16:00	Opening Plenary		Break		Preparation Time	
16:30			Sealing the deal- Proposals discussion			
17:00		Reporting Time	Reporting Time			
17:30				Gala dinner		
18:00	Dinner	Dinner				
18:30			Socials	ELSA Vision		
19:00	Opening Workshop	Gala dinner				
19:30	Freshers' Workshops					
20:00	HoD	Gala dinner				
20:30	Dinner					
21:00	Dinner	Gala dinner				
21:30	Socials					

ACADEMIC ACTIVITIES & COMPETITIONS WORKSHOP

Timetable (Competitions)

	15th November	16th November	17th November	18th November	19th November	
	Wednesday	Thursday	Friday	Saturday	Sunday	
8:00	Arrival	Breakfast				Final Plenary
8:30						
9:00						
9:30						
10:00		Global Gossip- International update	Sponsors Fair	Sightseeing		
10:30		We're all in this together! AA/C relationship				
11:00		The Beauty of Versatility - Academic Competitions	Break	Final Plenary		
11:30			Mid Plenary			
12:00			Mid Plenary			
12:30		Lunch				
13:00	Lunch					
13:30	Lunch					
14:00	Letter of Authorisation	Grant Voyage (Joint with FM, AA)	Mid Plenary	Let's get to the bottom of this! - Rules & Cases	Departure	
14:30				Please, I'm a star!- Rule of Law Education Programme		I am Kenough!- Annual Human Rights Campaign
15:00	Break	Miscellaneous and Closing				
15:30	Opening Plenary	Sealing the deal- Proposals discussion		Preparation Time		
16:00						
16:30						
17:00	Opening Workshop	Reporting Time	Reporting Time	Preparation Time		
17:30						
18:00	Freshers' Workshops	Reporting Time	Reporting Time	Preparation Time		
18:30						
19:00	HoD	Dinner	Dinner	Gala dinner		
19:30	Dinner					
20:00	Dinner	Dinner	Dinner	Gala dinner		
20:30						
21:00	Socials	Socials	ELSA Vision	Gala dinner		
21:30	Socials	Socials	ELSA Vision	Gala dinner		

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA.
- Read relevant parts of the [International Council Meeting Decision Book, 61st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board of ELSA 2023/2024;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXIV International Council Meeting Tbilisi.

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact us at academicactivities@elsa.org or competitions@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the AA/C Workshop!



Nadia Dourida

Vice President in charge of Academic Activities
International Board of ELSA 2023/2024



Maciej Łodziński

Vice President in charge of Competitions
International Board of ELSA 2023/2024

Draft Agenda

Wednesday, 15th November 2023

19:00 – 19:30

WHAT'S THE PROCEDURE?! - OPENING WORKSHOP

Description

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda and set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope of ensuring that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

19:30-20:00

OFFICERS AND FRESHERS WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

20:00-20:30

HEAD OF DELEGATION'S MEETING

Description

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

None.

Thursday, 16th November 2023

10:00 – 10:30

GLOBAL GOSSIP - INTERNATIONAL UPDATE

Description

The work of ELSA International should not be perceived as distant or unclear from the Network. In this workshop, you will have an overview of all the jobs done in this first part of the term in the AA/C area and the next step that should follow.

Outcome

Update on what ELSA International is working on and what has been done in the past months.

Preparation

None.

10:30 – 11:30

“WE ARE ALL IN THIS TOGETHER!” - AA/C RELATIONSHIP

Description

As the relationship between our areas has been part of multiple discussions for the past few years, during this workshop we will shift our focus towards the future. It is important to discuss how we envision our areas to evolve, identify shared attributes, but also recognize distinctions. Finally, we would like to see how each National Group is planning on moving forward, but also share with you the International point of view!

Outcome

Having a broader understanding of the relationship between AA/C and setting the groundwork for the evolution of our areas in the Network.

Preparation

Prepare a short presentation on the current status of the Academic Activities and Moot Court/Competitions area in your National Group and be ready to share any problems you might be facing.

11:30 – 13:00

THE BEAUTY OF VERSATILITY - ACADEMIC COMPETITIONS

Description

There is a wide variety of competitions happening in the ELSA Network. During the workshop we will cover the competitions currently regulated in the Decision Book, what it means for the Officers and what you can expect from ELSA International because of that. We will dedicate the moment to discuss the one specific competition - ELSA Negotiation Competition, its current

ACADEMIC ACTIVITIES & COMPETITIONS WORKSHOP

state, developments on the international level and potential next steps. We will also open the floor for discussion regarding the competitions in the Network, share ideas and inspire each other.

Outcome

The Officers of the Network are aware of the wide variety of the competitions they could organise in their respective National/Local Groups, what they entail, and how to organise them. The discussion will help us shape the future of the Academic Competition's regulations and next steps for their development on the international level.

Preparation

Be ready to get inspired and inspire others with what competitions your National/Local Groups organise. Think about the biggest struggles you face and how ELSA International could help you to overcome them.

OR

“FOCUS! - IFP

Description

The International Focus Programme is a crucial cornerstone of Legal Education within ELSA, embodying our mission to promote awareness on significant subjects for law students, and young lawyers. Throughout this workshop, you will gain insights into the framework of the topic and potential subtopics of IFP and brainstorm on potential events. What is the current status of the IFP and where is it heading?

Outcome

Participants have understood the general purpose and structure of the International Focus Programme and have a more clear picture of its implementation.

Preparation

Go through the [IFP Outline 2022-2025](#) and be ready to share examples of your national events and ideas on further implementation. Think of the current status of the IFP and ways of improving its structure and implementation.

14:00 – 15:30

GRANT VOYAGE (JOINT WITH FM)

Description

Very often grants serve as our primary means to facilitate large-scale events. Ever wondered about the secrets behind successful grant applications? Curious about where to find the perfect grants for your project? During this workshop we will talk about the process of a grant application, the division of responsibilities between the Treasurers and the AA/Cers, and of course outline the essential steps towards a successful outcome!

Outcome

After this workshop, participants will leave informed about practical strategies for successful grant applications, a clear understanding of where to find relevant grants, and a strengthened grasp of the division of responsibilities between the treasurer and AA/Cer.

Preparation

Think about possible grants that you would like to apply, any difficulties that you faced, or any questions that you would like to share regarding the grant application process!

15:30 – 16:30

“PLEASE, I’M A STAR” - RULE OF LAW EDUCATION PROGRAMME

Description

The Rule of Law Education Programme stands as a very important project within the AArea, allowing law students to impart crucial lessons about the Rule of Law to younger generations, thus fostering societal impact and deepening social responsibility. In this workshop, participants will gain insight into the ROLE curriculum and a step-by-step guide for effective National implementation. Given the project's recent inception, we'll also tackle concerns regarding its long-term sustainability.

Outcome

Participants will have the opportunity to gain insight into the Rule of Law Education Programme, learn from other officers that have already implemented it and explore the opportunities that the coaching system of ELSA International provides.

Preparation

Please read through the [ROLE Handbook](#), and think about problems or concerns you have faced while implementing the project in your respective countries.

17:30 - 19:00

SEALING THE DEAL- PROPOSAL DISCUSSION

Description

Let's dive into some ideas! Time to discuss proposals for the Academic Activities and Competitions area and cast your votes!

Outcome

Discussion about the proposals for the Academic Activities and Competitions areas.

Preparation

Read proposal 32.

Saturday, 18th November 2023

14:00 – 16:00

LET'S GET TO THE BOTTOM OF THIS! - RULES & CASES

Description

Rules and cases are two quintessential parts of each competition. This workshop will be all about sharing best practices and obstacles that we face when setting up competitions from the technical side. Not only will we cover the most important provisions that rules should have, but also discuss the process of acquiring the cases.

Outcome

The Officers of the Network are aware of the most important provisions of the rules for competitions, how to acquire cases for the competitions and how to remain compliant with the applicable laws and regulations in the process.

Preparation

- Read your national and local Rules, be mindful of their structure and elements within.
- Think about the Case acquisition process for your competitions, what are the biggest obstacles that you face.
- Be ready to share Rules and Cases with the participants.

OR

"IT'S THE REMIX" - ELR BLOG AND SYNERGY

Description

In this workshop you will have the opportunity to get the basic information about the current status of two blogs of ELSA International: the Synergy Blog and the ELR Blog. As Marketers and AA Officers we will have practical tasks to investigate the possibility of merging these two blogs into one while solving the technical issues that may arise later.

Outcome

During this workshop, participants will gain a deeper understanding on ELR blog and Synergy, as well as set the groundwork for their future.

Preparation

Please go through the [ELR blog](#) as well as the Synergy blog in order to understand their differences and similarities.

15:30 – 17:00

I AM KENOUGH! - ANNUAL HUMAN RIGHTS CAMPAIGN

Description

In the midst of our busy schedules, some projects take precedence. The Annual Human Rights Campaign often falls lower on the priority list. But why? This workshop aims to demystify the Campaign's structure and opportunities, as well as explain the tools provided by ELSA International. We will discuss how Officers can sustain year-round involvement and brainstorm innovative ideas beyond ELSA Day. Finally, we will talk about the AHRC competition as well as this year's prize!

Outcome

Participants will gain deeper insights into the Annual Human Rights Campaign, with this year's focus on Corruption and Human Rights. They will get informed about its distinctions from ELSA Day and learn how to give both initiatives equal attention and consideration.

Preparation

Please read the [AHRC Outline](#) as well as the [Supporting Materials](#). Prepare a short presentation about the projects that you will organise in your respective National Groups.

17:00 – 17:30

MISCELLANEOUS AND CLOSING

Description

As the ICM wraps up, it's time to share thoughts on how the first part of the term went and chat about what's in store for the next part. Plus, we'll sprinkle in some ELSA memories and friendly chit-chat.

Outcome

Participants give their feedback about this first part of the term and share future challenges.

Preparation

None.

PROFESSIONAL DEVELOPMENT WORKSHOP

Timetable

	15th November	16th November	17th November	18th November	19th November
	Wednesday	Thursday	Friday	Saturday	Sunday
8:00	Arrival	Breakfast			
8:30		Breakfast			
9:00		Breakfast			
9:30		Breakfast			
10:00		International Update	Sponsors Fair	Sightseeing	Final Plenary
10:30		New kid in tow: Legal Tandem			
11:00		How can I apply to ELSA Traineeships?	Break		
11:30			Mid Plenary		
12:00		Lunch			
12:30		Lunch			
13:00		Lunch			
13:30		Lunch			
14:00		Why you should become a TNP	Mid Plenary	Career Launch and Job Fairs: our Tomorrowland	
14:30	Candidacy Workshop				
15:00		Letter of Authorisation		Miscellaneous and Closing	
15:30	The Elephant in the Room: Remuneration				
16:00	Our Nightmare: Evaluations	Preparation Time			
16:30				The Sustainability of ELSA Traineeships (Joint with FM)	
17:00	Opening Plenary		Reporting Time		
17:30				Reporting Time	
18:00	Opening Workshop		Gala dinner		
18:30				Freshers' Workshops	
19:00	HoD	Gala dinner			
19:30			Dinner		
20:00	Dinner	Gala dinner			
20:30			Socials		
21:00	Socials	ELSA Vision			
21:30			Socials		

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA.
- Read relevant parts of the [International Council Meeting Decision Book, 61st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board of ELSA 2023/2024;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXIV International Council Meeting Tbilisi.

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact us at professionaldevelopment@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and drinks to share with the Workshop.

It is our pleasure to welcome you to the PD Workshop!

Maria Vittoria Voi

Maria Vittoria Voi

Deputy Vice President in charge of Professional Development

International Board of ELSA 2023/2024

Draft Agenda

Wednesday, 15th November 2023

19:00-19:30

OPENING WORKSHOP

Description

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

19:30-20:00

OFFICERS AND FRESHERS WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

20:00-20:30

HEAD OF DELEGATION'S MEETING

Description

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

None.

Thursday, 16th November 2023

10:00 – 10:30

INTERNATIONAL UPDATE

Description

The work of ELSA International should not be perceived as distant or unclear from the Network. In this workshop, you will have an overview of all the jobs done in this first part of the term in the PD area and the next step that should follow.

Outcome

Update on what ELSA International is working on and what has been done in the past months.

Preparation

None.

10:30 – 12:00

NEW KID IN TOW: LEGAL TANDEM

Description

Finally, after one year of work, the Legal Tandem is ready to start to be organised by the different groups. In this workshop, we will discuss how to implement this new format, coordinate and support the various groups, and we will do some practical exercises.

Outcome

The Officers will discuss the new projects present in the Network. In addition, they will be able to understand better how to coordinate the event in their groups.

Preparation

Read the [Legal Tandem Handbook](#) available on the Officers' portal.

12:00 – 13:00

HOW CAN I APPLY TO ELSA TRAINEESHIPS?

Description

With the launch of the ELSA Traineeships, the Student Hunting period is starting. During this workshop, we want to take a moment to prepare ourselves for this full month, during which the most important priority is handling our members with all their questions.

Outcome

Discussion on how to coordinate the work of the officer when it comes to the Student Hunting period.

Preparation

None.

14:00 – 15:30

WHY YOU SHOULD BECOME A TNP

Description

Preparing themselves for the job hunting process and mainly for an interview with a possible Traineeships provider can be challenging. The important part is to know how to approach and “sell” the program and understand the differences between potential providers for international and national programmes.

Outcome

How to present the ELSA Traineeships to providers with tips and tricks to success, and the different approach between the ELSA Traineeships programme and a National traineeships programme.

Preparation

Read the [International Council Meeting Decision Book](#), Part 2, Chapter 3.

15:30 – 16:30

THE ELEPHANT IN THE ROOM: REMUNERATION

Description

It is time to brainstorm about the issues related to the minimum remuneration of the traineeships. Let’s talk about the possible proposals related to this topic and start to work on something shared with the Network .

Outcome

Brainstorming about the minimum remuneration of traineeships and possible solutions.

Preparation

None.

