

# STEP Reception

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**STEP Workshop**

**ICM Constanta**

Monday, 21 October 2019

14:30 – 16:00

The logo for the European Law Students' Association (elsa) is displayed in a white, stylized, lowercase serif font.

The European Law Students' Association

# Problem with STEP Reception?

- An **unclear concept**
- Not regulated (cf. "**STEP Responsibilities**")
- Varying **national/local circumstances**
- No uniform **quality standards**
- Variation across the Network (cf. **testimonials**)



# The ABC of STEP Reception

*“Reception describes the **period** in which the **Hosting Group** prepares for hosting and actually hosts the Trainee”*

*“The **Hosting Group** shall provide the selected trainee with proper preparation before and adequate reception and support throughout the duration of the traineeship”*



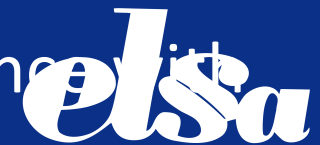
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# “Quality standards”?

“**Adequate preparation** consists of providing the trainee with, at a minimum, the following:

- a) Information about the **host country and city**;
- b) General information about the **traineeship provider**;
- c) **Contact details** of the Hosting Group and the traineeship provider;
- d) Advice and assistance in applying for **necessary documentation and legal papers** (visa, work and residence permit, insurance and other requirements);
- e) Assistance in finding **suitable accommodation** in accordance with the trainee’s preferences and economic capacity.”



# Cf. Study Visits

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## QUALITY STANDARDS

- *“Study Visits aim for the mutual understanding and sharing cultural experiences and are combined with an academic programme providing **exchange of legal knowledge**”*
- *“The **academic programme** shall have an average duration of a minimum of three hours per day”*



# Cf. Study Visits

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## HOSTING GROUP RESPONSIBILITIES

- To *organise the academic programme* of the Study Visit;
- To *organise a cultural and a social programme* including sightseeing;
- The Hosting Group should take care of *accommodation* and *meals* for the participants and also provide *all the information required* (especially visas, letter of invitation and other legal documents required), *unless agreed otherwise by the parties.*



# Team up!

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- What is the **purpose** of Reception?
- What is “**good**” Reception?
- What does **Reception by your Group** entail?
- How could Reception be **generally improved?**

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