

# STEP NEWSLETTER

## January 2020

Save the date!

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<p><b>Deadline for TNPs to conduct the selection of Trainees</b></p> <p>In order for us to publish Selection Results on time without delays, make sure to follow up with your Traineeship Providers (TNPs) regarding how the process of selecting the matched candidates is going for them.</p> <p><b>Ensure that their selection is properly registered in the Traineeship Providers Interface (TPI) by logging into the TPI</b> (National STEP Officers received the log-in credentials in December).</p>	<p><b>10 Jan</b></p>
<p><b>Selection Results are published</b></p> <p>Selection Results are published on the <b>STEP Website</b> at 17:00 CET and all Applicants, successful or not, are informed via email by ELSA International about the outcome of their application(s).</p>	<p><b>13 Jan</b></p>
<p><b>ICM Malta applications deadline</b></p>	<p><b>13 Jan</b></p>
<p><b>STEP Research Project (SRP) is launched</b></p> <p>Following the preparations, the SRP package/toolkit is shared by ELSA International with the Network.</p>	<p><b>17 Jan</b></p>
<p><b>Open STEP Call for National Officers at 19:00 CET</b></p> <p>If you are a National STEP Officer, feel welcome to join the open call with your colleagues across the Network to discuss any questions or ideas you wish.</p> <p>The <b>Google Hangouts</b> link for the call will be shared ahead of the meeting in the Facebook Messenger chat group for National STEP Officers.</p>	<p><b>20 Jan</b></p>

## This month, look forward to...

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### 1. Selection Results

**TNPs should complete the selection of Trainees by 10 January.**

Make sure to follow up on your TNPs the days leading to this deadline, ensuring that the TNPs know what to do and how to register on the **TPI** their final selection. For guidance, refer to **page 6** of the **TNP Guide** accessible on the ELSA Officers Portal.

Remind the TNPs that respecting this deadline is of utmost importance and required in the **Terms and Conditions** they have agreed to.

**Selection Results are published on 13 January**

A summary of Selection Results is published by ELSA International on the STEP Website at 17:00 CET. This summary highlights how many Trainees were selected by each TNP and from which National Groups.

ELSA International informs every Applicant via email about the outcome of their application, whether or not they have been successful. The National STEP Officers of the respective Sending Group and/or Hosting Group are copied to these emails. Applicants to whom an offer for a Traineeship has been made have **one week** to accept the offer and confirm their attendance for the duration of the Traineeship.

Keep clear track for your own records of these Selection Results emails.

Thus, anticipating these emails, it is time to **get your Reception strategies ready** and get mentally prepared to answer all the questions by Applicants and Trainees alike.

### 2. STEP Research Project (SRP)

**SRP is launched on 17 January**

As anticipated, the toolkit for conducting Network-wide research into STEP-related labour law issues in accordance with a harmonised framework of research questions is shared with STEP Officers.

Do not hesitate to be in contact with your **STEP Coach** in case you have any questions regarding SRP or the preparatory work related thereto ([step.coaching@elsa.org](mailto:step.coaching@elsa.org)).

## And do not forget about...

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### 1. STEP logo competition

As positively recommended by the STEP Workshop at KAM Istanbul, **ELSA International calls for the Network's inputs for a new STEP logo!**

Submit your idea for the new logo by **9 Feb 2020** to [step@elsa.org](mailto:step@elsa.org).

All proposals will be discussed and voted upon at the STEP Workshops at **ICM Malta**.

**STEP**  
TRAINEESHIPS  
**STEP.ELSA.ORG**

### 2. ICM Malta, 15-22 March 2020

Being less than three months away, now it is a great time to start thinking about your ideas and suggestions regarding:

- **Proposals to amend the STEP Part of the ICM Decision Book** (current version [here](#)); and
- **STEP Workshops** – apart from discussions related to the Proposals, do you have any special wishes?

Do not hesitate to email [step@elsa.org](mailto:step@elsa.org) your ideas.

Make sure to join the **ELSA STEP Team 2019/2020** group on Facebook!

You can find ELSA on **Facebook**, **Instagram**, and **LinkedIn**.