16:30 – 17:30

OUR NIGHTMARE: EVALUATIONS

Description

The work of the officers for the ELSA Traineeships does not end with the internal Student Hunting deadline and the start of reception. There are multiple forms and evaluations that both trainees and TNPs need to fill in. The aim of this workshop is to discuss how we can simplify the process and start to think if a general guideline is necessary.

Outcome

Discussion on how to make the process of filling out the Evaluation forms more efficient.

Preparation

None.

17:30 – 19:00

THE SUSTAINABILITY OF ELSA TRAINEESHIPS (JOINT WITH FM)

Description

The discussion about making the Professional Development area sustainable is still ongoing, but a solution has not yet been found. There were many talks and workshops, but never any conclusions. This is the moment to finalise these discussions and understand if a solution is possible. Together, we will go through the options which the Board of the ELSA International prepared and brainstorm the final solution.

Outcome

Finding a solution for the sustainability of the Professional Development area or closing this topic for a while.

Preparation

Carefully read the following [Input Paper on ELSA Traineeships Fees](#) to understand the proposed solutions better.

Saturday, 18th November 2023

14:00 – 16:00

CAREER LAUNCH AND JOB FAIRS: OUR TOMORROWLAND

Description

Because this year will mark the fourth edition of the Career Launch, it is important to evaluate the perception of this project among the Network and discuss the next step to expand this event from an international point of view. At the same time, this type of event has much potential on a National level, but its realisation can be difficult if you do not follow important steps.

Outcome

Career Launch overview and ideas on the promotion strategy of it. Management of the Career Fair events with some tips and tricks.

Preparation

None

16:00 – 17:00

CANDIDACY WORKSHOP

Description

This is the moment to discover the candidate(s) for the position of Vice President in charge of Professional Development of the International Board of ELSA for the term 2023/2024. Knowing about their plans, ideas, and vision for the area will be exciting and fruitful!

Outcome

Participants will be able to listen to the presentation of the candidate(s) for the Professional Development area and will have the opportunity to ask questions.

Preparation

None.

17:00 – 17:30

MISCELLANEOUS AND CLOSING

Description

The end of ICM is the moment to give feedback about how the first part of the term has passed and to talk about what are the plans for the next part of the term, everything combined with some ELSA amarcord and chit-chat moments.

Outcome

Participants give their feedback about this first part of the term and share future challenges.

Preparation

None.

SEMINARS AND CONFERENCES WORKSHOP

Timetable

	15th November	16th November	17th November	18th November	19th November
	Wednesday	Thursday	Friday	Saturday	Sunday
8:00	Arrival	Breakfast			
8:30		Breakfast			
9:00		Breakfast			
9:30		Breakfast			
10:00		Hello, it's me (again); here are my plans!	Sponsors Fair	Sightseeing	Final Plenary
10:30					
11:00		Focus! (Joint with AA)	Mid Plenary		
11:30				Lunch	
12:00		Proposals	Mid Plenary		
12:30				Letter of Authorisation	
13:00		500 days of Law Schools			Eat, sleep, ELSA, repeat (and miscellaneous)
13:30				Break	
14:00		ICE Age: The return			Reporting Time
14:30	Reporting Time				
15:00		Opening Plenary	Dinner	Gala dinner	
15:30	ICE Age: The return				
16:00		ICE Age: The return	Dinner		
16:30	Reporting Time				
17:00		ICE Age: The return	Dinner		
17:30	Reporting Time				
18:00		ICE Age: The return	Dinner		
18:30	Reporting Time				
19:00		ICE Age: The return	Dinner		
19:30	Reporting Time				
20:00		ICE Age: The return	Dinner		
20:30	Reporting Time				
21:00		ICE Age: The return	Dinner		
21:30	Reporting Time				

Preparation and Reminders

In order to actively participate and contribute to the Workshops, please, do not forget to:

- Read these Working Materials cover to cover;
- Read relevant parts of the [Statutes and Standing Orders](#) of ELSA.
- Read relevant parts of the [International Council Meeting Decision Book, 61st Edition](#);
- Read the [One Year Operational Plan](#) (OYOP) of the International Board of ELSA 2023/2024;
- Bring your ELSA spirit, share your thoughts and suggestions, and leave your personal touch in the LXXXIV International Council Meeting Tbilisi.

Please read the aforementioned documents carefully. This is of great importance for the discussions and the outcome of the Workshop sessions.

Last but not least, please read the following draft agenda carefully and make notes on the issues that you would like to address during each workshop. If you wish to bring up topics that are not included in the agenda, please note them down and we will discuss them during the last session. Should you need any clarifications, please do not hesitate to contact the Vice President in charge of Seminars and Conferences of the International Board of ELSA at seminarsconferences@elsa.org.

To access most of the documents above you require username and password.

Username: officer

Password: 7zXZZNq

Lastly, do not forget to bring your national/local sweets and/or drinks to share with the Workshop.

It is our pleasure to welcome you to the S&C Workshop!



Xanthi Agoraki

Vice President in charge of Seminars and Conferences
International Board of ELSA 2023/2024

Draft Agenda

Wednesday, 15th November 2023

19:00-19:30

OPENING WORKSHOP

Description

During the Opening Workshop, we will elect the Workshop Officers, namely the Chair, Vice Chair and the Secretaries. We will also present and approve the agenda as well as set the rules for our workshop. Our Internal Meetings have been strongly connected to icebreakers and games with the hope to ensure that we have the chance to get to know each other better.

Outcome

Election of Workshop Officers, approval of the Agenda and drafting of Workshop Rules. Getting to know other officers.

Preparation

None.

19:30-20:00

OFFICERS AND FRESHERS WORKSHOPS

Description

During this Workshop, participants elected to be the Officers will be prepared for their tasks during the week. At the same time people who attend the ICM for the first time will have the chance to get to know the customs and atmosphere of the event.

Outcome

Enable Workshop Officers to undertake their task. Presenting to new members the content of the meeting.

Preparation

None.

20:00-20:30

HEAD OF DELEGATION'S MEETING

Description

The Heads of Delegation are the main communication channel between the International Board and National Group. The meeting of the Heads of Delegation will provide you with all the important and useful information.

Outcome

Heads of Delegation understand their tasks and responsibilities for the upcoming week.

Preparation

None.

Thursday, 16th November 2023

10:00 – 11:30

HELLO, IT'S ME (AGAIN); HERE ARE MY PLANS!

Description

After more than three months of working together remotely, the time has come for us to meet each other in person and learn more about each other. Our first workshop will be devoted to us, S&Cers, our plans and accomplishments. It's our opportunity to introduce ourselves and provide insights into the projects we've dedicated our time to over the term. During this workshop, we will also set the rules that will help everyone enjoy the ICM and be part of the Sexiest & Coolest area!

Outcome

Participants bond with each other and get to know each other outside of the online format. They are also aware of the plans of their fellow area Officers and ready to launch collaborations in promoting and organising S&C events.

Preparation

Bring your One Year Operational Plan or bullet points of your plans for the term. What are the biggest projects of your term? What are your personal and ELSA goals for this year and what could be the means to achieve them?

11:30 – 13:00

FOCUS! (JOINT WITH AA)

Description

The International Focus Programme is a crucial cornerstone of Legal Education within ELSA, embodying our mission to promote awareness on significant subjects for law students and young lawyers. Throughout this workshop, you will gain insights into the framework of the topic and potential subtopics of IFP and brainstorm on potential events. What is the current status of the IFP, and where is it heading?

Outcome

Participants have understood the general purpose and structure of the International Focus Programme and have a clearer picture of its implementation.

Preparation

Go through the [IFP Outline 2022-2025](#) and be ready to share examples of your national events and ideas on further implementation. Think of the current status of the IFP and ways of improving its structure and implementation.

14:00 – 15:00

PROPOSALS

Description

During this workshop, we will discuss and vote on the proposed amendments to the S&C area-related regulations of ELSA.

Outcome

The workshop comes forward with recommendations regarding amendments to the S&C area-related regulations of ELSA.

Preparation

Go through the Proposals connected to the S&C Area (Proposal No. 33-38 and 43). Prepare concrete amendments if you have any, and, where possible, discuss them with the International Board first. This will allow the workshop to go much faster and more efficiently.

15:00 – 17:00

500 DAYS OF LAW SCHOOLS

Description

SELS are officially over, and WELS are in full swing! In this workshop, we will review the recently concluded SELS Cycle statistics and assess the ongoing WELS cycle. We will delve into the newly drafted refund policy to ensure it aligns with our objectives. We will dedicate time to discuss the current project needs and explore possibilities for future improvements, ensuring the project continues to thrive.

Outcome

Participants will gain insight into the current status of ELSA Law Schools within the Network, be involved in discussions and make decisions on its future.

Preparation

Go through the draft refund policy, which will be sent to you prior to the ICM, and prepare comments. Think of ways we can make the current categorisation of ELSA Law Schools more concrete and ways of solving the current issues faced by ELSA Law Schools.

17:30 – 19:00

ICE AGE: THE RETURN

Description

This workshop will act as a guide on how we can organise International Conferences of ELSA. We will get to know their regulations, obligations towards ELSA International and key selling points. We will also take a look into all the ICE-related materials available on the Officers' Portal and reflect on potential future improvements.

Outcome

Workshop participants ascertain the feasibility and gain the know-how to organise an ELSA International Conference effectively.

Preparation

Go through the [Decision Book](#) ICE regulations (p. 31 and p.66), [ICE Handbook](#) and [ICE Short Guide](#) and think of ways of improving the ICE-related materials and making their regulations consistent with each other.

Saturday, 18th November 2023

14:00 – 15:30

SEXY & COOL MOVING FORWARD

Description

Following our ITM discussion, we will go back again to the recent developments of S&C projects and point out potential areas for improvement. Where was S&C supposed to be in 2023? Where is it currently? How can we, as an area, align with the new strategic goals? How accessible are our projects? What should be our priorities for the years to come?

Outcome

Participants will get an overview of the recent developments in the S&C area and identify short and long-term goals for the year(s) to come!

Preparation

Take a look at the previous [S&C Development Goals](#), and the new [Strategic Plan of ELSA](#) for the period 2023-2028 (p.5). Think of which Development Goals are achieved and which are still relevant. Should we draft new S&C Development Goals, which should be our priorities, and how can the Strategic Plan be integrated into this plan of action?

16:00 – 17:00

EAT, SLEEP, ELSA, REPEAT (AND MISCELLANEOUS)

Description

Being an ELSA Officer can be quite challenging; our roles come with a multitude of plans, objectives, highs and lows. There are times when we must pause and contemplate our current position, acknowledge our origins, and plan our course ahead. Are we finding fulfilment in this journey, and how do we cope when everything becomes “too much”?

Outcome

Participants of the workshop will share the problems they’re facing while being National or Local Officers, discuss ways of coping with difficult situations and help each other become better S&C Officers!

Preparation

None.

THE INTERNATIONAL BOARD

PROPOSALS

THE INTERNATIONAL BOARD

No. 1. Statutory amendment concerning the Scope of Association section

The International Board of ELSA is proposing the following to the International Council:

Scope of Association

Article 3 – Nature and Aims

English Translation:

3.1 ELSA is a non-political, independent, not-for-profit association the aims of which are to promote, establish and develop mutual understanding, co-operation and personal contacts among law students and young lawyers from different ~~States~~ countries and legal systems, thereby equipping them for professional life in an international environment.

3.2 With respect to the realisation of the mentioned aims, ELSA shall be guided by the following philosophy statement.

Vision

A just world in which there is respect for human dignity and cultural diversity.

Purpose

To contribute to legal education, to foster mutual understanding and to promote social responsibility of law students and young lawyers.

[...]

Dutch Statutory Proposal:

3.1. ELSA is een apolitieke, onafhankelijke vereniging zonder winstoogmerk waarvan de doelstellingen bestaan uit het promoten, bepalen en ontwikkelen van wederzijds begrip, samenwerking en persoonlijke contacten tussen rechtenstudenten en jonge~~n~~ advocaten uit verschillende landen en rechtssystemen waarbij zij worden voorbereid op ~~voor~~ een professioneel leven in een internationale omgeving.

3.2 Met betrekking tot het realiseren van de voornoemde doelstellingen wordt ELSA door de volgende filosofie geleid.

Visie

Een rechtvaardige wereld met respect voor menselijke waardigheid en culturele diversiteit.

THE INTERNATIONAL BOARD

Doel

Bijdragen aan juridisch onderwijs, kweken van wederzijds begrip en promoten van sociale verantwoordelijkheid van rechtenstudenten en jonge advocaten.

[...]

Comments:

Grammatical corrections on recommendation of our Notary.

THE INTERNATIONAL BOARD

No. 2. Statutory amendment concerning the Scope of Association section

The International Board of ELSA is proposing the following to the International Council:

Scope of Association

Article 4 – Structure

English Translation:

[...]

4.2 At the local level, ELSA is organised in local groups (hereinafter referred to as "Local Groups"), established and functioning in conformity with the legal order permitted by national laws, and subscribing themselves to the aims and activities of ELSA. Local Groups are bound to respect any decisions taken in accordance with these Statutes and the Standing Orders of ELSA.

[...]

Dutch Statutory Proposal:

[...]

4.2 Op het lokale niveau is ELSA in lokale groepen (hierna te noemen “Lokale Groepen”) georganiseerd, opgericht en functionerend conform de wettelijke samenstelling toegestaan door nationale wetgeving en zich richtend op de doelstellingen en activiteiten van ELSA. Lokale Groepen zijn verplicht de beslissingen genomen in overeenstemming met deze statuten en het Reglement van Orde te respecteren.

[...]

Comments:

Grammatical corrections on recommendation of our Notary.

THE INTERNATIONAL BOARD

No. 3. Statutory amendment concerning the Members and Observers section

The International Board of ELSA is proposing the following to the International Council:

Members and Observers

Article 5 – Definitions

English Translation:

[...]

5.2 Observership

An organisation from any European State, with members being either Local Groups represented at law faculties or law students and young lawyers, which supports the aims and activities of ELSA, becomes an Observer National Group of ELSA (hereinafter Observer) if its application for observership is approved by the International Council with a two-thirds majority of the votes cast. The International Council is the only body of ELSA able to decide upon Observership Applications.

