

ELSA DELEGATIONS SELECTION CRITERIA

SEMINARS & CONFERENCES
2021/2022



elsa

The European Law Students' Association

ELSA Delegations Selection Criteria Tool

In order to make the selection process for ELSA Delegations easier to understand for the Network, the ELSA Delegations Team came up with a new ranking system embodying the selection criteria for ELSA Delegations. This new comprehensive system is based on the evaluation of four specific factors and allows to immediately identify the strengths and weaknesses of the applicants.

According to the new selection criteria, a grade shall be granted for each criterion on a scale of 1 to 10, following the grid to be found below. The latter allows ELSA International to evaluate and rank applications for ELSA Delegations in the most effective manner. For each application, ELSA International grants a final grade. Each final grade is constituted by four numbers, one for each respective criterion. The criteria are: *CV, a motivation letter, ELSA knowledge and contribution to ELSA's activities; and appreciation of ELSA International*. It is to be noted that if the application does not meet the formal criteria, namely: *being submitted on time, all the required fields are not filled in, application is not in English*, the application is cancelled prior to any further assessment.

Example:

- *An applicant with an excellent CV, an outstanding quality of motivation letter, no ELSA Knowledge and a favourable appreciation of ELSA International could be ranked as follows: 8-9-2-7;*
- *An applicant with an excellent CV, a low quality of motivation letter, no ELSA Knowledge and negative appreciation of ELSA International could be ranked as follows: 8-3-2-3.*
- *An applicant with a poor CV, a good motivation letter, an excellent ELSA Knowledge and a positive appreciation of ELSA International could be ranked as follows: 4-7-9-7.*

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	CV	Motivation letter	ELSA knowledge and contribution to ELSA's activities	Appreciation of ELSA International
1	Absence of CV– The applicant did not provide a CV.	Absence of motivation – The applicant did not provide a motivation letter.	Absence of ELSA CV– The applicant did not provide an ELSA CV at all	Inadequate application - ELSA International believes that the applicant should not be appointed because the application is inadequate, insulting or inappropriate.
2	Inadequate level of CV – The enclosed CV is not complete, lacking relevant experience, educational and professional background.	Inadequate level of motivation – The motivation letter lacks or presents low interest of the Applicant in ELSA Delegations and topic of the relevant session; It does not demonstrate how participation in the respective ELSA Delegation will benefit the Applicant academically or professionally; It does not exceed 200 words.	Absence of ELSA knowledge and no contribution to ELSA's activities– The applicant has a minor knowledge about ELSA, its projects and activities; The applicant has never attended nor organised an ELSA event.	Bad application - ELSA International believes that the applicant should not be appointed because of a bad quality application, that does not fit any international standards and lacks motivation, relevant knowledge and experience.
3	Insufficient level of CV – The applicant enclosed a complete CV, but mentioned experience is lacking relevant educational and professional background.	Insufficient level of motivation– The motivation letter presents the Applicant's interest in ELSA Delegations, but lacks a precise interest of the Applicant in the topic of the relevant session; it does not exceed 250 words.	Insufficient level of knowledge and low contribution to ELSA's activities– The applicant is an ELSA member or ELSA alumnus, knows that ELSA is a students' association and that it advocates for human rights. The applicant took part in less than 2 ELSA events and never took part in organising one.	Insufficient application– ELSA International believes that the applicant is not convincing due to inadequate quality of the application. The applicant has no background/experience to represent the association within international organisations.

4	<p>Low level of CV–</p> <p>The applicant enclosed a complete CV, but mentioned experience is lacking relevant, for a respective ELSA Delegation, educational and professional background. The applicant did not mention any extracurricular activities.</p>	<p>Low level of motivation–</p> <p>The motivation letter lowly demonstrates how participation in the respective ELSA Delegation will benefit the Applicant academically or professionally; it does not exceed 250 words. The applicant copied and pasted the motivation letter from an application to another ELSA Delegation he/she was applying to.</p>	<p>Low level of knowledge and low contribution to ELSA's activities–</p> <p>The applicant is an ELSA member or ELSA alumnus, knows that ELSA is a students' association and that it advocates for human rights. The applicant took part in less than 3 ELSA events and never took part in organising one.</p>	<p>Low level application–</p> <p>ELSA International believes that the applicant is not convincing due to the low quality of the application, which shows poor background of being prepared to represent the association within international organisations.</p>
5	<p>Medium-low level of CV –</p> <p>The applicant enclosed a complete CV, but mentioned experience is lacking relevant, for the respective ELSA Delegation, educational and professional background. The applicant did not mention any extracurricular activities linked to the ELSA Delegation.</p>	<p>Medium-low motivation –</p> <p>The motivation letter presents the Applicant's interest in ELSA Delegations and the topic of the relevant session without demonstrating how participation in the respective ELSA Delegation will benefit the Applicant academically or professionally; it does not exceed 300 words.</p>	<p>Medium-low level of knowledge and medium contribution to ELSA's activities –</p> <p>The applicant is an ELSA member or ELSA alumnus who knows the vision of ELSA. The applicant took part in less than 5 ELSA events and never took part in organising one.</p>	<p>Medium-low application –</p> <p>ELSA International believes that the applicant is not convincing due to the medium-low quality of the application, which shows not sufficient background of being prepared to represent the association within international organisations.</p>

