



The European Law Students' Association

INTERNATIONAL
CONFERENCES
OF ELSA



ICE Cycle Calendar 26/27

Seminars & Conferences 2026/2027



International Conferences of ELSA

Autumn Cycle 2026/2027

According to **part 9, chapter 5, article 3.1**, of the **International Council Meeting Decision Book of ELSA**, the following **deadlines are binding** for all the International Conferences of ELSA Organising Committees.

Specification Period (11.07.2026 – 15.08.2026)

1. ELSA International shall send an informative email regarding the Autumn International Conferences of ELSA Cycle 2026/2027 deadlines.
 - At this point, the potential Organising Committees shall **start to prepare the information for the Specification Form** outlining the contact details, intended topic, destination, and date for the International Conference of ELSA.
 - The Organising Committees shall **evaluate the advantages and disadvantages of organising** the International Conferences of ELSA in their city and then decide whether to proceed with organising it or not.
2. ELSA International shall send to the Network the **Specification Form**, which, among others, consists of contact details, intended topic, destination, and date of the International Conferences of ELSA on 11.07.2026. The Organising Committees shall fill in the Form by **15.08.2026 23:59 CEST**.

Preparation Period (16.08.2026 – 25.08.2026)

3. By **16.08.2026**, ELSA International shall:
 - establish a new Heads of Organising Committees' WhatsApp group;
 - inform the Heads of the Organising Committees via email about the WhatsApp group and provide them with information regarding the Autumn International Conferences of ELSA Training Weekend (AICE TW);
 - send an email containing the login credentials for the International Conferences of ELSA Portal.
4. ELSA International shall send out the **unified marketing kit** by **17.08.2026**.
5. ELSA International shall organise the **Autumn International Conferences of ELSA Training Weekend** on the dates specified in the email sent to the Organising Committees and launch the applications for Organising Committees on **17.08.2026**.
 - ELSA International will share the Working Materials of the AICE TW about **one week before** the event.

6. ELSA International shall have a **mandatory informative meeting** with each Organising Committee between **19.08.2026** and **31.08.2026**. These aim to familiarise the Organising Committees with the entire organisational process of International Conferences of ELSA.

7. ELSA International shall conduct the **pre-Promotion of Autumn International Conferences of ELSA** from **18.08.2026** until **25.08.2026**.

- The respective promotion aims to **announce that the Application Period will open**.

8. The Organising Committees shall fill in the following details on the **International Conferences of ELSA Portal** by **23.08.2026**:

- *general description of the International Conference of ELSA;*
- *city and country where the International Conference of ELSA takes place;*
- *dates when the International Conference of ELSA takes place;*
- *description of the venue(s) of the International Conference of ELSA;*
- *maximum number of participants;*
- *participation fees and extra fees;*
- *a preliminary outline of subtopics of the academic programme;*
- *an initial outline of the Social Programme;*
- *contact details.*

9. ELSA International shall send to the Organising Committees the **International Conference of ELSA Hosting Agreement and the International Conference of ELSA Joint Controllershship Agreement** by **24.08.2026**.

10. The Organising Committees shall send the **signed International Conference of ELSA Hosting Agreement and signed International Conference of ELSA Joint Controllershship Agreement** to the Vice President in charge of Seminars and Conferences of ELSA International by **06.09.2026 at 23:59 CEST**.

Application Period (26.08.2026 – 11.09.2026)

11. ELSA International shall **conduct Applications Promotion** from **26.08.2026** until **11.09.2026**.

- The promotion aims to announce that applicants have until **11.09.2026** to fill in the Application Form.
- ELSA International shall contact the mailing lists, promote AICE on social media, publish the Application Form and the unified Terms & Conditions.

12. The closing of the unified Application Period shall be on **11.09.2026 at 23:59 CEST**.

Selection Period (12.09.2026 – 26.09.2026)

13. Organising Committees shall follow the following deadlines:

- Organising Committees shall **select the participants** from the applications between **12.09.2026 and 15.09.2026**.
- The Organising Committees shall send out an email **specifically on 16.09.2026** to **all applicants (selected, non-selected, or placed on the waiting list)** who applied for an International Conference of ELSA, informing them about the outcome of their application. The email sent to the **selected participants** shall enclose an **invoice** and outline that unless they provide proof of payment by the specified time, the Organising Committees can consider their application invalid.
- The Organising Committees can create a **waiting list** to ensure all spots are filled with paying participants. Applicants on the waiting list shall be notified about the outcome of their application by **24.09.2026 at 23:59 CEST**.
- The deadline for participants to **send the proof of payment** is **20.09.2026**. The Organising Committees **cannot set that deadline earlier**, but it's their discretion **to set it later**.
- The Organising Committee shall **send a payment confirmation** to each participant shortly after receiving their proof of payment.
- ELSA International shall inform all applicants that the Selection Period is over on **25.09.2026**.
- Organising Committees shall send ELSA International **the final List of their selected participants** (participants they have selected up to this point), including their contact information (name, surname, country, status - Member from a favoured country, Member from a non-favoured country, Member of a partner organisation, Alumni of ELSA, Non-member - and email address) by **26.09.2026 at 23:59 CET**.

Event Period (27.09.2026 – 13.12.2026)

14. Autumn International Conferences qualified for the Autumn Cycle 2026/2027 **shall take place** between **27.09.2026** and **13.12.2026**.

15. The Organising Committees **shall share the complete information** of the International Conferences of ELSA, **containing the full Academic and Social Programme**, at least two weeks before the start of the event.

16. Organising Committees shall send ELSA International **a final list of selected participants**, including their contact information (name, surname, country, status - Member from a favoured country, Member from a non-favoured country, Member of a partner organisation, Alumni of ELSA, Non-member - and email address) by **26.09.2026 at 23:59 CEST**.

Evaluation Period (04.10.2026 - 20.12.2026)

17. ELSA International shall send the International Conferences of ELSA Participant Evaluation Form to the respective participants to evaluate the process **by the end of each month preceding the respective International Conference of ELSA.**

18. ELSA International shall send the International Conferences of ELSA Organising Committee Evaluation Form to the respective Organising Committee to evaluate the process **by the end of each month preceding the respective International Conference of ELSA.**

- To fill in the Organising Committee Evaluation Form, the Organising Committees shall acquire feedback from participants and any other entity involved in the organisational process of the International Conference of ELSA. Then the Head of the Organising Committee or any other designated member shall fill in the International Conferences of ELSA Evaluation Form provided by ELSA International by **19.12.2026 23:59 CET.**