[...]

Dutch Statutory Proposal:

[...]

5.2 Waarnemerschap

Een organisatie uit een Europese Staat, met hetzij ~~lokale~~ Groepen die vertegenwoordigd worden op rechtenfaculteiten, hetzij rechtenstudenten of jonge ~~juristen~~ advocaten als leden, en die de doelstellingen en activiteiten van ELSA ondersteunt, wordt een waarnemende Nationale Groep van ELSA (hierna te noemen: “Waarnemer”) indien haar aanvraag voor waarnemerschap door de Internationale Raad met een tweederde meerderheid van de uitgebrachte stemmen wordt goedgekeurd. Enkel de Internationale Raad neemt beslissingen over aanvragen voor Waarnemerschap.

[...]

Comments:

Grammatical and terminology corrections on recommendation of our Notary.

THE INTERNATIONAL BOARD

No. 4. Statutory amendment concerning the Members and Observers section

The International Board of ELSA is proposing the following to the International Council:

Members and Observers

Article 5 – Definitions

English Translation:

[...]

5.4 Application Requirements

Apart from the aforementioned required majority, a set of other practical requirements defined in the Standing Orders of ELSA must be met, ~~before in order for~~ an application for Observership, ~~or in Membership or direct membership to~~ can be approved by the International Council.

[...]

Dutch Statutory Proposal:

[...]

5.4 Verzoekvereisten

Naast een besluit genomen met de voornoemde vereiste meerderheid dient te worden voldaan aan een set aan overige praktische vereisten gedefinieerd in het Reglement van Orde van ELSA ~~zodat~~ voordat een aanvraag voor ~~W~~ Waarnemerschap, ~~of L~~ Lidmaatschap ~~of direct lidmaatschap~~ door de Internationale Raad kan worden goedgekeurd.

[...]

Comments:

Grammatical corrections on recommendation of our Notary. Additionally “Direct Membership” is removed from this Article as well, after its previous removal from the rest of the Statutes during the [79th International Council Meeting of ELSA](#) (pp. 21 and 412).

THE INTERNATIONAL BOARD

No. 5. Statutory amendment concerning the Members and Observers section

The International Board of ELSA is proposing the following to the International Council:

Members and Observers

Article 5 – Definitions

English Translation:

[...]

5.5 Demotion

A Member can only be demoted to Observer if a proposal for demotion is submitted to the International Council by the International Board or a Member and is passed by the International Council with a two-thirds majority of the votes cast. Such a proposal can only be submitted, if that Member has either:

- a. not duly fulfilled its financial obligations towards ELSA and has not signed a payment agreement with ELSA on that matter for two consecutive regular International Council Meetings; or
- b. not elected or appointed, in accordance with its national regulations, a National Board for four consecutive regular International Council Meetings; or
- c. not been represented, personally or by proxy, in four consecutive regular International Council Meetings, without good reason; or
- d. been suspended for four consecutive regular International Council Meetings.

[...]

Dutch Statutory Proposal:

[...]

5.5 Demotie

Een Lid kan enkel tot Waarnemer worden gedegradeerd indien een voorstel tot demotie dat door het Internationale Bestuur of een Lid aan de Internationale Raad is voorgelegd met één tweederde meerderheid van de uitgebrachte stemmen wordt goedgekeurd. Een voorstel tot demotie kan enkel worden ingediend als het Lid:

- a. Niet heeft voldaan aan de financiële verplichtingen jegens ELSA en voor twee achtereenvolgende ~~Algemene Leden~~Vergaderingen van de Internationale Raad geen betalingsovereenkomst met ELSA heeft gesloten voor de onderhavige verplichtingen; of
- b. Voor vier achtereenvolgende ~~Algemene Leden~~Vergaderingen van de Internationale Raad geen Nationaal Bestuur heeft verkozen of aangesteld volgens de in zijn jurisdictie geldende wijze; of
- c. Voor vier achtereenvolgende ~~Algemene Leden~~Vergaderingen van de Internationale Raad, zonder geldige reden niet is vertegenwoordigd, hetzij persoonlijk, hetzij door volmacht; of

THE INTERNATIONAL BOARD

- d. Voor vier achtereenvolgende ~~Algemene Leden~~Vergaderingen van de Internationale Raad is geschorst; ~~of~~.

[...]

Comments:

Terminology corrections on recommendation of our Notary.

 THE INTERNATIONAL BOARD

No. 6. Statutory amendment concerning the Members and Observers section

The International Board of ELSA is proposing the following to the International Council:

Members and Observers

Article 5 – Definitions

English Translation:

[...]

5.6 Termination

- a. Observership or membership immediately ends:
 - i. if an Observer does not attain membership for four consecutive regular International Council Meetings following the one where the Observer can apply for membership and this period is not extended by a two-thirds majority of the votes cast by the International Council; or
 - ii. if an Observer or a Member sends a written notification, signed by all elected members of its board, to the International Board stating its intention to terminate its observership or membership with a decision taken in accordance with its statutes and the domestic law of the State where the Observer or Member is based; or
 - iii. if an Observer or a Member sends written notification to the International Board stating its dissolution as decided by its council in accordance with its statutes and the domestic law of the State where the Observer or Member is based; or
 - iv. if an Observer or a Member sends written notification to the International Board stating its dissolution as decided by a supreme domestic decision-making instance whereby the dissolution takes effect according to the domestic law of the State where the Observer or Member is based; or
 - v. ~~e-~~from the moment the International Board is informed that an Observer or a Member lost its legal personality; or
 - vi. if an Observer or a Member is expelled from ELSA by the International Council.
- b. When an Observer or a Member ceases to exist, then the observership or membership shall not be transferred to any legal person(s) or natural person(s).

[...]

Dutch Statutory Proposal:

[...]

5.6 Beëindiging

- a. Het waarnemerschap of lidmaatschap eindigt onmiddellijk:

THE INTERNATIONAL BOARD

- i. indien een Waarnemer geen lidmaatschap verkrijgt voor vier achtereenvolgende Vergaderingen van de Raad volgend op de Vergadering van de Raad waar de Waarnemer lidmaatschap kan aanvragen; of
 - ii. indien een Waarnemer of Lid een schriftelijke mededeling, getekend door alle verkozen leden ~~en~~ diens bestuur, aan het Internationale Bestuur stuurt, waarin de ~~intentie~~ wordt medegedeeld om het waarnemerschap of lidmaatschap te beëindigen met een beslissing genomen in overeenkomst met diens statuten en het nationale recht van de staat waar de Waarnemer of het Lid is gevestigd; of
 - iii. indien een Waarnemer of Lid een schriftelijke mededeling aan het Internationale Bestuur stuurt, waarin diens ontbinding wordt medegedeeld zoals besloten bij diens algemene vergadering in overeenstemming met diens statuten en het nationale recht van de staat waar de Waarnemer of het Lid is gevestigd; of
 - iv. indien een Waarnemer of Lid een schriftelijke mededeling aan het Internationale Bestuur stuurt, waarin diens ontbinding wordt medegedeeld zoals besloten bij een hogere nationale besluitvormende instantie waarbij de ontbinding in werking treedt in overeenstemming met het nationale recht van de staat waar de Waarnemer of het Lid is gevestigd; of
 - v. ~~e~~ vanaf het moment dat het Internationale Bestuur ervan op de hoogte is gebracht dat een Waarnemer of Lid zijn rechtspersoonlijkheid heeft verloren; of
 - vi. als een Waarnemer of Lid wordt geroyeerd.
- b. Wanneer een Waarnemer of Lid ophoudt te bestaan, dan kan zijn waarnemerschap of lidmaatschap niet worden overgedragen aan een of meerdere rechtspersonen of een of meerdere natuurlijk personen.

[...]

Comments:

Grammatical and structural corrections on recommendation of our Notary.

THE INTERNATIONAL BOARD

No. 7. Statutory amendment concerning the Members and Observers section

The International Board of ELSA is proposing the following to the International Council:

Members and Observers

Article 5 – Definitions

English Translation:

[...]

5.7 Expulsion

An Observer or a Member can only be expelled from ELSA, if a proposal for expulsion is submitted to the International Council by the International Board or a Member, and is passed by the International Council with a two-thirds majority of the votes cast. Such a proposal can only be submitted, if that Observer or Member has either:

- a. violated the Statutes or the Standing Orders of ELSA, or the decisions made by the International Council, or the interests of ELSA; or
- b. not duly fulfilled its financial obligations towards ELSA and has not signed a payment agreement with ELSA on that matter for four consecutive regular International Council Meetings; or
- c. caused considerable harm to ELSA, to any of the ELSA Groups or to anyone within their responsibility; or
- d. ceased to support the aims and activities of ELSA or to satisfy in any other way the requirements set for being an Observer or a Member; or
- e. not taken or ceased to take appropriate measures in case anyone within the Observer or Member's responsibility ~~violates~~ falls under art. 5.7 a, b and/or d of these Statutes.

[...]

Dutch Statutory Proposal:

[...]

5.7 Royement

Een Waarnemer of Lid kan enkel worden geroyeerd indien een voorstel tot royement aan de Internationale Raad wordt voorgelegd door het Internationale Bestuur of een Lid en indien dit voorstel met een tweederde meerderheid van de uitgebrachte stemmen wordt goedgekeurd. Een voorstel tot royement kan enkel worden voorgelegd als de Waarnemer of het Lid:

- a. de Statuten of het Reglement van Orde van ELSA, of besluiten genomen door de Internationale Raad, of de belangen van ELSA schendt; of
- b. zijn financiële verplichtingen jegens ELSA niet volledig na heeft gekomen en daarvoor geen betaalovereenkomst is overeengekomen met ELSA voor vier achtereenvolgende Vergaderingen van de Raad; of

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- c. aanzienlijke schade heeft toegebracht aan ELSA, aan één van de ELSA groepen of aan iemand die onder diens verantwoordelijkheid valt; of
- d. de doelstellingen en activiteiten van ELSA niet langer steunt of niet langer voldoet aan de eisen om Waarnemer of Lid te zijn; of
- e. verzuimt om maatregelen te treffen of staakt in het treffen van maatregelen indien de handelingen van een Groep of persoon die onder zijn verantwoordelijkheid valt, ~~in strijd zijn met~~ vallen onder de onderdelen a, b en/of d van art. 5.7 van deze Statuten.

[...]

Comments:

Grammatical corrections on recommendation of our Notary.

THE INTERNATIONAL BOARD

No. 8. Statutory amendment concerning the International Council section

The International Board of ELSA is proposing the following to the International Council:

The International Council

Article 7 – Main Provisions

English Translation:

[...]

7.2 Summoning

The following rules shall apply in regards to the summoning of the International Council Meeting:

- a. The International Council shall meet physically twice a year at a time fixed by the International Board within the timeframe defined in the Standing Orders of ELSA. Exceptionally, the International Council Meeting shall be held online if it cannot be held in physical form.
- b. The International Council shall be summoned with printed or electronic invitations sent by the International Board to all Members and Observers of ELSA and the Auditors. The invitations shall be sent at least 42 days before the opening of the International Council Meeting in question.
- c. The International Board summons an extraordinary International Council Meeting if it deems this necessary. The International Board shall summon an extraordinary International Council Meeting when it receives a written request to summon from a number of Members that represent at least one-tenth of the maximum amount of votes possible to be cast during an International Council Meeting. In the latter case, the International Board shall send the invitations to the extraordinary International Council Meeting within 14 days after the day of receipt of the written request. Additionally in the latter case, the International Board summons the extraordinary International Council Meeting within four weeks after the day of receipt of the written request.

[...]

Dutch Statutory Proposal:

7.2 Bijeenroeping

De volgende regels zijn van toepassing op het bijeenroepen van de Vergadering van de Internationale Raad:

- a. De Internationale Raad komt twee maal per jaar op fysieke wijze bijeen, op een tijd vastgesteld door het Internationale Bestuur binnen de periode gedefinieerd in het Reglement van Orde van ELSA. In uitzonderingsgevallen kan de Internationale Raad online plaatsvinden als een fysieke bijeenkomst niet mogelijk is.
- b. De Internationale Raad wordt door middel van gedrupte of elektronische uitnodigingen door het Internationale Bestuur aan alle Leden en Waarnemers van ELSA en de auditors

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bijeengeroepen. De uitnodigingen worden ten minste tweeënveertig (42) dagen voor het openen van de Vergadering van de Internationale Raad in kwestie verzonden.

- c. Het Internationale Bestuur roept een Buitengewone ~~Algemene Ledenvergadering~~ Vergadering van de Internationale Raad bijeen indien het dit wenselijk acht. Het Internationale Bestuur is verplicht een Buitengewone ~~Algemene Ledenvergadering~~ Vergadering van de Internationale Raad bijeen te roepen indien een aantal leden dat bevoegd is tot het uitbrengen van ten minste een tiende van het hoogstmogelijke aantal de stemmen in een ~~Algemene Ledenvergadering~~ Vergadering van de Internationale Raad een schriftelijk verzoek tot het bijeenroepen indient. In het laatste geval verstuurt het Internationale Bestuur de uitnodiging voor de Buitengewone ~~Algemene Ledenvergadering~~ Vergadering van de Internationale Raad binnen veertien dagen na de dag van ontvangst van het schriftelijke verzoek. Voorts roept het Internationale Bestuur in het laatste geval de Buitengewone ~~Algemene Ledenvergadering~~ Vergadering van de Internationale Raad bijeen binnen vier weken na de dag van ontvangst van het schriftelijke verzoek.

[...]

Comments:

Grammatical and terminology corrections on recommendation of our Notary.

THE INTERNATIONAL BOARD

No. 9. Statutory amendment concerning the International Council section

The International Board of ELSA is proposing the following to the International Council:

The International Council

Article 7 – Main Provisions

English Translation:

[...]

