

# STEP NEWSLETTER

September 2019

## STEP Partner

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# CASELEX

We are happy to announce that **Caselex** is a new STEP Partner of ELSA!

Caselex committed to assist ELSA with the **STEP Research Project** to be launched this term. This Project will dig into the legality issues affecting STEP across the 44 National Groups of our Network.

Caselex is a Dutch company with offices in Brussels, Belgium, specialised in providing legal information services such as comparative legal databases. Caselex has now a brand new section on the STEP Website under "[STEP Partners](#)" – make sure to check out and promote the opportunities they have to offer to ELSA members!

## This month, look forward to...

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### **STEP Coaching starts!**

National STEP Officers, get ready to be contacted by your STEP Coach. It is time to start laying the ground for this term.

### **It's the Job Hunting season!**

September is widely known as the month when organisations reactivate after the dormant summer period. Additionally, it is the time when budgets and plans for recruitment of interns and professionals are often made. Now is the ideal time to get your Job Hunting materials and strategies in mint condition! Do not hesitate to ask your STEP Coach and other STEP Officers for opinions and assistance.

## Save the date:

### IX Key Area Meeting (KAM) in Istanbul, Turkey

4 – 8 Sep

The STEP Workshops are dedicated to discussing a whole range of topical issues from branding to finance and legality issues. You can find the Working Materials for KAM Istanbul [here](#).

### 2<sup>nd</sup> call for ELSA International Team

The call opens after the KAM – stay tuned for more positions in the STEP Expansion Team and STEP Trainees Team!

### Open STEP call at 17:00 CEST

14 Sep

If you are a National STEP Officer, feel welcome to join the open call with your colleagues across the Network and discuss any questions or ideas you want.

### LXXVI International Council Meeting (ICM) in Constanta, Romania

Ahead of ICM Constanta in October, the deadlines for National Groups to send their statutory proposals and other materials are on 15 and 22 September, respectively.

15 Sep

22 Sep

## Looking back...

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August was a month dedicated to laying the ground for the upcoming year.

### ELSA International STEP Team

Following the 1<sup>st</sup> call for the EIT, I am happy to work with the following fantastic individuals during the upcoming term:

#### STEP Coaching Team

[step.coaching@elsa.org](mailto:step.coaching@elsa.org)

*Director for STEP Coaching:* Penelope Brifa

*Assistants for STEP Coaching:* Angela Garufi, Nadin Freilinger, Natalia Pidhaina, and Pavlos Salonikidis

#### STEP Expansion Team

[step.expansion@elsa.org](mailto:step.expansion@elsa.org)

*Assistants for STEP Expansion:* Maria Dalamitra and Victor Hilbertz

#### STEP Trainees Team

[step.trainees@elsa.org](mailto:step.trainees@elsa.org)

*Assistants for STEP Trainees:* Beril Sogut, Damla Celen, and Francesco Bondi

## **STEP materials**

The content and structure of the STEP materials available under the STEP section of [ELSA Officers Portal](#) have been updated, including the [STEP Website](#). Make sure to familiarise yourself at least with the following updates:

- [STEP Calendar 2019/2020](#)
- [STEP Handbook](#) for all STEP Officers
- [STEP Tutorial](#)
- [STEP Media Card](#) for Job Hunting
- [Become a STEP Traineeship Provider](#)
- [Traineeship Providers' Manual](#)
- [STEP Online System Manual](#) for all STEP Officers
- [Terms and conditions for STEP Applicants](#) (“SAF Contract”)
- [Terms and conditions for Traineeship Providers](#) (“TSF Contract”)
- [STEP Statistics 2018/2019](#)

**Make sure to join the [ELSA STEP Team 2019/2020](#) group on Facebook!**

**You can find ELSA on [Facebook](#), [Instagram](#), and [LinkedIn](#).**