6	Medium level of CV– The applicant attached a complete CV that presents good level educational and extracurricular activities, which however are not necessarily linked to the relevant ELSA Delegation.	Medium motivation – The motivation letter presents the Applicant's interest in ELSA Delegations and the topic of the relevant session; it averagely demonstrates how participation in the respective ELSA Delegation will benefit the Applicant academically or professionally; it exceeds 300 words.	Medium level of knowledge and medium contribution to ELSA's activities – The applicant is an ELSA member or ELSA alumnus who knows the vision of ELSA and can explain the functioning of it. The applicant took part in more than 6 ELSA events and took part in organising at least 1 ELSA event.	Medium application – ELSA International believes that despite some lacks and imprecisions the applicant should be given at least the opportunity of being chosen as a substitute.
7	Good level of CV– The applicant attached a good CV with relevant, for a respective ELSA Delegation, experience; and educational and/or professional background.	Good level of motivation – The motivation letter presents the Applicant's interest in ELSA Delegations and the topic of the relevant session; It averagely demonstrates how participation in the respective ELSA Delegation will benefit the Applicant academically or professionally; It exceeds 350 words.	Good level of knowledge and medium contribution to ELSA's activities – The applicant is aware of the vision of ELSA and understands the functioning of the association. The applicant took part in more than 7 ELSA events and took part in organising at least 1 ELSA events. The applicant is a Local Officer.	Good application – ELSA International believes that despite some imprecisions the applicant should be given the opportunity of being chosen as an ELSA Delegate.
8	Serious CV– The applicant attached a complete CV and presents high-level educational and professional experience; and extracurricular activities, which are linked to the relevant ELSA Delegation.	Serious motivation– The motivation letter presents the Applicant's interest in ELSA Delegations and the topic of the relevant session; it demonstrates well how participation in the respective ELSA Delegation will benefit the Applicant academically or professionally; it exceeds 350 words.	Serious knowledge and high contribution to ELSA's activities – The applicant is aware of the vision of ELSA and understands the functioning of the association. The applicant took part in more than 8 ELSA events and took part in organising at least 2 ELSA events. The applicant is or has been, at least, an active Local Officer.	Serious application– ELSA International believes that the applicant is a serious candidate and is suited to represent ELSA within international organisations.

9	<p>High level of CV –</p> <p>The applicant has attached a high-level CV, which contains relevant, for the respective ELSA Delegation, educational experience; highlighted extracurricular activities are linked to the relevant ELSA Delegation.</p>	<p>High level motivation –</p> <p>The motivation letter demonstrates a great motivation of the Applicant, backed by knowledge and relevant curriculum, possibly professional experience in the relevant field. The motivation letter demonstrates how participation in the respective ELSA Delegation will benefit the Applicant academically or professionally; it exceeds 400 words.</p>	<p>High level knowledge and high contribution to ELSA's activities –</p> <p>The applicant demonstrates an impressive level of knowledge about the association, its structure and its functioning. The applicant took part in more than 9 ELSA events and took part in organising at least 2 ELSA events. The applicant is a National Officer. The applicant is or has been a former ELSA Delegate.</p>	<p>High level application–</p> <p>ELSA International believes that the applicant is suited to represent ELSA within international organisations due to a high-level application. The applicant could be appointed as HoD.</p>
10	<p>Outstanding level CV –</p> <p>The applicant has attached an outstanding CV, which contains relevant, for the respective ELSA Delegation, educational and professional experience; highlighted extracurricular activities are linked to the relevant ELSA Delegation.</p>	<p>Outstanding level motivation –</p> <p>The motivation letter demonstrates a serious motivation of the Applicant, backed by knowledge and relevant curriculum and professional experience in the relevant field. The motivation letter highly demonstrates how participation in the respective ELSA Delegation will benefit the Applicant academically or professionally; it exceeds 450 words.</p>	<p>Outstanding knowledge and contribution to ELSA's activities –</p> <p>The applicant demonstrates an impressive level of knowledge about the association, its structure and its functioning. The applicant took part in more than 10 ELSA events and took part in organising at least 3 ELSA events. The applicant is a former ELSA Delegate. The applicant is an ELSA Officer in the ELSA International Team.</p>	<p>Outstanding level application–</p> <p>ELSA International believes that the applicant is suited to represent ELSA within international organisations due to an excellent application. The applicant could be appointed as HoD.</p>