7.1 Voting Rights

- a. Each Member of ELSA has three votes in the International Council, regardless of the number of delegates attending the meeting. Members of ELSA may exercise their voting rights by electronic means of communication. The International Board may determine conditions to the use of electronic means of voting. These conditions will be announced in the summoning for the meeting. A Member shall be suspended by the International Board for the duration of the International Council Meeting, thus not having voting rights but keeping the rights to attend and address the International Council, until it has:
 - i. fulfilled its financial obligations towards ELSA; and
 - ii. filled in the State of the Network Inquiry, sent prior to the respective International Council Meeting, and handed it in to the International Board; and
 - iii. submitted the letter of authorisation to the Secretary General of the International Board; and
 - iv. submitted the National Group Report to the International Board
- b. A Member suspended according to art. 7.3 (a) of these Statutes can appeal this decision following the procedure as set out in the Standing Orders of ELSA.

[...]

Dutch Statutory Proposal:

[...]

7.3 Stemrechten

- a. Ieder Lid van ELSA heeft drie stemmen in de Internationale Raad ongeacht het aantal vertegenwoordigers dat de vergadering bijwoont. Leden van ELSA kunnen hun stemrecht uitoefenen door middel van elektronisch communicatiemiddel. Het Bestuur kan voorwaarden steellen aan het gebruik van het elektronisch communicatiemiddel. Deze voorwaarden worden bij de oproeping bekend gemaakt. Een Lid zal door het Internationale Bestuur voor de duur van de Vergadering van de Internationale Raad worden geschorst en dus geen stemrechten hebben maar het recht om de Internationale Raad bij te wonen en daar het woord te nemen totdat hij:

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- i. aan zijn financiële verplichtingen ten opzichte van ELSA heeft voldaan; en
 - ii. de “Staat van het Netwerk Enquête”. vooraf aan de respectievelijke Vergadering van de Internationale Raad verzonden, heeft ingevuld en aan het Internationale Bestuur heeft overhandigd; en
 - iii. de autorisatiebrief bij de Algemeen Secretaris van het Internationale Bestuur heeft ingediend; en
 - iv. ~~de~~ het Nationale Groepen Rapport” bij het Internationale Bestuur heeft ingediend.
- b. Een Lid dat door de toepassing van onderdeel a van art. 7.3 van deze Statuten is geschorst kan bezwaar maken tegen dit besluit, door de procedure zoals neergelegd in het Reglement van Orde van ELSA.

[...]

Comments:

Grammatical corrections on recommendation of our Notary.

THE INTERNATIONAL BOARD

No. 10. Statutory amendment concerning the International Council section

The International Board of ELSA is proposing the following to the International Council:

The International Council

Article 7 – Main Provisions

English Translation:

[...]

7.4 Principles for Quorum

The International Council Meeting ~~in plenary session~~ is only fully competent when it has been duly summoned as defined in the Statutes of ELSA, and when at least half of all the Members are represented and are able to vote.

[...]

Dutch Statutory Proposal:

[...]

7.4 Quorum

De Vergadering van ~~het de~~ Internationale Raad ~~in plenaire sessie~~ is alleen volledig bevoegd als het rechtsgeldig bijeen is geroepen als gedefinieerd in deze statuten en als ten minste de helft van alle Leden worden vertegenwoordigd en in staat zijn om te stemmen.

[...]

Comments:

Grammatical corrections on recommendation of our Notary. Additionally the specification of the quorum for the “plenary session” is removed, since the Principles for Quorum apply collectively to the International Council Meeting. Additionally, the concept of our Workshops does not have any legal value - it is purely for our own administrative and knowledge management procedures.

THE INTERNATIONAL BOARD

No. 11. Statutory amendment concerning the International Council section

The International Board of ELSA is proposing the following to the International Council:

The International Council

Article 7 – Main Provisions

English Translation:

[...]

7.5 Principles for Validity of Decisions

Unless specified otherwise in the Statutes of ELSA or the Standing Orders, the decisions made by the International Council shall be determined by a simple majority of the votes cast. In the context of ELSA, simple majority is obtained by the option that receives the most votes, without counting the abstentions. Absolute majority is obtained with more than fifty per cent of the votes cast.

[...]

Dutch Statutory Proposal:

7.5 Geldigheid van Besluiten

Tenzij anders aangeduid in deze Statuten of het Reglement van Orde worden besluiten door de Internationale Raad met een gewone meerderheid van de uitgebrachte stemmen aangenomen. ~~Met het oog op Binnen~~ ELSA is een gewone meerderheid bereikt door middel van de optie met de meeste stemmen, ~~uitgezonderd~~ zonder rekening te houden met de onthoudingen. Een absolute meerderheid is bereikt door meer dan vijftig procent van de uitgebrachte stemmen.

[...]

Comments:

Grammatical and terminology corrections on recommendation of our Notary. Additionally the word “Statutes” is added in the Dutch version of the Statutes, as it was previously missing.

THE INTERNATIONAL BOARD

No. 12. Statutory amendment concerning the International Council section

The International Board of ELSA is proposing the following to the International Council:

The International Council

Article 7 – Main Provisions

English Translation:

[...]

- 7.6 ~~International Council Meeting Officers~~ Officers supporting the International Council Meeting
- a. The Chair and Vice-Chair of the International Council Meeting shall be appointed by the International Board as set out in the Standing Orders of ELSA.
 - b. Any other International Council Meeting Officer, including the Secretaries, shall be elected by the International Council ~~as~~ in accordance with the procedure set out in the Standing Orders of ELSA.

[...]

Dutch Statutory Proposal:

[...]

- 7.6 Ondersteunde functies van de Algemene Ledenvergadering ~~Vergadering van de Internationale Raad~~
- a. De Voorziter en Vice-Voorzitter van de ~~Algemene Ledenvergadering~~ Vergadering van de Internationale Raad worden aangewezen door het Internationale Bestuur, in overeenstemming met het Reglement van Orde van ELSA.
 - b. Andere ondersteundende personen, met inbegrip van Notulisten, worden verkozen door de Internationale Raad in overeenstemming met de procedure zoals neergelegd in het Reglement van Orde van ELSA.

[...]

Comments:

Terminology corrections on recommendation of our Notary.

THE INTERNATIONAL BOARD

No. 13. Statutory amendment concerning the International Council section

The International Board of ELSA is proposing the following to the International Council:

The International Council

Article 7 – Main Provisions

English Translation:

[...]

7.7 Procedures

Further procedures regarding an International Council Meeting shall be defined in the Standing Orders of ELSA.

[...]

Dutch Statutory Proposal:

[...]

7.7 Procedures

Nadere procedures met betrekking tot de Vergadering van ~~het de~~ Internationale Raad worden gedefinieerd in het Reglement van Orde van ELSA.

[...]

Comments:

Grammatical correction on recommendation of our Notary.

 THE INTERNATIONAL BOARD

No. 14. Statutory amendment concerning the International Board section

The International Board of ELSA is proposing the following to the International Council:

The International Board

Article 8 – Main Provisions

English Translation:

[...]

8.2 Elections

- a. The International Council shall elect the members of the International Board of ELSA during the second International Council Meeting of the term. The International Board shall be elected for a period of one year, starting on the 1st of August in the year of its election and terminating on the 31st of July of the following year. If the election of the International Board cannot take place due to exceptional circumstances, the election can take place during an extraordinary International Council Meeting.
- b. In order for the International Board to be legally constituted, at least half of the positions, as specified in the Standing Orders of ELSA and rounded up to the nearest natural number, have to be occupied.
- c. The International Board shall consist of members of any Local Group or National Group that are natural persons. Any person standing for election to the International Board shall follow the procedure as set out in the Standing Orders of ELSA in order for the election to be valid ~~to be eligible to be elected~~.
- d. The members of the International Board are elected into their specific position, as listed in the Standing Orders of ELSA.
- e. If there are any open positions in the International Board after an International Council Meeting, the International Board may appoint further members of the International Board as set out in the Standing Orders of ELSA.
- f. A member of the International Board appointed according to art. 8.2 (e) of these Statutes must be confirmed in their position by the International Council at the subsequent International Council Meeting to their appointment, following the procedure as set out in the Standing Orders of ELSA. If the member of the International Board is not confirmed by the International Council, they shall lose their position in the International Board the day after the official closing of the International Council Meeting.

[...]

Dutch Statutory Proposal:

[...]

8.2 Verkiezing

THE INTERNATIONAL BOARD

- a. De Internationale Raad benoemt de leden van het Internationale Bestuur van ELSA tijdens de tweede ~~Algemene Ledenvergadering~~ Vergadering van de Internationale Raad van het bestuursjaar-. Het Internationale Bestuur wordt benoemd voor een termijn van één jaar aanvangend op een augustus in het jaar van zijn benoeming en eindigend op eenendertig juli van het volgende jaar. Indien ~~het~~ de verkiezing van het Internationale Bestuur door uitzonderlijke omstandigheden niet kan plaatsvinden, dan kan de verkiezing tijdens een Buitengewone ~~Algemene Ledenvergaderingen~~ Vergadering van de Internationale Raad plaatsvinden.
- b. Voor een geldige constitutie van het Internationale Bestuur, wordt tenminste de helft van zijn functies, zoals neergelegd in het Reglement van Orde van ELSA en afgerond naar het dichtsbijzijnde natuurlijke getal, bekleed.
- c. Het Internationale Bestuur wordt samengesteld uit leden van ~~enigerlei~~ een Lokale of Nationale Groep van ELSA die natuurlijke personen zijn. Voor een geldige verkiezing, volgt ~~enig~~ de persoon die zich kandidaat stelt voor het Internationale Bestuur de procedure neergelegd in het Reglement van Orde van ELSA.
- d. De leden van het Internationale Bestuur worden verkozen voor hun specifieke functie, zoals neergelegd in het Reglement van Orde van ELSA.
- e. Het Internationale Bestuur kan verdere leden van het Internationale Bestuur benoemen volgens het Reglement van Orde van ELSA als een functie in het Internationale Bestuur na de tweede ~~Algemene Ledenvergaderingen~~ Vergadering van de Internationale Raad van het bestuursjaar niet bekleed is.
- f. Een lid van het Internationale Bestuur dat volgens art. 8.2 onderdeel e van deze Statuten benoemd is, moet voor dezelfde functie worden verkozen door de Internationale Raad tijdens de eerstvolgende ~~Algemene Ledenvergadering~~ na zijn benoeming, volgens de procedure zoals neergelegd in het Reglement van Orde van ELSA. Als dit Internationale Bestuurslid niet verkozen wordt door de Internationale Raad, dan houdt het op zijn functie te bekleden op de dag na de officiële sluiting van de ~~Ledenvergadering~~ Vergadering van de Internationale Raad.

[...]

Comments:

Terminology corrections on recommendation of our Notary.

 THE INTERNATIONAL BOARD

No. 15. Statutory amendment concerning the International Board section

The International Board of ELSA is proposing the following to the International Council:

The International Board

Article 8 – Main Provisions

English Translation:

[...]

8.3 Representation

The following rules shall apply in regard to the representation of ELSA:

- a. ELSA is legally represented by the members of the International Board jointly. A member of the International Board can represent ELSA individually on matters ~~relating to that follow from the mandate~~ competencies of the position they have been elected or appointed to, as further defined in the Standing Orders. The President of the International Board can individually represent ELSA on any deed.
- b. ~~Both~~ The International Board ~~or~~ and the President of the International Board can authorise one or more people to represent ELSA by means of a limited or unlimited power of attorney.

[...]

Dutch Statutory Proposal:

[...]

8.3 Vertegenwoordiging

De volgende regels zijn van toepassing bij de vertegenwoordiging van ELSA:

- a. ELSA wordt wettelijk vertegenwoordigd door de gezamenlijke leden van het Internationale Bestuur. Een lid van het Internationale Bestuur kan ELSA afzonderlijk vertegenwoordigen in zaken die binnen het in het Reglement van Orde nader geduide mandaat vallen waarvoor het lid verkozen of benoemd is. De Voorzitter van het Internationale Bestuur kan ELSA in elke daad vertegenwoordigen.
- b. Zowel het Internationale Bestuur als de Voorzitter van ~~de~~ het Internationale Bestuur kunnen een of meer personen machtigen om ELSA met beperkte of onbeperkte volmacht te vertegenwoordigen.

[...]

Comments:

Grammatical corrections on recommendation of our Notary. Additionally, there is a clarification in the English translation of 8.3b with regards to the powers of both the International Board (as a

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body) and the President of the International Board (individually) to separately grant representation powers to a third party.

THE INTERNATIONAL BOARD

No. 16. Statutory amendment concerning the International Board section

The International Board of ELSA is proposing the following to the International Council:

The International Board

Article 8 – Main Provisions

English Translation:

[...]

8.4 Conflict of Interests and Absence

- a. If there is a direct or indirect personal interest of a member of the International Board in a decision to be taken, according to objective standards, this member shall refrain from deliberation and decision-making. If all members of the International Board or the sole member of the International Board by objective standards have a direct or indirect personal interest in a decision to be made, then the decision shall be made by the International Council.
- b. If a member of the International Board is no longer able to perform their duties during their term, and there is an impediment or absence these duties shall be carried out jointly by the remaining members of the International Board, until This shall be the case until the International Board appoints a Deputy or the International Council elects a new member to the International Board makes a provision during the next meeting.
- c. In the event of the absence or inability to act of all members of the International Board, the Association shall be temporarily administered by a person that always has to be elected for that purpose by the International Council.

[...]

Dutch Statutory Proposal:

[...]

8.4 Belangenverstrengeling en ontstentenis

- a. Indien er naar objectieve maatstaven sprake is van een direct of indirect persoonlijk belang van een ~~bestuurder~~ lid van het Internationale Bestuur bij een te nemen besluit, dan zal ~~deze bestuurder~~ dit lid zich onthouden van de beraadslaging en besluitvorming. Indien alle leden van het Internationale Bestuur of het enige lid van het Internationale Bestuur naar objectieve maatstaven een direct of indirect persoonlijk belang hebben bij een te nemen besluit, dan wordt het besluit genomen door de Internationale Raad.
- b. Indien een van de ~~bestuurders~~ leden van het Internationale Bestuur gedurende zijn termijn niet meer in staat is zijn functie uit te oefenen en er sprake is van belet ofontstentenis, dan worden zijn taken uitgevoerd door de resterende leden van bestuurders ~~het Internationale~~

THE INTERNATIONAL BOARD

Bestuur gezamenlijk totdat de Internationale Raad gedurende de eerstvolgende vergadering een voorziening treft.

- c. Indien er sprake is van belet of ontstentenis van alle leden van het Internationale Bestuur wordt de Vereniging tijdelijk bestuurd door een persoon die daartoe door de Internationale Raad steeds moet zijn aangewezen.

[...]

Comments:

The final sentence of a), which we have previously included in our English translation, is added to the Dutch version since it was previously missing. Additionally, with regards to c) in accordance with Article 2:44(5) of Book 2 of the Dutch Civil Code, our Statutes (the Articles of Association) need to provide for a scenario in which all Members of the International Board of ELSA are absent or unable to perform their functions.

Some terminological corrections are also made.

THE INTERNATIONAL BOARD

No. 17. Statutory amendment concerning the International Board section

The International Board of ELSA is proposing the following to the International Council:

The International Board

Article 8 – Main Provisions

English Translation:

[...]

8.5 Dismissal

A member of the International Board may be dismissed by the International Council by a two-thirds majority of the votes cast ~~if that member violates these Statutes, the Standing Orders or the interests of ELSA.~~

[...]

Dutch Statutory Proposal:

[...]

8.5 Ontslag

Een lid van het Internationale Bestuur kan door de Internationale Raad met een twee derde meerderheid van de uitgebrachte stemmen worden ontslagen ~~als dat lid deze statuten, het Reglement van Orde of de belangen van ELSA schendt.~~

[...]

Comments:

In accordance with Book 2 of the Dutch Civil Code, there is a possibility for a Director of an Association to be dismissed by the General Meeting regardless of the reasoning behind it (Book 2, Article 2:37(6)). Therefore in the case of ELSA, we need to provide that a Member of the International Board, may be dismissed in general when there is a $\frac{2}{3}$ majority vote of the International Council.

THE INTERNATIONAL BOARD

No. 18. Statutory amendment concerning the Finances section

The International Board of ELSA is proposing the following to the International Council:

Finances

Article 9 – Financial principles, Financial Reporting and Auditors

English Translation:

[...]

9.1 The financial year of ELSA runs from the 1st of August until the 31st of July.

9.2 Any income or profit from ELSA's activities shall only be used to carry out its aims in accordance with its philosophy, and never for the profit of its members.

9.3 Each member of ELSA is obliged to pay membership fee per financial year, the amount of which is to be decided by the International Council.

9.4 The audited Interim Accounts covering the first 6 months of the financial year, and the audited Final Accounts covering the full financial year shall be submitted to the ~~first~~ International Council Meeting immediately after the period to which they refer to has ended.

9.5 Internal and External Auditors examine the reliability of the Interim accounts and the Final accounts per financial year. The International Council shall elect Internal Auditors for a period commencing with the start of the financial year, and ending upon either the approval of the Final accounts by the International Council, or upon dismissal under the same criteria as a member of the International Board, or upon resignation.

[...]

Dutch Statutory Proposal:

[...]

9.1 Het boekjaar van ELSA loopt van één augustus tot eenendertig juli..

9.2 Inkomen of winst uit activiteiten van ELSA zal uitsluitend worden gebruikt ter uitvoering van haar doelstellingen in overeenstemming met haar filosofie en nimmer met winst oogmerk ten opzichte van haar leden.

9.3 Ieder ~~H~~lid van ELSA is verplicht om per boekjaar een lidmaatschapsvergoeding te betalen waarvan het bedrag door de Internationale Raad wordt vastgesteld.

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9.4 De gecontroleerde tussentijdse balans over de eerste 6 maanden van het boekjaar, en de gecontroleerde definitieve balans met betrekking tot het volledige boekjaar worden aan de eerste Vergadering van de Internationale Raad, onmiddellijk nadat de periode waar deze betrekking op heeft ten einde is gekomen, voorgelegd.

9.5 Interne en externe auditors controleren de betrouwbaarheid van de tussenbalans en de definitieve balans per boekjaar. De Internationale Raad benoemt interne auditors voor een periode aanvangend bij de start van een boekjaar en eindigend bij goedkeuring van de definitieve balans door de Internationale Raad, of bij ontslag van het Lid op basis van dezelfde criteria als een Lid van het Internationale Bestuur of bij vrijwillig ontslag.

[...]

Comments:

Grammatical corrections on recommendation of our Notary. Additionally, the first part of 9.4 in relation to the presentation of the Interim Accounts is added to the Dutch Statutes, as it was previously missing, even though it has been present in the English translation.

THE INTERNATIONAL BOARD

No. 19. Statutory amendment concerning the Statutes and Standing Orders section

The International Board of ELSA is proposing the following to the International Council:

~~Statutes and Standing Orders~~

Article 11 - Further Regulation

English Translation:

The International Council will further regulate the internal affairs of ELSA, and the rights and obligations of the Members and Observers towards ELSA in its Standing Orders. In the event of conflict, these Statutes shall take precedence over the Standing Orders.

[...]

Dutch Statutory Proposal:

De Internationale Raad zal de interne aangelegenheden van ELSA en de rechten en plichten van de Leden en Waarnemers ten opzichte van ELSA in haar Reglement van Orde regelen. In geval van een tegenstrijdigheid hebben deze Statuten voorrang op het Reglement van Orde.

[...]

Comments:

This is a provision which has consistently been entered in the English Translation of our Statutes. However, it is not present in the current Dutch version. Accordingly, it is proposed that it is added.

THE INTERNATIONAL BOARD

No. 20. Statutory amendment concerning the Dissolution section

The International Board of ELSA is proposing the following to the International Council:

Dissolution

Article 13 – Decision and Procedure

English Translation:

13.1 ELSA shall be dissolved by a decision of four fifths ~~of the votes cast by~~ ~~of~~ the International Council. In order for such decision to be valid, it must be preceded by a proposal to that effect on the International Council Meeting agenda.

[...]

Dutch Statutory Proposal:

13.1 ELSA zal door een besluit ~~van~~ ~~genomen met~~ vier/vijfde meerderheid van de uit te brengen stemmen in de Internationale Raad worden ontbonden. Een dergelijk besluit is uitsluitend geldig als het voorstel daartoe op de juiste wijze is geagendeerd voor de Vergadering van de Internationale Raad.

[...]

Comments:

Grammatical and terminology corrections on recommendation of our Notary.

THE INTERNATIONAL BOARD

No. 21. Notarisation of the Statutes of ELSA

The International Board of ELSA is proposing the following to the International Council:

That each employee of Daamen de Kort van Tuijl Notarissen B.V. is authorised to execute the deed of amendment of the Articles of Association (Statutes).

Comment:

The current Statutes mention that “Ieder lid van het Internationale Bestuur is bevoegd om een dergelijke notariële akte te tekenen en te verlijden” - “Each member of the International Board is entitled to sign the notarial deed of Amendment of the Articles of Association”.

However, as no current Member of the International Board of ELSA is a Dutch speaker and therefore an official translator would need to be present when the deed is executed, we would like to authorise our Notary to execute the deed on our behalf. In accordance with Dutch Law and the legal advice received, this is presented to the International Council for approval.

 THE INTERNATIONAL BOARD

No. 22. Standing Orders amendment concerning the International Council section

The International Board of ELSA is proposing the following to the International Council:

The International Council

Article 4 – Organisation

[...]

4.3 Host Eligibility

- a. Any Member of ELSA or any member Local Group of a Member of ELSA is eligible to apply to be elected or appointed as the host of an International Council Meeting.
- b. ~~A~~Where a host is to be elected, all applications from Local Groups shall be submitted to the International Council by their respective National Group.
- c. Local Groups may only apply on their own behalf if:
 - i. ~~T~~there is no National Group in their country;
 - ii. ~~T~~their National Group has persistently refused to offer their administrative support to the Local Group, proven to the satisfaction of the International Council; or
 - iii. the host of the International Council Meeting is not elected, but appointed by the International Board of ELSA in accordance with Article 4.9 below.

4.4 Election of the Host

- a. The International Council shall elect a host for the International Council Meeting responsible for ~~the~~its practical organisation following a call for hosts issued by the International Board of ELSA under Article 4.5 below.
- b. The election of an International Council Meeting host shall be based on a submitted application and be taken by means of an absolute majority of the votes cast~~votes of the Member National Groups represented and able to vote.~~
- c. No decision can be taken upon ~~the~~an application earlier than 20 months before the International Council Meeting the ELSA ~~g~~Group has applied to host.
- d. ~~e.~~ The International Board of ELSA:
 - i. shall justifiably recommend to the International Council whether to accept or decline an application to host an International Council Meeting.
 - ii. ~~shall issue a call for hosts via the mailing list if there is no host elected by the International Council two International Council Meetings prior to the respective International Council Meeting.~~
 - iii. ~~is responsible for organising the meeting if no host is appointed six months prior to the latest possible date of the opening of the International Council Meeting. At such a meeting, the respective International Council Meeting Decision Book regulations do not apply.~~

4.5 Call for Hosts

The International Board of ELSA is responsible for announcing the call for applications for the upcoming International Council Meeting hosts. This call shall be made 60 days before the opening

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of the International Council Meeting where the elections will take place. A decision for the host will be made, along with the annexed hosting agreement drafted by the International Board of ELSA as a binding offer to be signed by any applicant before the International Council votes upon the host and to come in force towards only the elected host.

[...]

4.9 Appointment of the Host in case of no Elected Host

- a. In case no host is elected in line with Article 4.4 above at least two regular International Council Meetings prior to the respective International Council Meeting in need of a host, the International Board of ELSA shall re-issue a call for applications, containing the same requirements as for an elected host under Articles 4.6 to 4.8.
- b. Any applicant during the re-issued call may be appointed as the host of the respective International Council Meeting by a decision of the International Board of ELSA.
- c. In case no host is appointed six months prior to the latest possible date of the opening of the International Council Meeting, the International Board of ELSA shall be responsible for the organisation of the respective International Council Meeting. At such meeting, the provisions of the International Council Meeting Decision Book shall not apply.

4.910 Force Majeure

[...]

Comments:

This Proposal seeks to clarify the procedure for Election/Appointment of an International Council Meeting Host by supplementing the text of the procedure and separating the Articles on Election and Appointment depending on the timeline of the appropriate procedure. The remainder of the sub-Articles are renumbered.

 THE INTERNATIONAL BOARD

No. 23. International Council Meeting Decision Book amendment concerning the Part 2. Board Management, External Relations and Expansion, Chapter 3. External Relations

The International Board is proposing the following to the International Council:

PART 2. BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION

CHAPTER 3. EXTERNAL RELATIONS

Article 1. Definitions

[...]

1.5 Requesting party refers to a Local or National Group of ELSA, ELSA International, or an Organising Committee that requests approval to contact a third party. Requested party refers to a National Group of ELSA or ELSA International that is requested to approve the contacting of a third party.

Article 2. Procedure to Contact

~~2.1 Requesting party refers to a Local Group, National Group, ELSA International, or Organising Committee that requests approval to contact a third party. Requested party refers to a National Group or ELSA International that is requested to approve the contacting of a third party.~~

~~2.21~~ The procedure for contacting third parties shall be the following:

- a. Before contacting any third party that needs to be approved, the requesting party shall request permission of the requested party by submitting a Contact Approval Form. The Contact Approval Form shall include the name of the Officer applying, the respective party, the location, the website URL, and information regarding the nature and content of the contact;
- b. The requested party shall respond within seven days from receiving the Contact Approval Form, and state a concrete reason for the refusal, if applicable;
- c. The requesting party may contact the third party once the permission is granted, the deadline for approval has expired, or no concrete reason for refusal has been given.

~~2.32~~ The contact requires approval by the respective National Group if:

- a. it is a National corporate or institutional contact situated in the respective country, or;
- b. it is a partner of the respective National Group as listed in the External Relations Database.

~~2.43~~ The contact requires approval by ELSA International if:

- a. it is an International corporate or institutional contact; or
- b. it is a partner of ELSA International; or

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- c. the third party will be contacted regarding a project or event that is organised or coorganised by ELSA International (e.g. the International Council Meetings, the HPMCC, or the JHJMCC); or
- d. it is situated in a Country with no ELSA Group present.

2.54. In cases where a contact fulfils the criteria of both ~~Articles 2.32~~ and 2.43 of this Chapter, such contact requires approval both by the respective National Group and ELSA International.

2.65 The above procedures do not apply for contacting corporate or institutional contacts in order to obtain materials or products intended for promotion free of charge, or to obtain professional services as a customer. They also do not apply when contacting International institutional contacts to request a visit to institutions that offer the possibility of public visits.

Comments:

Article 2.1 serves as a definitional provision, and as such, it should appropriately find its place within Article 1, which is dedicated to Definitions. This alignment is particularly pertinent given that the definition outlined in Proposal No. 27 is slated for inclusion in Article 3, thus consolidating all definitional elements within Article 1 serves to enhance procedural clarity and logical coherence.

THE INTERNATIONAL BOARD

No. 24. International Council Meeting Decision Book amendment concerning the Part 2. Board Management, External Relations and Expansion, Chapter 3. External Relations

The International Board is proposing the following to the International Council:

PART 2. BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION**CHAPTER 3. EXTERNAL RELATIONS****Article 2. Procedure to Contact**

[...]

2.3 The contact requires approval by the respective National Group if:

- a. it is a National corporate or institutional contact situated in the respective country or is active on behalf of the respective country; or
- b. it is a partner of the respective National Group as listed in the External Relations Database.

[...]

Comments:

Article 1.3 b delineates the characterisation of national institutions as entities operating in representation of a country. It is imperative that this definition be consistently upheld and incorporated into the content of Article 2.3, which delineates the procedural framework for the procedure to contact a national institution.

 THE INTERNATIONAL BOARD

No. 25. International Council Meeting Decision Book amendment concerning the Part 2. Board Management, External Relations and Expansion, Chapter 3. External Relations

The International Board is proposing the following to the International Council:

PART 2. BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION

CHAPTER 3. EXTERNAL RELATIONS

Article 2. Procedure to Contact

[...]

2.4 The contact requires approval by ELSA International if:

- a. it is an International corporate or institutional contact; or
- b. it is a partner of ELSA International; or
- c. the third party will be contacted regarding ~~a project or event that is organised or coorganised by ELSA International (e.g. the International Council Meetings, the HPMCC, or the JHJMCC)~~ the organisation of an International Council Meeting, an International Strategy Meeting, the HPMCC, the JHJMCC; or
- d. it is situated in a Country with no ELSA Group present.

[...]

Comments:

We seek to establish a more precise delineation of the specific projects in question, with the intent of facilitating a more straightforward listing of these projects. This enhanced clarity will enable requesting groups to adhere to this procedure with greater efficacy.

 THE INTERNATIONAL BOARD

No. 26. International Council Meeting Decision Book amendment concerning the Part 2. Board Management, External Relations and Expansion, Chapter 3. External Relations

The International Board is proposing the following to the International Council:

PART 2. BOARD MANAGEMENT, EXTERNAL RELATIONS AND EXPANSION

CHAPTER 3. EXTERNAL RELATIONS

Article 3. Procedure to ~~re~~Report

[...]

3.2 The ~~International Board of ELSA or the requesting National Groups party~~ shall report, within two months from receiving the permission to contact, on the results of:

- a. ~~The~~ contacts falling within the scope of Articles 2.2, 2.3, a), 2.4, in what refers to the International Board of ELSA, and 2.5. These reports shall be submitted to the International Board of ELSA, through a Contact Evaluation Form, stating the outcome of the contact;
- b. ~~The~~ contacts falling within the scope of Articles 2.3, b) and 2.4, in what refers to National Groups of ELSA. These reports shall be submitted to the requested ~~National Group party~~, through an e-mail, stating the outcome of the contact.

3.3 If ~~not~~ outcome has been reached during those two months, the ~~International Board of ELSA and the requesting National Group party~~ shall continue reporting, every month until:

- a. ~~An~~ agreement is reached or refused;
- b. ~~The~~ requesting ~~Group party~~ ceases to pursue the contact or the third party stops responding for a month. If this happens, the permission given under Article 2 will be forfeited.

3.4 The ~~International Board of ELSA and the requesting National Groups party~~ shall report to the requested National Group or the International Board of ELSA within one week after the conclusion of an agreement.

Comments:

Article 2.1 explicitly delineates the requesting party and inclusively encompasses organising committees within its scope. Consequently, it is imperative that Article 3, governing the reporting procedure, is duly aligned to this definition. Failing to do so would inadvertently grant organising committees an exemption from the reporting procedure.

Additionally, there are grammatical corrections made to the Articles.

THE INTERNATIONAL BOARD

No. 27. International Council Meeting Decision Book amendment concerning the Part 3. Internal Management, Chapter 2. Responsibilities

The International Board is proposing the following to the International Council:

PART 3. INTERNAL MANAGEMENT (IM)**CHAPTER 2. RESPONSIBILITIES****Article 1. Responsibilities**

[...]

1.2 ELSA International shall:

- a. ~~U~~update information on the ELSA website, www.elsa.org;
- b. maintain an appropriate cookie policy for the ELSA website, www.elsa.org;
- c. ~~b. Have an updated privacy policy~~maintain updated privacy policies in relation to all instances of personal data collection;
- d. ~~P~~produce and make available to National Groups tools necessary for the Internal Management area, annually revise them and, if necessary, update them;

[...]

Comments:

Strengthening the obligations of ELSA International with regards to the maintenance of an active Cookie Policy on our main website. Additionally, also a clarification with regards to the obligations relating to our privacy policies. As there is more than one privacy policy in place at all times, these need to all be kept under regular review.

THE INTERNATIONAL BOARD

No. 28. International Council Meeting Decision Book amendment concerning the Part 3. Internal Management, Chapter 5. International Annual Meetings

The International Board is proposing the following to the International Council:

PART 3. INTERNAL MANAGEMENT (IM)**CHAPTER 5. INTERNATIONAL ANNUAL MEETINGS****Article 4. Organisation**

[...]

4.2 The same host eligibility requirements as defined in the Standing Orders of ELSA ~~under Article 4.2~~ in relation to the hosting of the International Council Meeting shall apply to the host eligibility of the International Strategy Meeting.

[...]

Comments:

The Article in the Standing Orders of ELSA cited originally (Article 4.2) is not the correct one, since the provisions on Host Eligibility are stipulated in Article 4.3. In order to avoid such a mistake in the future the Article in the Decision Book is rephrased.

THE INTERNATIONAL BOARD

No. 29. International Council Meeting Decision Book amendment concerning the Part 3. Internal Management, Chapter 5. International Annual Meetings

The International Board is proposing the following to the International Council:

PART 3. INTERNAL MANAGEMENT (IM)**CHAPTER 5. INTERNATIONAL ANNUAL MEETINGS**

Article 5. Participation Fees

5.1 ~~In each International Strategy Meeting~~ The International Board of ELSA may request the Organising Committee of the International Strategy Meeting to shall cover the participation fee for the International Strategy Meeting ~~the President of the International Board of ELSA and two additional board members in connection to the meeting. The participation fee covered by the Organising Committee shall include five nights of the International Strategy Meeting and a maximum one extra night per each one of them. This fee includes the meals and accommodation for a maximum of 18 nights for the International Strategy Meeting. The International Board of ELSA shall divide the covered nights amongst the President or their substitute and two other members of the International Board selected to attend the meeting.~~

Comments:

Regulation of Organising Committees in the Decision Book does not have any legal effect on the separate entity of the Organising Committee, as they are a third party. This is something covered in the Hosting Agreements we sign with the International Strategy Meeting Organisers. Therefore, we seek to align the language of the Article with Article 2.2 of Chapter 4. International Council Meetings.

Additionally, the phrasing regarding the distribution of the covered nights is changed to be in line with Article 3.5 of Chapter 5. International Annual Meetings.

 THE INTERNATIONAL BOARD

No. 30. International Council Meeting Decision Book amendment concerning the Part 3. Internal Management, Chapter 6. Human Resources

The International Board is proposing the following to the International Council:

PART 3. INTERNAL MANAGEMENT (IM)

CHAPTER 6. HUMAN RESOURCES

Article 2. Implementation

2.1 ELSA International shall:

- a. create and update materials including webinars and podcasts covering Area and Association knowledge;
- b. support ELSA Groups in creating individualised HR strategies;
- c. update the Human Resources Handbook regularly;
- d. ~~organise~~ facilitate the organisation of soft skills training sessions for National Board Officers and organise such sessions for the ELSA International Team members;
- e. develop an 'ELSA personality test';
- f. develop a recognition procedure that celebrates the achievements of ELSA Officers;
- g. support National Groups in preparing transition periods;
- h. organise annually the ELSA Skills Academy.
- ~~h. create an International Internal Meeting hosts attraction strategy;~~

Comments:

The first purpose of this Proposal is to clarify the formulation of some of the obligations of ELSA International in relation to Human Resources. Secondly, it also attempts to entrench the ELSA Skills Academy, which ran its first successful edition in the past term. Lastly, it also seeks to strike out the obligation of the Host Attraction Strategy, which is misplaced here.

 THE INTERNATIONAL BOARD

No. 31. International Council Meeting Decision Book amendment concerning the Part 3. Internal Management, Chapter 6. Human Resources

The International Board is proposing the following to the International Council:

PART 3. INTERNAL MANAGEMENT (IM)

CHAPTER 6. HUMAN RESOURCES

Article 3. ELSA International Team

3.2 In accordance with the Standing Orders of ELSA, the International Board of ELSA shall, at the beginning of each term, open a call for the following positions within the ELSA International Team:

- a. ~~An officer responsible a Director~~ for Human Resources ~~of ELSA International~~. The ~~officer~~Director works with the Secretary General of the International Board or their substitute on improving the Human Resource Management of ELSA and supports National and Local Groups in establishing and evaluating HR practices. The officer will work closely with all members of the International Board on improving knowledge management and transfer throughout the Association;
- b. ~~An officer responsible a Director~~ for Welfare ~~in ELSA~~. The ~~officer~~Director works with the Secretary General of the International Board or their substitute on the implementation of the Code of Conduct and the encouragement of the National Groups to create their own Code of Conduct. The officer will work closely with all members of the International Board on Welfare, Diversity and Inclusion within ELSA;
- c. ~~An officer responsible a Director~~ for Grants ~~of ELSA International~~. The ~~officer~~Director works with the Treasurer of the International Board or their substitute on evaluating and executing the Grants strategy of ELSA International, applying to a variety of grants to improve the financial situation of the International Board, support National and Local Groups in their application and reporting processes, and update the ELSA Grants Database;
- d. ~~An officer responsible a Director~~ for Public Relations ~~of ELSA International~~. The ~~officer~~Director works with the Vice President in charge of Marketing of the International Board or their substitute on establishing a social media strategy, assisting with the undertaking of a market research and planning publicity strategies and campaigns;
- e. ~~An officer responsible a Director~~ for Publications ~~in ELSA~~ supporting the Vice President in charge of Academic Activities of the International Board or their substitute with the overall coordination of legal writing projects; and
- f. ~~An officer responsible a Director~~ for Academic Competitions ~~of ELSA International~~. The ~~officer~~Director works with the Vice President in charge of Competitions of the International Board or their substitute to support National and Local Groups in establishing and coordinating Competitions and supporting the Organiser of the European Final Round of the ELSA Negotiation Competition.

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Comments:

Terminological corrections when it comes to the removal of “of ELSA International”. Additionally, the Officer positions are now specified as such of a “Director”, which is the reality of EIT Recruitment in the past three terms. Having the person designated as an “Officer” instead of the real name of the position only creates confusion (for example with when it comes to Welfare and the Code of Conduct).

THE INTERNATIONAL BOARD

No. 32. International Council Meeting Decision Book amendment concerning the Part 6. Academic Activities, Chapter 4. Rule of Law Education Programme (ROLE).

The International Board is proposing the following to the International Council:

PART 6. ACADEMIC ACTIVITIES (AA)**CHAPTER 4. RULE OF LAW EDUCATION PROGRAMME (ROLE)****Article 2. Requirements**

[...]

2.4 Organising National Groups shall:

- a. appoint an Officer that is in charge of the implementation of the Rule of Law Education Programme ~~Campaign~~ in the National Group and its Local Groups;
- b. forward all relevant information regarding the Rule of Law Education Programme received from ELSA International to Local Groups;
- c. support and promote the Rule of Law Education Programme by using promotional materials provided by ELSA International.

[...]

Comments:

There are National Groups like ELSA Germany that are not legally able to implement ROLE. By adding the word organising in front of the National Groups, we make sure we are inclusive, and we don't oblige countries that can't implement it to do so.

There is also a correction of the terminology of ROLE as a Programme rather than a Campaign.

THE INTERNATIONAL BOARD

No. 33. International Council Meeting Decision Book amendment concerning the Part 9. Seminars and Conferences, Chapter 3. ELSA Law Schools

The International Board is proposing the following to the International Council:

PART 9. SEMINARS AND CONFERENCES (S&C)**CHAPTER 3. ELSA LAW SCHOOLS****Article 3. ELSA Law Schools Cycle**

[...]

3.4 The International Board of ELSA may accept an ELSA Law School into the ELSA Law Schools Cycle after the end of the specification period upon presentation of an individual case.

3.5~~4~~ The International Board of ELSA may waive an ELSA Law Schools Cycle if there are less than five ELSA Law Schools specified for the respective ELSA Law Schools Cycle.

Comments:

This provision is currently in point c of Article 6.2 of this chapter. The reason behind moving it under this article is that the Hosting Agreement is signed after an ELSA Law School has been specified. So, technically, there is no breach of the Hosting Agreement when it comes to no specification.

THE INTERNATIONAL BOARD

No. 34. International Council Meeting Decision Book amendment concerning the Part 9. Seminars and Conferences, Chapter 3. ELSA Law Schools

The International Board is proposing the following to the International Council:

PART 9. SEMINARS AND CONFERENCES (S&C)

CHAPTER 3. ELSA LAW SCHOOLS

Article 6. Compliance and ~~Quality e~~Control of ELSA Law Schools

[...]

6.2 In case of a breach of ~~the hosting agreement~~~~contract~~, the International Board of ELSA shall try to solve the issue by means of dialogue. Should this dialogue be unsuccessful, the International Board of ELSA may:

- a. Inform the respective National Group about the attitude of the Organising Committee in order for it to take the appropriate internal measures;
- b. Remove the respective ELSA Law School from the current ELSA Law Schools Cycle, and prevent it from using the “ELSA Law School” label after delivering three official notifications regarding breaches of the hosting agreement to its ~~the~~ Organising Committee of an ELSA Law School involved, regarding its breach of regulations concerning ELSA Law Schools, giving. Between the notifications, ELSA International shall give the Organising Committee of an ELSA Law School appropriate time to resolve the respective breach of regulations each time, in order to prevent it from using the “ELSA Law School” label;
- ~~c. Accept an ELSA Law School into the ELSA Law Schools Cycle after the end of the specification period upon presentation of an individual case;~~
- ~~d. Allow the Organising Committee of an ELSA Law School to deviate from the regulations concerning ELSA Law Schools upon presentation of an individual case and in case of allowing deviation from the quality standards of ELSA Law Schools in particular, to ask the Organising Committee of an ELSA Law School to notify applicants and participants about differing quality standards.~~

6.3 The International Board of ELSA may allow an Organising Committee to deviate from the regulations concerning ELSA Law Schools upon presentation of a concrete and justified reason. In case of an allowed deviation, the International Board of ELSA shall have the power to ask the Organising Committee to notify applicants and participants about differing regulations or quality standards.

~~6.4~~ In case the breach is drawn to the attention of ELSA International during or after the ELSA Law School has taken place, it shall try to solve the issue by means of dialogue. Should this dialogue be unsuccessful, the International Board of ELSA may:

THE INTERNATIONAL BOARD

- a. ~~Inform~~ the respective National Group about the attitude of the Organising Committee in order for it to take the appropriate internal measures;
- b. forbid the Organising ELSA Group to organise an ELSA Law School for the duration of one year ~~in case of a serious breach or in case of three breaches related to ELSA Law Schools organised by the same Organising ELSA Group during two consecutive cycles in which they are participating, forbid the Organising ELSA Group to organise an ELSA Law School for the duration of one year.~~ During this period, the Organising Group shall attend training that shall be provided by ELSA International.

6.54 During an International Council Meeting, the Vice President in charge of Seminars and Conferences of the International Board of ELSA shall report in an area workshop about the use of the power listed under Article 6.2.b and 6.43.b of this Chapter.

Comments:

The amendment in point b of Article 6.2 is proposed to make the procedure followed by ELSA International in case of breach of regulations more clear. Point c of Article 6.2 gets deleted subsequently to the acceptance of Proposal No. 37. Point d of Article 6.2 becomes an autonomous point because deviation isn't necessarily allowed after the occurrence of the breach; it can be requested by the Organising Committee at any organisational stage. The rest are grammatical changes and changes in the numbering following the amendments.

THE INTERNATIONAL BOARD

No. 35. International Council Meeting Decision Book amendment concerning Part 9. Seminars and Conferences, Chapter 4. ELSA Delegations

The International Board is proposing the following to the International Council:

PART 9. SEMINARS AND CONFERENCES (S&C)**CHAPTER 4. ELSA DELEGATIONS****Article 2. Responsibilities**

[...]

2.2 National Groups shall:

[...]

c. actively promote participation in ELSA Delegations.

Comments:

Promotion of ELSA Delegations by National Groups is a well-established practice, but it isn't currently included in the Decision Book. The purpose of this proposal is to clarify the obligations of National Groups.

THE INTERNATIONAL BOARD

No. 36. International Council Meeting Decision Book amendment concerning the Part 9. Seminars and Conferences, Chapter 5. International Conferences of ELSA

The International Board is proposing the following to the International Council:

PART 9. SEMINARS AND CONFERENCES (S&C)**CHAPTER 5. INTERNATIONAL CONFERENCES OF ELSA****Article 2. Requirements**

2.1 International Conferences of ELSA shall:

- a. be conducted in English;
- b. last for at least two days, calculated excluding the day of arrival but including the day of departure;
- c. comprise of academic and social programmes. The academic programme shall last a minimum of 10 hours. If the duration of the event exceeds two days, the total academic programme shall be prolonged by five hours per each extra day;
- d. be organised in close cooperation with an academic or institutional partner that shall ensure the quality of the academic programme. The academic or institutional partner shall be a law faculty, public institution, law firm or any other legal entity which is entitled to provide education, professional legal services or otherwise associated professionals in a particular field of law;
- e. be specified through the International Conferences of ELSA Specification Form at the latest four weeks before the date indicated as the beginning of the application period for the event in the Specification Form;
- f. be promoted using the International Conferences of ELSA Marketing Kit.

2.2 The International Board of ELSA may allow an Organising Committee to use the “International Conferences of ELSA” label irrespective of neglecting the obligation stated in point e. of Article 2.1, upon presentation of an individual case.

Comments:

This provision is currently in point c. of Article 4.2 of this chapter. The reason behind moving it under this article is that the specification breach isn't a breach of quality, but a requirement breach. So, technically, there is no International Conference of ELSA without specification, and the quality standards don't apply from the very beginning.

 THE INTERNATIONAL BOARD

No. 37. International Council Meeting Decision Book amendment concerning the Part 9. Seminars and Conferences, Chapter 5. International Conferences of ELSA

The International Board is proposing the following to the International Council:

PART 9. SEMINARS AND CONFERENCES (S&C)
CHAPTER 5. INTERNATIONAL CONFERENCES OF ELSA
Article 4. Compliance and ~~q~~Quality ~~e~~Control

[...]

4.2 In case of a breach, the International Board of ELSA shall try to solve the issue by means of dialogue. Should this dialogue be unsuccessful, the International Board of ELSA may:

- a. Inform the respective National Group about the attitude of the Organising Committee in order for it to take the appropriate internal measures;
- b. Remove the respective International Conference of ELSA from the International Conferences of ELSA website, and prevent it from using the “International Conference of ELSA” label, after delivering three official notifications to the its Organising Committee involved three official notifications regarding its breaches of regulations concerning International Conferences of ELSA, giving. Between the notifications, ELSA International shall give the Organising Committee appropriate time to resolve the respective breach of regulations each time, in order to prevent it from using the “International Conferences of ELSA” label;
- ~~c. Allow an Organising Committee to use the “International Conferences of ELSA” label irrespective of neglecting the obligation to specify the event in due time, upon presentation of an individual case;~~
- ~~d. Allow the Organising Committee to deviate from the regulations concerning International Conferences of ELSA upon presentation of an individual case and in case of allowing deviation from the quality standards of International Conferences of ELSA in particular, to ask the Organising Committee to notify applicants and participants about differing quality standards.~~

4.3 The International Board of ELSA may allow an Organising Committee to deviate from the regulations concerning International Conferences of ELSA upon presentation of a concrete and justified reason. In case of an allowed deviation, the International Board of ELSA shall have the power to ask the Organising Committee to notify applicants and participants about differing regulations or quality standards.

~~4.43~~ The Vice President in charge of Seminars and Conferences of the International Board of ELSA shall report in an area workshop during the International Council Meeting about the use of powers listed under article ~~4.24~~ of this Chapter.

THE INTERNATIONAL BOARD

Comments: The amendment in point b of Article 4.2 is proposed to make the procedure followed by ELSA International in case of breach of regulations more clear. Point c. of Article 4.2 gets deleted subsequently to the acceptance of Proposal No. 40. Point d. of Article 4.2 becomes an autonomous point because deviation isn't necessarily allowed after the occurrence of the breach; it can be requested by the Organising Committee at any organisational stage.

THE INTERNATIONAL BOARD

No. 38. International Council Meeting Decision Book amendment concerning Part 9. Seminars and Conferences, Chapter 7. Other Seminars and Conferences Events

The International Board is proposing the following to the International Council:

PART 9. SEMINARS AND CONFERENCES (S&C)**CHAPTER 7. OTHER SEMINARS AND CONFERENCES EVENTS****Article 6. Institutional Visits**

[...]

6.2 Institutional Visits can be national and international.

- a. A national Institutional Visits is a visit to governmental or non-governmental organisations, public administrations, private institutions, universities, other higher education institutions or local branches of international institutions situated in the country of the organising ~~receiving~~ group.
- b. An international Institutional Visits ~~are visits~~ is a visit to the headquarters of international governmental or non-governmental organisations, public administrations, private institutions, universities, other higher education institutions or local branches of international institutions situated in a ~~foreign~~ other than the one of the organising group.

Comments: The amendment in point a. is proposed because a national Institutional Visit is a unilateral visit, so there is no receiving group; the institutions visited are situated in the country of the group organising the visit. The amendment in point b. is proposed so that it follows the phrasing of point a.

 NATIONAL GROUPS PROPOSALS

NATIONAL GROUPS PROPOSALS

No. 39. Statutory amendment concerning the Preamble

ELSA Austria is proposing the following to the International Council:

Preamble

[...]

WHEREAS The European Law Students' Association (ELSA) is an independent, and ~~non-political~~ especially politically independent, international organisation of law students and young lawyers which was founded on 4th May 1981 in Vienna, Austria;

[...]

Comments:

In brief, the proposed amendment is considered crucial to resolve conflicts between our long-established practices and the term “non-political”, to focus our discussions on human rights, and to break the cycle of unproductive debates, while also keeping our commitment to political independence intact.

The following arguments should clarify the several compelling reasons behind this proposal with greater detail:

First, as each year newer members engage with ELSA, they often raise concerns about a potential contradiction between our existing statutes and our commitment to human rights. Human rights are frequently perceived as inherently political, and this incongruity has led to unnecessary and prolonged debates. By embracing the term “politically independent”, we do not claim that we do not act politically while maintaining independence, and thereby we can alleviate these conflicts and shift discussions towards more substantive matters. This change will allow us to focus on defining the policies we wish to endorse, particularly those pertaining to human rights. Especially this term, in which many experienced officers are active, we deem it to be a unique chance for this change.

Second, over the years, discussions around this issue have become cyclical, with no tangible progress toward resolution. This stagnation impedes our organization’s productivity and effectiveness in promoting our value-driven projects. By amending our statutes to reflect a commitment to political independence instead of facing returning arguments by new officers each year that we in fact do engage politically, we can break free from this repetitive cycle and create room for meaningful discourse on our core values and objectives.

Third, the International Boards of the past terms, who have been the main driver in proposing changes, have been understandably hesitant to address this issue due to its sensitive nature. We thus do not expect a resolution of this matter by an IB proposal and simply wish to provide a way out. Additionally, a shift to “politically independent” will provide clarity and guidance to the Board, enabling them to initiate proposals without fear of controversy due to being “non-political”. For

NATIONAL GROUPS PROPOSALS

example, arguments whether the Council of Europe is political or not, become irrelevant to an even more obvious degree, since “political independence” allows us to focus on the CoE’s human rights efforts.

Fourth, “political independence” allows for a continuous independent development of our values, according to our democratic decision-making processes by shifting the focus on debates about values.

Lastly, substantive discussions are most valuable when framed within a clear proposal and a defined text. Recently, discussions were without any starting point at all. Having a clear proposal in black and white allows for focused and productive debates that can lead to consensus, once and for all.

In conclusion, this proposed amendment from “non-political” to “politically independent” is aimed at allowing our organization to focus on our values and projects, and to cut ever-returning discussions. While there is no guarantee that it will be accepted, the potential benefits are significant. It is a prudent step toward ensuring that ELSA International remains a relevant and effective force for positive change in the world.

NATIONAL GROUPS PROPOSALS

No. 40. Statutory amendment concerning the Scope of Association section

ELSA Austria is proposing the following to the International Council:

Scope of Association

Article 3 – Nature and Aims

English Translation:

[...]

3.1 ELSA is ~~an non-political~~, independent, not-for-profit association the aims of which are to promote, establish and develop mutual understanding, co-operation and personal contacts among law students and young lawyers from different States and legal systems, thereby equipping them for professional life in an international environment.

3.2 ELSA is politically independent.

~~3.23~~ With respect to the realisation of the mentioned aims, ELSA shall be guided by the following philosophy statement.

Vision

A just world in which there is respect for human dignity and cultural diversity.

Purpose

To contribute to legal education, to foster mutual understanding and to promote social responsibility of law students and young lawyers.

Means

- To provide opportunities for law students and young lawyers to learn about other cultures and legal systems in a spirit of critical dialogue and scientific co-operation;
- To assist law students and young lawyers to be internationally minded and professionally skilled;
- To encourage law students and young lawyers to act for the good of society.

~~3.34~~ In order to reach its aims as set out in the Preamble and above, ELSA shall have a set of main fields of activity, which are further defined in the Standing Orders of ELSA.

[...]

Dutch Proposal:

[...]

3.1 ELSA is een ~~apollitieke~~, onafhankelijke vereniging zonder winstoogmerk waarvan de doelstellingen bestaan uit het promoten, bepalen en ontwikkelen van wederzijds begrip, samenwerking en persoonlijke contacten tussen rechtenstudenten en jonge advocaten uit verschillende landen en rechtssystemen waarbij zij worden voorbereid op voor een professioneel

 NATIONAL GROUPS PROPOSALS

leven in en internationale omgeving.

3.2 ELSA is politiek onafhankelijk.

3.23 Met betrekking tot het realiseren van de voornoemde doelstellingen wordt ELSA door de volgende filosofie geleid.

Visie

Een rechtvaardige wereld met respect voor menselijke waardigheid en culturele diversiteit.

Doel

Bijdragen aan juridisch onderwijs, kweken van wederzijds begrip en promoten van sociale verantwoordelijkheid van rechtenstudenten en jonge advocaten.

Middelen

Rechtenstudenten en jonge advocaten mogelijkheden bieden om te leren over andere culturen en rechtssystemen in en geest van kritische dialoog en wetenschappelijke samenwerking;

Rechtenstudenten en jonge advocaten assisteren internationaal te denken en professioneel geschoold te zijn;

Rechtenstudenten en jonge advocaten aanmoedigen te handelen voor het algemeen^[11] goed van de maatschappij.

3.34 Om haar doelstellingen als hiervoor nader aangeduid te realiseren zal ELSA een set aanbelangrijkste activiteitenkaders hebben dat nader wordt aangeduid in het Reglement van Orde van ELSA.

[...]

Comments:

In brief, the proposed amendment is considered crucial to resolve conflicts between our long-established practices and the term “non-political”, to focus our discussions on human rights, and to break the cycle of unproductive debates, while also keeping our commitment to political independence intact.

See Proposal No. 39 by ELSA Austria for a detailed comment.

NATIONAL GROUPS PROPOSALS

No. 41. International Council Meeting Decision Book amendment concerning the Part 4. Marketing (MKT), Chapter 3. Uniformity

ELSA Austria is proposing the following to the International Council:

PART 4. MARKETING (MKT)**CHAPTER 3. UNIFORMITY****Article 1. ELSA Brand**

[...]

1.5 The logo shall not be used in a way that would damage the positive image of ELSA or in any other way that would harm the reputation of the association, and the logo shall not be used in a way which could come in conflict with ELSA's ~~non-political~~ independence~~status of the association.~~

[...]

Comments:

In brief, the proposed amendment is considered crucial to resolve conflicts between our long-established practices and the term “non-political”, to focus our discussions on human rights, and to break the cycle of unproductive debates, while also keeping our commitment to political independence intact.

See Proposal No. 39 by ELSA Austria for a detailed comment.

NATIONAL GROUPS PROPOSALS

No. 42. International Council Meeting Decision Book amendment concerning the Part 6. Professional Development, Chapter 2. ELSA Traineeships

ELSA Austria is proposing the following to the International Council:

PART 6. PROFESSIONAL DEVELOPMENT**CHAPTER 2. ELSA TRAINEESHIPS****Article 4. Quality Standards**

[...]

4.1 Quality standards of ELSA Traineeships relating to Traineeships shall be published and revised annually by ELSA International and include at least the following:

- a. Traineeships may be offered in any law-related ~~and non-political~~ area, provided that the political independence of ELSA is guaranteed;

[...]

Comment:

In brief, the proposed amendment is considered crucial to resolve conflicts between our long-established practices and the term “non-political”, to focus our discussions on human rights, and to break the cycle of unproductive debates, while also keeping our commitment to political independence intact.

The current terminology would prohibit ELSA Traineeships in many public institutions that have in fact been offered.

See Proposal No. 39 by ELSA Austria for a detailed comment.

 NATIONAL GROUPS PROPOSALS

No. 43. International Council Meeting Decision Book amendment concerning the Part 4. Financial Management, Chapter 6. Events Fees

ELSA Portugal and ELSA Greece are proposing the following to the International Council:

CHAPTER 2. EVENT FEES

Article 5. Participation Fee for ELSA Law Schools

5.1 The maximum participation fee for the ELSA Law Schools per participant shall be the following:

- a. Non-favoured countries:
 - i. ~~€375~~ **€390** for the first seven days of the ELSA Law School;
 - ii. €55 for each additional day of the official programme of the respective ELSA Law School;
- b. Favoured countries:
 - i. ~~€335~~ **€360** for the first seven days of the ELSA Law School;
 - ii. €50 for each additional day of the official programme of the respective ELSA Law School.

Comments:

Dear Council,

In accordance with **Article 5, Third Chapter (The International Council) of the ELSA Standing Orders**, ELSA Portugal and ELSA Greece hereby submit their proposal regarding the **increase in ELSA Law Schools fees**. We will now explain our motivation.

ELSA Law Schools require a complex and structured organisation and numerous quality standards that need to be met. In order to provide the best experience for the participants, considerable investments have to be made, at least in accommodation, transportation and meals. In addition, there are costs inherent to the academic programme, such as speakers' travels, social programme and pre-booked group activities that also have an associated cost.

In the last two years, due to the international context and inflation, there has been a significant increase in the prices of goods and services throughout Europe. This has led to Organizing Committees having serious difficulties in organising Law Schools and meeting the quality standards imposed by the Decision Book. ELSA Portugal, a country that has 6 Summer Law Schools and 2 Winter Law Schools, has been closely monitoring the OCs in the 2022/2023 term, in order to provide them with the greatest support in organising their ELSA Law Schools. And the feedback we have received from almost all the OCs (including the six SELS's Organizing Committees) is that **it is already unsustainable to organise a Law School at current market prices**.

NATIONAL GROUPS PROPOSALS

The year 2023 was especially problematic. Although the Organizing Committees began contacting restaurants, accommodations and other businesses to discuss prices 7-5 months in advance, before the Law Schools began, the truth is that it was very difficult to get favourable prices.

On the other hand, and as we all know, the Quality Standards of the ELSA Law Schools are very strict, especially regarding those on Accommodation. The Portuguese Organising Committees had several difficulties matching the Accommodation Quality Standards, due to the high prices practised by the hostels/hotels.

Regarding the Meals arrangements, it was also asked to the Organising Committees very high prices. In Lisbon, for example, the OCs manage to obtain meals for the price of 7,5 € per person/day (15 participants). This is a considerably high price even for a regular meal in Lisbon, from the average university student's perspective.

Another example: in Lisbon, hostels are asking, on average, 2,500€-3,100€ per week for 15 participants, without breakfast. In Porto, the same reality is true since the hostels from Oporto were asking around 4,900€ per week for 18 participants, with breakfast, but the final price ended up being around 5,400€, since some OCs had to pay tourist tax.

The scenario is the same regarding meals since the ones that were provided by one of the Organising Committees from Oporto, for instance, ended up costing around 1,500€.

The same reality is, unfortunately, happening in Greece. The OCs are paying very high prices considering what they receive from the participation fees. Let's see some examples:

The OC from Athens paid, in total, 12,500€ for 15 triple rooms, 45 participants, for **six nights**, plus 2,000€ for rooms to 13 Lecturers. In Thessaloniki, the price of the accommodation was around 10,000€ to 11,000€ for 45 participants, for six nights too. Regarding the prices of Komotini, which held a WELS, the OC paid around 50 euros for a double room.

Regarding the meals' prices, the OC from Athens paid around 6 euros for lunch and between 13 and 15 euros for dinner, without drinks. On the other hand, the OCs from Thessaloniki and Komotini paid around 11 and 13 euros for each meal. Drinks at the 3 Law Schools were a concern as well, since the price of a beer, for instance, was between 5 and 6 euros, and the price of a drink was between 7 and 10 euros.

Regarding transportation, the OC from Athens had to pay around 1,20€ for a 90-minute ticket for the metro or bus. In Thessaloniki, the price was 1 euro for 1 ticket.

Having said that, if the 335€ and 375€ fees (favoured and non-favoured countries) continue to be practised, **we have serious doubts that an excellent organisation of Law Schools will**

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continue to be achieved in the upcoming years. This will undermine the respect for the quality standards, the experience of Law School participants, and clearly the very image of ELSA itself.

On behalf of the Organising Committees of the Law Schools in our countries, ELSA Portugal and ELSA Greece present the following proposal to the Council: **to increase the fee for Favoured Countries to 375€ and the fee for Non-Favoured Countries to 390€.**

We believe that this small change can be of great importance to the Organising Committees to be able to comply with the imposed requirements and offer the best academic, social and cultural programs and good accommodation, meals and transportation conditions to the participants.

ELSA DEVELOPMENT FOUNDATION

ELSA DEVELOPMENT FOUNDATION

No. 44. ELSA Development Foundation Standing Orders binding advice request concerning Article 6. Application procedure

The Board of Directors of the ELSA Development Foundation is requesting binding advice from the International Council to amend the ELSA Development Foundation Standing Orders.

The ELSA Development Foundation Standing Orders

6. Application procedure

[...]

6.5 Annexes to the application

[...]

6.5.6 The Board of Directors reserves the right to unilaterally reject an Activity Report, a Financial Report or not to take a receipt into account, if it fails to fulfil the requirements of this article. In such cases, the Board of Directors may ask the applicant to re-write specific parts of the Activity Report or Financial Report or to provide a correct receipt, and provide the applicant with a new deadline for the submission. The deadline shall be at the earliest five business days after the Board of Directors has informed the applicant of its decision to reject the Activity Report, Financial Report, or receipt. Upon timely submission, the newly amended Activity Report, Financial Report or receipt shall be taken into account, to the exclusion of the one originally submitted.

...

Comments:

On the suggestion of ELSA Finland, the Board of Directors are proposing to introduce a minimum time that will need to pass before a deadline set by the Board of Directors in case there is a need for additional documentation from the applying Group. This recognises that applicants may have other responsibilities or be otherwise occupied, preventing them from procuring the asked materials on short notice. The materials asked may include receipts that need to be asked from an external service provider or documentation requiring extensive work, so two weeks seems to be an adequate time. If the applicant group is a National group and the beneficiary a Local group, the deadline also has to take into account the delay in relaying the request and response.

 ELSA DEVELOPMENT FOUNDATION

No. 45. ELSA Development Foundation Standing Orders binding advice request concerning Article 7. Evaluation

The Board of Directors of the ELSA Development Foundation is requesting binding advice from the International Council to amend the ELSA Development Foundation Standing Orders.

The ELSA Development Foundation Standing Orders

7. Evaluation

7.1 The evaluation is conducted in two phases:

7.1.1 Preliminary Evaluation, which is focused on the fulfilment of the eligibility criteria.

7.1.2 Content Evaluation. In case of applications concerning the Internal Support as in art. 2 (a), (c), (d) and (e) and External Support the Board of Directors shall ~~in~~ deciding whether or not to grant an applicant, and how much of the amount requested may be financed, ~~the Board of Directors shall~~ take into account the following criteria:

- a. quality of the submitted application;
- b. quality of the event or activity;
- c. quality of the budget;
- d. reasoning for the loss;
- e. impact of the support on the applicant group;
- f. quality of the Activity and Financial Reports.

7.1.3 With regards to the financial assistance for the National Board members' as in art. 2 (b) participation in International Council Meetings of ELSA, these ~~additional~~ criteria apply:

- a. quality of the submitted application;
- b. quality of the budget;
- c. impact of the support on the applicant group;
- d. level of active participation in ELSA of the applicant group;
- e. quality of the Activity and Financial Reports.
- ~~a. level of active participation in ELSA of the applicant group;~~
- ~~b. level of compliance and implementation of the international regulations of ELSA.~~

7.1.4 With regards to the Internal Support as in art. 2 (f) and (g), these ~~additional~~ criteria apply:

- a. quality of the submitted application;
- b. quality of the budget;
- c. impact of the support on the applicant group;
- d. quality of the final or interim accounts;
- ~~æ.~~ e. level of active international participation in ELSA of the applicant group;
- ~~bf.~~ f. level of compliance and implementation of the international regulations of ELSA;

ELSA DEVELOPMENT FOUNDATION

- eg. nature of the debt;
- დ. quality of the plan to improve the financial situation of the applicant group.

Comments:

The reason behind this change is to improve the evaluation process of each application. In the new process, the Board of Directors will evaluate only essential application parts.

Final Report on the implementation of the Strategic Plan 2019-2023

INPUT PAPERS

[Final Report on the implementation of the Strategic Plan 2019-2023](#)

The Final Report will be available at the link above 14 days prior to the Opening of the LXXXIV International Council Meeting on the 1st November 2023.

[Implementation Handbook on the Strategic Plan 2023-2028](#)

The Implementation Handbook will be available at the link above 14 days prior to the Opening of the LXXXIV International Council Meeting on the 1st November 2023.

[Draft Reform Proposals for the International Training Meeting Structure](#)

[Draft Code of Conduct of ELSA](#)

[ELSA Traineeships Fees](#)

OTHER MATERIALS

[Activity Report of ELSA International 2023/2024](#)

[LXXXVII International Council Meeting Hosting Application - ELSA Azerbaijan](#)

ANNEX 1 – ANNUAL REPORT OF THE INTERNATIONAL BOARD OF ELSA 2022/2023

ANNEXES

ANNEX 1 – ANNUAL REPORT OF THE INTERNATIONAL BOARD OF ELSA 2022/2023

The Annual Report of the International Board of ELSA 2022/2023 can be accessed [here](#).

ANNEX 2 - FINAL ACCOUNTS OF ELSA 2022/2023

ANNEX 2 - FINAL ACCOUNTS OF ELSA 2022/2023

The Final Accounts of ELSA 2022/2023 can be found [here](#).

The Final Accounts will be available at the link above at a later date prior to the Opening of the LXXXIV International Council Meeting.

ANNEX 3 – FINAL ACCOUNTS OF EDF 2022/2023

ANNEX 3 – FINAL ACCOUNTS OF EDF 2022/2023

The Final Accounts of the ELSA Development Foundation 2022/2023 can be found [here](#).

The Final Accounts will be available at the link above at a later date prior to the Opening of the LXXXIV International Council Meeting.

ANNEX 4 – INTERNAL AUDITORS’ REPORT ON THE FINAL ACCOUNTS OF ELSA
2022/2023

**ANNEX 4 – INTERNAL AUDITORS’ REPORT ON THE FINAL ACCOUNTS
OF ELSA 2022/2023**

The Internal Auditors’ Report on the Final Accounts of ELSA 2022/2023 can be found [here](#).

The Internal Auditors’ Report on the Final Accounts of ELSA 2022/2023 will be available at the link above at a later date prior to the Opening of the LXXXIV International Council Meeting.

ANNEX 5 – INTERNAL AUDITORS’ REPORT ON FINAL ACCOUNTS OF EDF 2022/2023**ANNEX 5 – INTERNAL AUDITORS’ REPORT ON FINAL ACCOUNTS OF EDF 2022/2023**

The Internal Auditors’ Report on the Final Accounts of the ELSA Development Foundation 2022/2023 can be found [here](#).

The Internal Auditors’ Report on the Final Accounts of the ELSA Development Foundation 2022/2023 will be available at the link above at a later date prior to the Opening of the LXXXIV International Council Meeting.

ANNEX 6 – PROPOSED REVISION OF THE BUDGET OF ELSA INTERNATIONAL
2023/2024 AND OF THE ELSA DEVELOPMENT FOUNDATION 2023/2024

ANNEX 6 – PROPOSED REVISION OF THE BUDGET OF ELSA
INTERNATIONAL 2023/2024 AND OF THE ELSA DEVELOPMENT
FOUNDATION 2023/2024

The proposed revision of the Budget of ELSA International 2023/2024 can be found [here](#).

The proposed revision of the Budget of ELSA Development Foundation 2023/2024 can be found [here](#).

ANNEX 7 – DEBTORS OF ELSA INTERNATIONAL AND THE ELSA DEVELOPMENT
FOUNDATION AS OF 25th OCTOBER 2023

ANNEX 7 – DEBTORS OF ELSA INTERNATIONAL AND THE ELSA
DEVELOPMENT FOUNDATION AS OF 25th OCTOBER 2023

The list of debtors of ELSA and the ELSA Development Foundation can be found [here](#).

ANNEX 8 – LETTER OF AUTHORISATION

ANNEX 8 – LETTER OF AUTHORISATION

The template for the Letter of Authorisation can be found [here](#).

ANNEX 9 – PROXY

ANNEX 9 – PROXY

The template for the Proxy can be found [here](#).

ANNEX 10 – NOMINATION MATERIALS

ANNEX 10 – NOMINATION MATERIALS

The template for the Nomination, Seconding and Confirmation Sheets can be found [here](#).